



AGENDA
GULF SHORES CITY COUNCIL
RESCHEDULED COUNCIL WORK SESSION MEETING
SEPTEMBER 8, 2020
4:00 P.M.

1. Councilmember Discussion Period

- A. Councilman Joe Garris, Jr.

2. Engineering Department

- A. Award Bid - Medical Village Access Improvements Phase I

Documents:

ENG - AGENDA ITEM SUMMARY - MEDICAL VILLAGE ACCESS
IMPROVEMENTS PHASE 1.PDF
ENG - MEDICAL VILLAGE PHASE 1A RECOMMENDATION LETTER.PDF
ENG - MEDICAL VILLAGE SIGNAL VICINITY MAP.PDF

- B. Award Bid - Little Lagoon Pass Park Improvements

Documents:

ENG - AGENDA ITEM SUMMARY - LITTLE LAGOON PASS PARK
IMPROVEMENTS BID.PDF
ENG - LAGOON PASS PARK BOARDWALK - VICINITY MAP.PDF
ENG - LITTLE LAGOON PASS PARK IMPROVEMENTS BID
TABULATION.PDF

- C. Award Bid - Fire Station #2 Roof Replacement

Documents:

ENG - AGENDA ITEM SUMMARY - FIRE STATION 2 ROOF BID.PDF
ENG - FIRE STATION 2 ROOF BID TAB.PDF

3. Finance And Administrative Services Department

- A. 2020 Budget Amendment 2

Documents:

FIN - AGENDA ITEM SUMMARY - 2020 BUDGET AMENDMENT 2.PDF
FIN - 2020 AMENDMENT 2 9 3 2020.PDF

- B. 2020 Summer - Fall Surplus Auction / Donation

Documents:

[FIN - AGENDA ITEM SUMMARY - 2020 SUMMER-FALL SURPLUS.PDF](#)
[FIN - 2020 - SUMMER FALL SURPLUS LIST.PDF](#)
[FIN - 2020- SUMMER-FALL SURPLUS AUCTION -WEBSITE AD.PDF](#)

4. Recreation And Cultural Affairs

- A. Public Assembly Permit Application - Alabama PALS - 33rd Annual Alabama Coastal Clean Up

Documents:

[RAC - ASSEMBLY PERMIT APPLICATION - AL COASTAL CLEANUP.PDF](#)

5. Zoning Administrator

- A. Planning Commission Report - ZTA2020-04 - Zoning Text Amendment - Mobile Food Unit Regulations

Documents:

[ZA - AGENDA ITEM SUMMARY - PLANNING COMMISSION REPORT - MOBILE FOOD UNIT ZONING TEXT AMENDMENT.PDF](#)
[ZA - PLANNING COMMISSION STAFF REPORT MOBILE FOOD UNIT ZONING TEXT AMENDMENT.PDF](#)
[ZA - RYAN SHAMBURGER FOOD TRUCK ZONING AMENDMENT APPLICATION.PDF](#)

- B. ZA20-000039 - The Waterways Marina Condition Use Permit (CUP)

Documents:

[ZA - AGENDA ITEM SUMMARY - THE WATERWAYS MARINA CUP.PDF](#)
[ZA - WATERWAYS MARINA CUP COW STAFF REPORT.PDF](#)
[ZA - THE WATERWAYS MASTER PLAN.PDF](#)
[ZA - WATERWAYS CUP NARRATIVE.PDF](#)

- C. Annexation Request - 5140 Skiff Lane - Ludeyeva

Documents:

[ZA - AGENDA ITEM SUMMARY - LOT 20 RIVER PINES ANNEXATION STAFF REPORT.PDF](#)

6. City Clerk

- A. Board Appointment - Personnel Board - Sumerlin

Documents:

[CC - AGENDA ITEM SUMMARY - BOARD APPOINTMENT - PERSONNEL-SUMERLIN.PDF](#)

7. Environmental / Grants Coordinator

- A. Amend ArchitectureWorks, LLP Contract For The RESTORE-Funded Gulf Coast Center For Ecotourism & Sustainability Project

Documents:

[EGC - AGENDA ITEM SUMMARY - ARCHITECTURE WORKS.PDF](#)

8. Mayor Updates

9. Adjourn



SMALL TOWN, BIG BEACH™

DATE: September 2, 2020

ISSUE: Award bid to McElhenney Construction to construct the Medical Village Access Improvements Phase 1 that will support the South Baldwin Regional Medical Center Freestanding Emergency Department.

RECOMMENDATION: Award bid for constructing the Medical Village Access Improvements Phase 1 to McElhenney Construction in an amount not to exceed \$2,918,757.77.

BACKGROUND: The City opened sealed bids on Thursday, August 27, 2020, for Medical Village Access Improvements Phase 1. McElhenney Construction was the lowest conforming bidder with a total bid amount of \$2,918,757.77 to construct the various transportation infrastructure needed to support the South Baldwin Regional Medical Center Freestanding Emergency Department. The project is scheduled to begin this month and be completed by April 2021.

PREVIOUS COUNCIL ACTION: The City Council previously awarded the design contract to Volkert, Inc. and the signal pole fabrication to Southern Lighting and Traffic Systems.

BUDGET IMPLICATIONS: There is \$1,665,000 budgeted in FY 2020, Account #42-501-81000, Improvements-Medical Facility. The remaining monies need to complete the project will be budgeted in FY 2021. All expenditures will be part of the City's required matching costs for the \$14,400,000 BUILD Grant we received in November 2019.

RELATED ISSUES: Medical - Vision 2025

"We have the responsibility to provide direct access to quality wellness services and emergency care to our citizens and visitors."

"We must provide prompt access to our medical facilities; the difference between seconds and minutes is critical."

ATTACHMENTS:

- Bid Tabulation
- Vicinity Map

DEPARTMENT: Engineering

STAFF CONTACT: Mark Acreman

August 28, 2020

Mr. Mark Acreman, P.E.
City Engineer
City of Gulf Shores

**Subject: Project No. BUILD-0220(253)
Medical Village Access Improvements: Phase 1A
Grade, Drain, Base, Pave, Striping, and Signals**

Dear Mr. Acreman:

Enclosed is the following information from the August 27, 2020 bid opening on the above-referenced project:

1. One (1) copy of the Tabulation of Bids.

We have reviewed all submitted bid proposals. H.O. Weaver & Sons Inc. had an arithmetic error on item 641D500 in the amount of \$3,460.42 and an arithmetic error in their total bid price in the amount of \$1.94. Their total base bid amount is \$2,998,098.28. John G Walton Construction had an arithmetic error on item 641A682 in the amount of \$0.80. The error did not affect their base bid amount. Their total base bid amount is \$3,436,757.77. These errors did not change the low base bid price amount.

