



SMALL TOWN, BIG BEACH™

**APPLICATION FOR PUBLIC ASSEMBLY PERMIT  
AS REQUIRED BY SECTION 11-20 ET SEQ. OF  
THE CODE OF ORDINANCES OF  
THE CITY OF GULF SHORES, ALABAMA**

**Application for a Public Assembly Permit must be submitted to the City Clerk at least thirty (30) days prior to the date of the proposed assembly.**

DATE: 02/26/19

ORGANIZATION/SPONSOR: Alabama Coastal Foundation

ADDRESS: 250 Conti Street Mobile, AL 36602

AGENT OR REPRESENTATIVE: \_\_\_\_\_

TELEPHONE NUMBER: (\_\_\_\_) \_\_\_\_\_

EMAIL ADDRESS: mberte@joinACF.org

It is respectfully requested that a Public Assembly Permit be issued to the above named organization or sponsor.

The following required information is submitted for the review and approval of the appropriate City Departments and the City Council:

- a) Purpose of the Public Assembly: 2019 Good Life Ride
- b) Dates of the Assembly: 5/11/2019
- c) Time of the Assembly: from 8:00AM to 12:00PM
- d) Estimated number of Participants/Attendees: 250
- e) Estimated number of Vendors: N/A
- f) Location of Assembly (legal description of property if known):
  - i. 21196 East Beach Boulevard, Gulf Shores, AL 36542
  - ii. \_\_\_\_\_
- g) Owner of Property: Hilton Hotel

Supply to Clerk a letter from owner of property permitting use for activity, if not owned by applicant.

- h. If applicant will need to use City employees for any part of the preparation and clean-up of the site, a separate agreement with the City will be required before issuance of the Permit.
- i. Applicant shall guarantee payment of business licenses and sales tax, if applicable to function.
- j. **Required attachments -- detailed explanation, including drawings and diagrams where applicable, of the prospective plan of the Permittee to provide for the following, as appropriate:**
  - (1) Police and fire protection (describe on-site security; Gulf Shores Police will do routine patrol and will respond to calls.)
  - (2) Food and water supply and facilities
  - (3) Health and sanitation facilities (specify number of portable toilet facilities to be furnished)
  - (4) Medical facilities and services including emergency vehicles and equipment
  - (5) Vehicle access and parking facilities (If the proposed public assembly is expected to require more parking than can be provided at the location of the assembly, the applicant must submit plans showing where additional parking will be provided and a letter from the owner of the property granting approval for such use.)
  - (6) Camping and trailer facilities
  - (7) Illumination facilities
  - (8) Communications facilities
  - (9) Signage – Signage placement must be shown on diagram, comply with the City’s Zoning Ordinance (Ordinance #1584, Chapter 18, Article XVI, Signs) and be approved by the Recreation and Cultural Affairs Director (or his agent) prior to the issuance of the Permit.
  - (10) Noise control and abatement
  - (11) Facilities for daily clean up and waste disposal; final cleanup will be done within 24 hours after close (grease or oil disposal shall be monitored)

- (12) Insurance and bonding arrangements -- Binder or other proof of coverage in proper amount shall be in the hands of the Clerk no later than five (5) days before the first day of the event.

The undersigned has authority to execute this application; and the requesting organized group, unincorporated association of persons, or corporation promises and agrees to abide by all the terms and conditions of Section 11-26, Code of Ordinances, under which a Public Assembly Permit is issued, and to abide by all rules and regulations of the City of Gulf Shores, Alabama.




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SIGNATURE OF AGENT

By authority of Section 11-24 of the Code of Ordinances of the City of Gulf Shores, the requirement of an Assembly Permit shall not apply to any activity sponsored by the City, County or State.

