



APPLICATION FOR PUBLIC ASSEMBLY

1. EVENT INFORMATION

Event Name: 2022 NCAA National Collegiate Beach Volleyball Championship

Contact Information (Applicant will serve as the sole contact for all correspondence from the City.)

Applicant

Name: Michelle Russ/Grant Brown

Address: P.O. Drawer 457, GS, AL 36542

Phone #: 251-974-4631

Cell #: 251-223-7198

Email : mruss@gulfshores.com

Event Organizer

Name: Gulf Shores | Orange Beach Sports & Events

Address: P.O. Drawer 457, GS, AL, 36542

Phone #: 251-974-4631

Cell #: 251-223-7198

Email : mruss@gulfshores.com

Web Address: <https://www.ncaa.com/sports/beach-volleyball>

Purpose

- Athletic/Recreation
- Outdoor Market
- Parade
- Concert/Performance
- Fitness
- Festival/Fair
- Social
- Demonstration/Rally
- Other

Event Description

16 of the countries best teams will compete to be crowned the 2022 NCAA National Collegiate Beach Volleyball Champion.

Location*

Address: Gulf Place, Gulf Shores, AL

*An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant

Attendance

Anticipated Attendance Total **6000** Per Day

Dates/Times*

Setup Date/Time **4/22/2022** Dismantle Date/Time **5/12/2022**

Event Start Date **5/3/2022** Event End Date **5/8/2022**

Event Hours **See attached

***If requesting multiple days please detail each day and time of operation in the Site Plan.
Please indicate the intended daily event start and end time(s).

Is this an annual event? **Yes** **No** How many years have you been holding this event? **5**

Event Features (check all that apply and include supporting documentation)

- Beverage/Food Vendors
- Merchandise Vendors
- Stages/Platforms
- Pyrotechnics
- Shuttle Service
- Entertainment
- Tents/Canopies
- Restrooms
- Use of Public Property
- Vehicles on Display
- Animals
- Electrical /Generator Usage
- Fencing/Barricades
- Outdoor Cooking
- Inflatables/Bounce Houses

2. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama’s statutory limits. If the applicant has employees, workers’ compensation insurance must be obtained and is subject to Alabama’s statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days’ prior written notice of cancellation and termination of the applicant’s coverage there under.

3. ACKNOWLEDGEMENT AND SIGNATURE

I, the applicant, understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no guarantee that my proposed event will be issued a permit by the City of Gulf Shores. I further agree to defend, indemnify and hold the City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

Michelle Russ

Print Name of Applicant



Signature

2/14/2022

Date

PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY

Fire Chief	Date	Fire Department Estimated Cost	\$
		Police Department Estimated Cost	\$
		Public Works Estimated Cost	\$
Chief of Police	Date	Planning & Zoning Estimated Cost	\$
		Building Department Estimated Cost	\$
Public Works Director	Date	Finance Department Estimated Cost	\$
		City Facility Rentals/Fees	\$
		Total	\$
Planning & Zoning Director	Date		
Building Official	Date		
Finance & Admin Director	Date		
Recreation & Cultural Affairs Director	Date	City Administrator	Date

Emily Tidwell

From: Emily Tidwell
Sent: Monday, March 14, 2022 1:57 PM
To: Edward J. Delmore; Mark Sealy; Lee W. Jones; Brandan Franklin; Grant Brown; Mark Acreman; Noel Hand
Cc: Andy Bauer; Matt Young; Wanda Parris; Mindy Singleton; Layla Andrews; Alicia Talley; Jason Woodruff; Josh Coleman; Melvin Shepard; George Surry; Bill Cowan; Brian Dugall; Brigitte Reynolds; Lindsey Hart; Lauren Traywick; Shelby DeBlieux
Subject: Assembly Permit 2022 NCAA National Collegiate Beach Volleyball
Attachments: SKM_C250i22031413240.pdf

Tracking:	Recipient	Delivery	Read	Response
	Edward J. Delmore	Delivered: 3/14/2022 1:57 PM	Read: 3/14/2022 4:10 PM	Approve: 3/15/2022 8:39 AM
	Mark Sealy	Delivered: 3/14/2022 1:57 PM	Read: 3/14/2022 3:28 PM	Approve: 3/14/2022 3:34 PM
	Lee W. Jones	Delivered: 3/14/2022 1:57 PM		Approve: 3/14/2022 1:58 PM
	Brandan Franklin	Delivered: 3/14/2022 1:57 PM		Approve: 3/14/2022 2:00 PM
	Grant Brown	Delivered: 3/14/2022 1:57 PM	Read: 3/14/2022 4:26 PM	Approve: 3/15/2022 11:23 AM
	Mark Acreman	Delivered: 3/14/2022 1:57 PM	Read: 3/15/2022 10:58 AM	Approve: 3/15/2022 10:58 AM
	Noel Hand	Delivered: 3/14/2022 1:57 PM	Read: 3/14/2022 3:33 PM	Approve: 3/14/2022 3:30 PM

