



SMALL TOWN, BIG BEACH®

APPLICATION FOR PUBLIC ASSEMBLY

1. EVENT INFORMATION

Event Name: 2020 Mardi Gras Parade

Contact Information (Applicant will serve as the sole contact for all correspondence from the City.)

Applicant

Event Organizer

Name: Erica Bassett

Name: COGS/Special Events

Address: PO Box 299, Gulf Shores, Al 36547

Address: PO Box 299, Gulf Shores, Al 36547

Phone #:

Phone #: 251-968-1171

Cell #:

Cell #:

Email : ebassett@gulfshoresal.gov

Email : events@gulfshoresal.gov

Web Address: <https://www.gulfshoresal.gov/1427/Mardi-Gras-Parade>

Purpose

- | | | |
|--|--|--|
| <input type="checkbox"/> Athletic/Recreation | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Social |
| <input type="checkbox"/> Outdoor Market | <input type="checkbox"/> Fitness | <input type="checkbox"/> Demonstration/Rally |
| <input checked="" type="checkbox"/> Parade | <input type="checkbox"/> Festival/Fair | <input type="checkbox"/> Other |

Event Description

The City of Gulf Shores will celebrate the 42nd Anniversary of the Mardi Gras Parade on Tuesday, February 25, 2020 at 10 a.m.

Location*

Address: Parade route is HWY 59 from Clubhouse Dr. to Beach Blvd.

*An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant

Attendance

Anticipated Attendance Total **10,000** Per Day

Dates/Times*

Setup Date/Time **2/25 6:00AM** Dismantle Date/Time **2/25 11:00AM**

Event Start Date **10:00AM** Event End Date **11:00AM**

Event Hours **5

***If requesting multiple days please detail each day and time of operation in the Site Plan.**

****Please indicate the intended daily event start and end time(s).**

Is this an annual event? Yes No How many years have you been holding this event? **5**

Event Features (check all that apply and include supporting documentation)

- | | | |
|--|---|--|
| <input type="checkbox"/> Beverage/Food Vendors | <input type="checkbox"/> Entertainment | <input type="checkbox"/> Animals |
| <input type="checkbox"/> Merchandise Vendors | <input type="checkbox"/> Tents/Canopies | <input type="checkbox"/> Electrical /Generator Usage |
| <input type="checkbox"/> Stages/Platforms | <input type="checkbox"/> Restrooms | <input type="checkbox"/> Fencing/Barricades |
| <input type="checkbox"/> Pyrotechnics | <input type="checkbox"/> Use of Public Property | <input type="checkbox"/> Outdoor Cooking |
| <input type="checkbox"/> Shuttle Service | <input type="checkbox"/> Vehicles on Display | <input type="checkbox"/> Inflatables/Bounce Houses |

2. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days' prior written notice of cancellation and termination of the applicant's coverage there under.

3. ACKNOWLEDGEMENT AND SIGNATURE

I, the applicant, understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no guarantee that my proposed event will be issued a permit by the City of Gulf Shores. I further agree to defend, indemnify and hold the City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

Erica Bassett

Print Name of Applicant



1/9/2020

Date

PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY

Fire Chief	Date
Chief of Police	Date
Public Works Director	Date
Planning & Zoning Director	Date
Building Official	Date
Finance & Admin Director	Date
Recreation & Cultural Affairs Director	Date

Fire Department Estimated Cost	\$
Police Department Estimated Cost	\$
Public Works Estimated Cost	\$
Planning & Zoning Estimated Cost	\$
Building Department Estimated Cost	\$
Finance Department Estimated Cost	\$
City Facility Rentals/Fees	\$
Total	\$

City Administrator

Date

Emily Tidwell

From: Emily Tidwell
Sent: Tuesday, January 14, 2020 8:44 AM
To: Alicia Talley; Andy Bauer; Bill Cowan; Brandan Franklin; Edward J. Delmore; George Surry; Grant Brown; Hartly Brokenshaw; Jason Woodruff; Josh Coleman; Keith Martin; Layla Andrews; Lee W. Jones; Mark Acreman; Matt Young; Melvin Shepard; Mindy Singleton; Noel Hand; Temple Smith; Wanda Parris
Subject: Mardi Gras Parade
Attachments: SKM_C25820011313370.pdf

Tracking:	Recipient	Delivery	Read	Response
	Alicia Talley	Delivered: 1/14/2020 8:44 AM	Read: 1/14/2020 9:01 AM	
	Andy Bauer	Delivered: 1/14/2020 8:44 AM	Read: 1/14/2020 8:57 AM	Approve: 1/14/2020 8:57 AM
	Bill Cowan	Delivered: 1/14/2020 8:44 AM	Read: 1/14/2020 8:52 AM	
	Brandan Franklin	Delivered: 1/14/2020 8:44 AM		Approve: 1/15/2020 10:43 AM
	Edward J. Delmore	Delivered: 1/14/2020 8:44 AM		Approve: 1/14/2020 9:32 AM
	George Surry	Delivered: 1/14/2020 8:44 AM	Read: 1/14/2020 11:05 AM	
	Grant Brown	Delivered: 1/14/2020 8:44 AM		Approve: 1/14/2020 10:55 AM
	Hartly Brokenshaw	Delivered: 1/14/2020 8:44 AM	Read: 1/14/2020 8:53 AM	Approve: 1/14/2020 8:53 AM
	Jason Woodruff	Delivered: 1/14/2020 8:44 AM		
	Josh Coleman	Delivered: 1/14/2020 8:44 AM	Read: 1/14/2020 8:47 AM	Approve: 1/14/2020 9:00 AM
	Keith Martin	Delivered: 1/14/2020 8:44 AM		
	Layla Andrews	Delivered: 1/14/2020 8:44 AM	Read: 1/14/2020 8:57 AM	Approve: 1/14/2020 8:57 AM
	Lee W. Jones	Delivered: 1/14/2020 8:44 AM	Read: 1/14/2020 9:36 AM	Approve: 1/14/2020 9:36 AM
	Mark Acreman	Delivered: 1/14/2020 8:44 AM	Read: 1/15/2020 10:42 AM	Approve: 1/15/2020 10:42 AM
	Matt Young	Delivered: 1/14/2020 8:44 AM	Read: 1/14/2020 9:18 AM	Approve: 1/14/2020 10:19 AM
	Melvin Shepard	Delivered: 1/14/2020 8:44 AM	Read: 1/14/2020 12:37 PM	Approve: 1/14/2020 12:38 PM
	Mindy Singleton	Delivered: 1/14/2020 8:44 AM		
	Noel Hand	Delivered: 1/14/2020 8:44 AM	Read: 1/14/2020 9:06 AM	Approve: 1/14/2020 12:30 PM

CITY ADMINISTRATOR

1

Signature 1/15/2020

Parade Route

- Official Starting point is the corner of Clubhouse and 59
- Parade ends at Gulf Place
- Participants can either drive STRAIGHT into Gulf Place or turn LEFT to head to orange beach
- Route is 1.7 miles