The Permit shall be issued only after approval by the appropriate City Officials, as indicated below:

- a) Police Chief: \_\_\_\_\_ Date: \_\_\_\_\_
- b) Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_
- c) Public Works Director: \_\_\_\_\_ Date: \_\_\_\_\_
- d) Building Official: \_\_\_\_\_ Date: \_\_\_\_\_
- e) Planning & Zoning: \_\_\_\_\_ Date: \_\_\_\_\_
- f) Recreation & Cultural Affairs: \_\_\_\_\_ Date: \_\_\_\_\_
- g) City Administrator: \_\_\_\_\_ Date: \_\_\_\_\_




## Emily Tidwell

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**From:** Emily Tidwell  
**Sent:** Thursday, March 14, 2019 8:30 AM  
**To:** Edward J. Delmore; Hartly Brokenshaw; Andy Bauer; Brandan Franklin; Mark Acreman; Grant Brown  
**Cc:** Matt Young; Wanda Parris; Noel Hand; Mindy Singleton; Alicia Talley; Jason Woodruff; Josh Coleman; Layla Andrews; Bo Smith; Temple Smith  
**Subject:** Good Life Ride Assembly Permit  
**Attachments:** SKM\_C25819031408360.pdf

Tracking:	Recipient	Delivery	Read	Response
	Edward J. Delmore	Delivered: 3/14/2019 8:30 AM		Approve: 3/14/2019 11:40 AM
	Hartly Brokenshaw	Delivered: 3/14/2019 8:30 AM	Read: 3/14/2019 8:55 AM	Approve: 3/14/2019 8:59 AM
	Andy Bauer	Delivered: 3/14/2019 8:30 AM	Read: 3/14/2019 9:15 AM	Approve: 3/14/2019 9:16 AM
	Brandan Franklin	Delivered: 3/14/2019 8:30 AM		Approve: 3/14/2019 1:32 PM
	Mark Acreman	Delivered: 3/14/2019 8:30 AM		Approve: 3/14/2019 12:05 PM
	Grant Brown	Delivered: 3/14/2019 8:30 AM		
	Matt Young	Delivered: 3/14/2019 8:30 AM		
	Wanda Parris	Delivered: 3/14/2019 8:30 AM	Read: 3/14/2019 9:49 AM	Approve: 3/14/2019 9:49 AM
	Noel Hand	Delivered: 3/14/2019 8:30 AM	Read: 3/14/2019 9:11 AM	
	Mindy Singleton	Delivered: 3/14/2019 8:30 AM		
	Alicia Talley	Delivered: 3/14/2019 8:30 AM	Read: 3/14/2019 8:47 AM	
	Jason Woodruff	Delivered: 3/14/2019 8:30 AM	Read: 3/14/2019 9:27 AM	
	Josh Coleman	Delivered: 3/14/2019 8:30 AM	Read: 3/14/2019 8:36 AM	
	Layla Andrews	Delivered: 3/14/2019 8:30 AM	Read: 3/14/2019 9:07 AM	
	Bo Smith	Delivered: 3/14/2019 8:30 AM	Read: 3/14/2019 8:56 AM	
	Temple Smith	Delivered: 3/14/2019 8:30 AM	Read: 3/14/2019 9:13 AM	

CITY ADMINISTRATOR

 3/14/19

Good Morning, Please see the following Good Life Ride Assembly Permit. Please use your voting buttons to approve/reject.

## Application for Public Assembly Permit

### Section J:

Required attachments -- detailed explanation, including drawings and diagrams where applicable, of the prospective plan of the Permittee to provide for the following, as appropriate:

**(1) Police and fire protection (describe on-site security; Gulf Shores Police will do routine patrol and will respond to calls.)**

The Following City of Gulf Shores Police Department off-duty officer will be stationed at the intersection of Highway 182 and 135 to provide additional security for the start and end of each route:

-Josh Hoguet

### Route Summary:

**2 Mile Route** Route begins at The Lodge at Gulf State Park. Travels East on Highway 182 then left to enter Gulf State Park on Lake Crossing Trail. Riders travel the park trails and return to The Lodge parking lot on the same route.

**9 Mile Route** Route begins at The Lodge at Gulf State Park. Travels across Highway 182 onto Lakeview Trail. Riders travel the park trails and return to The Lodge parking lot via the end of Rosemary Dunes Trail and head West on Highway 182.

**19 Mile Route** Route begins at The Lodge at Gulf State Park. Travels across Highway 182 onto Lakeview Trail. Riders travel the park trails and return to The Lodge parking lot via the end of Rosemary Dunes Trail and head West on Highway 182.

**(2) Food and water supply and facilities.**

The Alabama Coastal Foundation will provide snacks, water, and Gatorade at rest stops along the route.

