



**AGENDA**  
**REGULAR COUNCIL AGENDA**  
**CITY OF GULF SHORES, ALABAMA**  
**OCTOBER 24, 2022**  
**4:00 P.M.**

**1. Call To Order**

**2. Invocation**

A. Councilman Stephen E. Jones

**3. Pledge Of Allegiance**

**4. Roll Call**

**5. Approval Of Minutes**

A. October 10, 2022 - Special Meeting

B. October 10, 2022 - Regular Council Meeting

C. October 17, 2022 - Council Work Session Meeting

**6. Approval Of Expense Vouchers**

**7. Presentation Of Petitions, Requests And Communications**

A. Gulf Shores Police Department Promotion Presentation

B. Public Assembly Permit Application - 2023 Winter Series

Documents:

[RAC - 2023 WINTER SERIES ASSEMBLY PERMIT.PDF](#)

**8. New Business**

A. Resolution - Authorize Professional Services Contract - Dix.Hite + Partners - Coastal Gateway Community Park

Documents:

[RESO - AUTHORIZE PROFESSIONAL SERVICES CONTRACT - DIX.HITE AND PARTNERS - COASTAL GATEWAY COMMUNITY PARK.PDF](#)

B. Resolution - Municipal Court Dates 2023

Documents:

[RESO - MUNICIPAL COURT DATES 2023.PDF](#)

C. Resolution - Declare Surplus Property - Fall 2022

Documents:

[RESO - DECLARE SURPLUS PROPERTY - FALL 2022.PDF](#)

D. Ordinance - Authorize Annexation - 6981 Grund Lane - King

Documents:

[ORD - ANNEXATION - 6981 GRUND LANE.PDF](#)

**9. Committee Reports**

**10. Staff Reports**

**11. Hearing Of Persons Not Listed On Formal Agenda**

**12. Adjourn**



# APPLICATION FOR PUBLIC ASSEMBLY

## 1. EVENT INFORMATION

**Event Name:** 2023 Winter Series

**Contact Information** (Applicant will serve as the sole contact for all correspondence from the City.)

### Applicant

**Name:** Erica Bassett

**Address:**

**Phone #:** 251-968-1434

**Cell #:** 251-979-0096

**Email :** ebassett@gulfshoresal.gov

### Event Organizer

**Name:** COGS/Special Events Division

**Address:** PO Box 299 Gulf Shores AI 36547

**Phone #:** 251-968-1171

**Cell #:**

**Email :** events@gulfshoresal.gov

**Web Address:** <https://www.gulfshoresal.gov/1426/Winter-Entertainment-Series>

### Purpose

- Athletic/Recreation
- Outdoor Market
- Parade
- Concert/Performance
- Fitness
- Festival/Fair
- Social
- Demonstration/Rally
- Other

### Event Description

2023 Winter Series consists on of 4 shows starting at the end of January and ending the first week of March. The last two shows will be on February 16th and March 2nd with a potential additional performance on March 3rd pending ticket sales. The last two shows of the series will also feature food trucks and beverage sales.

### Location\*

**Address:** 1930 W 2nd St, Gulf Shores, AL 36542

**\*An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant**

## Attendance

Anticipated Attendance Total **556**

Per Day

## Dates/Times\*

Setup Date/Time **2/16 & 3/2**

Dismantle Date/Time **2/16 & 3/2**

Event Start Date **2/16 & 3/2**

Event End Date **2/16 & 3/2**

\*\*Event Hours **8**

**\*If requesting multiple days please detail each day and time of operation in the Site Plan.**

**\*\*Please indicate the intended daily event start and end time(s).**

Is this an annual event?  Yes  No How many years have you been holding this event? **33**

