

**Application for a Public Assembly Permit must be submitted to the City Clerk at least thirty (30) days prior to the date of the proposed assembly.**

**APPLICATION FOR PUBLIC ASSEMBLY PERMIT  
AS REQUIRED BY SECTION 11-20 ET SEQ. OF  
THE CODE OF ORDINANCES OF  
THE CITY OF GULF SHORES, ALABAMA**

Date: April 26, 2019

ORGANIZATION/SPONSOR City of Gulf Shores

ADDRESS PO BOX 299, Gulf Shores, AL 36547

AGENT OR REPRESENTATIVE Briquette Reynolds

TELEPHONE NUMBER (home) \_\_\_\_\_ (business) \_\_\_\_\_

Email ADDRESS breynolds@gulfshoresal.gov

It is respectfully requested that a Public Assembly Permit be issued to the above named organization or sponsor.

The following required information is submitted for the review and approval of the appropriate City Departments and the City Council:

- a. Purpose of the Public Assembly: July 4 Fireworks Display
- b. Dates of the Assembly: July 4, 2019
- c. Time of the Assembly: from 5:30 PM to 10:00 PM
- d. Estimated number of Participants/Attendees: +10,000
- e. Estimated number of Vendors: 0
- f. Location of Assembly (legal description of property if known): Gulf State Park Pier
- g. Owner of Property: State of Alabama

Supply to Clerk a letter from owner of property permitting use for activity, if not owned by applicant.

- h. If applicant will need to use City employees for any part of the preparation and clean-up of the site, a separate agreement with the City will be required before issuance of the Permit.
- i. Applicant shall guarantee payment of business licenses and sales tax, if applicable to function.
- k. **Required attachments -- detailed explanation, including drawings and diagrams where applicable, of the prospective plan of the Permittee to provide for the following, as appropriate:**
  - (1) Police and fire protection (describe on-site security; Gulf Shores Police will do routine patrol and will respond to calls.)
  - (2) Food and water supply and facilities
  - (3) Health and sanitation facilities (specify number of portable toilet facilities to be furnished)
  - (4) Medical facilities and services including emergency vehicles and equipment
  - (5) Vehicle access and parking facilities (If the proposed public assembly is expected to require more parking than can be provided at the location of the assembly, the applicant must submit plans showing where additional parking will be provided and a letter from the owner of the property granting approval for such use.)
  - (6) Camping and trailer facilities
  - (7) Illumination facilities
  - (8) Communications facilities
  - (9) **Signage - Signage placement must be shown on diagram, comply with the City's Zoning Ordinance (Ordinance #1584, Chapter 18, Article XVI, Signs) and be approved by the Recreation and Cultural Affairs Director (or his agent) prior to the issuance of the Permit.**
  - (10) Noise control and abatement
  - (11) Facilities for daily clean up and waste disposal; final cleanup will be done within 24 hours after close (grease or oil disposal shall be monitored)
  - (12) Insurance and bonding arrangements -- Binder or other proof of coverage in proper amount shall be in the hands of the Clerk no later than five (5) days before the first day of the event.

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The undersigned has authority to execute this application; and the requesting organized group, unincorporated association of persons, or corporation promises and agrees to abide by all the terms and conditions of Section 11-26, Code of Ordinances, under which a Public Assembly Permit is issued, and to abide by all rules and regulations of the City of Gulf Shores, Alabama.

\_\_\_\_\_  
SIGNATURE OF AGENT

By authority of Section 11-24 of the Code of Ordinances of the City of Gulf Shores, the requirement of an Assembly Permit shall not apply to any activity sponsored by the City, County or State.

The Permit shall be issued only after approval by the appropriate City Officials, as indicated below:

- a. Police Chief: \_\_\_\_\_ Date: \_\_\_\_\_
- b. Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_
- c. Public Works Director: \_\_\_\_\_ Date: \_\_\_\_\_
- d. Building Official: \_\_\_\_\_ Date: \_\_\_\_\_
- e. Planning & Zoning: \_\_\_\_\_ Date: \_\_\_\_\_
- f. Recreation & Cultural Affairs: \_\_\_\_\_ Date: \_\_\_\_\_
- g. City Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

