



SMALL TOWN, BIG BEACH™

**DATE:** 12/29/2021

**ISSUE:** Award Janitorial Supplies Bid

**RECOMMENDATION:** Award Janitorial Supplies bid to Baldwin Janitorial based upon the unit prices submitted in their bid.

**BACKGROUND:** The City opened bids on December 3rd for miscellaneous Janitorial Supplies. Two bids were received, and Baldwin Janitorial was lowest conforming bidder with a bid amount not to exceed \$48,972.06. Public Works recommends awarding the contract at the unit pricing listed in the bid as the actual quantities used will vary. The annual contract will begin immediately upon award with the option to renew for two additional years.

**PREVIOUS COUNCIL ACTION:** The current contract holder is Dade Paper and Bag Corporation.

**BUDGET IMPLICATIONS:** These materials are budgeted in the PW Custodial Operations' account in item number 01-561-66117, Supplies-Landscape.

**RELATED ISSUES:** None

**ATTACHMENTS:**

- Bid Tabulation

**DEPARTMENT:** Public Works

**STAFF CONTACT:** Noel Hand