



SMALL TOWN, BIG BEACH™

## Memorandum

Date: October 1, 2019  
To: Mayor Craft  
City Council  
From: Matt Young  
Cc: Steve Griffin, Grant Brown  
Subject: Award Perennial Rye Grass Seed Bid

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**BACKGROUND:** On September 25, 2019 three sealed bids were received and opened for the purchase of Perennial Rye Grass Seed for various sports fields and common areas throughout the City. SiteOne Landscape Supply submitted the lowest conforming bid.

**RECOMMENDATION:** Award bid (Requisition No. 2019-0925) to SiteOne Landscape Supply based on the unit price of \$1.06 per pound.

**PREVIOUS COUNCIL ACTION:** The Council previously awarded a perennial rye grass seed bid on September 10, 2018 (Resolution 6023-18).

**BUDGET IMPLICATIONS:** The purchase of rye seed is budgeted within the Recreation & Cultural Affairs Department's operation budget.

**ATTACHMENTS:** Bid Tabulation Sheet.

**DEPARTMENT:** Recreation and Cultural Affairs

**STAFF CONTACT:** Matt Young, Assistant Director of Recreation & Cultural Affairs