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## Emily Tidwell

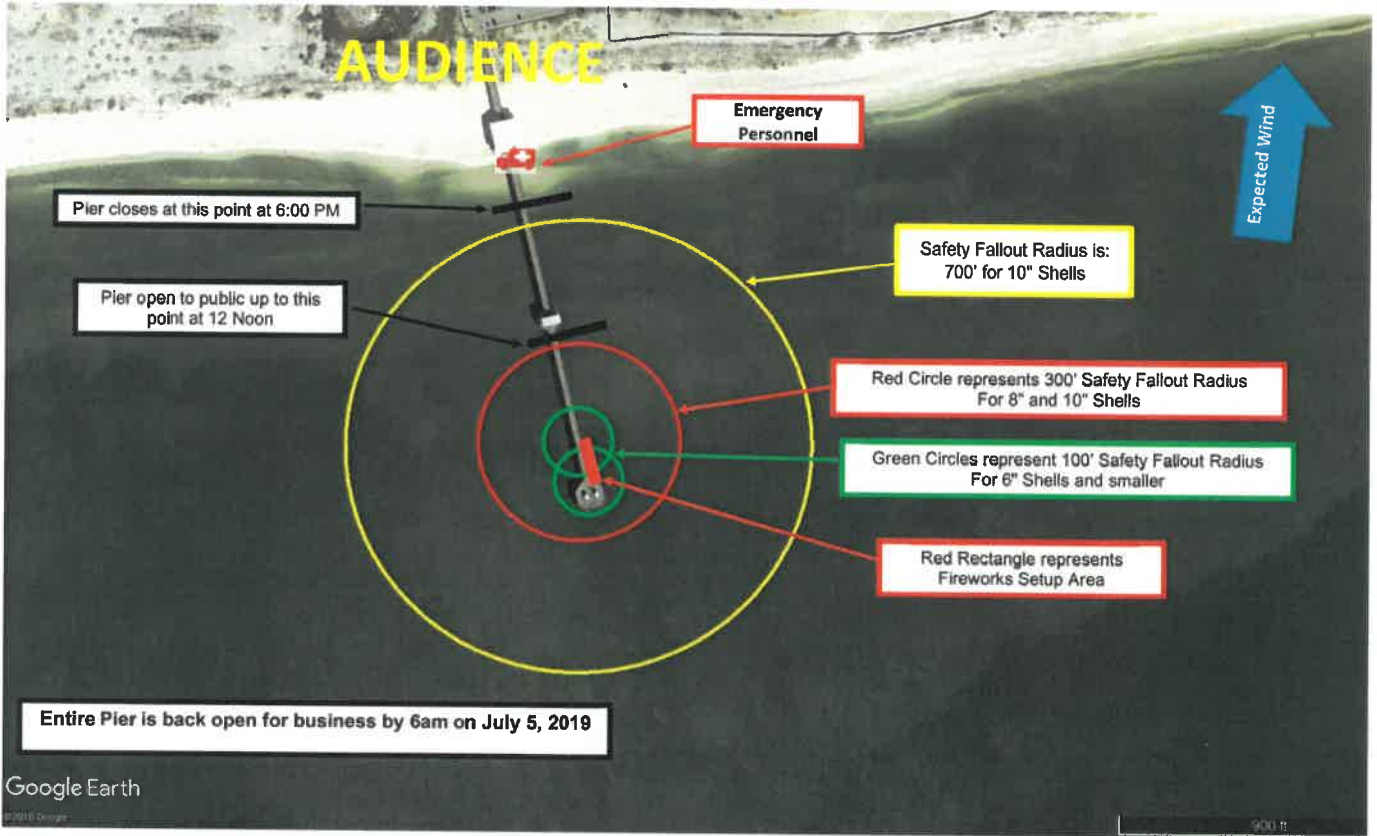
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**From:** Emily Tidwell  
**Sent:** Monday, April 29, 2019 4:04 PM  
**To:** Edward J. Delmore; Hartly Brokenshaw; Lee W. Jones; Brandan Franklin; Mark Acreman; Grant Brown  
**Cc:** Andy Bauer; Matt Young; Wanda Parris; Noel Hand; Mindy Singleton; Layla Andrews; Temple Smith; Alicia Talley; Josh Coleman; Jason Woodruff; Bo Smith  
**Subject:** Assembly Permit - 4th of July Fireworks  
**Attachments:** SKM\_C25819042915300.pdf