CITY ADMINISTRATOR  3/17/22

TENTATIVE 2022 National Collegiate Beach Volleyball Championship Schedule

Please note: Schedule is subject to change

Tuesday, May 3: 16 teams practice 8a.m. – 6p.m. CT

Wednesday, May 4: Duals Played 9 a.m. to 6 p.m. CT

Thursday, May 5: 8 teams practice 8a.m. – 6p.m. CT

Friday, May 6: Duals Played 9 a.m. to 6 p.m. CT

Saturday, May 7: Duals Played 1-6 p.m. CT

Sunday, May 8: Duals Played 11:30 a.m. to 3 p.m. CT

Box Office Hours

Wednesday, May 4: 7 a.m. to 6 p.m.

Friday, May 6: 7 a.m. to 6 p.m.

Saturday, May 7: 7 a.m. to 6 p.m.

Sunday, May 8: 7 a.m. to 3 p.m.

Life Safety Plan NCAA Volleyball 2022

Evacuation Procedure (Code 1):

In the event that a “**Code 1**” is called on your radio, no matter what channel you’re on. We ask you to follow these procedures.

REMAIN CALM & LISTEN

A “Code 1” will be called if there is an emergency. Please turn to channel one (1) on you radio and await instructions.

IF AN EVACUATION IS ORDERED

NCAA Collegiate Beach Volleyball Championship Scripts for Emergency Announcements from site P.A.

These scripts are only to be read over a stage public address system by a Site Manager when prompted to do so by Event Dispatch.

Should an announcement require a modification from the following scripts, Event Dispatch will provide all applicable announcement modifications by radio.

For those making announcements:

- Speak calmly and clearly.

- Repeat the message at least twice.

- Section 13.2 – Scripts for Weather Evacuation Announcements from Stages The following scripts are for evacuation announcements from the stages.

- Section 13.2.1 – Weather Evacuation Attention Ladies and Gentlemen, Please pay close attention to the following safety message. Due to approaching severe weather, all persons should move quickly and calmly to the nearest exit and proceed to your vehicles and protected areas outside of the event site. Please seek shelter for your safety. Thank you for your cooperation.

- Section 13.2.2 – Weather All Clear Attention Ladies and Gentlemen, Please pay close attention to the following safety message. The severe weather warning issued for the area has expired. You may resume normal movement throughout the event site. Thank you for your cooperation.
- Section 13.3 – Scripts for High Wind Action Announcement from Stages
The following scripts are for high wind announcements from the stages.
- Section 13.3.1 – High Wind Action Attention Ladies and Gentlemen, Please pay close attention to the following safety message. Due to high wind safety precautions are being taken and the event will be postponed until further notice. We ask that you move quickly and calmly away from the stages and take shelter. Thank you for your cooperation.
- Section 13.3.2 – High Wind Action All Clear Attention Ladies and Gentlemen, Please pay close attention to the following safety message. High winds have passed and the concert will resume in approximately minutes. Thank you for your cooperation.
- Section 13.4 – Scripts for General Evacuation Announcements from Stages
The following scripts are for non-weather evacuations announcements from the stages.
- Section 13.4.1 – General Evacuation Attention Ladies and Gentlemen, Please pay close attention to the following safety message. Unfortunately we have experienced an incident that requires us to postpone the event until further notice. All persons should move quickly and calmly to the nearest exit and proceed to protected areas outside of the event site. Thank you for your cooperation.
- Section 13.4.2 – General Evacuation All Clear Attention Ladies and Gentlemen, Please pay close attention to the following safety message. The event has resumed normal operations and is now open to the public. Thank you for your cooperation.
- When available and functional, video screens should be utilized to display the pre-programmed evacuation graphic.
- Utilize the bullhorn or PA (if operable) to communicate the scripted evacuation announcement and begin the evacuation procedures.
- Take care of what minimal things you can accomplish before leaving.

SUPERVISORS or MANAGERS it is your responsibility to get your staff counted and out of harm's way.

