

APPLICATION FOR PUBLIC ASSEMBLY

1. EVENT INFORMATION

Event Name:

Contact Information (Applicant will serve as the sole contact for all correspondence from the City.)

Applicant

Name: **Richard Dickinson**

Address:

Phone #:

Cell #:

Email: **rdickinson@fastmail.fm**

Web Address:

Event Organizer

Name: **LA Fleet Feet run club, Sweetheart 5K and Sea Turtle half marathon**

Address: **PO Box 3584, Orange Beach, AL 36561**

Phone #:

Cell #:

Email:

Purpose

Athletic/Recreation

Outdoor Market

Parade

Concert/Performance

Fitness

Festival/Fair

Social

Demonstration/Rally

Other

Event Description

5K, 1/2 Marathon and 1Mi fun run.

Location*

Address: **The Hangout**

***An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant**

Attendance

Anticipated Attendance Total **800** Per Day

Dates/Times*

Setup Date/Time **02/15/2020** Dismantle Date/Time **02/15/2020**

Event Start Date **02/15/2020** Event End Date **02/15/2020**

Event Hours **6AM to Noon

*If requesting multiple days please detail each day and time of operation in the Site Plan.

**Please indicate the intended daily event start and end time(s).

Is this an annual event? Yes No How many years have you been holding this event? **15**

Event Features (check all that apply and include supporting documentation)

- | | | |
|--|---|--|
| <input type="checkbox"/> Beverage/Food Vendors | <input type="checkbox"/> Entertainment | <input type="checkbox"/> Animals |
| <input type="checkbox"/> Merchandise Vendors | <input type="checkbox"/> Tents/Canopies | <input type="checkbox"/> Electrical /Generator Usage |
| <input type="checkbox"/> Stages/Platforms | <input type="checkbox"/> Restrooms | <input type="checkbox"/> Fencing/Barricades |
| <input type="checkbox"/> Pyrotechnics | <input type="checkbox"/> Use of Public Property | <input type="checkbox"/> Outdoor Cooking |
| <input type="checkbox"/> Shuttle Service | <input type="checkbox"/> Vehicles on Display | <input type="checkbox"/> Inflatables/Bounce Houses |

2. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days' prior written notice of cancellation and termination of the applicant's coverage there under.

3. ACKNOWLEDGEMENT AND SIGNATURE

I, the applicant, understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no guarantee that my proposed event will be issued a permit by the City of Gulf Shores. I further agree to defend, indemnify and hold the City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

Print Name of Applicant

Signature

Date

PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY

Fire Chief Date

Chief of Police Date

Public Works Director Date

Planning & Zoning Director Date

Building Official Date

Finance & Admin Director Date

Recreation & Cultural Affairs Director Date

Fire Department Estimated Cost	\$
Police Department Estimated Cost	\$
Public Works Estimated Cost	\$
Planning & Zoning Estimated Cost	\$
Building Department Estimated Cost	\$
Finance Department Estimated Cost	\$
City Facility Rentals/Fees	\$
Total	\$

City Administrator

Date

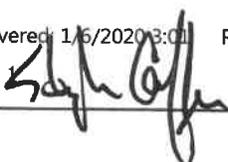
Emily Tidwell

From: Emily Tidwell
Sent: Monday, January 06, 2020 3:01 PM
To: Edward J. Delmore; Hartly Brokenshaw; Lee W. Jones; Brandon Franklin; Mark Acreman; Grant Brown; Noel Hand
Cc: Andy Bauer; Matt Young; Wanda Parris; Mindy Singleton; Temple Smith; Layla Andrews; Alicia Talley; Jason Woodruff; Josh Coleman; Keith Martin; Melvin Shepard; George Surry; 'bcown@gulfshoresal.gov'
Subject: Sweetheart Run
Attachments: Sweetheart5k_Sea turtle half

Tracking:

Recipient	Delivery	Read	Response
Edward J. Delmore	Delivered: 1/6/2020 3:01 PM		Approve: 1/15/2020 10:51 AM
Hartly Brokenshaw	Delivered: 1/6/2020 3:01 PM	Read: 1/7/2020 6:01 AM	Approve: 1/14/2020 9:00 AM
Lee W. Jones	Delivered: 1/6/2020 3:01 PM	Read: 1/6/2020 3:09 PM	Approve: 1/6/2020 3:10 PM
Brandon Franklin	Delivered: 1/6/2020 3:01 PM		Approve: 1/6/2020 3:42 PM
Mark Acreman	Delivered: 1/6/2020 3:01 PM	Read: 1/6/2020 3:34 PM	Approve: 1/7/2020 7:57 AM
Grant Brown	Delivered: 1/6/2020 3:01 PM		Approve: 1/7/2020 3:14 PM
Noel Hand	Delivered: 1/6/2020 3:01 PM	Read: 1/6/2020 4:58 PM	Approve: 1/14/2020 12:31 PM
Andy Bauer	Delivered: 1/6/2020 3:01 PM	Read: 1/6/2020 3:02 PM	Approve: 1/6/2020 3:03 PM
Matt Young	Delivered: 1/6/2020 3:01 PM	Read: 1/6/2020 3:07 PM	
Wanda Parris	Delivered: 1/6/2020 3:01 PM	Read: 1/7/2020 9:28 AM	Approve: 1/7/2020 9:28 AM
Mindy Singleton	Delivered: 1/6/2020 3:01 PM		
Temple Smith	Delivered: 1/6/2020 3:01 PM		
Layla Andrews	Delivered: 1/6/2020 3:01 PM	Read: 1/6/2020 3:38 PM	
Alicia Talley	Delivered: 1/6/2020 3:01 PM	Read: 1/6/2020 3:06 PM	
Jason Woodruff	Delivered: 1/6/2020 3:01 PM	Read: 1/6/2020 10:47 PM	
Josh Coleman	Delivered: 1/6/2020 3:01 PM	Read: 1/6/2020 3:23 PM	
Keith Martin	Delivered: 1/6/2020 3:01 PM	Read: 1/6/2020 3:42 PM	
Melvin Shepard	Delivered: 1/6/2020 3:01 PM	Read: 1/6/2020 3:54 PM	

CITY ADMINISTRATOR

 1/15/2020



101 E. Beach Blvd, Gulf Shores, AL 36542
(251) 948 – 3030

November 11, 2019

To Whom It May Concern:

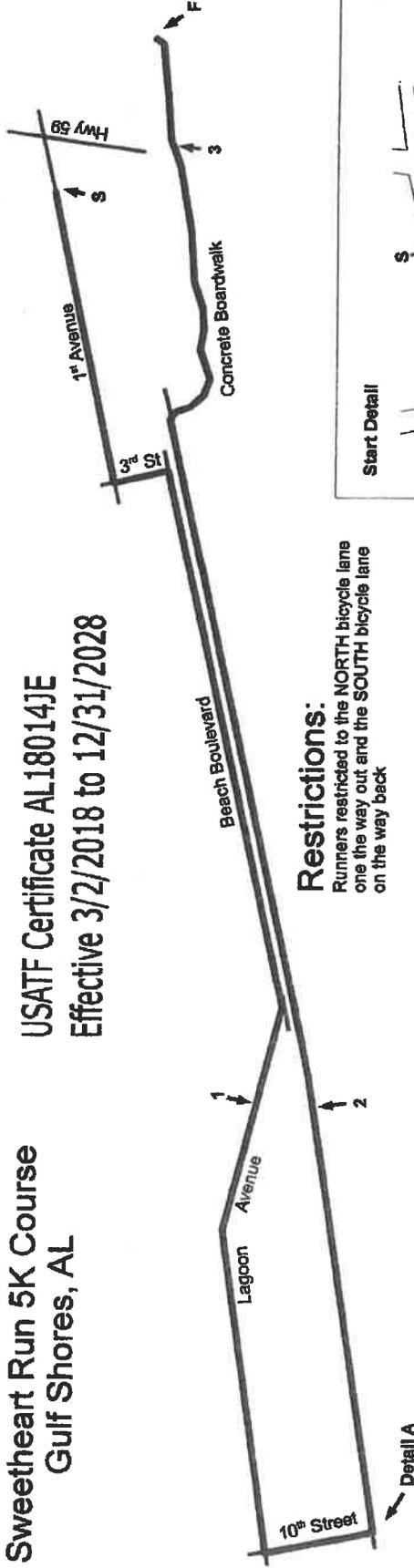
This letter is to confirm that The Hangout is allowing the Lower Alabama Fleet Feet Run Club, and their guests, the use of Hangout facilities, for the purposes of hosting the 2020 Sweetheart 5k Run / Walk and the Sea Turtle Half Marathon, to take place on Saturday, February 15th. Please feel free to reach out with any questions.

