

**GULF SHORES CITY BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JULY 18, 2019  
MEETING MINUTES**

---

**1. Call To Order**

President Kevin S. Corcoran called the meeting to order at 5:00 P.M. at City Hall.

**2. Reflection**

President Kevin S. Corcoran paused for a minute of reflection.

**3. Pledge of Allegiance**

**4. Roll Call**

On roll call the following answered present:

President **Kevin S. Corcoran**

Vice President **Dr. Nichole Gotschall**

Board Member **Frank Malone**

Board Member **Dale Jernigan – Absent**

**Also in attendance:**

Board Member **Kelly Walker (via phone)**

Dr. Matt Akin, School Board Superintendent

Dr. Stephanie Harrison, Assistant Superintendent of Instruction & Innovation

Nash Campbell, Board Attorney

Chad Green - CSFO

Tobi Waters, Interim School Board Clerk

**5. Adoption of the Agenda**

President Kevin S. Corcoran presented the agenda for discussion. Board Vice President Dr. Nichole Gotschall made a motion to approve the agenda as presented. Board Member Frank Malone seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**6. Opening Announcements**

Board President Kevin S. Corcoran thanked all who were in attendance stating things were moving fast at the schools and a construction update would be given towards the end of the meeting.

**7. Approval of Minutes**

**A. June 13, 2019 – Regular Board Meeting**

Board President Kevin S. Corcoran presented the minutes from the June 13, 2019 – Regular Board Meeting. Board Member Frank Malone made a motion to approve the minutes as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**B. July 1, 2019 – Special Meeting**

Board President Kevin S. Corcoran presented the minutes from the July 1, 2019 – Special Meeting. Board Member Frank Malone made a motion to approve the minutes as presented. Board President Kevin S. Corcoran seconded the motion; and the vote of those members present was unanimously in favor of the motion.

**C. July 11, 2019 – Work Session Meeting**

Board President Kevin S. Corcoran presented the minutes from the July 11, 2019 Work Session Meeting. Board Vice President Dr. Nichole Gotschall made a motion to approve the minutes as presented. Board Member Frank Malone seconded the motion; and the vote of those members present was unanimously in favor of the motion.

## **8. Discussion Items**

### **A. Student Handbooks**

Superintendent Dr. Matt Akin gave a brief summary of the item stating there was a first reading of the proposed handbooks last week at work session meeting. He along with the Principals and Vice Principals were working on the final document and would have it ready for approval next week.

### **B. Code of Conduct**

Superintendent Dr. Matt Akin gave a brief summary of the item stating a few changes had been made since it was last discussed, still working to finalize it. Should be ready for approval next week.

### **C. Back to School Activities Dates**

Superintendent Dr. Matt Akin stated activity for the dates of July 1<sup>st</sup> through the first day of school would be listed on the school's website under calendar and also on social media outlets.

### **D. Construction Update**

President Kevin S. Corcoran played a drone video showing the construction progress at all three schools, after which he gave an update on several specific projects. Operations Manager Beau Roode gave an update of maintenance projects taking place inside of the schools.

## **9. Action Items**

### **A. Legal Fees**

Superintendent Dr. Matt Akin gave a brief summary of the June 2019 Legal Fees in the amount of \$3,012.50 and his recommendation for approval. Board Member Frank Malone made a motion approving the Legal Fees as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; after which Board President Kevin S. Corcoran opened the floor for discussion. With there being no discussion; the vote of those members present was unanimously in favor of the motion.

### **B. Personnel Recommendations**

Superintendent Dr. Matt Akin gave a brief summary of several of the new hires and his recommendation for approval. Board Vice President Dr. Nichole Gotschall made a motion approving the Personnel Recommendations as presented. Board Member Frank Malone seconded the motion; after which Board President Kevin S. Corcoran opened the floor for discussion. With there being no discussion; the vote of those members present was unanimously in favor of the motion.

### **C. Textbook Adoption**

#### **a. K-5 Language Arts Textbooks (*Into Reading* published by Houghton Mifflin Harcourt)**

#### **b. 6-12 Language Arts Textbooks (*Springboard* published by College Board)**

Superintendent Dr. Matt Akin presented the both items a. and b. and his recommendation for approval. Board Vice President Dr. Nichole Gotschall made a motion approving the adoption of the K-5 Language Arts Textbooks and the 6-12 Language Arts Textbooks as presented. Board Member Frank Malone seconded the motion; after which Board President Kevin S. Corcoran opened the floor for discussion. Assistant Superintendent Dr. Stephanie Harrison gave a brief summary of each set of textbooks and the exciting features of each. With there being no further discussion; the vote of those members present was unanimously in favor of the motion.

### **D. Authorization to Expend Funds**

#### **a. K-5 Language Arts Textbooks (*Into Reading* published by Houghton Mifflin Harcourt)**

#### **b. 6-12 Language Arts Textbooks (*Springboard* published by College Board)**

Superintendent Dr. Matt Akin presented the both items a. and b. and his recommendation for approval. Board Member Frank Malone made a motion approving the expenditure of funds to purchase the K-5 Language Arts Textbooks and the 6-12 Language Arts Textbooks as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; after which Board

President Kevin S. Corcoran opened the floor for discussion. With there being no discussion; the vote of those members present was unanimously in favor of the motion.

**c. Chrome Books Licenses**

Superintendent Dr. Matt Akin presented the item giving a brief summary and his recommendation for approval. Board Vice President Dr. Nichole Gotschall made a motion approving the purchase of the Chrome Books Licenses in the amount of \$49,410.00 as presented. Board Member Frank Malone seconded the motion; after which Board President Kevin S. Corcoran opened the floor for discussion. With there being no discussion; the vote of those members present was unanimously in favor of the motion.

