



# APPLICATION FOR PUBLIC ASSEMBLY

## 1. EVENT INFORMATION

**Event Name:** Music at Meyer-Summer Series

**Contact Information** (Applicant will serve as the sole contact for all correspondence from the City.)

### Applicant

### Event Organizer

Name: Erica Bassett

Name: COGS/Special Events

Address: PO Box 299 Gulf Shores, Al 36547

Address:

Phone #: 251-968-1434

Phone #: 251-968-1171

Cell #: 251-979-0096

Cell #:

Email : ebassett@gulfshoresal.gov

Email : events@gulfshoresal.gov

Web Address: <https://www.gulfshoresal.gov/1428/Music-at-Meyer-Park>

### Purpose

- Athletic/Recreation
- Concert/Performance
- Social
- Outdoor Market
- Fitness
- Demonstration/Rally
- Parade
- Festival/Fair
- Other

### Event Description

The City of Gulf Shores Special Events Division is presenting the 2021 Music at Meyer Park summer concert series. This inaugural summer time event will be held the third Thursday in June, July and August and is expected to be loved by our locals, as well as, our summertime guests. All Music at Meyer Park concerts are FREE to the public and begin at 6 p.m.

### Location\*

Address: Meyer Park - 400 East 22nd Avenue.

\*An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant

## Attendance

Anticipated Attendance Total **80-200** Per Day

## Dates/Times\*

Setup Date/Time **6/17, 7/15, 8/19** Dismantle Date/Time

Event Start Date

Event End Date

\*\*Event Hours **6:00PM-8:00PM**

**\*If requesting multiple days please detail each day and time of operation in the Site Plan.**

**\*\*Please indicate the intended daily event start and end time(s).**

Is this an annual event?  Yes  No How many years have you been holding this event?

## Event Features (check all that apply and include supporting documentation)

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Beverage/Food Vendors | <input checked="" type="checkbox"/> Entertainment  | <input type="checkbox"/> Animals                                |
| <input type="checkbox"/> Merchandise Vendors              | <input checked="" type="checkbox"/> Tents/Canopies | <input checked="" type="checkbox"/> Electrical /Generator Usage |
| <input type="checkbox"/> Stages/Platforms                 | <input type="checkbox"/> Restrooms                 | <input type="checkbox"/> Fencing/Barricades                     |
| <input type="checkbox"/> Pyrotechnics                     | <input type="checkbox"/> Use of Public Property    | <input type="checkbox"/> Outdoor Cooking                        |
| <input type="checkbox"/> Shuttle Service                  | <input type="checkbox"/> Vehicles on Display       | <input type="checkbox"/> Inflatables/Bounce Houses              |

## 2. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days' prior written notice of cancellation and termination of the applicant's coverage there under.

### 3. ACKNOWLEDGEMENT AND SIGNATURE

I, the applicant, understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no guarantee that my proposed event will be issued a permit by the City of Gulf Shores. I further agree to defend, indemnify and hold the City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

Print Name of Applicant

Signature

Date

#### PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY

Fire Chief	Date	Fire Department Estimated Cost	\$
		Police Department Estimated Cost	\$
		Public Works Estimated Cost	\$
Chief of Police	Date	Planning & Zoning Estimated Cost	\$
		Building Department Estimated Cost	\$
		Finance Department Estimated Cost	\$
Public Works Director	Date	City Facility Rentals/Fees	\$
		<b>Total</b>	\$
Planning & Zoning Director	Date		
Building Official	Date		
Finance & Admin Director	Date		
Recreation & Cultural Affairs Director	Date	City Administrator	Date

## Emily Tidwell

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**From:** Emily Tidwell  
**Sent:** Tuesday, June 01, 2021 10:09 AM  
**To:** Edward J. Delmore; Mark Sealy; Lee W. Jones; Brandan Franklin; Grant Brown; Mark Acreman; Noel Hand  
**Cc:** Andy Bauer; Matt Young; Wanda Parris; Mindy Singleton; Temple Smith; Layla Andrews; Alicia Talley; Jason Woodruff; Josh Coleman; Melvin Shepard; George Surry; Bill Cowan; Shelby DeBlieux; Lindsey Hart; Brian Dugall; Brigette Reynolds  
**Subject:** Music at Meyer - Summer Series Assembly Permit  
**Attachments:** SKM\_C250i21060109560.pdf

Tracking:	Recipient	Delivery	Read	Response
	Edward J. Delmore	Delivered: 6/1/2021 10:10 AM	Read: 6/1/2021 11:04 AM	Approve: 6/1/2021 11:04 AM
	Mark Sealy	Delivered: 6/1/2021 10:09 AM	Read: 6/2/2021 10:43 AM	Approve: 6/2/2021 10:44 AM
	Lee W. Jones	Delivered: 6/1/2021 10:10 AM		Approve: 6/1/2021 10:39 AM
	Brandan Franklin	Delivered: 6/1/2021 10:10 AM		Approve: 6/1/2021 10:55 AM
	Grant Brown	Delivered: 6/1/2021 10:10 AM		Approve: 6/1/2021 10:24 AM
	Mark Acreman	Delivered: 6/1/2021 10:09 AM	Read: 6/2/2021 9:21 AM	Approve: 6/2/2021 9:21 AM
	Noel Hand	Delivered: 6/1/2021 10:10 AM	Read: 6/1/2021 10:12 AM	Approve: 6/1/2021 10:12 AM

CITY ADMINISTRATOR

 6/2/21



E 23rd Ave

E 23rd Ave

E 23rd Ave

E 23rd Ave

Meyer Park  
Large outdoor  
space with a  
playground



STAGE

E 24th Ave

E 24th Ave

E 24th Ave

E 24th Ave