Best regards,

Omer Ramot
General Manager
The Hangout
omer@thehangout.com
(251) 504-1907

Sweetheart Run 5K Course
Gulf Shores, AL

USATF Certificate AL18014JE
Effective 3/2/2018 to 12/31/2028



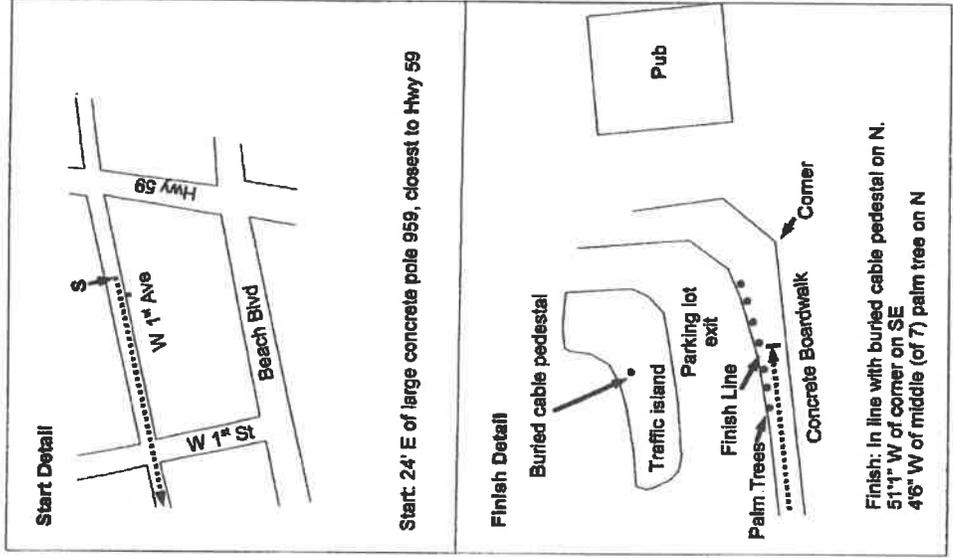
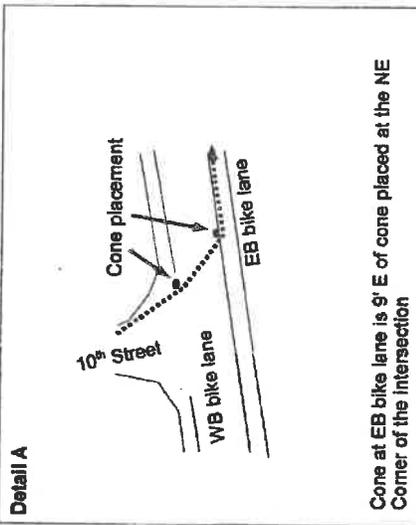
Restrictions:

Runners restricted to the NORTH bicycle lane one the way out and the SOUTH bicycle lane on the way back



Splits:

- Mile 1: Opposite condominium parking unit 105
- Mile 2: 31' E of fireplug in from of 931 Crystal Shores West
- Mile 3: In line with SW corner of wooden fence of The Hangout



Measured by Jon Bowie (Daphne, AL 251-209-0887)
 jnbowie@gmail.com 16 February 2018

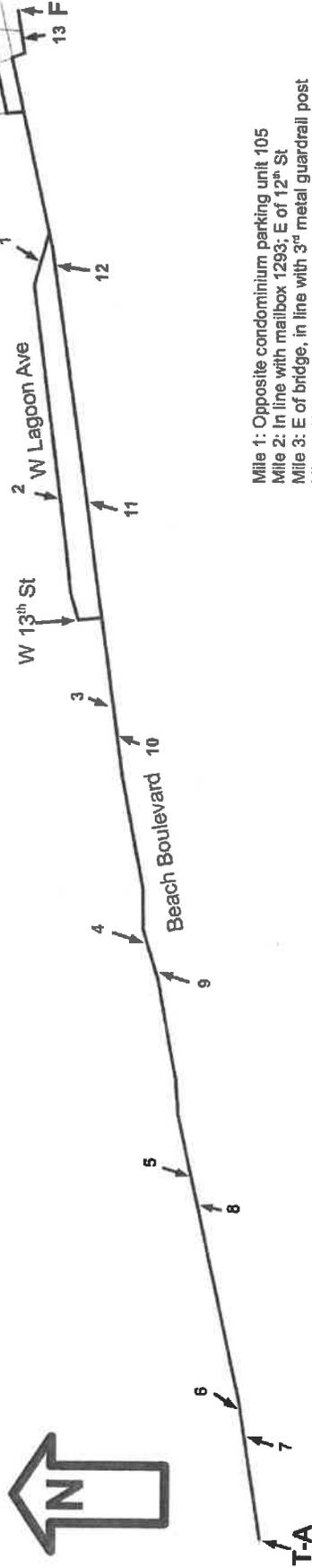
Course was measured on the SPR and the runners have full use of the road unless otherwise noted.

Diagrams to scale

Start marked with paint and washers
 Finish on concrete and marked with paint and reference to landmarks
 Splits: Marked with paint and washers.

