



**Gulf Shores Fire Rescue  
Fire Watch Notification and Checklist  
For Emergencies Dial 9-1-1**

**2024 IFC 901.7 Systems out of service.**

Where a required fire protection system is out of service, the fire department and the fire code official shall be notified immediately and, where required by the fire code official, the building shall be either evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shutdown until the fire protection system has been returned to service.

**2024 IFC 901.7.1 Impairment coordinator.**

The building owner shall assign an impairment coordinator to comply with the requirements of this section. In the absence of a specific designee, the owner shall be the impairment coordinator.

Emergency Impairment: Unscheduled or Unplanned Impairment

Planned Impairment: Planned Impairment authorized by the Impairment Coordinator as per 2024 IFC 901.7.4

Describe the Impairment:


Date of Impairment:		Time of Impairment:	
End of Impairment:		End Time of Impairment:	

The undersigned affirms that they are the: \_\_\_ Owner, \_\_\_ Impairment Coordinator, \_\_\_ Owners Authorized Agent, for the premises and that an approved fire watch shall be provided without delay and according to Section 901.7 of the 2024 International Fire Code and the Alabama Dept. of Insurance SFMO Fire Watch procedures for all occupants left unprotected by the shutdown until the fire protection system has been returned to service. Systems shall be returned to service by a qualified/ licensed person according to Chapter 9 of the 2024 International Fire Code.

Name:			
Title and Agency:			
Phone:			
Email:			
Signature:		Date:	

Fire Code Official/Fire Marshal  
George F. Surry  
Office: 251-968-7422  
Cell Text: 251-269-7996  
gsurry@gulfshoresal.gov

Gulf Shores Fire Rescue  
Tammy Burkhart  
(251) 968-4213 desk  
tburkhart@gulfshoresal.gov

# ALABAMA STATE FIRE MARSHAL



## FIRE WATCH PROCEDURES

### Purpose:

To provide fire watch requirements for an owner or responsible party when adequate egress is not available, when demolition of a building with hazardous conditions exists, or when a fire alarm or sprinkler system are in disrepair or nonfunctional.

### Requirements:

Conduct periodic patrols of the entire facility. Patrol the facility every 15 minutes if the facility has people sleeping, is an institutional facility or an occupied assembly facility. Facilities not meeting the previous conditions shall be patrolled every 30 minutes.

### Duties:

- Fire watch personnel shall have access to one approved means of communication;
- Know the exact address of the property and how to report a fire or other emergency condition by calling 9-1-1.
- Fire watch personnel shall be familiar with the buildings and property and have an accepted written plan for patrolling the property.
- Fire watch personnel shall be trained in the use of fire extinguishers shall have access to all facility fire extinguishers and know their location.
- Fire watch personnel shall have knowledge of and be trained in the facilities evacuation plan in the event of a fire. They shall be able to communicate with non-English speaking residents well enough to give an evacuation order.
- Fire watch personnel shall not be permitted, while on duty, to perform any other duties.
- Fire watch personnel shall not be impaired and shall remain awake and alert at all times.
- Fire watch personnel shall keep a log of fire watch related activities. The log shall include; address of the facility, time of each patrol, name of the fire watch person, notes for other related activities performed.

Responsible Person: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_

Fire Code Official \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_