The low base bid price of \$2,918,962.54 was submitted by McElhenney Construction Company LLC. The bid was reviewed for unbalanced bidding and appears to be in order. Therefore, we recommend that McElhenney Construction Company LLC be awarded the contract to perform this work.

We plan to proceed with preparing the contract documents upon notification of the contract award by the City of Gulf Shores.

Should you have any questions or require additional information, please call.

Sincerely,
VOLKERT, INC.



Josh Newman, P.E.
Project Manager

cc: Mrs. Temple Smith, City of Gulf Shores

w/enclosures

MEDICAL VILLAGE ACCESS IMPROVEMENTS: PHASE 1A
PROJECT NO. BUILD-0220(253)

TABULATION OF BIDS

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	ASPHALT SERVICES INC.		H.O. WEAVER & SONS		JOHN G. WALTON CONST		McELHENNEY CONST		ENGINEER	
				UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
201A002	CLEARING AND GRUBBING (MAXIMUM ALLOWABLE BID \$4000 PER ACRE APP 6.5 ACRES)	LUMP SUM	1	\$23,777.00	\$23,777.00	\$17,994.21	\$17,994.21	\$26,000.00	\$26,000.00	\$14,054.17	\$14,054.17	\$45,000.00	\$45,000.00
206C002	REMOVING CONCRETE SLOPE PAVING	SQUARE YARD	29	\$125.00	\$3,625.00	\$15.29	\$443.41	\$11.14	\$323.06	\$13.42	\$389.18	\$25.62	\$742.98
206C003	REMOVING CONCRETE FLUMES	SQUARE YARD	80	\$125.00	\$10,000.00	\$9.93	\$794.40	\$7.41	\$592.80	\$13.42	\$1,073.60	\$11.98	\$958.40
206D000	REMOVING PIPE	LINEAR FOOT	40	\$100.00	\$4,000.00	\$15.97	\$638.80	\$13.47	\$538.80	\$18.62	\$744.80	\$15.59	\$623.60
206D002	REMOVING CURB	LINEAR FOOT	567	\$15.00	\$8,505.00	\$9.07	\$5,142.69	\$10.18	\$5,772.06	\$8.50	\$4,819.50	\$10.21	\$5,789.07
206D030	REMOVING UTILITY LINES	LINEAR FOOT	470	\$72.00	\$33,840.00	\$37.61	\$17,676.70	\$72.00	\$33,840.00	\$66.02	\$31,029.40	\$21.15	\$9,940.50
206E000	REMOVING HEADWALLS	EACH	1	\$500.00	\$500.00	\$232.19	\$232.19	\$134.85	\$134.85	\$223.62	\$223.62	\$444.40	\$444.40
206E001	REMOVING INLETS	EACH	1	\$500.00	\$500.00	\$268.55	\$268.55	\$134.85	\$134.85	\$503.13	\$503.13	\$526.32	\$526.32
206E006	REMOVING TREES	EACH	8	\$750.00	\$6,000.00	\$267.59	\$2,140.72	\$417.88	\$3,343.04	\$245.33	\$1,962.64	\$350.00	\$2,800.00
210A000	UNCLASSIFIED EXCAVATION	CUBIC YARD	11170	\$6.75	\$75,397.50	\$16.35	\$182,629.50	\$15.17	\$169,448.90	\$10.13	\$113,152.10	\$11.00	\$122,870.00
210D022	BORROW EXCAVATION (LOOSE TRUCKBED MEASUREMENT)(A-2-4(0) OR A-4(0))	CUBIC YARD	15029	\$16.80	\$252,487.20	\$10.94	\$164,417.26	\$13.98	\$210,105.42	\$13.33	\$200,336.57	\$13.86	\$208,301.94
210E000	BORROW EXCAVATION (UNDERWATER BACKFILL)	CUBIC YARD	1315	\$29.25	\$38,463.75	\$15.80	\$20,777.00	\$17.29	\$22,736.35	\$15.63	\$20,553.45	\$31.50	\$41,422.50
214A000	STRUCTURE EXCAVATION	CUBIC YARD	747	\$22.00	\$16,434.00	\$8.96	\$6,693.12	\$14.49	\$10,824.03	\$8.74	\$6,528.78	\$13.83	\$10,329.29
214B000	FOUNDATION BACKFILL, LOCAL	CUBIC YARD	595	\$24.00	\$14,280.00	\$16.44	\$9,781.80	\$19.76	\$11,757.20	\$28.67	\$17,058.65	\$23.24	\$13,826.16
230A000	ROADBED PROCESSING	ROADBED STATION	19	\$350.00	\$6,650.00	\$248.00	\$4,712.00	\$471.59	\$8,960.21	\$417.26	\$7,927.94	\$300.00	\$5,700.00
301A004	CRUSHED AGGREGATE BASE COURSE, TYPE B, PLANT MIXED, 4" COMPACTED THICKNESS	SQUARE YARD	488	\$13.50	\$6,588.00	\$15.82	\$7,720.16	\$19.29	\$9,413.52	\$15.23	\$7,432.24	\$11.88	\$5,797.44
301A012	CRUSHED AGGREGATE BASE COURSE, TYPE B, PLANT MIXED, 6" COMPACTED THICKNESS	SQUARE YARD	12802	\$17.80	\$227,875.60	\$17.04	\$218,146.08	\$23.06	\$295,214.12	\$20.30	\$259,880.60	\$13.86	\$177,435.72
401A000	BITUMINOUS TREATMENT A	SQUARE YARD	9649	\$1.20	\$11,578.80	\$1.00	\$9,649.00	\$1.29	\$12,447.21	\$1.08	\$10,420.92	\$1.37	\$13,251.07
405A000	TACK COAT	GALLON	1229	\$6.00	\$7,374.00	\$3.76	\$4,621.04	\$4.01	\$4,928.29	\$4.04	\$4,965.16	\$4.32	\$5,307.07
407B000	JOINT SEALANT FOR HOT MIX ASPHALT PAVEMENT	MILE	2	\$500.00	\$1,000.00	\$275.00	\$550.00	\$240.51	\$481.02	\$296.53	\$593.06	\$325.55	\$651.10
424A360	SUPERPAVE BITUMINOUS CONCRETE WEARING SURFACE LAYER, 1/2" MAXIMUM AGGREGATE SIZE MIX, ESAL RANGE C/D	TON	1099	\$112.00	\$123,088.00	\$88.52	\$97,283.48	\$112.40	\$123,527.60	\$93.27	\$102,503.73	\$114.84	\$126,209.16
424A363	SUPERPAVE BITUMINOUS CONCRETE WEARING SURFACE LAYER, PATCHING, 1/2" MAXIMUM AGGREGATE SIZE MIX, ESAL RANGE C/D	TON	25	\$150.00	\$3,750.00	\$136.50	\$3,412.50	\$150.34	\$3,758.50	\$145.57	\$3,639.25	\$69.35	\$1,733.75
424A366	SUPERPAVE BITUMINOUS CONCRETE WEARING SURFACE LAYER, LEVELING, 1/2" MAXIMUM AGGREGATE SIZE MIX, ESAL RANGE C/D	TON	25	\$175.00	\$4,375.00	\$145.00	\$3,625.00	\$129.86	\$3,246.50	\$150.96	\$3,774.00	\$78.55	\$1,963.75
424B650	SUPERPAVE BITUMINOUS CONCRETE UPPER BINDER LAYER, 3/4" MAXIMUM AGGREGATE SIZE MIX, ESAL RANGE C/D	TON	1050	\$105.00	\$110,250.00	\$83.50	\$87,675.00	\$88.10	\$92,505.00	\$88.42	\$92,841.00	\$78.53	\$82,454.28
424B680	SUPERPAVE BITUMINOUS CONCRETE LOWER BINDER LAYER, 3/4" MAXIMUM AGGREGATE SIZE MIX, ESAL RANGE C/D	TON	639	\$105.00	\$67,095.00	\$83.50	\$53,356.50	\$90.35	\$57,733.65	\$88.42	\$56,500.38	\$117.99	\$75,396.54
430B040	AGGREGATE SURFACING (CRUSHED AGGREGATE BASE, TYPE B)	TON	50	\$42.00	\$2,100.00	\$54.60	\$2,730.00	\$59.28	\$2,964.00	\$58.89	\$2,944.50	\$61.81	\$3,090.65
517D000	SIDEWALK HANDRAIL	LINEAR FOOT	40	\$325.00	\$13,000.00	\$137.36	\$5,494.40	\$156.00	\$6,240.00	\$86.26	\$3,450.40	\$172.26	\$6,890.52
530A001	18" ROADWAY PIPE (CLASS 3 R.C.)	LINEAR FOOT	865	\$47.00	\$40,655.00	\$30.91	\$26,737.15	\$33.85	\$29,280.25	\$44.02	\$38,077.30	\$39.84	\$34,462.20
530A002	24" ROADWAY PIPE (CLASS 3 R.C.)	LINEAR FOOT	63	\$54.00	\$3,402.00	\$29.18	\$1,838.34	\$54.71	\$3,446.73	\$52.11	\$3,282.93	\$52.60	\$3,313.81
530A003	30" ROADWAY PIPE (CLASS 3 R.C.)	LINEAR FOOT	272	\$78.00	\$21,216.00	\$46.14	\$12,550.08	\$66.95	\$18,210.40	\$71.23	\$19,374.56	\$85.18	\$23,170.25
530A004	36" ROADWAY PIPE (CLASS 3 R.C.)	LINEAR FOOT	43	\$85.00	\$3,655.00	\$52.42	\$2,254.06	\$92.78	\$3,989.54	\$92.07	\$3,959.01	\$99.08	\$4,260.32
530B001	22" SPAN, 14" RISE ROADWAY PIPE (CLASS 3 R.C.)	LINEAR FOOT	332	\$56.00	\$18,592.00	\$42.49	\$14,106.68	\$50.02	\$16,606.64	\$54.86	\$18,213.52	\$44.94	\$14,920.08
530B004	44" SPAN, 27" RISE ROADWAY PIPE (CLASS 3 R.C.)	LINEAR FOOT	106	\$125.00	\$13,250.00	\$99.35	\$10,531.10	\$115.14	\$12,204.84	\$112.31	\$11,904.86	\$80.55	\$8,538.30
530B007	65" SPAN, 40" RISE ROADWAY PIPE (CLASS 3 R.C.)	LINEAR FOOT	253	\$232.00	\$58,696.00	\$190.21	\$48,123.13	\$195.26	\$49,400.78	\$200.73	\$50,784.69	\$139.48	\$35,288.44