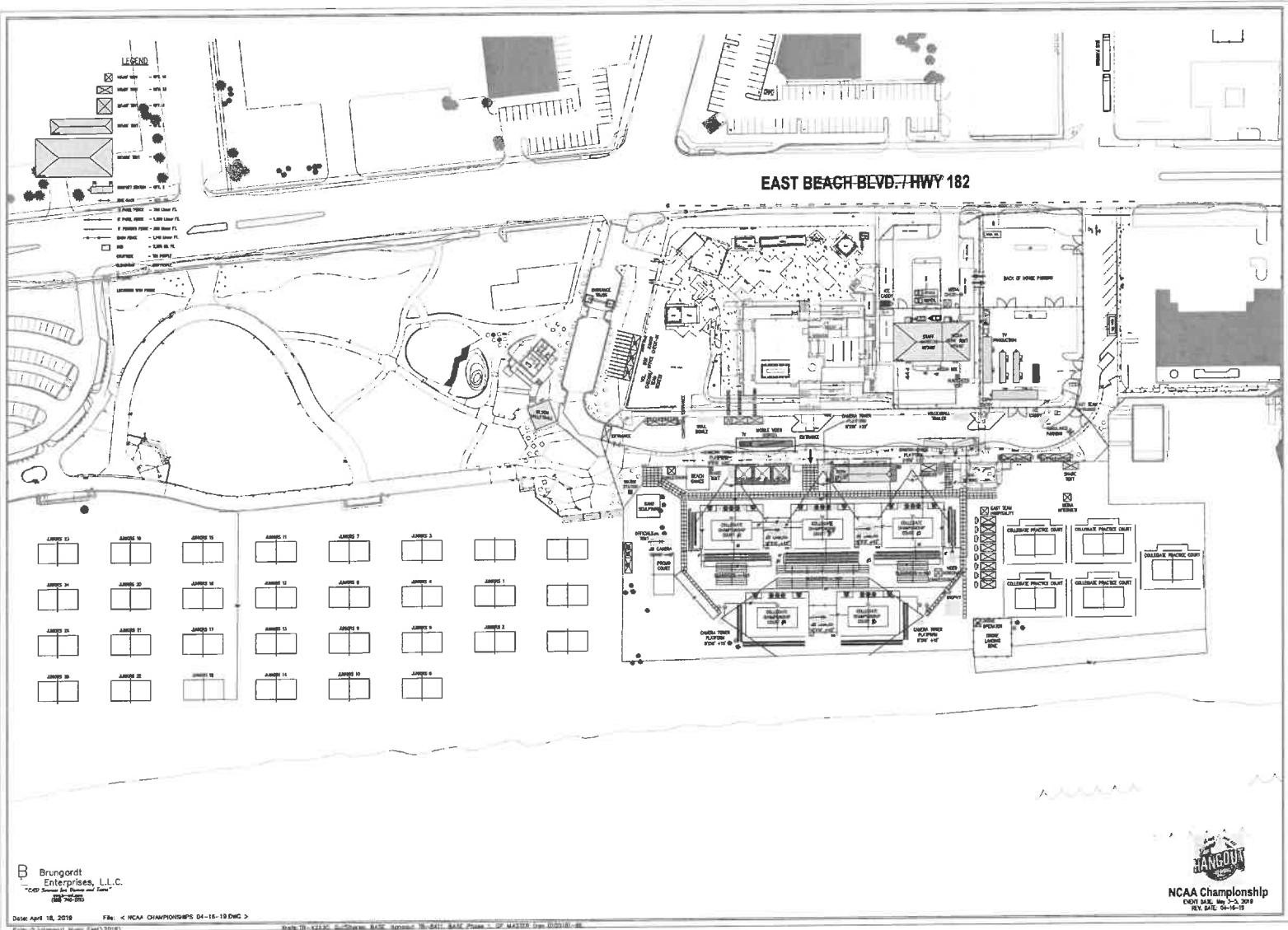
If you are involved in the middle of the situation, please remember some basic rules.

“REMAIN CALM” Doing this will save lives, as well as your own
Contact dispatch on channel 1 and give as much information as possible
Respond with as many factual things that are around you.

Once the evacuation is underway, instruct your staff to meet at designated location. Confirm that you have your staff, or someone has made contact if they are in another area.

We will at this point be under the direction of the Gulf Shores Fire and Police Departments.

Await instructions for further news.

