



APPLICATION FOR PUBLIC ASSEMBLY

1. EVENT INFORMATION

Event Name: 2020 NCAA National Collegiate Beach Volleyball Championship

Contact Information (Applicant will serve as the sole contact for all correspondence from the City.)

Applicant	Event Organizer
Name: Beth Gendler/Grant Brown	Name: Gulf Shores & Orange Beach Sports Comm
Address: P.O. Drawer 457, Gulf Shores 36547	Address: P.O. Drawer 457, Gulf Shores, 36547
Phone #:	Phone #:
Cell #:	Cell #:
Email : bgendler@gulfshores.com	Email : bgendler@gulfshores.com
Web Address: https://www.ncaa.com/championships/beach-volleyball/nc	

Purpose

- Athletic/Recreation
- Outdoor Market
- Parade
- Concert/Performance
- Fitness
- Festival/Fair
- Social
- Demonstration/Rally
- Other

Event Description

Eight of the countries best teams will compete to be crowned the 2020 NCAA National Collegiage Beach Volleyball Champion.

Location*

Address: **Gulf Place, Gulf Shores, AL**

*An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant

Attendance

Anticipated Attendance Total **6000** Per Day

Dates/Times*

Setup Date/Time **4/26/2020** Dismantle Date/Time **5/4/2020**

Event Start Date **4/30/2020** Event End Date **5/3/2020**

Event Hours **see attached

*If requesting multiple days please detail each day and time of operation in the Site Plan.

**Please indicate the intended daily event start and end time(s).

Is this an annual event? Yes No How many years have you been holding this event? **4**

Event Features (check all that apply and include supporting documentation)

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Beverage/Food Vendors | <input type="checkbox"/> Entertainment | <input type="checkbox"/> Animals |
| <input checked="" type="checkbox"/> Merchandise Vendors | <input checked="" type="checkbox"/> Tents/Canopies | <input checked="" type="checkbox"/> Electrical /Generator Usage |
| <input checked="" type="checkbox"/> Stages/Platforms | <input checked="" type="checkbox"/> Restrooms | <input checked="" type="checkbox"/> Fencing/Barricades |
| <input type="checkbox"/> Pyrotechnics | <input checked="" type="checkbox"/> Use of Public Property | <input type="checkbox"/> Outdoor Cooking |
| <input type="checkbox"/> Shuttle Service | <input type="checkbox"/> Vehicles on Display | <input type="checkbox"/> Inflatables/Bounce Houses |

2. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days' prior written notice of cancellation and termination of the applicant's coverage there under.

3. ACKNOWLEDGEMENT AND SIGNATURE

I, the applicant, understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no guarantee that my proposed event will be issued a permit by the City of Gulf Shores. I further agree to defend, indemnify and hold the City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

Beth Gendler
Print Name of Applicant

Beth Gendler
Signature

1/15/2020
Date

PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY

Fire Chief _____ Date _____

Chief of Police _____ Date _____

Public Works Director _____ Date _____

Planning & Zoning Director _____ Date _____

Building Official _____ Date _____

Finance & Admin Director _____ Date _____

Recreation & Cultural Affairs Director _____ Date _____

Fire Department Estimated Cost	\$ _____
Police Department Estimated Cost	\$ _____
Public Works Estimated Cost	\$ _____
Planning & Zoning Estimated Cost	\$ _____
Building Department Estimated Cost	\$ _____
Finance Department Estimated Cost	\$ _____
City Facility Rentals/Fees	\$ _____
Total	\$ _____

