

ACCESSORY STRUCTURE CHECKLIST

Sheds, Pools, Dune walks, Fences, Bulkheads, Piers and Boathouses

This checklist is designed to aid both the Applicant and the City of Gulf Shores in the processing of an Accessory structure construction application.

- All require a completed [Building Permit Application](#) and an [Agent Authorization Form](#).

ACCESSORY STRUCTURES / STORAGE BUILDINGS

- Elevation Certificate for any property located in a flood zone
- [Application for Permit to develop in a special flood hazard](#) area for property located in a flood zone.
- [V-Zone Certificate](#) for any property located within a V Flood Zone
- A current surveyed plot plan from a registered surveyor to include any new and/or existing structures
- Plans stamped by an Alabama Certified Engineer will be required for any structure larger than 200 Square feet. Structures less than 200 sq. ft. require a plan with strapping details

POOLS

- Free of Obstruction Letter for any property located within a V Flood Zone.
- [Application for Permit to develop in a special flood hazard](#) area for property located in a flood zone.
- A current, stamped, surveyed plot plan to include any new and/or existing structures
- Barrier details and door alarm spec sheets when applicable

DUNE WALK

- A current plot plan to include dune walkover dimensions and distances from property lines
- See [Dune Walk Specification Sheet](#) for allowed construction designs.

PIERS AND BOATHOUSES

- An approval form the Army Corps of Engineers (251)690-2511
- An approval from Alabama Department of Natural Conservation and Resources (251)621-1216
- See the [Joint Application](#) for these entities.
- See [Ordinance Number 1882](#) for construction standards
- Please provide a plot plan or Aerial photograph or original description approved by the US Army Corps of Engineers and a detailed scope of work.

FENCES

- [Planning and Zoning General Application](#)
- [Fence Permit Checklist](#)

PLEASE NOTE:

- If the property is located within the Alabama Beach Mouse Habitat, you will be required to submit an approved [Incidental Take Permit](#) from the US Fish and Wildlife Service. (251-441-5181)