

## APPLICATION FOR PUBLIC ASSEMBLY

### 1. EVENT INFORMATION

**Event Name:** 2022 Mardi Gras Parade

**Contact Information** (Applicant will serve as the sole contact for all correspondence from the City.)

#### Applicant

Name: **Brigette Reynolds**

Address: **1905 West 1st Street**

Phone #: **251-968-1423**

Cell #:

Email : **breynolds@gulfshoresal.gov**

#### Event Organizer

Name: **Erica Bassett**

Address: **PO Box 299, Gulf Shores, Al 36547**

Phone #: **251-968-1434**

Cell #:

Email : **events@gulfshoresal.gov**

Web Address: <https://www.gulfshoresal.gov/1427/Mardi-Gras-Parade>

#### Purpose

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Athletic/Recreation | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Social              |
| <input type="checkbox"/> Outdoor Market      | <input type="checkbox"/> Fitness             | <input type="checkbox"/> Demonstration/Rally |
| <input checked="" type="checkbox"/> Parade   | <input type="checkbox"/> Festival/Fair       | <input type="checkbox"/> Other               |

#### Event Description

The City of Gulf Shores will celebrate the 43rd anniversary of the Mardi Gras Parade on Tuesday, March 1st beginning at 10:00AM

#### Location\*

Address: **Starting at Gulf Place heading East and ending at the State Park.**

**\*An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant**

## Attendance

Anticipated Attendance Total **5,000** Per Day

## Dates/Times\*

Setup Date/Time **3-1/6:00AM** Dismantle Date/Time **3-1/11:00AM**

Event Start Date **3/1/2022** Event End Date **3/1/2022**

\*\*Event Hours **5**

**\*If requesting multiple days please detail each day and time of operation in the Site Plan.**

**\*\*Please indicate the intended daily event start and end time(s).**

Is this an annual event?  Yes  No How many years have you been holding this event? **6**

## Event Features (check all that apply and include supporting documentation)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Beverage/Food Vendors | <input type="checkbox"/> Entertainment          | <input type="checkbox"/> Animals                     |
| <input type="checkbox"/> Merchandise Vendors   | <input type="checkbox"/> Tents/Canopies         | <input type="checkbox"/> Electrical /Generator Usage |
| <input type="checkbox"/> Stages/Platforms      | <input type="checkbox"/> Restrooms              | <input type="checkbox"/> Fencing/Barricades          |
| <input type="checkbox"/> Pyrotechnics          | <input type="checkbox"/> Use of Public Property | <input type="checkbox"/> Outdoor Cooking             |
| <input type="checkbox"/> Shuttle Service       | <input type="checkbox"/> Vehicles on Display    | <input type="checkbox"/> Inflatables/Bounce Houses   |

## 2. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days' prior written notice of cancellation and termination of the applicant's coverage there under.

**3. ACKNOWLEDGEMENT AND SIGNATURE**

I, the applicant, understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no guarantee that my proposed event will be issued a permit by the City of Gulf Shores. I further agree to defend, indemnify and hold the City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

Print Name of Applicant

Signature

Date

**PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY**

Fire Chief	Date	Fire Department Estimated Cost	\$
		Police Department Estimated Cost	\$
		Public Works Estimated Cost	\$
Chief of Police	Date	Planning & Zoning Estimated Cost	\$
		Building Department Estimated Cost	\$
		Finance Department Estimated Cost	\$
Public Works Director	Date	City Facility Rentals/Fees	\$
		<b>Total</b>	\$
Planning & Zoning Director	Date		
Building Official	Date		
Finance & Admin Director	Date		
Recreation & Cultural Affairs Director	Date	City Administrator	Date


