



APPLICATION FOR PUBLIC ASSEMBLY

1. EVENT INFORMATION

Event Name: The Sun Conference Championship

Event Date(s): April 7 - April 8, 2023

Contact Information (Applicant will serve as the sole contact for all correspondence from the City.)

Applicant	Event Organizer
Name: <u>Dustin Wilke</u>	Name: <u>Dustin Wilke</u>
Address: <u>16911 Rolling Rock Dr., Tampa, FL 33618</u>	Address: <u>16911 Rolling Rock Dr., Tampa, FL 33618</u>
Phone #: () _____ Cell #: <u>(402)617-3853</u>	Phone #: () _____ Cell #: <u>(402)617-3853</u>
Email: <u>dwilke@thesunconference.com</u>	Email: <u>dwilke@thesunconference.com</u>
Web Address <u>www.thesunconference.com</u>	

Purpose

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Athletic/Recreation | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Social |
| <input type="checkbox"/> Outdoor Market | <input type="checkbox"/> Fitness | <input type="checkbox"/> Demonstration/Rally |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Festival/Fair | <input type="checkbox"/> Other |

Description

2-day double-elimination Beach Volleyball Tournament

Anticipate 8 teams to participate.

Parking will be accommodated in general public parking locations.

Location*

Address: Gulf Shores Public Beach - West Gulf Place

*An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant

Attendance

Anticipated Attendance Total 200 Per Day 100

Dates/Times

Setup Date/Time 4/6/23 Dismantle Date/Time 4/8/23

Event Start Date 4/7/2023 Event End Date 4/8/2023 Event Hours 8:00a - 5p

***If requesting multiple days please detail each day and time of operation in the Site Plan**

Is this an annual event? Yes No How many years have you been holding this event? 3

2. EVENT ORGANIZATION INFORMATION/ PROCEEDS/ REPORTING*

The applicant shall have made provision in a manner approved by the City's revenue division, under its current regulations and procedures for the payment of all necessary business licenses* and remittance of all applicable sales taxes. ***Additional permits may be required. Please contact the Revenue Coordinator at (251) 968-1120 to verify.**

Charitable Organization (Copy of 501(c) Required) Tax Exempt (Exemption Certificate Required)

Are patron admission, entry or participant fees required? Yes No

If yes please provide amounts: _____

Are vendor or other fees required? Yes No

If yes please provide amounts: _____

Estimated gross receipts including ticket, entry, vendor, product and sponsorship sales from this event. Please explain how this amount was computed: We do not plan to charge for entry. Any expenses will be covered through annual sport fees charged by the conference.

Estimated expenses for this event. \$2,500

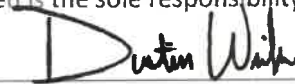
What is the projected distribution or net dollar amount the Host Organization will receive from this event? N/A

3. SITE PLAN

Each application shall be accompanied by detailed site drawings diagrams and documentation of the proposed event including but not limited to the following:

- Site Plan Map of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area, including entrances and exits, emergency access, event staging, set up and break down plans.
- Site usage including requested dates and times of operations.
- Medical Services and Security Plan. The location of security and first aid facilities.
- Emergency Plan to include Contact Names and Guidelines in the case of an emergency.

defend, indemnify and hold The City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

 Dustin Wilke  12/22/2022
 Print Name of Applicant Signature Date

PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY

_____ Date
 Fire Chief
 _____ Date
 Chief of Police
 _____ Date
 Public Works Director
 _____ Date
 Planning & Zoning Director
 _____ Date
 Building Official
 _____ Date
 Finance & Admin Director
 _____ Date
 Recreation & Cultural Affairs Director

Fire Department Estimated Cost	\$
Police Department Estimated Cost	\$
Public Works Estimate Cost	\$
Planning & Zoning Estimate Cost	\$
Building Department Cost	\$
Finance Department Cost	\$
City Facility Rentals/Fees	\$
Total	\$

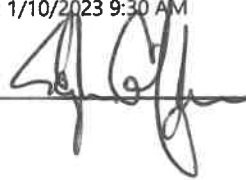
_____ Date
 City Administrator

Emily Tidwell

From: Emily Tidwell
Sent: Tuesday, January 10, 2023 9:30 AM
To: Daniel Netemeyer; Mark Sealy; Lee W. Jones; Brandan Franklin; Grant Brown; Mark Acreman; Noel Hand
Cc: Andy Bauer; Wanda Parris; Mindy Singleton; Amy Denk; Shelby DeBlieux; Layla Andrews; Alicia Talley; Bill Cowan; Joseph R. Taylor; Josh Coleman; George Surry; Melvin Shepard; Samantha Thomas; Brian Dugall; Brigette Reynolds; Lauren Traywick; Lindsey Hart
Subject: Assembly Permit - The Sun Conference Championship
Attachments: SKM_C250i23011008420.pdf

Tracking:	Recipient	Delivery	Response
	Daniel Netemeyer	Delivered: 1/10/2023 9:30 AM	Approve: 1/10/2023 3:30 PM
	Melvin Shepard	Delivered: 1/10/2023 9:30 AM	Approve: 1/12/2023 9:18 AM
	Lee W. Jones	Delivered: 1/10/2023 9:30 AM	Approve: 1/11/2023 4:07 PM
	Brandan Franklin	Delivered: 1/10/2023 9:30 AM	Approve: 1/10/2023 10:09 AM
	Grant Brown	Delivered: 1/10/2023 9:30 AM	Approve: 1/11/2023 12:30 PM
	Mark Acreman	Delivered: 1/10/2023 9:30 AM	Approve: 1/11/2023 11:12 AM
	Noel Hand	Delivered: 1/10/2023 9:30 AM	Approve: 1/10/2023 9:45 AM

CITY ADMINISTRATOR

 1/12/23



TSW

PLANNERS
ARCHITECTS
LANDSCAPE ARCHITECTS