**(3) Health and sanitation facilities (specify number of portable toilet facilities to be furnished)**

N/A

**(4) Medical facilities and services including emergency vehicles and equipment**

Medstar ambulance on site

**(5) Vehicle access and parking facilities (If the proposed public assembly is expected to require more parking than can be provided at the location of the assembly, the applicant must submit plans showing where additional parking will be provided and a letter from the owner of the property granting approval for such use.)**

The Lodge will provide parking for attendees.

**(6) Camping and trailer facilities**

N/A

**(7) Illumination facilities**

N/A

**(8) Communications facilities**

N/A

**(9) Signage – Signage placement must be shown on diagram, comply with the City’s Zoning Ordinance (Ordinance #1584, Chapter 18, Article XVI, Signs) and be approved by the Recreation and Cultural Affairs Director (or his agent) prior to the issuance of the Permit. Small temporary directional signs will be placed before the ride and removed promptly following the ride.**

**(10) Noise control and abatement**

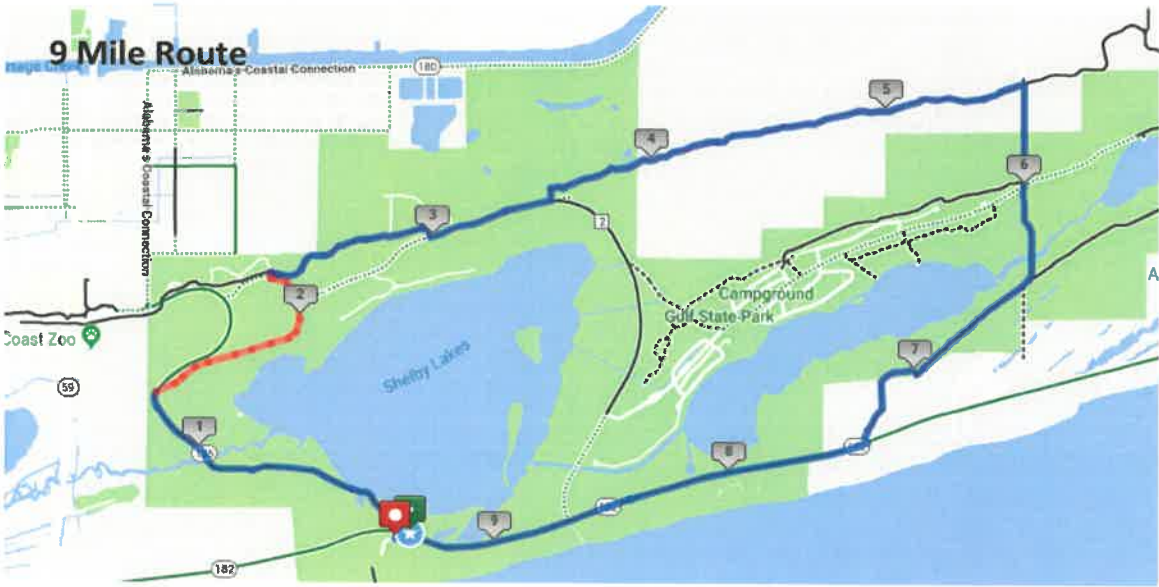
N/A

**(11) Facilities for daily clean up and waste disposal; final cleanup will be done within 24 hours after close (grease or oil disposal shall be monitored)**

N/A

**(12) Insurance and bonding arrangements – Binder or other proof of coverage in proper amount shall be in hands of the Clerk no later than five (5) days before the first day of the event.**

Insurance for the Ride has been requested from ACF’s insurance provider (Thames Batre). Proof of insurance will be provided to the City of Gulf Shores as soon as possible, and well before the 5 day minimum requirement.





Event Name:	Good Life Ride		
Event Date:	5/11/19		
Start Time:	8:00AM	Projected End Time:	12:00PM
Will this event require any parts of the trail to close:	Yes	<input checked="" type="radio"/> No	
If so, which part(s):			
Date sent to Gulf State Park for Approval:	2/26/19		
To be filled out by the Gulf State Park			
Special Events Date Approved:	<input checked="" type="radio"/> Yes	<input type="radio"/> No	
Date Approved:	3/5/19	Approved By:	Jamar [Signature]
Signature:	Jamar [Signature]		
If not approved, please list why:			

Please email the completed form to the following for approval, including a copy of the proposed course map to:

Cindy Langston  
Special Events Administration Gulf State Park  
(251) 948-7275 ext 2128  
GulfEvents.StatePark@dcnr.alabama.gov