## Emily Tidwell

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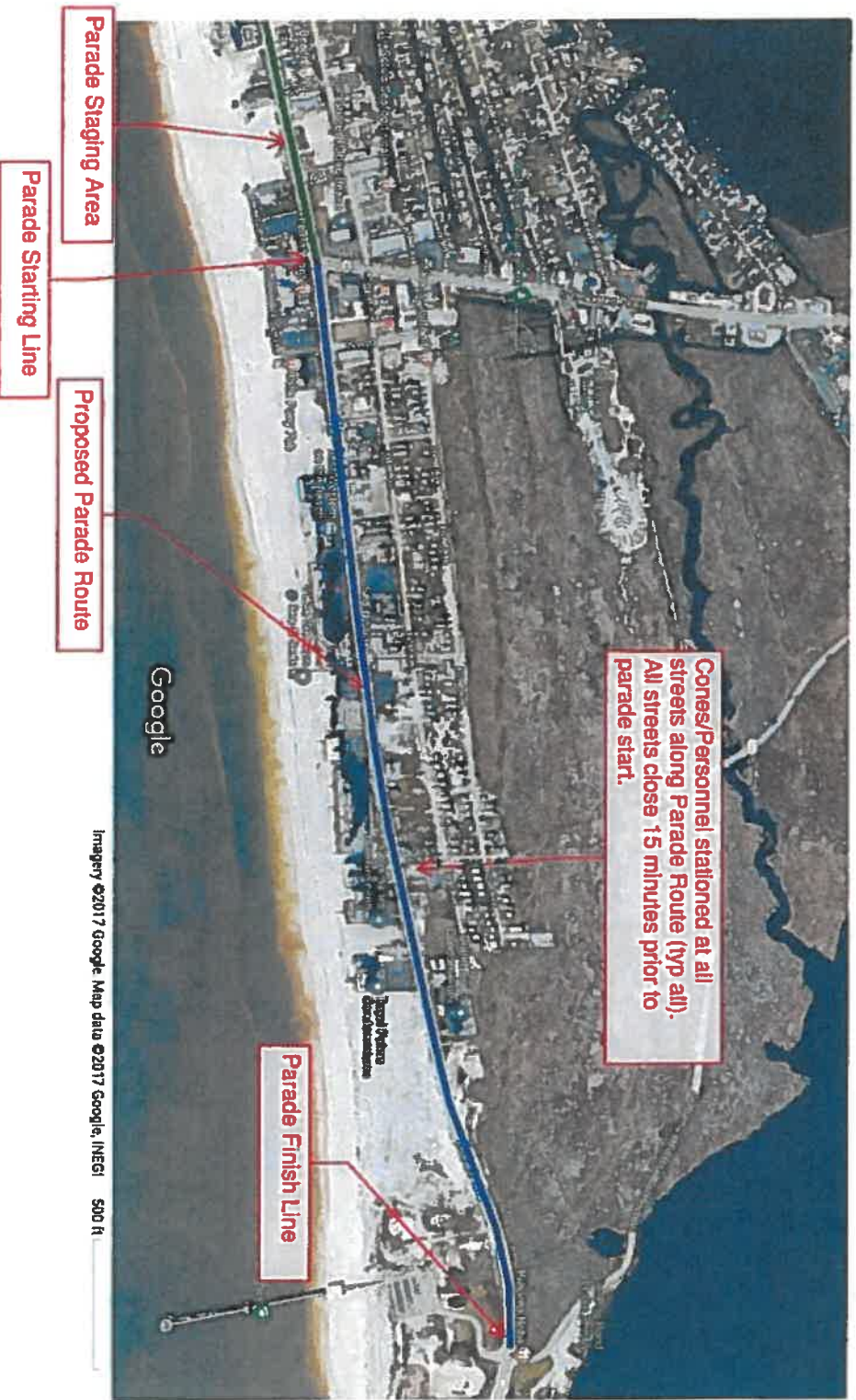
**From:** Emily Tidwell  
**Sent:** Monday, December 27, 2021 2:39 PM  
**To:** Edward J. Delmore; Mark Sealy; Lee W. Jones; Brandan Franklin; Grant Brown; Mark Acreman; Noel Hand  
**Cc:** Andy Bauer; Matt Young; Wanda Parris; Mindy Singleton; Layla Andrews; Alicia Talley; Jason Woodruff; Josh Coleman; Melvin Shepard; George Surry; Bill Cowan; Brian Dugall; Brigitte Reynolds; Lindsey Hart; Lauren Traywick; Shelby DeBlieux  
**Subject:** Mardi Gras Parade Assembly Permit  
**Attachments:** SKM\_C250i21122714280.pdf

**Tracking:**

Recipient	Delivery	Read	Response
Edward J. Delmore	Delivered: 12/27/2021 2:39 PM		<b>BILL COWAN APPROVED</b>
Mark Sealy	Delivered: 12/27/2021 2:39 PM	Read: 12/28/2021 8:52 AM	Approve: 12/28/2021 8:52 AM
Lee W. Jones	Delivered: 12/27/2021 2:39 PM		Approve: 12/28/2021 3:25 PM
Brandan Franklin	Delivered: 12/27/2021 2:39 PM		Approve: 12/27/2021 3:21 PM
Grant Brown	Delivered: 12/27/2021 2:39 PM		
Mark Acreman	Delivered: 12/27/2021 2:39 PM		
Noel Hand	Delivered: 12/27/2021 2:39 PM	Read: 12/27/2021 2:40 PM	Approve: 12/27/2021 2:40 PM
Andy Bauer	Delivered: 12/27/2021 2:39 PM	Read: 12/27/2021 3:09 PM	Approve: 12/27/2021 3:09 PM
Matt Young	Delivered: 12/27/2021 2:39 PM	Read: 12/27/2021 2:41 PM	Approve: 12/27/2021 2:45 PM

