



APPLICATION FOR PUBLIC ASSEMBLY

1. EVENT INFORMATION

Event Name: Big Beach Marathon and Half Marathon

Contact Information (Applicant will serve as the sole contact for all correspondence from the City.)

Applicant	Event Organizer
Name: Johanna Bingham	Name: Junction 311 LLC
Address: 3624 Westfield Street, High Point, NC 27265	Address: 3624 Westfield Street, High Point, NC 27265
Phone #: 336-430-1313	Phone #: 336-430-1313
Cell #: 336-430-1313	Cell #: 336-430-1313
Email: johanna@junction311.c	Email: johanna@junction311.com
Web Address: bigbeachmarathon.com	

Purpose

- Athletic/Recreation
- Outdoor Market
- Parade
- Concert/Performance
- Fitness
- Festival/Fair
- Social
- Demonstration/Rally
- Other

Event Description

Big Beach Marathon and Half Marathon

Location*

Address: The Hangout, 1010 E. Beach Blvd., Gulf Shores, AL

***An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant**

Attendance

Anticipated Attendance Total 1200 Per Day

Dates/Times* 1/28/2023 6:00 AM 1/28/2023 12:00 PM

Setup Date/Time 1/29/2023 5:30 AM Dismantle Date/Time 1/29/2023 4:00 PM

Event Start Date 1/28/2023 Event End Date 1/29/2023

**Event Hours 7:30 AM - 4:00 PM

***If requesting multiple days please detail each day and time of operation in the Site Plan.**

****Please indicate the intended daily event start and end time(s).**

Is this an annual event? Yes No How many years have you been holding this event? 8 years

Event Features (check all that apply and include supporting documentation)

- | | | |
|---|--|---|
| <input type="checkbox"/> Beverage/Food Vendors | <input checked="" type="checkbox"/> Entertainment | <input type="checkbox"/> Animals |
| <input type="checkbox"/> Merchandise Vendors | <input checked="" type="checkbox"/> Tents/Canopies | <input checked="" type="checkbox"/> Electrical /Generator Usage |
| <input type="checkbox"/> Stages/Platforms | <input checked="" type="checkbox"/> Restrooms | <input checked="" type="checkbox"/> Fencing/Barricades |
| <input type="checkbox"/> Pyrotechnics | <input checked="" type="checkbox"/> Use of Public Property | <input type="checkbox"/> Outdoor Cooking |
| <input checked="" type="checkbox"/> Shuttle Service | <input type="checkbox"/> Vehicles on Display | <input type="checkbox"/> Inflatables/Bounce Houses |

2. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days' prior written notice of cancellation and termination of the applicant's coverage there under.

3. ACKNOWLEDGEMENT AND SIGNATURE

I, the applicant, understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no guarantee that my proposed event will be issued a permit by the City of Gulf Shores. I further agree to defend, indemnify and hold the City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

Johanna Bingham
Print Name of Applicant

Johanna Bingham
Signature

June 9, 2022
Date

PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY

Fire Chief	Date	Fire Department Estimated Cost	\$
		Police Department Estimated Cost	\$
		Public Works Estimated Cost	\$
Chief of Police	Date	Planning & Zoning Estimated Cost	\$
		Building Department Estimated Cost	\$
Public Works Director	Date	Finance Department Estimated Cost	\$
		City Facility Rentals/Fees	\$
Planning & Zoning Director	Date	Total	\$
Building Official	Date		
Finance & Admin Director	Date		
Recreation & Cultural Affairs Director	Date	City Administrator	Date

Emily Tidwell

From: Emily Tidwell
Sent: Monday, August 15, 2022 3:02 PM
To: Daniel Netemeyer; Mark Sealy; Lee W. Jones; Brandan Franklin; Grant Brown; Mark Acreman; Noel Hand
Cc: Andy Bauer; Wanda Parris; Mindy Singleton; Amy Denk; Shelby DeBlieux; Layla Andrews; Alicia Talley; Jason Woodruff; Joseph R. Taylor; Joshua Gullede; Melvin Shepard; George Surry; Brian Dugall; Brigette Reynolds; Lindsey Hart; Lauren Traywick
Subject: Assembly Permit Junction 311 LLC -Big Beach Marathon
Attachments: SKM_C250i22081514440.pdf

