

Application for a Public Assembly Permit must be submitted to the City Clerk at least thirty (30) days prior to the date of the proposed assembly.

**APPLICATION FOR PUBLIC ASSEMBLY PERMIT
AS REQUIRED BY SECTION 11-20 ET SEQ. OF
THE CODE OF ORDINANCES OF
THE CITY OF GULF SHORES, ALABAMA**

Date: January 2, 2018

ORGANIZATION/SPONSOR Lower Alabama Fleet Feet Run Club

ADDRESS PO Box 3584 Orange Beach, 36561

AGENT OR REPRESENTATIVE Richard Dickinson & Ginny Barnas

TELEPHONE NUMBER (home) _____ (business) _____

Email ADDRESS lafrunclub@gmail.com

It is respectfully requested that a Public Assembly Permit be issued to the above named organization or sponsor.

The following required information is submitted for the review and approval of the appropriate City Departments and the City Council:

a. Purpose of the Public Assembly: Half Marathon, 5k & 1 Mile Fun Run

b. Dates of the Assembly: February 16, 2019

c. Time of the Assembly: from 7am to 11am

d. Estimated number of Participants/Attendees: 1100

e. Estimated number of Vendors: 0

f. Location of Assembly (legal description of property if known): The Hangout 101 West Beach Blvd

g. Owner of Property: Shaul Zislin

Supply to Clerk a letter from owner of property permitting use for activity, if not owned by applicant.

- h. If applicant will need to use City employees for any part of the preparation and clean-up of the site, a separate agreement with the City will be required before issuance of the Permit.
- i. Applicant shall guarantee payment of business licenses and sales tax, if applicable to function.
- k. **Required attachments -- detailed explanation, including drawings and diagrams where applicable, of the prospective plan of the Permittee to provide for the following, as appropriate:**
 - (1) Police and fire protection (describe on-site security; Gulf Shores Police will do routine patrol and will respond to calls.)
 - (2) Food and water supply and facilities
 - (3) Health and sanitation facilities (specify number of portable toilet facilities to be furnished)
 - (4) Medical facilities and services including emergency vehicles and equipment
 - (5) Vehicle access and parking facilities (If the proposed public assembly is expected to require more parking than can be provided at the location of the assembly, the applicant must submit plans showing where additional parking will be provided and a letter from the owner of the property granting approval for such use.)
 - (6) Camping and trailer facilities
 - (7) Illumination facilities
 - (8) Communications facilities
 - (9) **Signage - Signage placement must be shown on diagram, comply with the City's Zoning Ordinance (Ordinance #1584, Chapter 18, Article XVI, Signs) and be approved by the Recreation and Cultural Affairs Director (or his agent) prior to the issuance of the Permit.**
 - (10) Noise control and abatement
 - (11) Facilities for daily clean up and waste disposal; final cleanup will be done within 24 hours after close (grease or oil disposal shall be monitored)
 - (12) Insurance and bonding arrangements -- Binder or other proof of coverage in proper amount shall be in the hands of the Clerk no later than five (5) days before the first day of the event.

APPLI CATI ON FOR PUBLI C ASSEMBLY PERM I T
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The undersigned has authority to execute this application; and the requesting organized group, unincorporated association of persons, or corporation promises and agrees to abide by all the terms and conditions of Section 11-26, Code of Ordinances, under which a Public Assembly Permit is issued, and to abide by all rules and regulations of the City of Gulf Shores, Alabama.


SIGNATURE OF AGENT

By authority of Section 11-24 of the Code of Ordinances of the City of Gulf Shores, the requirement of an Assembly Permit shall not apply to any activity sponsored by the City, County or State.

The Permit shall be issued only after approval by the appropriate City Officials, as indicated below:

- a. Police Chief: _____ Date: _____
- b. Fire Chief: _____ Date: _____
- c. Public Works Director: _____ Date: _____
- d. Building Official: _____ Date: _____
- e. Planning & Zoning: _____ Date: _____
- f. Recreation & Cultural Affairs: _____ Date: _____
- g. City Administrator: _____ Date: _____

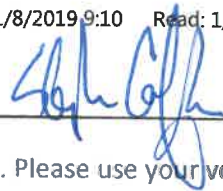
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Emily Tidwell

From: Emily Tidwell
Sent: Tuesday, January 08, 2019 9:10 AM
To: Edward J. Delmore; Hartly Brokenshaw; Andy Bauer; Brandan Franklin; Mark Acreman; Grant Brown
Cc: Matt Young; Wanda Parris; Noel Hand; Mindy Singleton; Alicia Talley; Jason Woodruff; Temple Smith; Layla Andrews
Subject: Assembly Permit for the Sweet Heart Run
Attachments: SKM_C25819010810120.pdf