CITY ADMINISTRATOR  12/28/21

Google Maps Mardi Gras Parade Route 2017



Southbound VMS Board placed at Hwy 180 for advanced notification

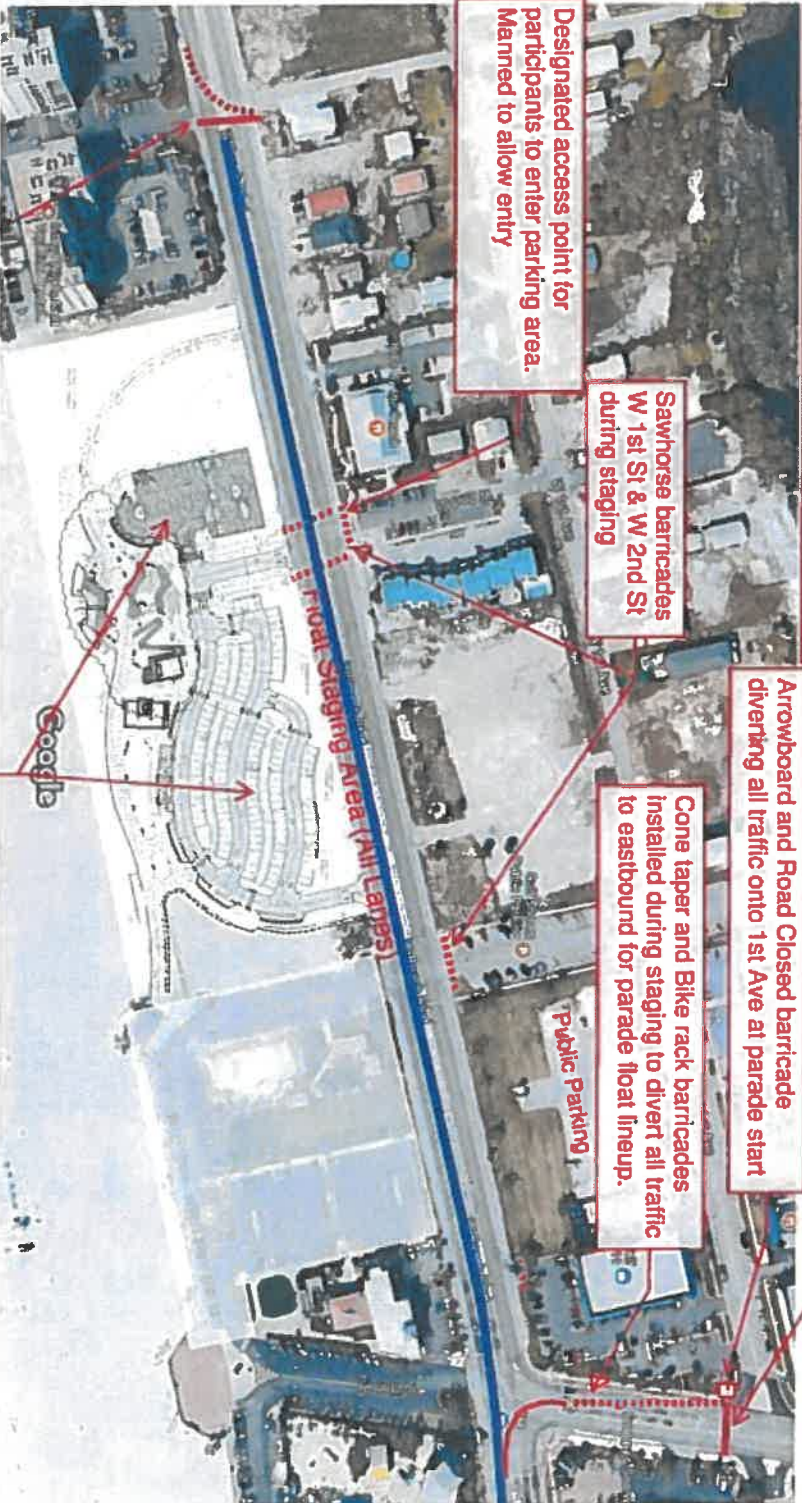
Barricade (or Firetruck) blocking Southbound at parade start. Manned by officer

Arrowboard and Road Closed barricade diverting all traffic onto 1st Ave at parade start