535B011	22" SPAN, 14" RISE SIDE DRAIN PIPE	LINEAR FOOT	207	\$53.75	\$11,126.25	\$42.66	\$8,830.62	\$52.95	\$10,960.65	\$51.17	\$10,592.19	\$52.55	\$10,877.85
600A000	MOBILIZATION	LUMP SUM	1	\$165,220.00	\$165,220.00	\$244,224.18	\$244,224.18	\$366,800.00	\$366,800.00	\$136,209.87	\$136,209.87	\$139,674.96	\$139,674.96
610C001	LOOSE RIPRAP, CLASS 2	TON	29	\$85.00	\$2,465.00	\$69.70	\$2,021.30	\$89.86	\$2,605.94	\$79.24	\$2,297.96	\$66.79	\$1,936.91
610C100	STRUCTURAL BOULDERS	TON	100	\$250.00	\$25,000.00	\$289.49	\$28,949.00	\$422.15	\$42,215.00	\$215.60	\$21,560.00	\$66.79	\$6,679.00
610D003	FILTER BLANKET, GEOTEXTILE	SQUARE YARD	543	\$5.50	\$2,986.50	\$2.87	\$1,558.41	\$6.86	\$3,724.98	\$3.19	\$1,732.17	\$3.68	\$1,998.24
618A000	CONCRETE SIDEWALK, 4" THICK	SQUARE YARD	1578	\$52.00	\$82,056.00	\$46.15	\$72,824.70	\$50.40	\$79,531.20	\$45.29	\$71,467.62	\$70.26	\$110,870.09
618C001	DETECTABLE WARNING SURFACE	SQUARE FOOT	272	\$34.00	\$9,248.00	\$21.54	\$5,858.88	\$23.52	\$6,397.44	\$21.13	\$5,747.36	\$10.00	\$2,720.00
618D000	CURB RAMP	SQUARE YARD	145	\$78.00	\$11,310.00	\$71.43	\$10,357.35	\$78.00	\$11,310.00	\$70.09	\$10,163.05	\$50.00	\$7,250.00
619A002	18" ROADWAY PIPE END TREATMENT, CLASS 1	EACH	2	\$1,030.25	\$2,060.50	\$906.60	\$1,813.20	\$990.00	\$1,980.00	\$889.58	\$1,779.16	\$875.30	\$1,750.60
619A005	36" ROADWAY PIPE END TREATMENT, CLASS 1	EACH	1	\$1,464.00	\$1,464.00	\$1,318.68	\$1,318.68	\$1,440.00	\$1,440.00	\$1,293.93	\$1,293.93	\$1,593.03	\$1,593.03
619B022	65" SPAN, 40" RISE ROADWAY PIPE END TREATMENT, CLASS 1	EACH	2	\$2,034.00	\$4,068.00	\$1,862.64	\$3,725.28	\$2,034.00	\$4,068.00	\$1,827.68	\$3,655.36	\$2,750.00	\$5,500.00
619B069	44" SPAN, 27" RISE ROADWAY PIPE END TREATMENT, CLASS 2	EACH	1	\$2,367.00	\$2,367.00	\$2,167.25	\$2,167.25	\$2,366.64	\$2,366.64	\$2,126.36	\$2,126.36	\$2,715.41	\$2,715.41
619B072	65" SPAN, 40" RISE ROADWAY PIPE END TREATMENT, CLASS 2	EACH	1	\$2,987.75	\$2,987.75	\$2,736.04	\$2,736.04	\$2,987.76	\$2,987.76	\$2,683.83	\$2,683.83	\$3,098.00	\$3,098.00
619B116	22" SPAN, 14" RISE SIDE DRAIN PIPE END TREATMENT, CLASS 1	EACH	1	\$1,140.00	\$1,140.00	\$1,043.96	\$1,043.96	\$1,140.00	\$1,140.00	\$1,024.36	\$1,024.36	\$866.73	\$866.73
619B144	44" SPAN, 27" RISE SIDE DRAIN PIPE END TREATMENT, CLASS 2	EACH	1	\$2,824.00	\$2,824.00	\$2,586.04	\$2,586.04	\$2,823.92	\$2,823.92	\$2,537.47	\$2,537.47	\$2,566.50	\$2,566.50
619B147	65" SPAN, 40" RISE SIDE DRAIN PIPE END TREATMENT, CLASS 2	EACH	1	\$4,025.70	\$4,025.70	\$3,749.01	\$3,749.01	\$4,093.92	\$4,093.92	\$3,678.00	\$3,678.00	\$3,253.60	\$3,253.60
619B396	22" SPAN, 14" RISE SIDE DRAIN PIPE END TREATMENT, CLASS 1 (DOUBLE LINE)	EACH	2	\$1,875.00	\$3,750.00	\$1,648.35	\$3,296.70	\$1,800.00	\$3,600.00	\$1,617.42	\$3,234.84	\$1,785.00	\$3,570.00
620A000	MINOR STRUCTURE CONCRETE	CUBIC YARD	1	\$1,750.00	\$1,750.00	\$1,098.90	\$1,098.90	\$1,200.00	\$1,200.00	\$1,078.28	\$1,078.28	\$1,301.35	\$1,301.35
621A011	JUNCTION BOXES, TYPE 1 OR 1P	EACH	1	\$3,523.50	\$3,523.50	\$2,602.41	\$2,602.41	\$2,662.31	\$2,662.31	\$3,184.79	\$3,184.79	\$3,107.97	\$3,107.97
621C076	INLETS, TYPE E (MODIFIED)	EACH	16	\$6,440.00	\$103,040.00	\$8,978.69	\$143,659.04	\$6,720.00	\$107,520.00	\$6,038.34	\$96,613.44	\$5,500.00	\$88,000.00
621C083	INLETS, TYPE B (MODIFIED) (DOUBLE)	EACH	1	\$4,694.00	\$4,694.00	\$3,377.80	\$3,377.80	\$3,429.03	\$3,429.03	\$3,971.26	\$3,971.26	\$3,400.00	\$3,400.00
621C109	INLETS, TYPE PD	EACH	1	\$6,889.00	\$6,889.00	\$5,858.70	\$5,858.70	\$6,142.96	\$6,142.96	\$7,056.40	\$7,056.40	\$5,655.49	\$5,655.49
