



GULF SHORES POLICE DEPARTMENT

Rotation Wrecker Cover Letter & Checklist

Rotation Wrecker Applicant,

The Gulf Shores Police Department seeks to serve the public by providing the highest quality of law enforcement services available. Toward that end, wrecker/towing services that seek placement on the Gulf Shores Police Department rotation wrecker list must be closely evaluated and agree to certain professional standards prior to being approved. To assist the Gulf Shores Police Department in evaluating rotation wrecker applicants, the forms included with this application packet must be completed in full and submitted to the Special Operations Division Commander. Also included in this packet is a copy of the *Regulations for Rotation Wrecker/Towing Services*. It is your responsibility to read and be familiar with these regulations. You **must** agree to abide by these regulations as a condition of approval and placement on the rotation wrecker list.

Please use the checklist below to ensure that you have completed and submitted all of the necessary and required paperwork for consideration. If you have any questions, please refer them to the Special Operations Division Commander.

- _____ 1. **Rules & Regulations for Rotation Wrecker System** (*this copy is for you to keep*).
- _____ 2. **Agreement & Waiver** (*must be notarized and returned*).
- _____ 3. **Application** (*complete the top portion of the form; please **do not** write in the box at the bottom of the form*).
- _____ 4. **Rotation Wrecker Inspection Checklist** (*make copies as needed and complete one form for each wrecker; complete ALL the requested information on the form; the inspection will be completed by the wrecker company applying for placement on the rotation*).
- _____ 5. **Driver Information Sheet** (*complete for **every** employee/driver who may respond to rotation wrecker calls; make additional copies as needed; ALEA background check should be attached*).
- _____ 6. **Fee Schedule** (*complete for each class of wrecker you seek approval for; include **detailed** information of **all** other fees/charges that may be applied on calls*).
- _____ 7. **Certificate of Insurance and Casualty Coverage** (*to be completed by insuring agent/insurance company*).
- _____ 8. **Authorization Permit** (*this form will be completed by the Patrol Division Commander upon the company/vehicle being approved for the rotation wrecker system; a copy must be kept in the approved vehicle at all times*).

Division Commander Signature

Date
GSPD Form 502.2A