Tracking:	Recipient	Delivery	Read	Response
	Edward J. Delmore	Delivered: 1/8/2019 9:10 AM		Approve: 1/8/2019 11:19 AM
	Hartly Brokenshaw	Delivered: 1/8/2019 9:10 AM	Read: 1/10/2019 4:54 PM	Approve: 1/10/2019 4:54 PM
	Andy Bauer	Delivered: 1/8/2019 9:10 AM	Read: 1/8/2019 9:18 AM	Approve: 1/8/2019 9:20 AM
	Brandan Franklin	Delivered: 1/8/2019 9:10 AM		Approve: 1/8/2019 2:13 PM
	Mark Acreman	Delivered: 1/8/2019 9:10 AM	Read: 1/8/2019 11:25 AM	Approve: 1/8/2019 11:27 AM
	Grant Brown	Delivered: 1/8/2019 9:10 AM		Approve: 1/8/2019 12:04 PM
	Matt Young	Delivered: 1/8/2019 9:10 AM	Read: 1/8/2019 9:16 AM	
	Wanda Parris	Delivered: 1/8/2019 9:10 AM		
	Noel Hand	Delivered: 1/8/2019 9:10 AM	Read: 1/8/2019 10:19 AM	
	Mindy Singleton	Delivered: 1/8/2019 9:10 AM		
	Alicia Talley	Delivered: 1/8/2019 9:10 AM	Read: 1/8/2019 9:15 AM	
	Jason Woodruff	Delivered: 1/8/2019 9:10 AM	Read: 1/8/2019 11:01 AM	
	Temple Smith	Delivered: 1/8/2019 9:10 AM	Read: 1/8/2019 9:10 AM	
	Layla Andrews	Delivered: 1/8/2019 9:10 AM	Read: 1/9/2019 8:03 AM	Approve: 1/9/2019 8:07 AM

CITY ADMINISTRATOR

 1/14/19

Please see the attached assembly permit for the Sweet Heart run. Please use your voting buttons to approve/reject. Also see Matt's note below.

Thank you,
Emily ☺

Hi Emily.

Please circulate to department heads. The applicant will need to submit current insurance certificate naming the city dually insured prior to the event. An emergency action plan may also be required by the fire department.

Matt Young, MS CPRE

Assistant Director of Recreation & Cultural Affairs

Emily Tidwell

Executive Office

Administrative Assistant II
and Records Clerk

PO Box 299

203 Clubhouse Drive, Suite B

Gulf Shores, AL 36542

www.gulfshoresal.gov

Phone (251) 968.1126

Fax (251) 968.4459



From: scanner@gulfshoresal.gov [mailto:scanner@gulfshoresal.gov]

Sent: Tuesday, January 08, 2019 10:13 AM

To: Emily Tidwell <etidwell@gulfshoresal.gov>

Subject: Message from KM_C258

1/4/2018



Road Running Technical Council USA Track & Field Measurement Certificate

recognized by



Name of the course Sweetheart 5K II Distance 5 km

Location (state) Alabama (city) Gulf Shores

Type of course: road race calibration track Configuration: Partial Loop

Type of surface: paved 100 % dirt 0 % gravel 0 % grass 0 % track 0 %

Elevation (feet above sea level) Start 3 Finish 3 Highest 3 Lowest 10

Straight line distance between start & finish 885 ft Drop 0 m/km Separation 5.39 %

Measured by (name, address, phone & e-mail) Jon Bowie, 9424 Autauga Bend
Daphne, Alabama 36526, 251-209-0887, jonbowie@hotmail.com

Race contact (name, address & phone) L.A. Fleet Feet, P.O. Box 3584
Orange Beach, Alabama 36561, 251-971-1030

Measuring Methods: bicycle steel tape electronic distance meter

Number of measurements of entire course: 2 Date(s) when course measured: 02-01-2009

Race date: February Course certification effective date: 02-10-2009

Replaces: _____ (if applicable) Certification code: AL09004JD

Notice to Race Director
Use this Certification Code in *all* public
announcements relating to your race.

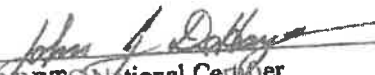
Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If any changes are made to the course, this certification becomes void, and the course must then be recertified.