**E. Contracts**

**a. BAS Solution (Grant Writing)**

Superintendent Dr. Matt Akin presented the item giving a brief summary and his recommendation for approval. Board Member Frank Malone made a motion approving the contract with BAS for grant writing services as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; after which Board President Kevin S. Corcoran opened the floor for discussion. With there being no discussion; the vote of those members present was unanimously in favor of the motion.

**b. Wex Bank (Fuel Card)**

Superintendent Dr. Matt Akin presented the item and his recommendation for approval. Board Vice President Dr. Nichole Gotschall made a motion approving the adoption the Wex Bank Fuel Cards as presented. Board Member Frank Malone seconded the motion; after which Board President Kevin S. Corcoran opened the floor for discussion. CSFO Chad Green gave a brief summary detailing how many cards would be issued and what they would be used for. With there being no further discussion; the vote of those members present was unanimously in favor of the motion.

**c. Gulf Coast, LLC (Social Media Services)**

Superintendent Dr. Matt Akin presented the item giving a brief summary and his recommendation for approval. Board Member Frank Malone made a motion approving the contract with Gulf Coast, LLC for Social Media Services as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; after which Board President Kevin S. Corcoran opened the floor for discussion. With there being no discussion; the vote of those members present was unanimously in favor of the motion.

**F. Grant Approval (School Buses)**

Superintendent Dr. Matt Akin presented the item and his recommendation for approval. Board Vice President Dr. Nichole Gotschall made a motion approving Marcus Early, Transportation & Safety Coordinator apply for a grant from ADECA Energy Division (administrator of the Volkswagen Settlement for the State of Alabama) seeking funding assistance to purchase 4 new buses as presented. Board Member Frank Malone seconded the motion; after which Board President Kevin S. Corcoran opened the floor for discussion. Marcus Early, Transportation & Safety Coordinator gave a more detailed report on the grant application and its requirements. With there being no discussion; the vote of those members present was unanimously in favor of the motion.

**G. Salary Schedules**

Superintendent Dr. Matt Akin presented the item giving a brief summary and his recommendation for approval. Board Member Frank Malone made a motion approving the Salary Schedules as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; after which Board President Kevin S. Corcoran opened the floor for discussion. With there being no discussion; the vote of those members present was unanimously in favor of the motion.

## **H. Policy Approval (First Reading)**

### **a. Graduation Policy**

Superintendent Dr. Matt Akin presented the item giving a brief summary and his recommendation for approval. Board Vice President Dr. Nichole Gotschall made a motion approving the First Reading of the Graduation Policy as presented. Board Member Frank Malone seconded the motion; after which Board President Kevin S. Corcoran opened the floor for discussion. After a brief discussion between the Board; the vote of those members present was unanimously in favor of the motion.

### **b. Student Immunization**

Superintendent Dr. Matt Akin presented the item giving a brief summary and his recommendation for approval. Board Member Frank Malone made a motion approving the First Reading of the Student Immunization Policy as presented. Board Vice President Dr. Nichole Gotschall seconded the motion; after which Board President Kevin S. Corcoran opened the floor for discussion. After a brief discussion between the Board; the vote of those members present was unanimously in favor of the motion.

## **10. Superintendent Report**

Superintendent Dr. Matt Akin gave a brief update on registration and the 21<sup>st</sup> Century Grant for after school care at the elementary school. Assistant Superintendent Dr. Stephanie Harrison gave a brief update on the dual enrollment classes, Pre-K classes and the Virtual School Academy. At this time, Jason Stephenson gave an update on the Dolphin Foundation for Arts & Education and their 5 Planks they had created for the schools. Further reporting, the 1<sup>st</sup> Plank they established was the Spanish Immersion class, it just finished and had over 60 kids in attendance and was thoroughly enjoyed by all. The 2<sup>nd</sup> Plank, the Eco Education Program Camp was currently going on and going great. The 3<sup>rd</sup> Plank, Adopt a Teacher initiative had just received a donation of \$50,000, this would fund 25 teachers who wanted to go through the program to become nationally certified. The foundation was still working on the last 2 planks, development of a STEM and Music Lab.

## **11. Public Comment**

Comments concerning teacher parking at the schools, gravel road behind the middle school and the weight limit of the playground equipment. These comments were addressed and answered. Marcus Early, Transportation & Safety Coordinator wanted to recognize Auto Craft Collision Center of Gulf Shores for the excellent work they did on updating the lettering and painting of the schools buses.

## **12. Future Meeting Dates**

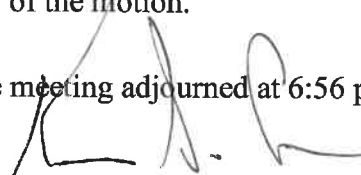
- A. July 25, 2019 – Special Called Meeting
- B. August 1, 2019 – Work Session Meeting
- C. August 8, 2019 – Regular Board Meeting
- D. August 29, 2019 – Budget Hearing

## **13. Attorney – Client Privilege**

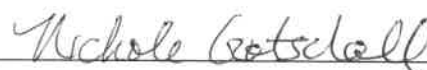
## **14. Adjournment**

With no further business to come before the Board, Board Member Frank Malone motion to adjourn; seconded by Board Vice President Dr. Nichole Gotschall; and the vote of those members present was unanimously in favor of the motion.

President Kevin S. Corcoran declared the meeting adjourned at 6:56 p.m.



*Kevin S. Corcoran, School Board President*



*Dr. Nichole Gotschall, School Board Vice President*

*absent - via phone*

*Kelly Walker, School Board Secretary*



*Frank Malone, School Board Member*



*Dale Jernigan, School Board Member*

**DATE APPROVED:** August 8, 2019