



AGENDA

REGULAR COUNCIL MEETING

CITY OF GULF SHORES, ALABAMA

SEPTEMBER 26, 2022

4:00 P.M.

1. Call To Order

2. Invocation - Reverend Jody Hannah Kranz

3. Pledge Of Allegiance

4. Roll Call

5. Approval Of Minutes

A. September 12, 2022 - Regular Council Meeting

B. September 19, 2022 - Council Work Session Meeting

6. Approval Of Expense Vouchers

7. Presentation Of Petitions, Requests And Communications

A. Public Assembly Permit Application - Coastal Alabama Food Truck And Craft Beer Festival

Documents:

[RAC - PUBLIC ASSEMBLY PERMIT APPLICATION - COASTAL AL FOOD TRUCK AND CRAFT BEER FESTIVAL.PDF](#)

8. New Business

A. Resolution - Accept Professional Services Proposal - Skipper Consulting, Inc.

Documents:

[RESO - AUTHORIZE PROFESSIONAL SERVICES CONTRACT - SKIPPER CONSULTING.PDF](#)

B. Resolution - Authorize Execution Of ADCNR ROW Purchase Agreement

Documents:

[RESO - AUTHORIZE EXECUTION OF ADCNR ROW PURCHASE AGREEMENT.PDF](#)

- C. Resolution - Award Bid - West 6th Street Improvements - McElhenney Construction, Inc.

Documents:

[RESO - AWARD BID - WEST 6TH STREET BEACH ACCESS IMPROVEMENTS - MCELHENNEY CONSTRUCTION, INC..PDF](#)

- D. Resolution - GSFR Authorization For EMS Medicaid Reimbursement Services

Documents:

[RESO - GSFR AUTHORIZATION FOR EMS MEDICAID REIMBURSEMENT SERVICES.PDF](#)

9. Committee Reports

10. Staff Reports

11. Hearing Of Persons Not Listed On Formal Agenda

12. Adjourn



APPLICATION FOR PUBLIC ASSEMBLY

1. EVENT INFORMATION

Event Name: Coastal Alabama Food Truck & Craft Beer Festival

Contact Information (Applicant will serve as the sole contact for all correspondence from the City.)

Applicant

Event Organizer

Name: Food Truck Festivals of America LLC

Name: Anthony Pepe

Address: 247 Washington Street, Ste 21, St

Address: 247 Washington St, Ste 21, Stoughton MA

Phone #: 781-956-3832

Phone #: 781-405-5639

Cell #: 781-956-3832

Cell #: 781-405-5639

Email : contact@ftfofamerica.com

Email : anthony@ftfofamerica.com

Web Address: www.foodtruckfestivalsofamerica.com

Purpose

- Athletic/Recreation
- Outdoor Market
- Parade

- Concert/Performance
- Fitness
- Festival/Fair

- Social
- Demonstration/Rally
- Other

Event Description

Food Truck & Craft Beer Festival - Family Fun Event.

Location*

Address: 101 E Beach Blvd., Gulf Shores, Alabama 36542

*An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant

Attendance

Anticipated Attendance Total 3000-4000 Per Day

Dates/Times*

Setup Date/Time 11/11/2022

Dismantle Date/Time 11/13/2022

Event Start Date 11/12/2022

Event End Date 11/13/2022

**Event Hours 11a-5p

***If requesting multiple days please detail each day and time of operation in the Site Plan.**

****Please indicate the intended daily event start and end time(s).**

Is this an annual event? Yes No How many years have you been holding this event? This is 1st year

Event Features (check all that apply and include supporting documentation)