621C175	INLETS, TYPE E (SPECIAL)	EACH	1	\$7,750.00	\$7,750.00	\$9,583.04	\$9,583.04	\$7,440.00	\$7,440.00	\$6,685.31	\$6,685.31	\$5,500.00	\$5,500.00
621D052	INLET UNITS, TYPE E (MODIFIED)	EACH	7	\$512.50	\$3,587.50	\$783.18	\$5,482.26	\$300.00	\$2,100.00	\$269.57	\$1,886.99	\$764.33	\$5,350.31
621D135	INLET UNITS, TYPE E (SPECIAL)	EACH	1	\$512.50	\$512.50	\$783.17	\$783.17	\$300.00	\$300.00	\$269.57	\$269.57	\$764.33	\$764.33
621E004	MANHOLES, TYPE L OR M (STORM)	EACH	2	\$15,114.00	\$30,228.00	\$8,963.42	\$17,926.84	\$9,144.10	\$18,288.20	\$8,696.63	\$17,393.26	\$6,400.79	\$12,801.58
621F005	MANHOLE UNITS, TYPE L OR M (STORM)	EACH	1	\$2,760.00	\$2,760.00	\$2,033.80	\$2,033.80	\$2,137.83	\$2,137.83	\$1,520.88	\$1,520.88	\$1,075.00	\$1,075.00
623A000	CONCRETE GUTTER	LINEAR FOOT	302	\$25.00	\$7,550.00	\$18.68	\$5,641.36	\$20.40	\$6,160.80	\$18.33	\$5,535.66	\$30.45	\$9,195.90
623B125	CONCRETE CURB, TYPE RAVEL	LINEAR FOOT	80	\$28.00	\$2,240.00	\$19.78	\$1,582.40	\$21.60	\$1,728.00	\$19.41	\$1,552.80	\$35.00	\$2,800.00
623B000	CONCRETE CURB, TYPE N	LINEAR FOOT	707	\$22.00	\$15,554.00	\$20.33	\$14,373.31	\$22.20	\$15,695.40	\$19.95	\$14,104.65	\$21.75	\$15,376.85
623C003	COMBINATION CURB & GUTTER, TYPE C (MODIFIED)	LINEAR FOOT	1870	\$17.00	\$31,790.00	\$17.53	\$32,781.10	\$19.14	\$35,791.80	\$17.20	\$32,164.00	\$19.72	\$36,881.58
641A682	6 INCH DUCTILE IRON WATER MAIN LAID (RESTRAINED JOINT)	LINEAR FOOT	62	\$74.40	\$4,612.80	\$58.29	\$3,613.98	\$62.40	\$3,868.80	\$57.21	\$3,547.02	\$70.85	\$4,392.70
641A688	12 INCH DUCTILE IRON WATER MAIN LAID (RESTRAINED JOINT)	LINEAR FOOT	60	\$108.00	\$6,480.00	\$100.88	\$6,052.80	\$108.00	\$6,480.00	\$99.03	\$5,941.80	\$110.00	\$6,600.00
641A692	16 INCH DUCTILE IRON WATER MAIN LAID (RESTRAINED JOINT)	LINEAR FOOT	244	\$162.50	\$39,650.00	\$145.71	\$35,553.24	\$156.00	\$38,064.00	\$143.04	\$34,901.76	\$130.00	\$31,720.00
641A752	12 INCH P.V.C. WATER MAIN LAID	LINEAR FOOT	425	\$58.00	\$24,650.00	\$44.84	\$19,057.00	\$48.00	\$20,400.00	\$44.01	\$18,704.25	\$45.00	\$19,125.00
641A756	16 INCH P.V.C. WATER MAIN LAID	LINEAR FOOT	599	\$93.75	\$56,156.25	\$84.07	\$50,357.93	\$90.00	\$53,910.00	\$82.52	\$49,429.48	\$75.00	\$44,925.00
641C500	DUCTILE IRON FITTINGS	POUND	11583	\$15.00	\$173,745.00	\$13.45	\$155,791.35	\$14.40	\$166,795.20	\$13.20	\$152,895.60	\$11.08	\$128,339.64
641D500	FIRE HYDRANT	EACH	2	\$3,860.00	\$7,720.00	\$3,460.71	\$6,921.42	\$3,705.00	\$7,410.00	\$3,397.12	\$6,794.24	\$4,652.53	\$9,305.06
641J516	6 INCH GATE VALVE WITH BOX	EACH	3	\$1,625.00	\$4,875.00	\$1,457.14	\$4,371.42	\$1,560.00	\$4,680.00	\$1,430.36	\$4,291.08	\$1,148.72	\$3,446.16
641J522	12 INCH GATE VALVE WITH BOX	EACH	2	\$3,500.00	\$7,000.00	\$3,138.46	\$6,276.92	\$3,360.00	\$6,720.00	\$3,080.79	\$6,161.58	\$2,348.42	\$4,696.84
641J526	16 INCH GATE VALVE WITH BOX	EACH	3	\$8,860.00	\$26,580.00	\$7,944.78	\$23,834.34	\$8,505.60	\$25,516.80	\$7,798.79	\$23,396.37	\$5,904.28	\$17,712.84
641L500	CONCRETE FOR WATER MAINS (THRUST BLOCKS)	CUBIC YARD	7	\$555.00	\$3,885.00	\$518.97	\$3,632.79	\$555.60	\$3,889.20	\$509.43	\$3,566.01	\$354.02	\$2,478.17
641M512	6 INCH RETAINER GLAND	EACH	10	\$141.25	\$1,412.50	\$126.66	\$1,266.60	\$135.60	\$1,356.00	\$124.33	\$1,243.30	\$99.34	\$993.40
641M518	12 INCH RETAINER GLAND	EACH	32	\$305.00	\$9,760.00	\$273.49	\$8,751.68	\$292.80	\$9,369.60	\$268.47	\$8,591.04	\$1,332.11	\$42,627.52
641M522	16 INCH RETAINER GLAND	EACH	77	\$516.25	\$39,751.25	\$462.92	\$35,644.84	\$495.60	\$38,161.20	\$454.42	\$34,990.34	\$2,500.00	\$192,500.00
641N540	12 INCH X 6 INCH ANCHOR TEE	EACH	1	\$1,735.00	\$1,735.00	\$1,555.78	\$1,555.78	\$1,665.60	\$1,665.60	\$1,527.19	\$1,527.19	\$670.00	\$670.00