## Event Features (check all that apply and include supporting documentation)

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Beverage/Food Vendors | <input checked="" type="checkbox"/> Entertainment  | <input type="checkbox"/> Animals                     |
| <input type="checkbox"/> Merchandise Vendors              | <input checked="" type="checkbox"/> Tents/Canopies | <input type="checkbox"/> Electrical /Generator Usage |
| <input checked="" type="checkbox"/> Stages/Platforms      | <input checked="" type="checkbox"/> Restrooms      | <input type="checkbox"/> Fencing/Barricades          |
| <input type="checkbox"/> Pyrotechnics                     | <input type="checkbox"/> Use of Public Property    | <input checked="" type="checkbox"/> Outdoor Cooking  |
| <input type="checkbox"/> Shuttle Service                  | <input type="checkbox"/> Vehicles on Display       | <input type="checkbox"/> Inflatables/Bounce Houses   |

## 2. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form, and paying the permit and rental fees, applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days' prior written notice of cancellation and termination of the applicant's coverage there under.

### 3. ACKNOWLEDGEMENT AND SIGNATURE

I, the applicant understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no guarantee that my proposed event will be issued a permit by The City of Gulf Shores. I further agree to defend, indemnify and hold The City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

**Erica Bassett**

Print Name of Applicant

Signature

Date

#### PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY

Fire Chief	Date	<b>Fire Department Estimated Cost</b>	\$
		<b>Police Department Estimated Cost</b>	\$
		<b>Public Works Estimate Cost</b>	\$
Chief of Police	Date	<b>Planning &amp; Zoning Estimate Cost</b>	\$
		<b>Building Department Cost</b>	\$
		<b>Finance Department Cost</b>	\$
Public Works Director	Date	<b>City Facility Rentals/Fees</b>	\$
		<b>Total</b>	\$
Planning & Zoning Director	Date		
Building Official	Date		
Finance & Admin Director	Date		
Recreation & Cultural Affairs Director	Date	City Administrator	Date