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Beverage/Food Vendors | <input checked="" type="checkbox"/> Entertainment | <input type="checkbox"/> Animals |
| <input checked="" type="checkbox"/> Merchandise Vendors | <input checked="" type="checkbox"/> Tents/Canopies | <input checked="" type="checkbox"/> Electrical /Generator Usage |
| <input checked="" type="checkbox"/> Stages/Platforms | <input checked="" type="checkbox"/> Restrooms | <input checked="" type="checkbox"/> Fencing/Barricades |
| <input type="checkbox"/> Pyrotechnics | <input checked="" type="checkbox"/> Use of Public Property | <input checked="" type="checkbox"/> Outdoor Cooking |
| <input type="checkbox"/> Shuttle Service | <input type="checkbox"/> Vehicles on Display | <input type="checkbox"/> Inflatables/Bounce Houses |

2. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days' prior written notice of cancellation and termination of the applicant's coverage there under.

3. ACKNOWLEDGEMENT AND SIGNATURE

I, the applicant, understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no guarantee that my proposed event will be issued a permit by the City of Gulf Shores. I further agree to defend, indemnify and hold the City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

Anthony Pepe

06/28/2022

Print Name of Applicant

Signature

Date

PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY

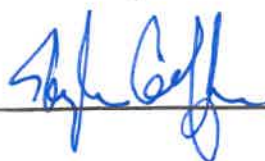
Fire Chief	Date	Fire Department Estimated Cost	\$
		Police Department Estimated Cost	\$
		Public Works Estimated Cost	\$
Fire Marshal	Date	Planning & Zoning Estimated Cost	\$
		Building Department Estimated Cost	\$
Chief of Police	Date	Finance Department Estimated Cost	\$
		City Facility Rentals/Fees	\$
		Total	\$
Public Works Director	Date		
Planning & Zoning Director	Date		
Building Official	Date	Recreation & Cultural Affairs Director	Date
Finance & Admin Director	Date	City Administrator	Date

Emily Tidwell

From: Emily Tidwell
Sent: Friday, September 9, 2022 11:38 AM
To: Daniel Netemeyer; Mark Sealy; Lee W. Jones; Brandan Franklin; Grant Brown; Mark Acreman; Noel Hand
Cc: Andy Bauer; Wanda Parris; Mindy Singleton; Amy Denk; Shelby DeBlieux; Layla Andrews; Alicia Talley; Bill Cowan; Joseph R. Taylor; Josh Coleman; George Surry; Melvin Shepard; Samantha Thomas; Brian Dugall; Brigitte Reynolds; Lauren Traywick; Lindsey Hart
Subject: Coastal Alabama Food Truck and Craft Beer Festival Assembly Permit
Attachments: SKM_C250i22090911210.pdf

Tracking:	Recipient	Delivery	Read	Response
	Daniel Netemeyer	Delivered: 9/9/2022 11:38 AM		Approve: 9/12/2022 7:54 AM
	Mark Sealy	Delivered: 9/9/2022 11:38 AM	Read: 9/9/2022 2:19 PM	Approve: 9/14/2022 3:11 PM
	Lee W. Jones	Delivered: 9/9/2022 11:38 AM		Approve: 9/9/2022 2:04 PM
	Brandan Franklin	Delivered: 9/9/2022 11:38 AM		Approve: 9/9/2022 1:10 PM
	Grant Brown	Delivered: 9/9/2022 11:38 AM	Read: 9/9/2022 4:35 PM	Approve: 9/14/2022 1:11 PM
	Mark Acreman	Delivered: 9/9/2022 11:38 AM	Read: 9/14/2022 3:53 PM	Approve: 9/14/2022 3:53 PM
	Noel Hand	Delivered: 9/9/2022 11:38 AM	Read: 9/9/2022 12:01 PM	Approve: 9/14/2022 2:39 PM

CITY ADMINISTRATOR

 9/15/22

COASTAL ALABAMA FOOD TRUCK & CRAFT BEER FESTIVAL

-  Food Truck
-  Beer Truck
-  Ice Truck
-  Beer Tickets
-  Bathrooms
-  Tent

Parking

FRONT GATE

First Aid
Lost & Found





TO: ALL CONCERNED
FROM: The FTFA Team
DATE: August 29, 2022

RE: SECURITY PLAN – GULF SHORES, AL LICENSING BOARD

Hours of Operation:

WHAT: Coastal Alabama Food Truck & Craft Beer Festival
WHERE: Town Green at Gulf Shores Beach
WHEN: Saturday, November 12, 2022 & Sunday, November 13, 2022
11 am to 5 pm

Distributor: Gulf Distributing Co will provide the beer and servers for our event.