L A Fleet Feet Sea Turtle Half Marathon Gulf Shores, AL

USATF Certificate AL14004JD
Effective 01/27/2014 to 12/31/2024



- Mile 1: Opposite condominium parking unit 105
- Mile 2: In line with mailbox 1293; E of 12th St
- Mile 3: E of bridge, in line with 3rd metal guardrail post
- Mile 4: 8' E of fireplug on N, in front of house 2080
- Mile 5: 10' W of drive to house 2464
- Mile 6: In line with utility pole between houses 2928 and 2936
- Mile 7: 51' W of mailbox 2973
- Mile 8: Opposite front door of house 2532 on N
- Mile 9: 26' W of fireplug between houses 2121 and 2113
- Mile 10: West of bridge, center of driveway of house 1717
- Mile 11: Opposite Stop sign on NW corner of 12th St
- Mile 12: 21' E of fireplug in from of 931 Crystal Shores West
- Mile 13: In line with crosswalk on NW corner

Restrictions:
Runners are restricted to the bike lanes on Beach Boulevard
WB runners on N side and EB runners on S side

Measured by Jon Bowie (Daphne, AL 251-209-0887)
jnbowie@gmail.com 19 January 2014

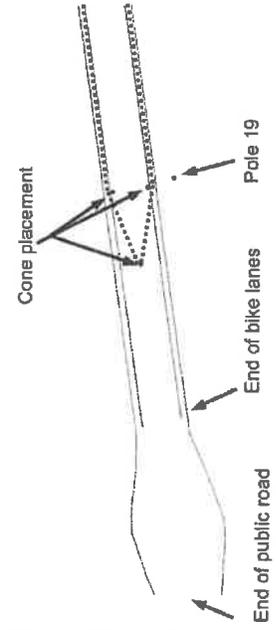
Diagrams to scale

Start, Finish, and T-A marked with paint and washers
Splits: Marked with paint and washers.

Course was measured on the SPR
and the runners have full use of the
road unless otherwise noted.

Turn-around detail

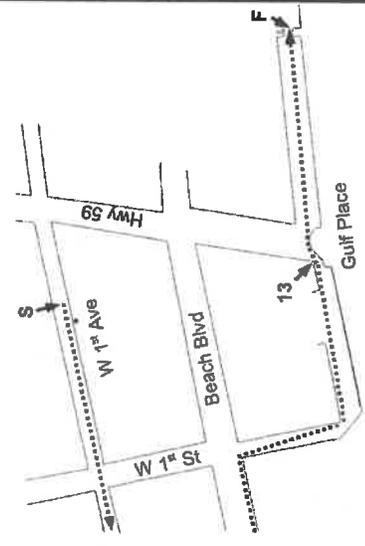
Turn-around point: 55' W of pole 19, on W side of house 3149



Restrictions:
Runners to stay in WB bike lane until passing cone in line with pole 19, then around the cone at turn-around point. Runners then return to the EB bike lane at the cone in line with pole 19

Start and Finish Detail

Start: 24' E of large concrete pole 959, closest to Hwy 59



Finish: In line with E edge of S curb and 6' E of E edge of walkway on N curb



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/07/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Management Group 12730 Coldwater Rd Ste 103 Fort Wayne IN 46845		CONTACT NAME: Margaret Mayers PHONE (A/C, No, Ext): (260) 338-2434 E-MAIL ADDRESS: mmayers@insmgt.com FAX (A/C, No): (765) 664-0761	
INSURED Road Runners Club of America/2020 and Its Member Clubs 1501 Lee Highway Suite 140 Arlington VA 22209		INSURER(S) AFFORDING COVERAGE INSURER A: National Casualty Company INSURER B: Nationwide Life Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 11991 66869	

COVERAGES **CERTIFICATE NUMBER:** 2020 \$1M A.I. **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

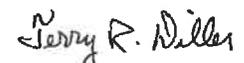
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Legal Liability to Participant \$1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Per Event Basis			KRO000008194100	12/31/2019	12/31/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Abuse and Molestation \$ 500,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			KRO000008194100	12/31/2019	12/31/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Excess Medical & Accident (\$250 Deductible/Claim)			BAX0000031001200	12/31/2019	12/31/2020	Excess Medical \$10,000 AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 2/15/20 Sea Turtle Half Marathon & Sweetheart 5k INSURED RRCA CLUB/EVENT MEMBER: Lower Alabama Fleet Feet Run Club, Att'n: Ginny Barnas, PO Box 3584, Orange Beach, AL 36561 Processed by VE

CERTIFICATE HOLDER

CANCELLATION

02/15/20 City of Gulf Shores PO Box 299 Gulf Shores AL 36547	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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