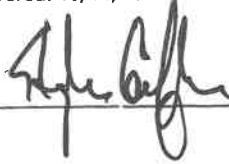
## Emily Tidwell

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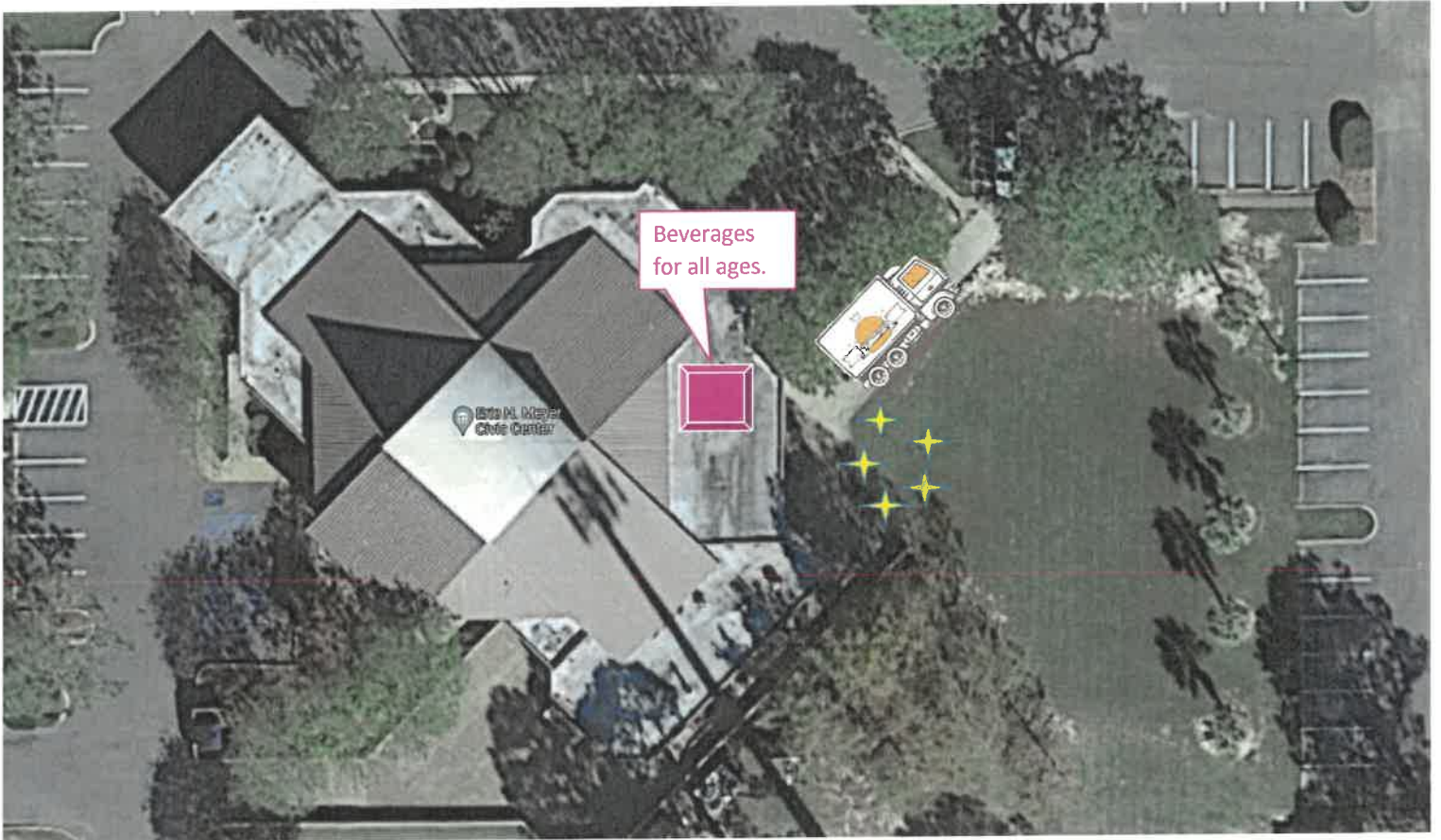
**From:** Emily Tidwell  
**Sent:** Tuesday, October 11, 2022 3:48 PM  
**To:** Daniel Netemeyer; Mark Sealy; Lee W. Jones; Brandan Franklin; Grant Brown; Mark Acreman; Noel Hand  
**Cc:** Andy Bauer; Wanda Parris; Mindy Singleton; Amy Denk; Shelby DeBlieux; Layla Andrews; Alicia Talley; Bill Cowan; Joseph R. Taylor; Josh Coleman; George Surry; Melvin Shepard; Samantha Thomas; Brian Dugall; Brigette Reynolds; Lauren Traywick; Lindsey Hart  
**Subject:** 2023 Winter Sers Assembly Permit  
**Attachments:** SKM\_C250i22101115330.pdf

Tracking:	Recipient	Delivery	Response
	Daniel Netemeyer	Delivered: 10/11/2022 3:48 PM	Approve: 10/11/2022 4:29 PM
	Mark Sealy	Delivered: 10/11/2022 3:48 PM	Approve: 10/12/2022 10:25 AM
	Lee W. Jones	Delivered: 10/11/2022 3:48 PM	Approve: 10/12/2022 4:45 PM
	Brandan Franklin	Delivered: 10/11/2022 3:48 PM	Approve: 10/12/2022 10:13 AM
	Grant Brown	Delivered: 10/11/2022 3:48 PM	Approve: 10/12/2022 8:33 AM
	Mark Acreman	Delivered: 10/11/2022 3:48 PM	Approve: 10/12/2022 2:24 PM
	Noel Hand	Delivered: 10/11/2022 3:48 PM	Approve: 10/11/2022 3:54 PM

CITY ADMINISTRATOR

 10/30

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 Picnic Tables



Food Truck

 Beverages for all ages

Winter Concert Series Site Map

**A RESOLUTION  
AUTHORIZING EXECUTION OF A  
PROFESSIONAL SERVICES CONTRACT BETWEEN  
THE CITY OF GULF SHORES AND DIX.HITE + PARTNERS  
FOR MASTER PLANNING & DESIGN SERVICES RELATED TO  
COASTAL GATEWAY COMMUNITY PARK PROJECT  
IN AN AMOUNT NOT TO EXCEED \$1,768,200.00**