Security: I.D. Checks will happen at the front gate. I.D. Checkers will ensure everyone drinking will be 21 or older. They will then issue a wristband that reads FTFA 21+. All servers from Gulf Distributing Co and Food Truck Festivals of America know to only serve those with a wristband. All servers will be TIPS certified.

Flow & Control: This event is for all ages, a family friendly event. Our main entrance/exit will be the main point of contact and all FTFA staff will have communication devices along with all necessary parties involved incase of an evacuation, emergency, etc..

Beer will be served under 10x10 tents in the center of the event– see site plan

Entertainment: We are planning to have either a DJ or live music at our event

Police: FTFA will hire the number of police officers, firefighters and EMS that the Gulf Shores Parks & Rec, city officers and state require.

Anthony Pepe
Executive Producer
Food Truck Festivals of America
781-405-5639



COASTAL ALABAMA FOOD TRUCK & CRAFT BEER FESTIVAL EMERGENCY PLAN – NOVEMBER 12, 2022 & NOVEMBER 13, 2022

Emergency Contact/s On-Site:

Anthony Pepe, Owner (Main Contact) – (781) 405-5639
Michelle Buckley, Operations Manager – (781) 364-7465

On-Site Communication Methods:

Cell Phones
Radios
Loudspeaker/DJ on Stage
Megaphones throughout course

Our Commitment:

We will set in place the necessary protocols for a festival environment and will act responsibly by following recommended guidelines. We will post all guidelines on site at the venue as well as on our website, www.foodtruckfestivalsfamerica.com.

Emergency Plans:

- In the event of inclement weather (including, but not limited to: thunderstorms, extreme heat, extreme cold, excessive rainfall, flooding, lightning, or any other weather conditions deemed hazardous or unsafe) on a festival day, the decision to proceed will be made by the COGS, in consultations with Emergency Management. The decision is within the sole discretion of COGS Administrators.
- If evacuation is needed, an evacuation map will be posted and festival personnel will work with Gulf Shores Police to safely guide participants to their vehicles and exit the area.

RESOLUTION NO. - 22

A RESOLUTION
AUTHORIZING EXECUTION OF A
PROFESSIONAL SERVICES CONTRACT BETWEEN
THE CITY OF GULF SHORES AND SKIPPER CONSULTING, INC.
TO UPDATE THE CITY'S ADOPTED MAJOR STREET PLAN
IN AN AMOUNT NOT TO EXCEED \$37,500.00

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES,
ALABAMA, WHILE IN REGULAR SESSION ON SEPTEMBER 26, 2022, as follows:

Section 1. That the Mayor and City Clerk be and they are hereby authorized and directed to execute and attest, respectively, a professional services contract between the City of Gulf Shores and Skipper Consulting, Inc. to update the City's Adopted Major Street Plan in an amount not to exceed \$37,500.00; in substantially the form presented to Council this date.

Section 2. Funding for this professional services proposal will be provided through the \$5,080,000 budgeted in FY2022 Account #40-879-809111, Land & Improvements.

Section 3. That this Resolution shall become effective upon its adoption.

ADOPTED this 26th day of September, 2022.

Robert Craft, Mayor

ATTEST:

Wanda Parris, MMC
City Clerk

C E R T I F I C A T E

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -22 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on September 26, 2022.