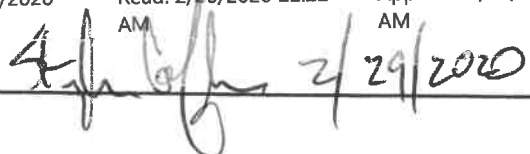
City Administrator _____ Date _____

Emily Tidwell

From: Emily Tidwell
Sent: Thursday, February 20, 2020 11:08 AM
To: Alicia Talley; Andy Bauer; Bill Cowan; Brandan Franklin; Edward J. Delmore; George Surry; Grant Brown; Hartly Brokenshaw; Jason Woodruff; Josh Coleman; Keith Martin; Layla Andrews; Lee W. Jones; Lindsey Hart; Mark Acreman; Matt Young; Melvin Shepard; Mindy Singleton; Noel Hand; Shelby DeBlieux; Temple Smith; Wanda Parris
Subject: 2020 NCAA National Collegiate Beach Volleyball Championship Assembly Permit
Attachments: SKM_C25820022011510.pdf

Tracking:	Recipient	Delivery	Read	Response
	Alicia Talley	Delivered: 2/20/2020 11:08 AM		
	Andy Bauer	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 11:10 AM	Approve: 2/20/2020 11:29 AM
	Bill Cowan	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 1:34 PM	
	Brandan Franklin	Delivered: 2/20/2020 11:08 AM		Approve: 2/20/2020 4:21 PM
	Edward J. Delmore	Delivered: 2/20/2020 11:08 AM		Approve: 2/26/2020 2:54 PM
	George Surry	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 11:48 AM	
	Grant Brown	Delivered: 2/20/2020 11:08 AM		Approve: 2/26/2020 1:28 PM
	Hartly Brokenshaw	Delivered: 2/20/2020 11:08 AM	Read: 2/21/2020 10:03 AM	Approve: 2/21/2020 10:03 AM
	Jason Woodruff	Delivered: 2/20/2020 11:08 AM		
	Josh Coleman	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 11:19 AM	Approve: 2/20/2020 11:19 AM
	Keith Martin	Delivered: 2/20/2020 11:08 AM		
	Layla Andrews	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 12:04 PM	Approve: 2/20/2020 12:04 PM
	Lee W. Jones	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 3:58 PM	Approve: 2/20/2020 3:58 PM
	Lindsey Hart	Delivered: 2/20/2020 11:08 AM		
	Mark Acreman	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 3:58 PM	Approve: 2/20/2020 4:00 PM
	Matt Young	Delivered: 2/20/2020 11:08 AM		
	Melvin Shepard	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 11:53 AM	
	Noel Hand	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 11:21 AM	Approve: 2/20/2020 11:24 AM

CITY ADMINISTRATOR


2/29/2020

- LEGEND**
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 - ☒ NEW
 - ☒ REMOVED
 - ☒ PROPOSED
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EAST BEACH BLVD. HWY 182