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON OCTOBER 24, 2022, as follows:

**Section 1.** That the Mayor and City Clerk be and they are hereby authorized and directed to execute and attest, respectively, a professional services contract between the City of Gulf Shores and Dix.Hite + Partners to provide master planning consultation services, landscape design, architectural, engineering, and program management services for the 127-acre Coastal Gateway Community Park and the North/South Connector Road in an amount not to exceed \$1,768,200.00; in substantially the form presented to Council this date.

**Section 2.** That the amount not to exceed will be divided into task amounts to include:

Task 1 – Master Plan Dream/Discover/Design	\$175,000 Lump sum
Task 2 – Phase 1 Design/Document	\$1,075,000 Lump sum
Task 3 – North/South Connector Road Design/Document	\$518,200 Lump sum

**Section 3.** That \$300,000 has been budgeted in 2022 in the Recreation Parks Fund #40-555-80874 for the Community Park Development, and an additional \$10,600,000 has been budgeted in out-years of 2023-2025 for a total budget of \$10,900,000. \$6,900,000 has separately been budgeted for the construction of the North/South Connector Road in Fund #42-879-80911 to be built concurrently with the park.

**Section 4.** That this Resolution shall become effective upon its adoption.

ADOPTED this 24<sup>th</sup> day of October, 2022.

\_\_\_\_\_  
Robert Craft, Mayor

ATTEST:

\_\_\_\_\_  
Wanda Parris, MMC



City Clerk

**RESOLUTION NO. - 22**

**A RESOLUTION  
ESTABLISHING THE  
PLACE, DATES, AND TIMES FOR  
THE GULF SHORES MUNICIPAL COURT  
TO HOLD OPEN SESSION FOR THE PURPOSE OF  
HEARING MATTERS WITHIN ITS JURISDICTION  
DURING THE PERIOD FROM  
JANUARY 5, 2022 THROUGH DECEMBER 7, 2023**

WHEREAS, Section 12-14-13, *Code of Alabama 1975*, provides that the municipal court shall hold court only at the times and place provided by the municipal governing body; and,

WHEREAS, the City Council has determined the place, dates, and times at which Court shall be held, as set forth below;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON OCTOBER 24, 2022, as follows:

**Section 1.** That the place for holding open court by the Municipal Court of the City of Gulf Shores, Alabama, during the year 2022 shall be in the Municipal Court Building, 203 Clubhouse Drive, Suite A, Gulf Shores, Alabama.

**Section 2.** That the time for holding Plea Docket Court (the first court date of each month) shall be at 2:00 p.m. The time for holding Trial Docket Court (the second court date of each month) shall be at 2:00 p.m.

**Section 3.** That the dates for holding open court by the Municipal Court of the City of Gulf Shores, Alabama, are hereby established for the year 2023 as being:

MONTH	ARRAIGNMENT/ PLEA DATE	TRIAL DATE
JANUARY	5 <sup>TH</sup>	19 <sup>TH</sup>
FEBRUARY	2 <sup>ND</sup>	16 <sup>TH</sup>
MARCH	2 <sup>ND</sup>	16 <sup>TH</sup>
APRIL	6 <sup>TH</sup>	20 <sup>TH</sup>
	11 <sup>TH</sup> *	18 <sup>TH</sup>

MAY		
JUNE	1 <sup>ST</sup>	15 <sup>TH</sup>
JULY	6 <sup>TH</sup>	20 <sup>TH</sup>
AUGUST	3 <sup>RD</sup>	17 <sup>TH</sup>
SEPTEMBER	7 <sup>TH</sup>	21 <sup>ST</sup>
OCTOBER	5 <sup>TH</sup>	19 <sup>TH</sup>
NOVEMBER	2 <sup>ND</sup>	16 <sup>TH</sup>
DECEMBER	7 <sup>TH</sup>	21 <sup>ST</sup>

Currently no conflict perceived with any City of Gulf Shores observed Holidays for the year.

