



# APPLICATION FOR PUBLIC ASSEMBLY

## 1. EVENT INFORMATION

**Event Name:** Music at Meyer

**Contact Information** (Applicant will serve as the sole contact for all correspondence from the City.)

### Applicant

### Event Organizer

Name: **Erica Bassett**

Name: **COGS/Special Events**

Address: **PO Box 299 Gulf Shores, AL 36547** Address:

Phone #:

Phone #: **251-968-1171**

Cell #:

Cell #:

Email :

Email : **events@gulfshoresal.gov**

**Web Address:** <https://www.gulfshoresal.gov/1428/Music-at-Meyer-Park>

### Purpose

- Athletic/Recreation
- Outdoor Market
- Parade
- Concert/Performance
- Fitness
- Festival/Fair
- Social
- Demonstration/Rally
- Other

### Event Description

The City of Gulf Shores Special Events Division is presenting the 2020 Music at Meyer Park concert series. These annual springtime concerts have become a fan favorite for locals and visitors alike. All Music at Meyer Park concerts are FREE to the public and begin at 6 p.m.

### Location\*

Address: **Meyer Park - 400 East 22nd Avenue.**

**\*An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant**

## Attendance

Anticipated Attendance Total **500-1,000** Per Day

## Dates/Times\*

Setup Date/Time **5:00PM** Dismantle Date/Time **8:00PM**

Event Start Date **See Event Hours** Event End Date **See Event Hours**

\*\*Event Hours **6:00PM-8:00PM on 3/26, 4/9, 4/16, 4/23**

**\*If requesting multiple days please detail each day and time of operation in the Site Plan.**

**\*\*Please indicate the intended daily event start and end time(s).**

Is this an annual event?  **Yes**  **No** How many years have you been holding this event? **10**

## Event Features (check all that apply and include supporting documentation)

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Beverage/Food Vendors | <input checked="" type="checkbox"/> Entertainment  | <input type="checkbox"/> Animals                                |
| <input type="checkbox"/> Merchandise Vendors              | <input checked="" type="checkbox"/> Tents/Canopies | <input checked="" type="checkbox"/> Electrical /Generator Usage |
| <input type="checkbox"/> Stages/Platforms                 | <input type="checkbox"/> Restrooms                 | <input type="checkbox"/> Fencing/Barricades                     |
| <input type="checkbox"/> Pyrotechnics                     | <input type="checkbox"/> Use of Public Property    | <input type="checkbox"/> Outdoor Cooking                        |
| <input type="checkbox"/> Shuttle Service                  | <input type="checkbox"/> Vehicles on Display       | <input type="checkbox"/> Inflatables/Bounce Houses              |

## 2. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days' prior written notice of cancellation and termination of the applicant's coverage there under.

**3. ACKNOWLEDGEMENT AND SIGNATURE**

I, the applicant, understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no guarantee that my proposed event will be issued a permit by the City of Gulf Shores. I further agree to defend, indemnify and hold the City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

Print Name of Applicant

Signature

Date

**PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY**

Fire Chief	Date
Chief of Police	Date
Public Works Director	Date
Planning & Zoning Director	Date
Building Official	Date
Finance & Admin Director	Date
Recreation & Cultural Affairs Director	Date

<b>Fire Department Estimated Cost</b>	\$
<b>Police Department Estimated Cost</b>	\$
<b>Public Works Estimated Cost</b>	\$
<b>Planning &amp; Zoning Estimated Cost</b>	\$
<b>Building Department Estimated Cost</b>	\$
<b>Finance Department Estimated Cost</b>	\$
<b>City Facility Rentals/Fees</b>	\$
<b>Total</b>	\$