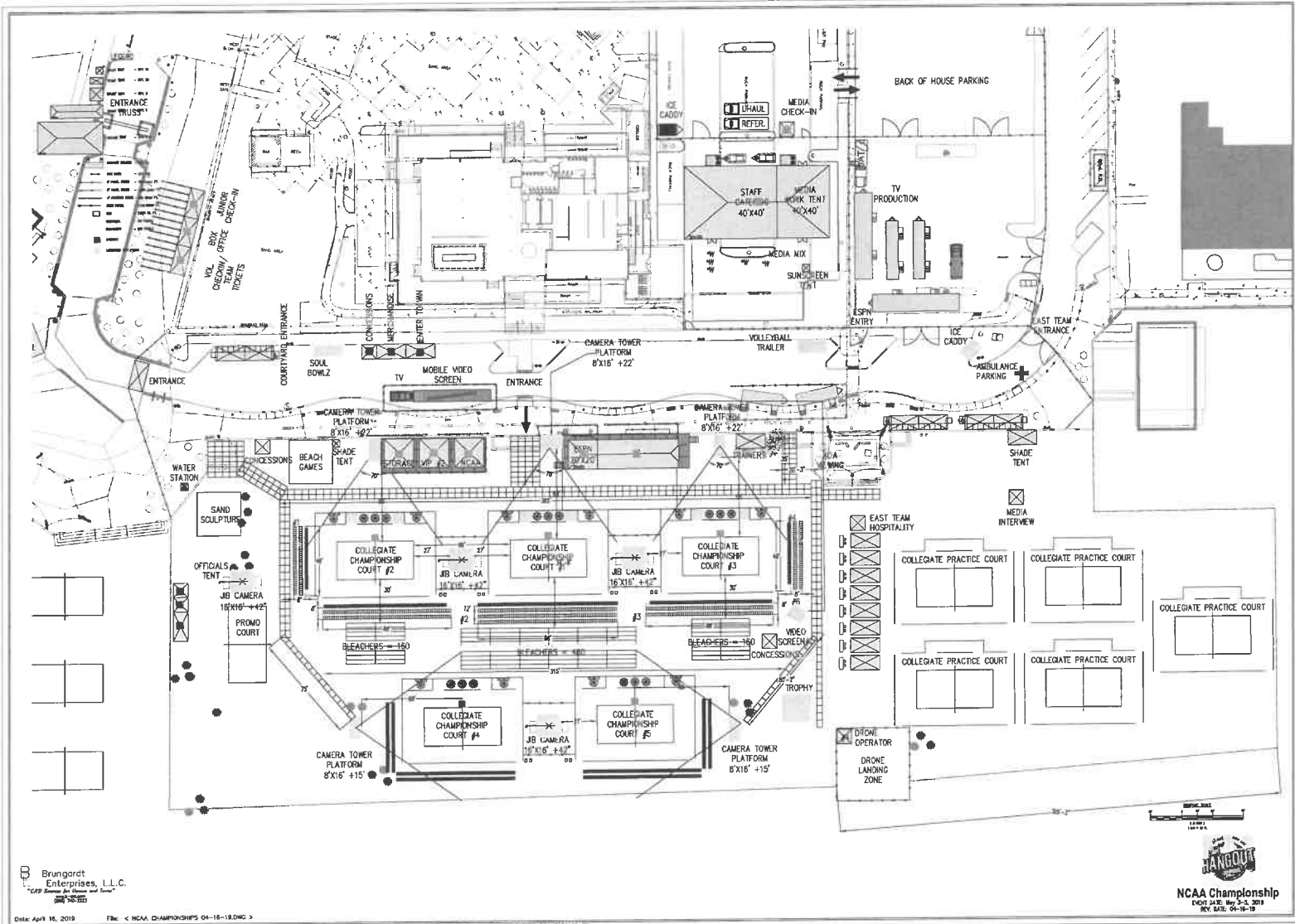


Brungardt Enterprises, L.L.C.
 "One Source For Plans and More"
 (800) 455-8855

Date: April 18, 2019 File: < NCAA CHAMPIONSHIPS 04-18-19 DWG >

DATE: 10/12/2019 8:28:00 AM Drawn: BAW, updated: 10/24/19, BAW, Project: 07, MAXTOR, Date: 10/24/19





Brungardt
Enterprises, L.L.C.
"CSP Service for Events and Shows"
800-368-8888

Date: April 18, 2019 File: < NCAA CHAMPIONSHIPS 04-18-19.DWG >

Sheet 18 of 23 (31) Columns: RAY, TOWNSEND, BRUNGARDT, BRYAN Phase 1 of MASTER (see 03/04/19)



NCAA Championship
Event Dates: May 5-3, 2019
REV. DATE: 04-18-19

NCAA BVB Parking Map

Untitled layer

- 📍 Bus Parking Lot A
- 📍 Bus Parking Lot B
- 📍 Lot B