Tracking:	Recipient	Delivery	Read	Response
	Edward J. Delmore	Delivered: 4/29/2019 4:04 PM		Approve: 4/29/2019 4:55 PM
	Hartly Brokenshaw	Delivered: 4/29/2019 4:04 PM	Read: 4/29/2019 4:09 PM	Approve: 4/29/2019 4:12 PM
	Lee W. Jones	Delivered: 4/29/2019 4:04 PM	Read: 4/29/2019 4:59 PM	Approve: 4/29/2019 5:00 PM
	Brandan Franklin	Delivered: 4/29/2019 4:04 PM		Approve: 4/29/2019 4:12 PM
	Mark Acreman	Delivered: 4/29/2019 4:04 PM	Read: 4/30/2019 2:35 PM	Approve: 4/30/2019 2:35 PM
	Grant Brown	Delivered: 4/29/2019 4:04 PM		Approve: 4/29/2019 5:00 PM
	Andy Bauer	Delivered: 4/29/2019 4:04 PM	Read: 4/29/2019 4:06 PM	Approve: 4/29/2019 4:07 PM
	Matt Young	Delivered: 4/29/2019 4:04 PM	Read: 4/29/2019 4:44 PM	Approve: 4/29/2019 4:58 PM
	Wanda Parris	Delivered: 4/29/2019 4:04 PM	Read: 4/30/2019 8:34 AM	Approve: 4/30/2019 8:34 AM
	Noel Hand	Delivered: 4/29/2019 4:04 PM	Read: 4/29/2019 4:06 PM	
	Mindy Singleton	Delivered: 4/29/2019 4:04 PM		
	Layla Andrews	Delivered: 4/29/2019 4:04 PM	Read: 4/29/2019 4:53 PM	
	Temple Smith	Delivered: 4/29/2019 4:04 PM		
	Alicia Talley	Delivered: 4/29/2019 4:04 PM	Read: 4/29/2019 4:18 PM	
	Josh Coleman	Delivered: 4/29/2019 4:04 PM	Read: 4/29/2019 4:36 PM	
	Jason Woodruff	Delivered: 4/29/2019 4:04 PM	Read: 4/29/2019 4:27 PM	
	Bo Smith	Delivered: 4/29/2019 4:04 PM	Read: 4/29/2019 4:05 PM	

CITY ADMINISTRATOR

 4/30/19



**Show Name:** Gulf Shores, City of Independence Day Celebration  
 State Park Pier, 561 East Beach Blvd Gulf Shores ,  
**Show Location:** AL 36542  
**Show Date:** Thursday, July 4, 2019  
**Show Time:** 9:00 PM  
**Rain Date:** N/A

**Maximim Shell Size:** 10"  
**Safety Fallout Radius:** 700'  
**Storage Required:** YES  
**Diagram Created:** Wednesday, April 10, 2019  
**Created By:** LEH/sb

## **City of Gulf Shores, AL July 4, 2019 Fireworks Crew Load In Timeline**

### **July 3, 2019 7:00 AM**

Pyro Shows tractor-trailer and crew will arrive at the State Park Pier in a place that has been designated as acceptable to the Fire Marshal, the Pier, and the City to begin off-loading all the non-explosive equipment and material to build the fireworks show. 4 – 6 City of Gulf Shores personnel will arrive with utility vehicles and trailers. Gulf Shores' workers will help Pyro Shows workers unload all the racks that will be used in the show. Pyro Shows workers will nail the racks together to create 3 rack setups. Gulf Shores' workers will load the trailers and help the Pyro Shows workers set the setups out in the staging area and protect them from weather. At whatever time this process is complete, work will be completed for the day.

### **July 4, 2019 6:00 AM**

The State Park Pier will be closed to the public and evacuated. Pyro Shows workers and Gulf Shores' workers will haul all the fireworks equipment to the end of the Pier. While the Gulf Shores workers deliver all the fireworks setups (with no fireworks loaded) to the end of the Pier, the Pyro Shows workers will align all of the setups into their proper firing positions and begin running wire from the setups to the firing panel. The Gulf Shores workers will also bring the sand box components for 8" and 10" shells to the end of the Pier. The Pyro Shows workers will assemble the sand boxes and set the mortars inside the sandboxes on the Pier beams to provide additional support. The Gulf Shores workers will deliver sand and help the Pyro Shows workers fill the sandboxes with sand.

As soon as all construction work is complete, the fireworks will be delivered to the end of the Pier. No Gulf Shores workers will be involved in loading any of the mortars. All Gulf Shores' workers and equipment will be dismissed except for one worker and golf cart that will remain on duty to be available if needed.

### **July 4, 2019 12:00 NOON**

State Park Pier will be re-opened to general public to a point beyond bath house, but a separation distance between general public and Pyro Shows Crew of no less than 300' will be maintained for public safety.

Lunch is delivered to Pyro Shows crew.

### **July 4, 2019 6:00 PM**

Fire Marshal closes pier to acceptable distance for show. No less than 700' for 10" shells.

**July 4, 2019 9:00 PM**

Show Begins

**July 4, 2019 9:00 PM**

Show Ends.

**July 4, 2019 9:30 PM**

Pyro Shows crew clears fireworks mortars and begins teardown process.

**July 4, 2019 10:00 PM**

Eight men and two gators provided by the City of Gulf Shores return to help clear pier of equipment.

**July 5, 2019 6:00 AM**

All work will be completed, and pier will be clean.

**NOTE:**

**The time schedule outlined above assumes that weather on July 4 will be good all day and all evening. If, on the day of July 3, it is apparent from the weather forecast that weather on July 4 may prevent the safe loading of the fireworks on schedule, there needs to be a plan in place that would allow the mortars to be transported out on the pier beginning no later than 9:00 pm on the night of July 3. This alternative plan will only be necessary if there is a bad weather forecast for the day of July 4.**