641N560	16 INCH X 6 INCH ANCHOR TEE	EACH	1	\$2,670.00	\$2,670.00	\$2,396.44	\$2,396.44	\$2,565.60	\$2,565.60	\$2,352.39	\$2,352.39	\$790.00	\$790.00
641O554	12 INCH X 12 INCH TAPPING VALVE AND SLEEVE	EACH	1	\$10,875.00	\$10,875.00	\$9,751.64	\$9,751.64	\$10,440.00	\$10,440.00	\$9,572.45	\$9,572.45	\$7,200.00	\$7,200.00
641P601	CONNECTION TO EXISTING WATER SYSTEM	EACH	3	\$4,687.50	\$14,062.50	\$4,203.29	\$12,609.87	\$4,500.00	\$13,500.00	\$4,126.05	\$12,378.15	\$3,550.20	\$10,650.60
641P602	WATER SERVICE SHORT	EACH	1	\$1,485.00	\$1,485.00	\$1,331.60	\$1,331.60	\$1,425.60	\$1,425.60	\$1,307.13	\$1,307.13	\$650.00	\$650.00
641P603	WATER SERVICE LONG	EACH	1	\$2,055.00	\$2,055.00	\$1,842.72	\$1,842.72	\$1,972.80	\$1,972.80	\$1,808.86	\$1,808.86	\$1,500.00	\$1,500.00
641S500	VALVE BOX RESET	EACH	4	\$312.50	\$1,250.00	\$280.22	\$1,120.88	\$300.00	\$1,200.00	\$275.07	\$1,100.28	\$550.00	\$2,200.00
641V001	CONCRETE VAULT	EACH	1	\$10,156.25	\$10,156.25	\$9,107.13	\$9,107.13	\$9,750.00	\$9,750.00	\$8,939.79	\$8,939.79	\$30,000.00	\$30,000.00
641W512	12 INCH DUCTILE IRON INSERTION VALVE	EACH	1	\$52,500.00	\$52,500.00	\$49,038.41	\$49,038.41	\$52,500.00	\$52,500.00	\$48,137.30	\$48,137.30	\$19,629.24	\$19,629.24
641W516	16 INCH DUCTILE IRON INSERTION VALVE	EACH	1	\$112,507.00	\$112,507.00	\$105,082.31	\$105,082.31	\$112,500.00	\$112,500.00	\$103,151.35	\$103,151.35	\$25,000.00	\$25,000.00
645A514	12 INCH DUCTILE IRON SANITARY SEWER GRAVITY PIPE LAID	LINEAR FOOT	13	\$200.00	\$2,600.00	\$179.34	\$2,331.42	\$159.73	\$2,076.49	\$176.04	\$2,288.52	\$123.45	\$1,604.85
645A552	12 INCH P.V.C. SANITARY SEWER GRAVITY PIPE LAID	LINEAR FOOT	792	\$117.50	\$93,060.00	\$105.36	\$83,445.12	\$112.80	\$89,337.60	\$103.43	\$81,916.56	\$130.00	\$102,960.00
645E524	6 INCH P.V.C. STACKS AND LATERALS	LINEAR FOOT	60	\$38.75	\$2,325.00	\$34.75	\$2,085.00	\$37.20	\$2,232.00	\$34.11	\$2,046.60	\$63.14	\$3,788.40
645H510	48 INCH MANHOLE	EACH	3	\$10,875.00	\$32,625.00	\$7,706.04	\$23,118.12	\$8,250.00	\$24,750.00	\$7,564.43	\$22,693.29	\$2,499.35	\$7,498.05
645X500	REMOVE AND REPLACE MANHOLE	EACH	1	\$45,000.00	\$45,000.00	\$42,032.93	\$42,032.93	\$45,000.00	\$45,000.00	\$41,260.54	\$41,260.54	\$20,000.00	\$20,000.00
650B000	TOPSOIL FROM STOCKPILES	CUBIC YARD	989	\$8.00	\$7,912.00	\$20.27	\$20,047.03	\$9.03	\$8,930.67	\$13.94	\$13,786.66	\$12.02	\$11,887.78
654A001	SOLID SODDING (BERMUDA)	SQUARE YARD	6448	\$6.50	\$41,912.00	\$4.40	\$28,371.20	\$4.80	\$30,950.40	\$4.48	\$28,887.04	\$4.29	\$27,689.78
665A000	TEMPORARY SEEDING	ACRE	3	\$2,200.00	\$6,600.00	\$656.25	\$1,968.75	\$600.00	\$1,800.00	\$1,265.87	\$3,797.61	\$391.04	\$1,173.12
665B001	TEMPORARY MULCHING	TON	12	\$310.00	\$3,720.00	\$647.99	\$7,775.88	\$390.00	\$4,680.00	\$576.69	\$6,920.28	\$543.01	\$6,516.12
665J002	SILT FENCE	LINEAR FOOT	3410	\$6.00	\$20,460.00	\$3.06	\$10,434.60	\$3.72	\$12,685.20	\$3.29	\$11,218.90	\$3.28	\$11,184.80
665O001	SILT FENCE REMOVAL	LINEAR FOOT	3410	\$1.50	\$5,115.00	\$0.67	\$2,284.70	\$1.20	\$4,092.00	\$1.24	\$4,228.40	\$0.87	\$2,966.70
665P005	INLET PROTECTION, STAGE 3 OR 4	EACH	25	\$475.00	\$11,875.00	\$444.14	\$11,103.50	\$540.00	\$13,500.00	\$249.46	\$6,236.50	\$398.91	\$9,972.75
665Q002	WATTLE	LINEAR FOOT	3228	\$7.75	\$25,017.00	\$7.14	\$23,047.92	\$7.80	\$25,178.40	\$7.79	\$25,146.12	\$5.99	\$19,344.79
666A001	PEST CONTROL TREATMENT	ACRE	3	\$1,000.00	\$3,000.00	\$38.46	\$115.38	\$150.00	\$450.00	\$107.83	\$323.49	\$200.00	\$600.00
673A000	CLAY LINER	SQUARE YARD	3050	\$22.50	\$68,625.00	\$11.32	\$34,526.00	\$10.09	\$30,774.50	\$18.11	\$55,235.50	\$8.00	\$24,400.00