City Administrator

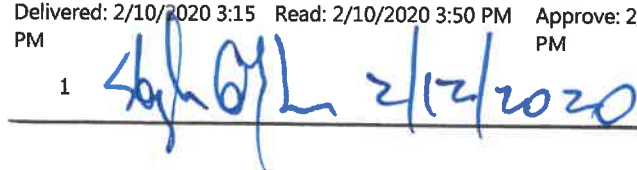
Date

## Emily Tidwell

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**From:** Emily Tidwell  
**Sent:** Monday, February 10, 2020 3:15 PM  
**To:** Alicia Talley; Andy Bauer; Bill Cowan; Brandan Franklin; Edward J. Delmore; George Surry; Grant Brown; Hartly Brokenshaw; Jason Woodruff; Josh Coleman; Keith Martin; Layla Andrews; Lee W. Jones; Mark Acreman; Matt Young; Melvin Shepard; Mindy Singleton; Noel Hand; Temple Smith; Wanda Parris  
**Subject:** Music at Meyer Assembly Permit  
**Attachments:** SKM\_C25820021016280.pdf

Tracking:	Recipient	Delivery	Read	Response
	Alicia Talley	Delivered: 2/10/2020 3:15 PM	Read: 2/10/2020 3:16 PM	
	Andy Bauer	Delivered: 2/10/2020 3:15 PM	Read: 2/11/2020 8:00 AM	Approve: 2/11/2020 8:01 AM
	Bill Cowan	Delivered: 2/10/2020 3:15 PM	Read: 2/10/2020 6:32 PM	
	Brandan Franklin	Delivered: 2/10/2020 3:15 PM		Approve: 2/11/2020 8:24 AM
	Edward J. Delmore	Delivered: 2/10/2020 3:15 PM		Approve: 2/10/2020 3:20 PM
	George Surry	Delivered: 2/10/2020 3:15 PM	Read: 2/10/2020 5:17 PM	Approve: 2/10/2020 5:17 PM
	Grant Brown	Delivered: 2/10/2020 3:15 PM		Approve: 2/11/2020 11:46 AM
	Hartly Brokenshaw	Delivered: 2/10/2020 3:15 PM	Read: 2/10/2020 7:26 PM	Approve: 2/12/2020 9:30 AM
	Jason Woodruff	Delivered: 2/10/2020 3:15 PM		
	Josh Coleman	Delivered: 2/10/2020 3:15 PM	Read: 2/11/2020 8:35 AM	Approve: 2/11/2020 8:35 AM
	Keith Martin	Delivered: 2/10/2020 3:15 PM	Read: 2/10/2020 3:17 PM	
	Layla Andrews	Delivered: 2/10/2020 3:15 PM	Read: 2/10/2020 3:26 PM	Approve: 2/10/2020 3:26 PM
	Lee W. Jones	Delivered: 2/10/2020 3:15 PM	Read: 2/11/2020 9:19 AM	Approve: 2/11/2020 9:19 AM
	Mark Acreman	Delivered: 2/10/2020 3:15 PM	Read: 2/11/2020 11:49 AM	Approve: 2/11/2020 11:49 AM
	Matt Young	Delivered: 2/10/2020 3:15 PM	Read: 2/11/2020 7:57 AM	Approve: 2/11/2020 7:59 AM
	Melvin Shepard	Delivered: 2/10/2020 3:15 PM	Read: 2/10/2020 3:25 PM	Approve: 2/10/2020 3:25 PM
	Mindy Singleton	Delivered: 2/10/2020 3:15 PM		
	Noel Hand	Delivered: 2/10/2020 3:15 PM	Read: 2/10/2020 3:50 PM	Approve: 2/10/2020 3:50 PM

Handwritten signature and date: 2/12/2020



the city of gulf shores presents

# MUSIC

at Meyer  
Park



**KENNY  
ON THE KEYS**  
**MARCH 26**

Shows begin  
**6 P.M.**



**VOODOO  
VISIONARY**  
**APRIL 9**

Open to the public  
**FREE ADMISSION**



**ADAM HOLT  
& THE BLUES  
CONGREGATION**  
**APRIL 16**



**FUNK YOU**  
**APRIL 23**

400 E. 22nd Ave.  
**MEYER PARK**

RECREATION & CULTURAL AFFAIRS  
*Special Events*



@City\_GulfShores

[www.gulfshoresal.gov](http://www.gulfshoresal.gov)