Tracking:	Recipient	Delivery	Read	Response
	Daniel Netemeyer	Delivered: 8/15/2022 3:02 PM	Read: 8/15/2022 8:19 PM	Approve: 8/23/2022 2:20 PM
	Mark Sealy	Delivered: 8/15/2022 3:02 PM	Read: 8/15/2022 3:07 PM	Approve: 8/15/2022 3:22 PM
	Lee W. Jones	Delivered: 8/15/2022 3:02 PM		Approve: 8/16/2022 8:40 AM
	Brandan Franklin	Delivered: 8/15/2022 3:02 PM		Approve: 8/17/2022 8:47 AM
	Grant Brown	Delivered: 8/15/2022 3:02 PM	Read: 8/15/2022 3:47 PM	Approve: 8/31/2022 10:23 AM
	Mark Acreman	Delivered: 8/15/2022 3:02 PM	Read: 8/22/2022 1:05 PM	Approve: 8/22/2022 1:05 PM
	Noel Hand	Delivered: 8/15/2022 3:02 PM	Read: 8/23/2022 9:18 AM	Approve: 8/23/2022 9:18 AM

CITY ADMINISTRATOR  8/31/22

Big Beach Marathon

Key Personnel

Race Directors: Mike Clark – 336-215-0564, Johanna Bingham 336-430-1313

Course Coordinator: Jason Stine - 770-527-2882

Vendor Coordinator: Nikki Popovich – 443-722-7423

Medical Director - Using private medical professionals.

Event Schedule

Saturday, January 28, 2023

6:45 AM – Load in and setup begins

7:15 AM – Check-in Opens

8:50 AM – National Anthem

9:00 AM – Start 7K

10:15 AM - 7K Awards

11:00 AM – Course closes and teardown begins

12:00 PM – Teardown complete

Sunday, January 29, 2023

5:30 AM – Load in and setup begins

6:15 AM – Late Packet Pickup Opens

7:15 AM – Late Packet Pickup Closes

7:20 AM – National Anthem

7:25 AM – Wheelchair participants start

7:30 AM – Race Start Marathon, Half Marathon

10:30 AM – Award Ceremony Half Marathon

1:30 PM – Award Ceremony Marathon

2:30 PM – Course Officially closes

4:00 PM – Post-race Party ends

4:00 PM – Teardown begins

6:00 PM – Teardown complete

Inclement Weather

Weather forecasts are tracked before the race for heavy rain, thunder and lightning, high winds and extreme heat. If there is a possibility of threatening weather, information will be posted on the Big Beach Marathon website so that runners can prepare for severe weather during the race as well as possible course changes.

On race day, the Junction 311 LLC management team in consultation with the Medical Director and local law enforcement and fire and rescue departments will decide if any changes will be made to the race. The race start time can change, the race can be postponed or the event can be canceled. No Refunds will be given if the event is canceled due to severe weather. Water, fog and high winds may cause the course(s) to be changed or shortened.

Visible lightning will cause the race to be delayed until lightning stops for at least 15 minutes.

If high winds are present, extra care will be taken to secure race signage, start and finish areas, mile markers, banners, timing clocks and other equipment. Extreme winds may cause the race to be postponed.

Extreme heat can cause the race to be postponed or the course may be shortened. On hot days extra water will be available to runners, before, during and after the race.

Communication

Each volunteer will be supplied with the key personnel contact list. Water stop captains will be instructed to direct all non-emergency communication through the volunteer coordinator.

The volunteer coordinator will prepare a list of water stop captains and contact numbers for use by key personnel. As water stop captains and course monitor positions arrive at their post they will check in with the volunteer coordinator. Volunteers will check out with the volunteer coordinator once their assignment is complete.