**Based on 1st and 3rd Thursday of Month unless conflict arises.**

May 4th Arraignment moved to May 11th due to possible conflict with Certification Training.

**Section 4.** That this Resolution shall become effective upon its adoption.

ADOPTED this 24th day of October, 2022.

\_\_\_\_\_  
Robert Craft, Mayor

ATTEST:

\_\_\_\_\_  
Wanda Parris, MMC  
City Clerk

CERTIFICATE

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -22 (prepared by City Clerk) which Resolution was duly and legally adopted at a regular meeting of the City Council on October 24, 2022.

\_\_\_\_\_  
City Clerk

**RESOLUTION NO. -22**

**A RESOLUTION  
DECLARING CERTAIN PERSONAL PROPERTY  
OWNED BY THE CITY OF GULF SHORES  
SURPLUS AND UNNEEDED;  
AND AUTHORIZING THE MAYOR AND CITY CLERK  
TO DISPOSE OR DONATE SUCH PROPERTY**

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON OCTOBER 24, 2022, as follows:

**Section 1.** That the following personal property owned by the City of Gulf Shores, Alabama is not needed for public or municipal purposes:

**FALL 2022 SURPLUS**

DEPARTMENT	ITEM	QTY	NOTES
BEACH SAFETY	2020 YAMAHA WAVERUNNER (2063)	1	
CULTURAL CTR	OFFICE CHAIR	1	
CULTURAL CTR	PING PONG TABLE	1	
CULTURAL CTR	TABLES	2	
CULTURAL CTR	BASKETBALL RIMS	2	
CULTURAL CTR	CABLE WINDER	1	
FIRE RESCUE	GENERATOR W/ TRAILER	1	
IT	AUDIO CODES VOIP GATEWAY	1	
IT	ASTRON POWER SUPPLY	1	
IT	DELL DESKTOP COMPUTER	12	
IT	SATELLITE ROUTER	1	
IT	DELL MONITORS	4	
IT	APC 650 UPS	1	
IT	NETGEAR HUB	1	
IT	LINKSYS HUB	1	
IT	SATELLITE CONTROLLER	1	
IT	KEYBOARDS	2	
IT	DYMO LABEL MAKER	1	
IT	DELL LAPTOPS	4	
IT	CISCO PHONE	1	
IT	CISCO IE3000 SWITCH	1	
IT	POWER CORDS	LOT	

LANDSCAPE	2004 FORD F250 (8093)	1	ASSET # 486
MAINTENANCE	ICE MAKER	1	
POLICE	LENOVO LAPTOPS	4	
POLICE	DELL DESKTOP COMPUTER	1	
POLICE	MOTOROLA CASE	1	
POLICE	MOTOROLA SHOULDER MIC	1	
POLICE	PLANTRONICS AMPLIFIER	3	
POLICE	PLATE READER	1	
POLICE	BROTHER PRINTERS	2	
POLICE	CAMERA STAND	1	
POLICE	PANASONIC CAMERA	1	
POLICE	WIRELESS RADIOS	6	
POLICE	TAHOE SEATS	LOT	
POLICE	2016 CHEVROLET TAHOE (9057)	1	ASSET # 1053
POLICE	2016 CHEVROLET TAHOE (9054)	1	ASSET # 1051
POLICE	2013 CHEVROLET TAHOE (9037)	1	ASSET # 929
POLICE	2011 FORD F150 (9049)	1	ASSET # 875
POLICE	2011 CHEVROLET TAHOE (9004)	1	ASSET # 886
POLICE	2013 CHEVROLET TAHOE (9032)	1	ASSET # 919
POLICE	2014 CHEVROLET TAHOE (9019)	1	ASSET # 1120
REC CENTER	FOOTBALL HELMETS	LOT	
SPECIAL EVENTS	BLOW UP NINJAS	LOT	
SPECIAL EVENTS	AIR PUMP	1	
SPECIAL EVENTS	CRAWDAD COSTUME	1	
SPECIAL EVENTS	RED PARTY SUIT	1	
SPECIAL EVENTS	BANNERS	LOT	
SPECIAL EVENTS	COLORED FLAGS	LOT	
STREETS	FIELD RAKE (3580)	1	
STREETS	CURB DRESSER (3576)	1	
STREETS	CONCRETE SAW (3293)	1	
STREETS	STIHL AUGER (3209)	1	
STREETS	HONDA CONCRETE VIBRATOR (3295)	1	
STREETS	STRING TRIMMER (3864)	1	RECYCLED