Validation of Course — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a validation remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

This certification expires on December 31 in the year 2019

AS NATIONALLY CERTIFIED BY:


John J DeHaye - USA Track & Field National Certifier
824 Annlau Avenue, Huntsville, AL 35802, (256) 881-9326, jdehay@comcast.net

Date: 02-20-2009

AL09004JD

Sweetheart 5K II

Gulf Shores, Alabama

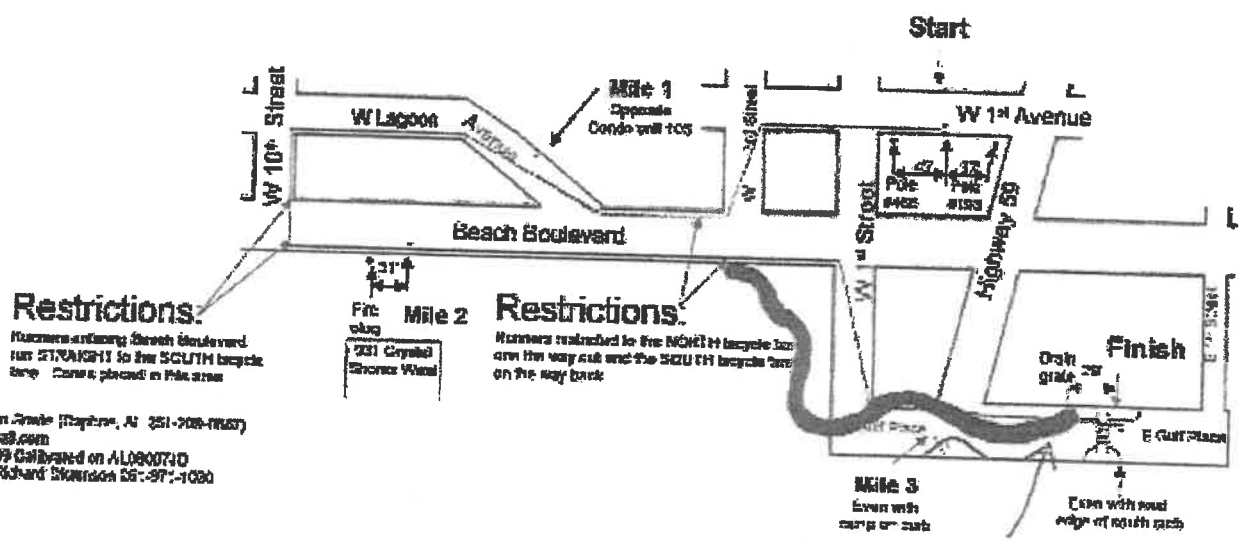
AL09004JD
Effective 02-10-2009 to 12-31-2019



Start and finish marked with washer and green paint

Spots: Marked with green paint. Locations subject to change. Washer at mile 1 only

No Diagrams to Scale



Measured by Jan Greig (Troy, AL 251-708-1667)
jgreig@troyal.com
31 February 2009 Calibrated on AL09007JD
Race contact: Richard Stevenson 251-971-1000

APPROXIMATE NEW FINISH
ALONG NEW BOARDWALK



Road Running Technical Council USA Track & Field Measurement Certificate



Name of the course: Sweetheart 5K II Distance: 5 km

Location (state): Alabama (city): Gulf Shores

Type of course: road race calibration track Configuration: Partial Loop

Type of surface: paved 100 % dirt 0 % gravel 0 % grass 0 % track 0 %

Elevation (feet above sea level) Start: 3 Finish: 3 Highest: 3 Lowest: 10



Road Running Technical Council USA Track & Field Measurement Certificate



Name of the course L A Fleet Feet Sea Turtle Half Marathon Distance 21.0975 km
 Location (state) Alabama (city) Gulf Shores
 Type of course: road race calibration track Configuration: Out-Back
 Type of surface: paved 100 % dirt _____ % gravel _____ % grass _____ % track _____ %
 Elevation (meters above sea level) Start 4 Finish 3 Highest 5 Lowest 1
 Straight line distance between start & finish 264 m Drop 0.05 m/km Separation 1.3 %
 Measured by (name, address, phone & e-mail) Jon Bowie, 9424 Autauga Bend
Daphne, AL 36526, 251-209-0887, jnbowie@gmail.com
 Race contact (name, address, phone & e-mail) LA Fleet Feet, POB 768
Gulf Shores, AL 36547, 205-966-4366, grahamfd@msn.com
 Measuring Methods: bicycle steel tape electronic distance meter
 Number of measurements of entire course: 2 Date(s) when course measured: Jan. 19, 2014
 Race date: February Course certification effective date: Jan. 27, 2014
 Certification code: AL14004JD

Notice to Race Director: Use this Certification Code in all public announcements relating to your race.

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If any changes are made to the course, this certification becomes void, and the course must then be recertified.

Verification of Course — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a verification remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

This certification expires on December 31 in the year 2024

AS NATIONALLY CERTIFIED BY:

 Date: Jan. 31, 2014

John J DeHaye – USATF/RRTC National Certifier
 824 Annlau Avenue, Huntsville, AL 35802, 256-881-9326, jdehaye@comcast.net