680A001	GEOMETRIC CONTROLS	LUMP SUM	1	\$45,000.00	\$45,000.00	\$16,974.23	\$16,974.23	\$30,390.12	\$30,390.12	\$21,494.35	\$21,494.35	\$13,967.50	\$13,967.50
701A227	SOLID WHITE, CLASS 2, TYPE A TRAFFIC STRIPE (5" WIDE)	MILE	1	\$6,072.00	\$6,072.00	\$3,846.15	\$3,846.15	\$6,336.00	\$6,336.00	\$3,773.96	\$3,773.96	\$3,512.16	\$3,512.16
701A230	SOLID YELLOW, CLASS 2, TYPE A TRAFFIC STRIPE (5" WIDE)	MILE	1	\$6,072.00	\$6,072.00	\$3,846.15	\$3,846.15	\$6,336.00	\$6,336.00	\$3,773.96	\$3,773.96	\$3,481.35	\$3,481.35
701B207	DOTTED, CLASS 2, TYPE A TRAFFIC STRIPE (5" WIDE)	LINEAR FOOT	968	\$1.50	\$1,452.00	\$2.20	\$2,129.60	\$1.20	\$1,161.60	\$2.16	\$2,090.88	\$2.17	\$2,100.56
701C001	SOLID TEMPORARY TRAFFIC STRIPE	MILE	3	\$2,875.00	\$8,625.00	\$1,373.60	\$4,120.80	\$3,450.00	\$10,350.00	\$1,347.84	\$4,043.52	\$962.85	\$2,888.55
701F000	DOTTED TEMPORARY TRAFFIC STRIPE	LINEAR FOOT	1112	\$1.00	\$1,112.00	\$0.55	\$611.60	\$0.01	\$11.12	\$0.54	\$600.48	\$0.79	\$879.11
703A002	TRAFFIC CONTROL MARKINGS, CLASS 2, TYPE A	SQUARE FOOT	3304	\$7.00	\$23,128.00	\$5.49	\$18,138.96	\$6.00	\$19,824.00	\$5.39	\$17,808.56	\$4.50	\$14,869.72
703B002	TRAFFIC CONTROL LEGENDS, CLASS 2, TYPE A	SQUARE FOOT	224	\$18.00	\$4,032.00	\$5.49	\$1,229.76	\$9.00	\$2,016.00	\$5.39	\$1,207.36	\$5.43	\$1,216.32
703D001	TEMPORARY TRAFFIC CONTROL MARKINGS	SQUARE FOOT	6608	\$5.50	\$36,344.00	\$2.20	\$14,537.60	\$1.38	\$9,119.04	\$2.16	\$14,273.28	\$1.56	\$10,308.41
705A030	PAVEMENT MARKERS, CLASS A-H, TYPE 2-C	EACH	54	\$7.50	\$405.00	\$5.49	\$296.46	\$6.00	\$324.00	\$5.39	\$291.06	\$5.20	\$280.80
705A037	PAVEMENT MARKERS, CLASS A-H, TYPE 2-D	EACH	19	\$7.50	\$142.50	\$5.49	\$104.31	\$6.00	\$114.00	\$5.39	\$102.41	\$6.33	\$120.31
710A160	CLASS 10 ALUMINUM FLAT SIGN PANELS 0.08" THICK (TYPE XI BACKGROUND)	SQUARE FOOT	62	\$48.00	\$2,976.00	\$26.37	\$1,634.94	\$28.80	\$1,785.60	\$25.88	\$1,604.56	\$25.00	\$1,550.00
710A170	CLASS 4, ALUMINUM FLAT SIGN PANELS 0.08" THICK (TYPE IV BACKGROUND)	SQUARE FOOT	10	\$44.00	\$440.00	\$24.18	\$241.80	\$26.40	\$264.00	\$23.72	\$237.20	\$24.09	\$240.90
710B021	ROADWAY SIGN POST (#3 U CHANNEL, GALVANIZED STEEL OR 2", 14 GA SQUARE TUBULAR STEEL)	LINEAR FOOT	112	\$32.00	\$3,584.00	\$16.76	\$1,877.12	\$18.30	\$2,049.60	\$16.44	\$1,841.28	\$11.49	\$1,286.61
711A000	ROADWAY SIGN RELOCATION	LUMP SUM	1	\$2,500.00	\$2,500.00	\$659.34	\$659.34	\$720.00	\$720.00	\$646.97	\$646.97	\$5,430.12	\$5,430.12
729B000	FIBER DISTRIBUTION UNIT, PRIMARY	EACH	4	-	-	-	-	-	-	-	-	-	-
729C020	NETWORK DEVICE, TYPE C (FMES)	EACH	4	-	-	-	-	-	-	-	-	-	-
729D200	CAMERA, DOME	EACH	1	\$12,419.65	\$12,419.65	\$11,373.30	\$11,373.30	\$12,419.65	\$12,419.65	\$11,159.84	\$11,159.84	\$13,000.00	\$13,000.00
730C000	FURNISHING AND INSTALLING TRAFFIC CONTROL UNIT (LUMP SUM	1	\$12,435.20	\$12,435.20	\$11,387.52	\$11,387.52	\$12,435.18	\$12,435.18	\$11,173.80	\$11,173.80	\$17,000.00	\$17,000.00
730D040	FURNISHING AND INSTALLING, ADAPTIVE TRAFFIC SIGNAL CONTROL SYSTEM (LUMP SUM	1	\$3,500.00	\$3,500.00	\$2,747.25	\$2,747.25	\$3,000.00	\$3,000.00	\$2,695.69	\$2,695.69	\$40,000.00	\$40,000.00
730E000	METAL TRAFFIC SIGNAL POLE FOUNDATION	EACH	4	\$14,500.00	\$58,000.00	\$10,989.00	\$43,956.00	\$12,000.00	\$48,000.00	\$10,782.76	\$43,131.04	\$3,295.50	\$13,181.98
730F000	METAL TRAFFIC SIGNAL POLE WITH 50 FT MAST ARM	EACH	2	\$4,000.00	\$8,000.00	\$2,198.80	\$4,397.60	\$2,400.00	\$4,800.00	\$2,156.55	\$4,313.10	\$12,063.02	\$24,126.04
730F001	METAL TRAFFIC SIGNAL POLE WITH 65 FT MAST ARM	EACH	1	\$4,000.00	\$4,000.00	\$2,197.80	\$2,197.80	\$2,400.00	\$2,400.00	\$2,156.55	\$2,156.55	\$13,363.70	\$13,363.70