NCAA Championship
 CONTRACT NO.
 DATE 06-18-11

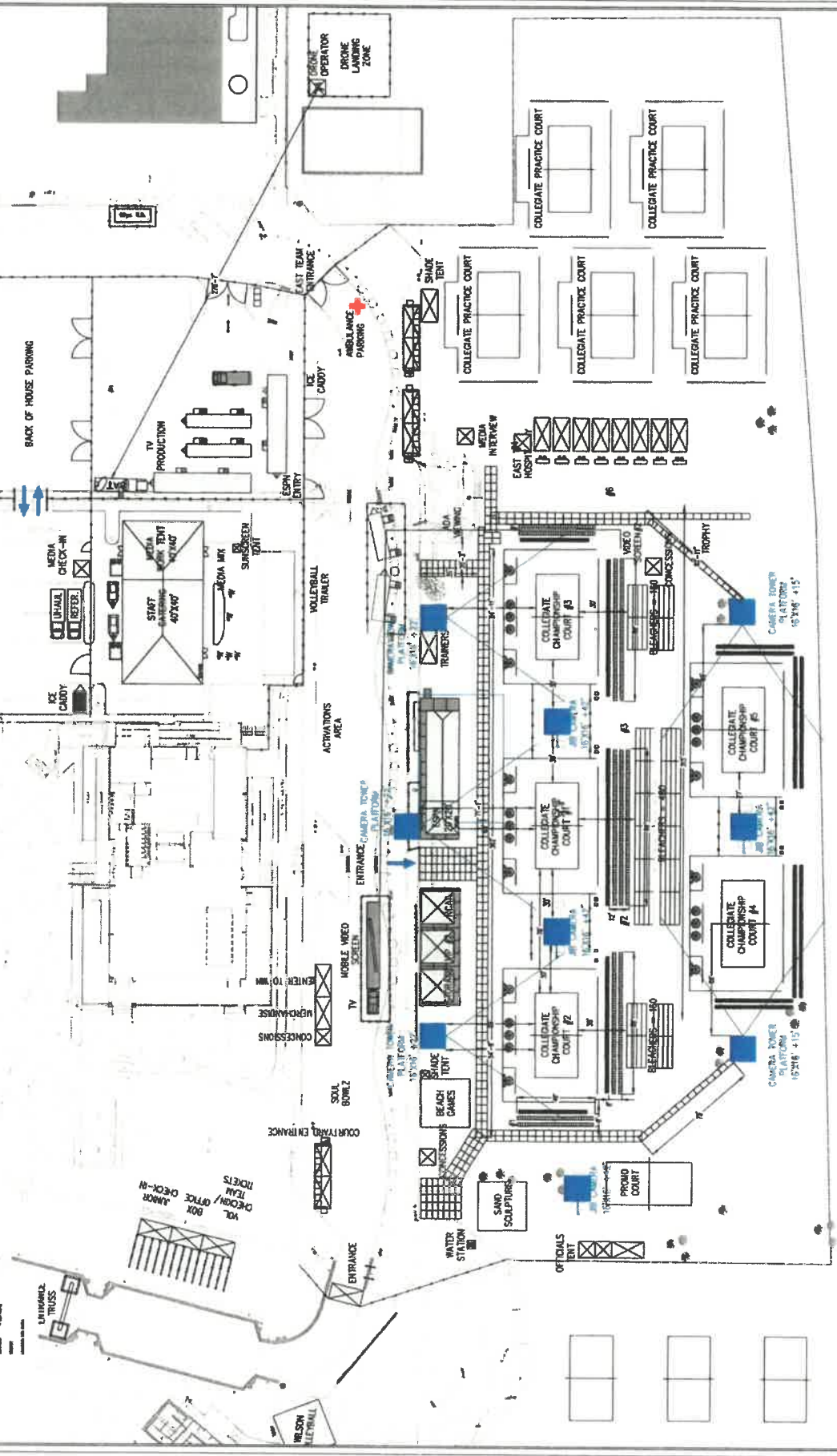


Brennan Construction
 L.L.C.
 607-928-2000

Date: October 07, 2019 File: < NCAA CHAMPIONSHIPS 16-07-11.DWG >
 Plot: 3 - Mechanical - Base - Level 1

EAST BEACH BLVD. HWY 182

- LEGEND
- [Symbol] MEDIA CHECK-IN
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 - [Symbol] MEDIA TENT
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 - [Symbol] SUNSCREEN TENT
 - [Symbol] VOLEYBALL TRAILER
 - [Symbol] ACTIVATIONS AREA
 - [Symbol] ENTRANCE
 - [Symbol] CONCESSIONS
 - [Symbol] BEACH GAMES
 - [Symbol] SAND SCULPTURES
 - [Symbol] WATER STATION
 - [Symbol] OFFICIALS TENT
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 - [Symbol] ICE CADDY
 - [Symbol] AMBULANCE PARKING
 - [Symbol] OPERATOR DRONE LANDING ZONE
 - [Symbol] EAST TEAM ENTRANCE
 - [Symbol] EAST HOUSE
 - [Symbol] MEDIA INTERVIEW
 - [Symbol] VIDEO GREEN
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Tentative 2020 NCAA National Collegiate Beach Volleyball Championship Schedule

Tentative Schedule of Events.

Please note, schedule is subject to change.

Thursday, April 30-Team Practices 9am-4:45pm CT.