Sawhorse barricades W 1st St & W 2nd St during staging

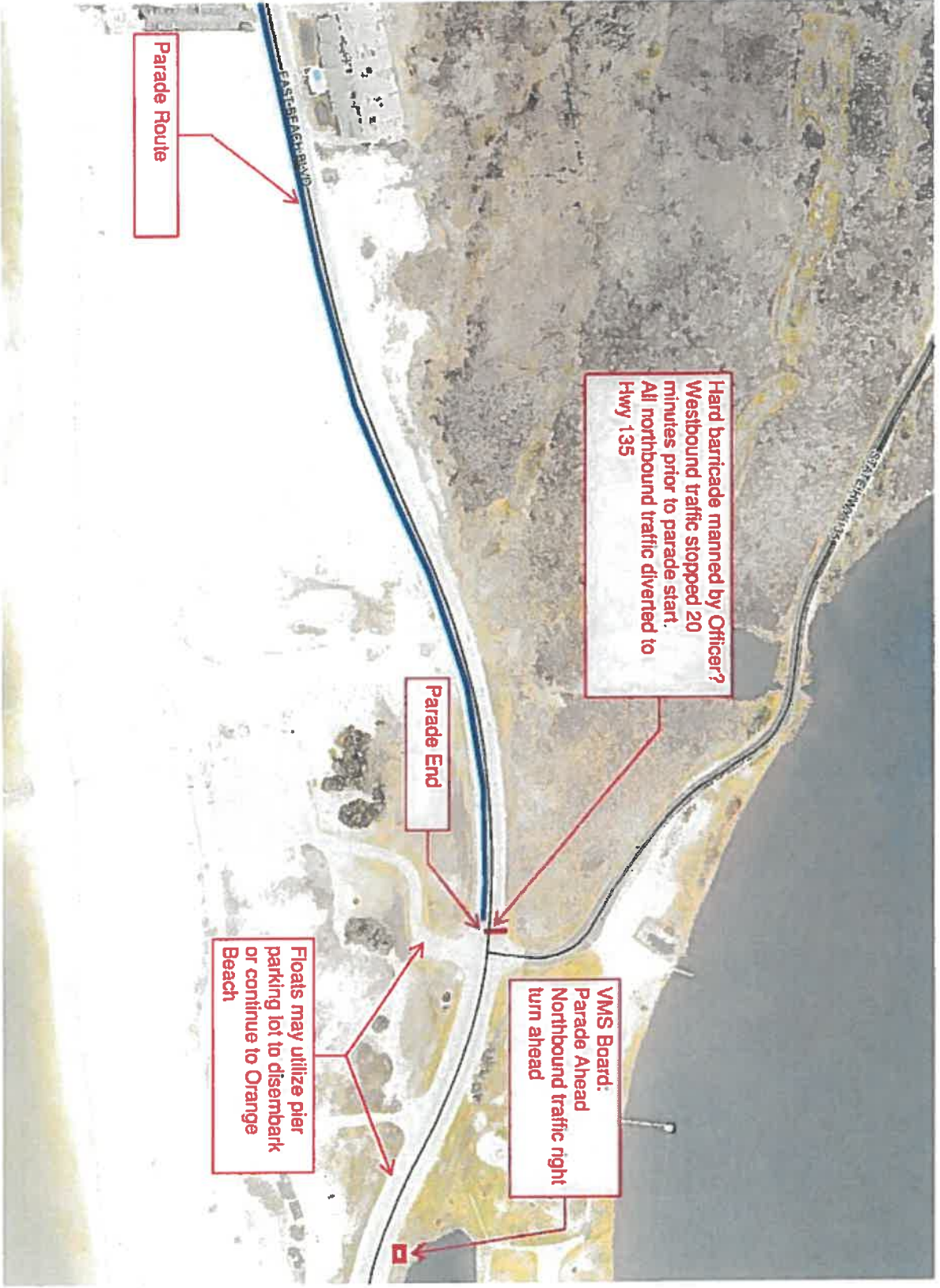
Cone taper and Bike rack barricades installed during staging to divert all traffic to eastbound for parade float lineup.

Designated access point for participants to enter parking area. Manned to allow entry



182 closed at West 3rd St. Hard barricades, barrels with lights and cone taper. Manned with Police Officer.

Parking for Parade Participants and float setup only



Parade Route

Hard barricade manned by Officer?  
Westbound traffic stopped 20  
minutes prior to parade start.  
All northbound traffic diverted to  
Hwy 135

Parade End

VMS Board:  
Parade Ahead  
Northbound traffic right  
turn ahead

Floats may utilize pier  
parking lot to disembark  
or continue to Orange  
Beach