730F002	METAL TRAFFIC SIGNAL POLE WITH 70 FT MAST ARM	EACH	1	\$5,000.00	\$5,000.00	\$2,197.80	\$2,197.80	\$2,400.00	\$2,400.00	\$2,156.55	\$2,156.55	\$12,430.46	\$12,430.46
730K000	TRAFFIC SIGNAL JUNCTION BOX	EACH	5	\$845.00	\$4,225.00	\$604.40	\$3,022.00	\$660.00	\$3,300.00	\$593.05	\$2,965.25	\$564.71	\$2,823.53
730L003	1", NON-METALLIC, CONDUIT	LINEAR FOOT	100	\$14.00	\$1,400.00	\$6.59	\$659.00	\$7.20	\$720.00	\$6.47	\$647.00	\$5.17	\$517.00
730L005	2", NON-METALLIC, CONDUIT	LINEAR FOOT	1360	\$16.00	\$21,760.00	\$6.59	\$8,962.40	\$7.20	\$9,792.00	\$6.47	\$8,799.20	\$7.79	\$10,596.43
730N000	LUMINAIRE EXTENSION ASSEMBLY,	EACH	4	\$360.00	\$1,440.00	\$329.67	\$1,318.68	\$360.00	\$1,440.00	\$323.48	\$1,293.92	\$1,165.38	\$4,661.50
730P022	VEHICULAR SIGNAL HEAD, 12 INCH, 3 SECTION, TYPE LED	EACH	11	\$1,265.00	\$13,915.00	\$1,108.79	\$12,196.69	\$1,210.80	\$13,318.80	\$1,087.98	\$11,967.78	\$931.48	\$10,246.28
730P023	VEHICULAR SIGNAL HEAD, 12 INCH, 4 SECTION, TYPE LED	EACH	2	\$1,475.00	\$2,950.00	\$1,296.70	\$2,593.40	\$1,416.00	\$2,832.00	\$1,272.37	\$2,544.74	\$1,213.72	\$2,427.44
730Q011	PEDESTRIAN SIGNAL HEAD, TYPE LED	EACH	6	\$1,295.50	\$7,773.00	\$872.53	\$5,235.18	\$952.80	\$5,716.80	\$856.15	\$5,136.90	\$1,180.55	\$7,083.33
730R022	CONTROLLER ASSEMBLY, TYPE III, 8 PHASE	EACH	1	\$33,742.50	\$33,742.50	\$29,663.71	\$29,663.71	\$32,392.80	\$32,392.80	\$29,106.97	\$29,106.97	\$17,323.33	\$17,323.33
730U400	RADAR DETECTION SYSTEM (LUMP SUM	1	\$45,690.00	\$45,690.00	\$41,840.62	\$41,840.62	\$45,690.00	\$45,690.00	\$41,055.34	\$41,055.34	\$39,816.50	\$39,816.50
740B000	CONSTRUCTION SIGNS	SQUARE FOOT	884	\$13.00	\$11,492.00	\$7.42	\$6,559.28	\$8.10	\$7,160.40	\$7.28	\$6,435.52	\$8.42	\$7,443.28
740D000	CHANNELIZING DRUMS	EACH	150	\$65.00	\$9,750.00	\$32.97	\$4,945.50	\$76.91	\$11,536.50	\$32.35	\$4,852.50	\$33.72	\$5,057.37
740E000	CONES (36 INCHES HIGH)	EACH	50	\$25.00	\$1,250.00	\$10.99	\$549.50	\$28.96	\$1,448.00	\$10.78	\$539.00	\$16.83	\$841.50
740F002	BARRICADES, TYPE III	EACH	20	\$500.00	\$10,000.00	\$170.33	\$3,406.60	\$428.53	\$8,570.60	\$167.13	\$3,342.60	\$213.40	\$4,268.06
740M001	BALLAST FOR CONE	EACH	50	\$2.00	\$100.00	\$0.01	\$0.50	\$7.35	\$367.50	\$0.01	\$0.50	\$3.53	\$176.50
756A027	6" ELECTRICAL CONDUIT, 1 LINE, TYPE 1 INSTALLATION	LINEAR FOOT	200	\$72.00	\$14,400.00	\$65.93	\$13,186.00	\$72.00	\$14,400.00	\$64.70	\$12,940.00	\$96.94	\$19,388.00
756A028	6" ELECTRICAL CONDUIT, 1 LINE, TYPE 5 INSTALLATION	LINEAR FOOT	350	\$72.00	\$25,200.00	\$65.93	\$23,075.50	\$72.00	\$25,200.00	\$64.70	\$22,645.00	\$58.50	\$20,473.47
SP-001A	LANDSCAPING, TREES	LUMP SUM	1	\$61,230.00	\$61,230.00	\$33,076.89	\$33,076.89	\$40,609.20	\$40,609.20	\$32,456.09	\$32,456.09	\$48,110.00	\$48,110.00
SP-001B	LANDSCAPING, PLANTINGS	LUMP SUM	1	\$10,809.00	\$10,809.00	\$6,659.33	\$6,659.33	\$6,962.40	\$6,962.40	\$6,534.35	\$6,534.35	\$7,125.00	\$7,125.00
SP-001C	LANDSCAPING, SODDING	SQUARE FEET	58715	\$1.25	\$73,393.75	\$0.47	\$27,596.05	\$0.53	\$31,118.95	\$0.61	\$35,816.15	\$0.45	\$26,421.75
SP-001D	LANDSCAPING, SOIL	CUBIC YARD	757	\$16.00	\$12,112.00	\$12.16	\$9,205.12	\$24.83	\$18,796.31	\$27.46	\$20,787.22	\$60.00	\$45,420.00
SP-002	UNDERGROUND IRRIGATION	LUMP SUM	1	\$93,376.80	\$93,376.80	\$79,598.82	\$79,598.82	\$79,800.00	\$79,800.00	\$78,104.88	\$78,104.88	\$57,024.50	\$57,024.50
TOTAL BASE BID					\$3,474,635.00	\$2,998,098.28	\$3,436,757.77	\$2,918,962.54	\$2,982,759.57				