We will have a course sweeper who stays behind the last runner in the race. The sweeper will inform the volunteers that the last person has passed and that their assignment is complete. The sweeper will also communicate with the volunteer and course coordinators to keep them informed of the race progress.

We will have a bike lead for the marathon to lead the runners on the course.

The course coordinator will be mobile and on the course during the race and will communicate and coordinate with the volunteer coordinator to ensure smooth operations.

Water Stations

1. Mile 2
2. Mile 4
3. Mile 6
4. Mile 8
5. Mile 10
6. Mile 12
7. Mile 14
8. Mile 16
9. Mile 18
10. Mile 20
11. Mile 22
12. Mile 24

First Aid

Private medical personnel will supply medical support at Mile 22 on the course. Each water stop will have basic first aid supplies. Volunteers will be at water stops.

Emergency

Ambulance with ALS crew on standby at Start finish line for spectators/runners. Private personnel at mile 22.

Water stop and course monitor volunteers will be instructed to call 911 FIRST if a runner or spectator is down and looks to be in a life threatening situation. Subsequently they will contact the volunteer coordinator and the medical director..

Water stop and course monitor volunteers will be instructed to contact volunteer coordinator and medical director if any runner appears to be having a particularly difficult time..

The course coordinator is an experienced runner and CPR certified and will also be observing runners and assisting as needed..

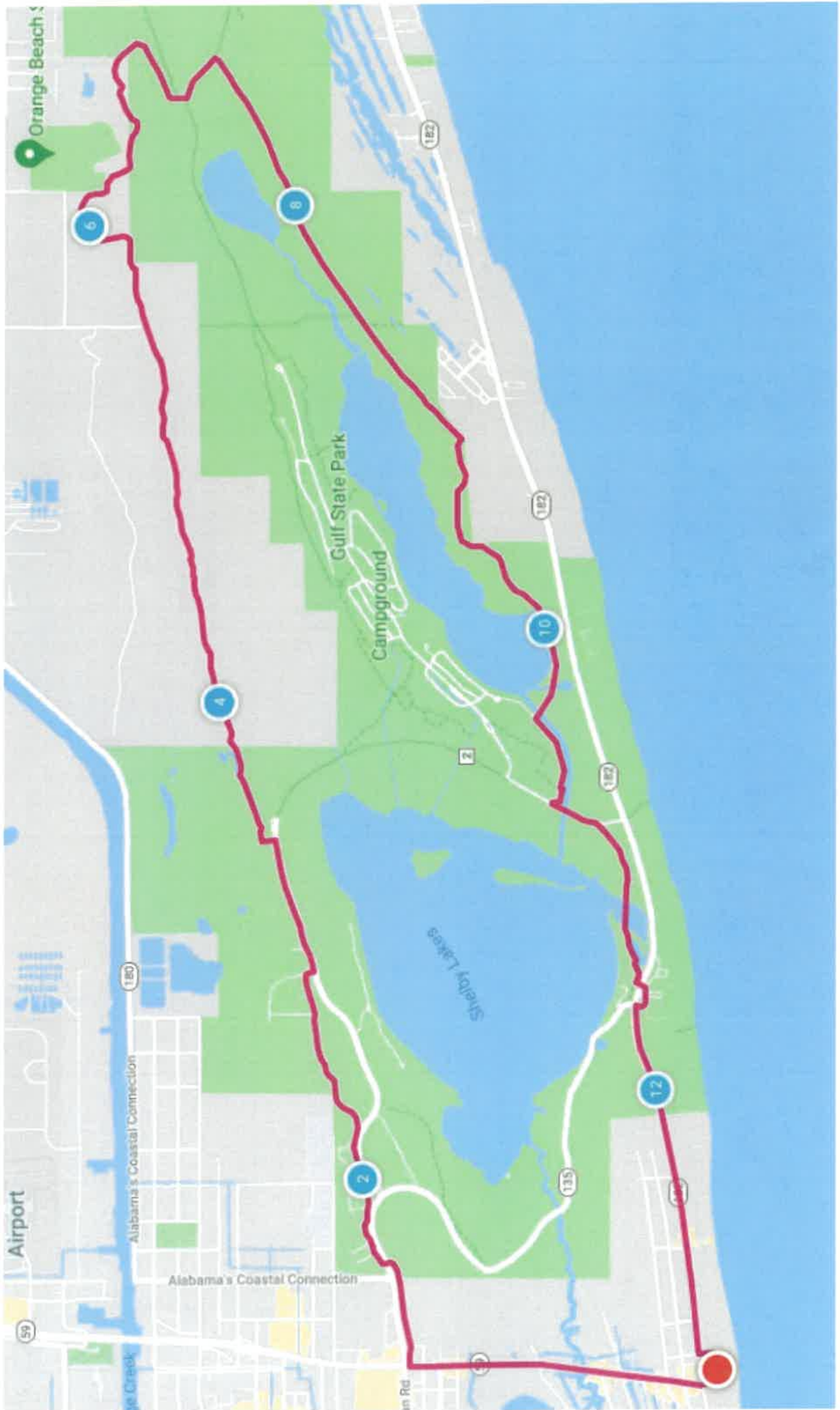
In the event of an area wide emergency, the volunteer coordinator would contact all water stop captains first and give them instructions on what to communicate to runners..