Friday, May 1-Matches Played 9am-6pm CT

Saturday, May 2-Matches Played 1pm-6pm CT

Sunday, May 4-Matches Played 10:00am-3pm CT

Life Safety Plan NCAA Volleyball 2019

Evacuation Procedure (Code 1):

In the event that a "**Code 1**" is called on your radio, no matter what channel you're on. We ask you to follow these procedures.

REMAIN CALM & LISTEN

A "Code 1" will be called if there is an emergency. Please turn to channel one (1) on you radio and await instructions.

IF AN EVACUATION IS ORDERED

NCAA Collegiate Beach Volleyball Championship Scripts for Emergency Announcements from site P.A.

These scripts are only to be read over a stage public address system by a Site Manager when prompted to do so by Event Dispatch.

Should an announcement require a modification from the following scripts, Event Dispatch will provide all applicable announcement modifications by radio.

For those making announcements:

- Speak calmly and clearly.
- Repeat the message at least twice.
- Section 13.2 – Scripts for Weather Evacuation Announcements from Stages The following scripts are for evacuation announcements from the stages.
- Section 13.2.1 – Weather Evacuation Attention Ladies and Gentlemen, Please pay close attention to the following safety message. Due to approaching severe weather, all persons should move quickly and calmly to the nearest exit and proceed to your vehicles and protected areas outside of the event site. Please seek shelter for your safety. Thank you for your cooperation.

- Section 13.2.2 – Weather All Clear Attention Ladies and Gentlemen, Please pay close attention to the following safety message. The severe weather warning issued for the area has expired. You may resume normal movement throughout the event site. Thank you for your cooperation.
- Section 13.3 – Scripts for High Wind Action Announcement from Stages
The following scripts are for high wind announcements from the stages.
- Section 13.3.1 – High Wind Action Attention Ladies and Gentlemen, Please pay close attention to the following safety message. Due to high wind safety precautions are being taken and the event will be postponed until further notice. We ask that you move quickly and calmly away from the stages and take shelter. Thank you for your cooperation.
- Section 13.3.2 – High Wind Action All Clear Attention Ladies and Gentlemen, Please pay close attention to the following safety message. High winds have passed and the concert will resume in approximately minutes. Thank you for your cooperation.
- Section 13.4 – Scripts for General Evacuation Announcements from Stages
The following scripts are for non-weather evacuations announcements from the stages.
- Section 13.4.1 – General Evacuation Attention Ladies and Gentlemen, Please pay close attention to the following safety message. Unfortunately we have experienced an incident that requires us to postpone the event until further notice. All persons should move quickly and calmly to the nearest exit and proceed to protected areas outside of the event site. Thank you for your cooperation.
- Section 13.4.2 – General Evacuation All Clear Attention Ladies and Gentlemen, Please pay close attention to the following safety message. The event has resumed normal operations and is now open to the public. Thank you for your cooperation.
- When available and functional, video screens should be utilized to display the pre-programmed evacuation graphic.
- Utilize the bullhorn or PA (if operable) to communicate the scripted evacuation announcement and begin the evacuation procedures.
- Take care of what minimal things you can accomplish before leaving.

SUPERVISORS or MANAGERS it is your responsibility to get your staff counted and out of harm's way.

If you are involved in the middle of the situation, please remember some basic rules.

