



## FIRE AND EMERGENCY SERVICES FIRE WATCH NOTIFICATION

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Location: \_\_\_\_\_

\_\_\_\_ Emergency Impairment: Unscheduled or Unplanned Impairment (Contact Fire Dept. and Fire Marshal Immediately)

\_\_\_\_ Preplanned Impairment: Planned Impairment authorized by the impairment coordinator according to 2018 IFC.

The undersigned affirms that they are the: \_\_\_\_ Owner, \_\_\_\_ Impairment Coordinator, \_\_\_\_ Owners Authorized Agent, for the premises and that an approved fire watch shall be provided without delay and according to Section 901 of the 2018 International Fire Code and the Alabama Dept. of Insurance SFMO Fire Watch procedures for all occupants left unprotected by the shutdown until the fire protection system has been returned to service. Systems shall be returned to service according to Section 901 of the 2018 International Fire Code.

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Instructions:

Contact Numbers: For Emergencies Dial 911, Fire Department Business Line: 251-968-7422,  
Fire Marshal, 251-269-7996 - [gsurry@gulfshoresal.gov](mailto:gsurry@gulfshoresal.gov)

**Building Owners Responsibility:** The building owner shall assign an impairment coordinator to comply with the requirements of Section 901 of the 2018 International Fire Code.

**Impairment Coordinator:** The person responsible for maintenance of the Fire Protection System. In the absence of a specific designee the owner shall be the impairment coordinator.

The impairment coordinator shall ensure that the approved fire watch complies with Section 901 of the 2018 International Fire Code and The Alabama Department of Insurance SFMO Fire Watch procedures and records are kept for inspection. (Forms can be found on their website and attached).

Fire watches shall be initiated immediately and provided with not less than one approved means for notification of the fire department their only duty shall be to perform constant patrols of the protected premises and keep watch for fires.

ALABAMA STATE FIRE MARSHAL



FIRE WATCH PROCEDURES

**Purpose:**

To provide fire watch requirements for an owner or responsible party when adequate egress is not available, when demolition of a building with hazardous conditions exists, or when a fire alarm or sprinkler system are in disrepair or nonfunctional.

**Requirements:**

Conduct periodic patrols of the entire facility. Patrol the facility every 15 minutes if the facility has people sleeping, is an institutional facility or an occupied assembly facility. Facilities not meeting the previous conditions shall be patrolled every 30 minutes.

**Duties:**

1. Fire watch personnel shall have access to one approved means of communication;
2. Know the exact address of the property and how to report a fire or other emergency condition by calling 9-1-1.
3. Fire watch personnel shall be familiar with the buildings and property and have an accepted written plan for patrolling the property.
4. Fire watch personnel shall be trained in the use of fire extinguishers shall have access to all facility fire extinguishers and know their location.
5. Fire watch personnel shall have knowledge of and be trained in the facilities evacuation plan in the event of a fire. They shall be able to communicate with non-English speaking residents well enough to give an evacuation order.
6. Fire watch personnel shall not be permitted, while on duty, to perform any other duties.
7. Fire watch personnel shall not be impaired and shall remain awake and alert at all times.
8. Fire watch personnel shall keep a log of fire watch related activities. The log shall include; address of the facility, time of each patrol, name of the fire watch person, notes for other related activities performed.

Responsible Person: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_

Fire Code Official \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_