City Clerk

RESOLUTION NO. -22

**A RESOLUTION
AUTHORIZING EXECUTION OF
A RIGHTS-OF-WAY PURCHASE AGREEMENT BETWEEN THE
ALABAMA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
AND THE CITY OF GULF SHORES IN AN AMOUNT NOT TO EXCEED \$160,000.00
FOR LAND ACQUISITION AND TRANSPORTATION IMPROVEMENTS TO
WATERWAY EAST**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES,
ALABAMA, WHILE IN REGULAR SESSION ON SEPTEMBER 26, 2022, as follows:

Section 1. That the Mayor and City Clerk be and they are hereby authorized and directed to execute and attest, respectively, a Rights-Of-Way Purchase Agreement between the Alabama Department of Conservation and Natural Resources and the City of Gulf Shores in an amount not to exceed \$160,000.00 for land acquisition and transportation improvements to Waterway East; and

Section 2. That funding for land acquisitions is provided through the \$6,718,476.31 budgeted in FY2022 Account #42-879-65535, Waterway East; and

Section 3. That this Resolution shall become effective upon its adoption.

ADOPTED this 26th day of September, 2022.

Robert Craft, Mayor

ATTEST:

Wanda Parris, MMC
City Clerk

CERTIFICATE

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -22 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on September 26, 2022.

City Clerk

RESOLUTION NO. - 22

**A RESOLUTION
ACCEPTING THE BID OF MCELHENNEY CONSTRUCTION, LLC
FOR THE CONSTRUCTION IMPROVEMENTS TO
THE WEST 6TH STREET BEACH ACCESS
IN AN AMOUNT NOT TO EXCEED \$425,000.00**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON SEPTEMBER 26, 2022, as follows:

Section 1. That the bid of McElhenney Construction, LLC for Construction Improvements to the West 6th Street Beach Access, be and the same is hereby accepted, being the only conforming bidder, most responsible, among sealed bids opened on September 13, 2022.

Section 2. That the Mayor and City Clerk be and they are hereby authorized and directed to execute and attest, respectively, a contract between the City of Gulf Shores and McElhenney Construction, LLC for Construction Improvements to the West 6th Street Beach Access in an amount not to exceed \$425,000.00; and in substantially the form presented to Council this date.

Section 3. That funding for contract is included in the \$200,000 budgeted for this project in FY 2022 Account #42-879-80911, Land & Improvements. This \$200,000 will fund the base-bid phase of the project (Parking lot improvements). We have included \$300,000 in funding for Add Alternate #1 (Boardwalk Improvements) in FY 2023. \$50,000 of construction costs will be reimbursed upon completion of this project via the ADCNR grant agreement.

Section 4. That this Resolution shall become effective upon its adoption.

ADOPTED this 26th day of September, 2022.

Robert Craft, Mayor

ATTEST:

Wanda Parris, MMC
City Clerk

C E R T I F I C A T E

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -22 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on September 26, 2022.

City Clerk

RESOLUTION NO. 6600 - 22

**A RESOLUTION
TO AUTHORIZE THE MAYOR, HIS DESIGNEE,
OR THE GULF SHORES FIRE RESCUE EMS OFFICER
TO HANDLE MEDICAID REIMBURSEMENT SERVICES
ON BEHALF OF THE CITY**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON SEPTEMBER 26, 2022, as follows:

Section 1. To authorize the Mayor, his designee, or the Gulf Shores Fire Rescue EMS Officer, to make all necessary decisions on behalf of the City relative to Medicaid reimbursement payments for emergency medical services provided by Gulf Shores Fire Rescue through the Alabama Medicaid Agency; in substantially the form presented to Council this date.

Section 2. That this Resolution shall become effective upon its adoption.

ADOPTED this 26th day of September, 2022.

Robert Craft, Mayor

ATTEST:

Wanda Parris, MMC
City Clerk

C E R T I F I C A T E

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. 6600 - 22 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on September 26, 2022.

City Clerk