**Section 2.** That the Mayor and City Clerk be and they are hereby authorized and directed to dispose of the personal property owned by the City of Gulf Shores, Alabama, described in section 1 above, by appropriate legal methods.

**Section 3.** That the proceeds derived from such disposal shall be deposited in the General Fund of the City of Gulf Shores.

**Section 4.** That this Resolution shall become effective upon its adoption.

ADOPTED this 24<sup>TH</sup> day of OCTOBER, 2022.

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Robert Craft, Mayor

ATTEST:

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Wanda Parris, MMC  
City Clerk

C E R T I F I C A T E

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -22 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on OCTOBER 24, 2022

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City Clerk

**ORDINANCE NO.**

**AN ORDINANCE  
ASSENTING TO THE ANNEXATION  
OF CERTAIN PROPERTY DESCRIBED HEREIN TO  
THE CITY OF GULF SHORES, ALABAMA AND  
EXTENDING THE CORPORATE LIMITS OF THE CITY  
TO INCLUDE SUCH PROPERTY**

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WHEREAS, on the 27<sup>th</sup> of September, 2022 Ms. Alicia S. King, owner of all the real property hereinafter described, did file with the City Clerk a petition asking that the said tracts or parcels of land be annexed to and become a part of the City of Gulf Shores; and

WHEREAS, said petition did contain the signatures of all of the owners of the described territory and a map of said property showing its relationship to the corporate limits of the City of Gulf Shores; and

WHEREAS, the governing body did determine that it is in the public interest that said property be annexed to the City of Gulf Shores and it did further determine that all legal requirements for annexing said real property have been met pursuant to Sections 11-42-20 through 11-42-24, Code of Alabama, 1975;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON OCTOBER 24, 2022 as follows:

**Section 1.** That the Council of the City of Gulf Shores, Alabama, finds and declares that it is in the best interest of the citizens of the City, and the citizens of the affected area, to bring the territory described in Section 2 of this ordinance into the City of Gulf Shores.

**Section 2.** That the boundary lines of the City of Gulf Shores, Alabama, be and the same are hereby altered or rearranged so as to include all of the territory hereto before encompassed by the corporate limits of the City of Gulf Shores, Alabama, and in addition thereto the following described territory, to-wit:

As situated in Baldwin County, Alabama, to-wit:

Parcel Number: 05-61-09-37-0-000-058.000 - Pin# 7380  
Lot 6, Oak River View Subdivision  
6981 Grund Lane  
Gulf Shores, AL 36542

**Section 3.** That this ordinance shall be published as provided by law, and a certified copy of same, together with a certified copy of the petition of the property owners, shall be filed with the Probate Judge of Baldwin County, Alabama.

**Section 4.** That the territory described in this ordinance shall become a part of the corporate limits of the City of Gulf Shores, Alabama, upon publication of this ordinance as set forth in Section 3 above.

**Section 5.** That this Ordinance shall become effective upon its adoption and publication as required by law.

ADOPTED this 24<sup>th</sup> day of OCTOBER, 2022.

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Robert Craft, Mayor

ATTEST:

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Wanda Parris, MMC  
City Clerk

C E R T I F I C A T E

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Ordinance No. (prepared by City Clerk), which Ordinance was duly and legally adopted at a regular meeting of the City Council on October 24, 2022 and published as required by law.

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City Clerk