We would coordinate with Gulf State Park personnel, GSFR and OBFR to evacuate runners from the park if that became necessary..



Big Beach Marathon Turn by Turn

1. Start at the Hangout
2. Exit on Sutton Pl and head north on Hwy 59
3. Right on E 14th Ave
4. Right on Coyote Crossing Trail
5. Left on Gulf Oak Ridge Trail
6. Continue on to Twin Bridges Trail
7. Left on Catman Rd
8. Right on Cotton Bayou Trail
9. Left on sidewalk beside SR 161
10. Left on to Catman Rd
11. Proceed to Turnaround
12. Head back to SR 161
13. Turn left on sidewalk
14. Left on sidewalk/trail at Hwy 181
15. Left into exit from Orange Beach Municipal Complex
16. Left on Rattlesnake Ridge Trail
17. Right on Twin Bridges Trail
18. Proceed on to Gulf Oak Ridge Trail
19. Left on to Park Rd 2 Trail
20. Left on to bike lane at Campground entrance
21. Follow bike lane to connect with new trail built around campground
22. Right on Powerline Rd
23. Left on Catman Rd
24. Right on Rosemary Dunes Trail
25. Right on Beach Mouse Bypass Trail (wooden pedestrian boardwalk)
26. Left into Campground and proceed to end of the road and follow straight trail at circle
27. Cross Campground Rd
28. Left on trail/sidewalk
29. Right on West Wetlands Trail (wooden pedestrian boardwalk)
30. Proceed on paved trail to pedestrian bridge over Beach Blvd
31. Use pedestrian bridge to cross Beach Blvd
32. Short right at Lodge entrance
33. Left in Beach Blvd bike lane
34. Left on E 1st St to finish



Big Beach Half Marathon Turn by Turn

1. Start at the Hangout
2. Exit on Sutton Pl and head north on Hwy 59
3. Right on E 14th Ave
4. Right on Coyote Crossing Trail
5. Left on Gulf Oak Ridge Trail
6. Continue on to Twin Bridges Trail
7. Left on Catman Rd
8. Right on Rosemary Dunes Trail
9. Right on Beach Mouse Bypass Trail (wooden pedestrian boardwalk)
10. Left into Campground and proceed to end of the road and follow straight trail at circle
11. Cross Campground Rd
12. Left on trail/sidewalk
13. Right on West Wetlands Trail (wooden pedestrian boardwalk)
14. Proceed on paved trail to pedestrian bridge over Beach Blvd
15. Use pedestrian bridge to cross Beach Blvd
16. Short right at Lodge entrance
17. Left in Beach Blvd bike lane
18. Left on E 1st St to finish