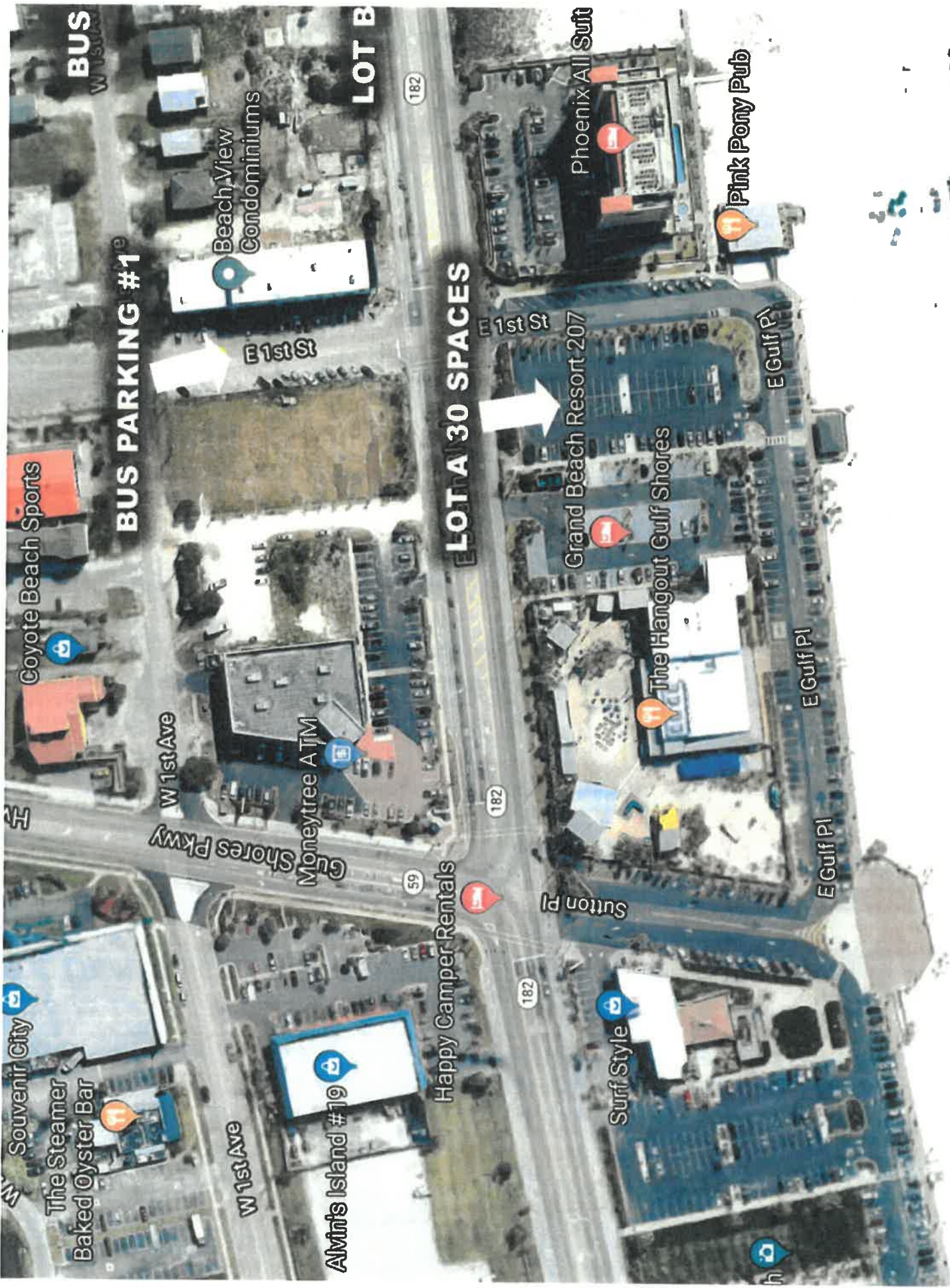
"REMAIN CALM" Doing this will save lives, as well as your own

Contact dispatch on channel 1 and give as much information as possible
Respond with as many factual things that are around you.

Once the evacuation is underway, instruct your staff to meet at designated location. Confirm that you have your staff, or someone has made contact if they are in another area.

We will at this point be under the direction of the Gulf Shores Fire and Police Departments.

Await instructions for further news.



BUS

BUS PARKING #1

LOT B

LOT A 30 SPACES

Beach View
Condominiums

E 1st St

Coyote Beach Sports

W 1st Ave

Moneytree ATM

Shores Pkwy

Happy Camper Rentals

Souvenir City

The Steamer
Baked Oyster Bar

W 1st Ave

Avin's Island #19

Phoenix All Suit

E 1st St

Grand Beach Resort 207

The Hangout Gulf Shores

Pink Pony Pub

E Gulf Pl

E Gulf Pl

E Gulf Pl

Sutton Pl

Surf Style