ASPHALT SERVICES INC.

H.O. WEAVER & SONS

JOHN G. WALTON CONST

McELHENNEY CONST

ENGINEER

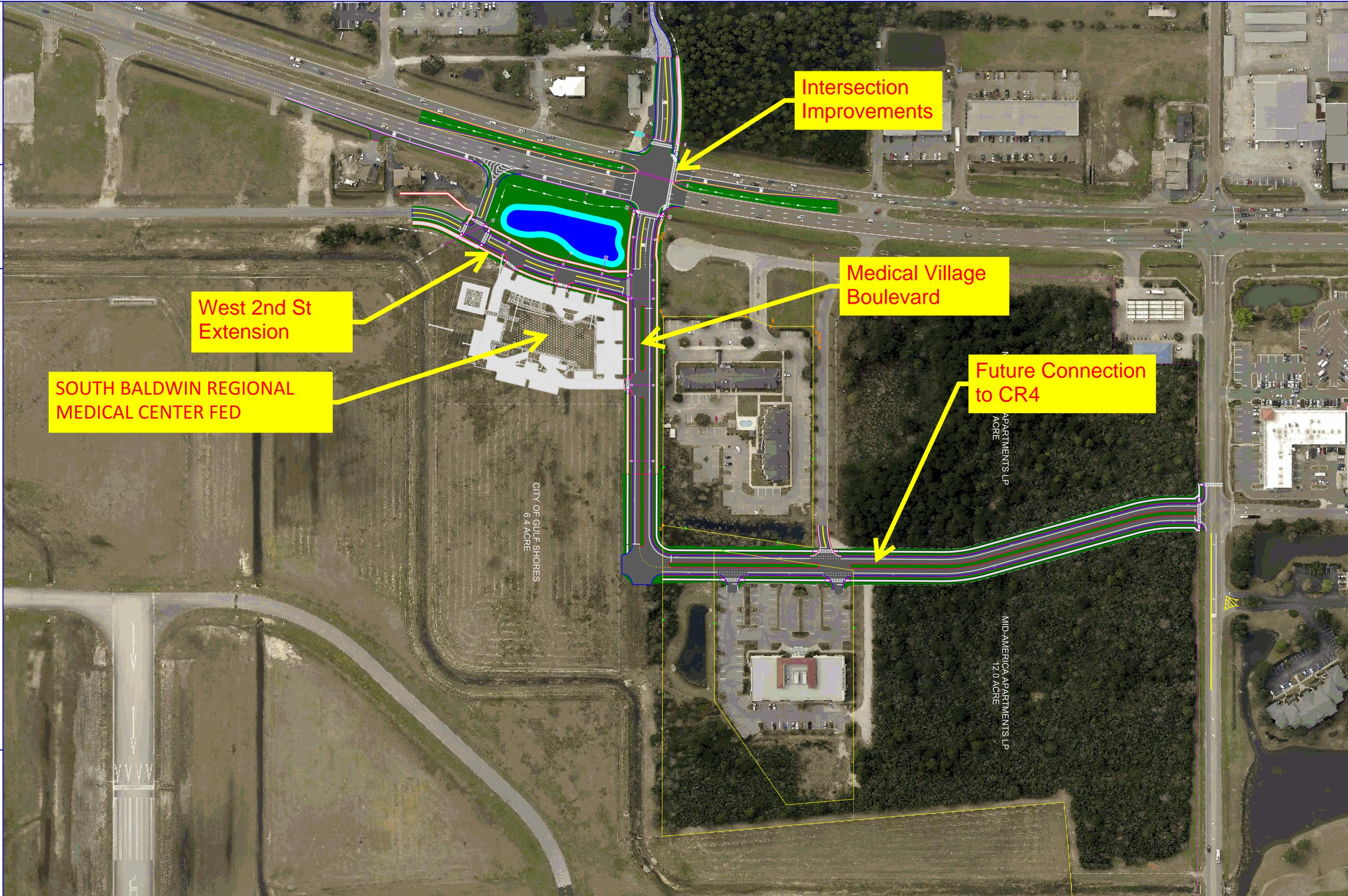
- H.O. Weaver & Sons Inc. had an arithmetic error on item 641D500 in the amount of \$3,460.42 and an arithmetic error in their total bid price in the amount of \$1.94. Their total base bid amount is \$2,998,098.28
- John G Walton Construction had an arithmetic error on item 641A682 in the amount of \$0.80. The error did not effect their base bid amount. Their total base bid amount is \$3,436,757.77

I, Joshua J. Newman, Project Manager, Volkert, Inc., do hereby certify that this tabulation of bids received by the City of Gulf Shores Public Works Department on the 27th day of August, 2020 for construction of the herein referenced project, is a true and correct copy of the bids

Joshua J Newman, P.E.
Volkert, Inc.



8/28/2020



Intersection Improvements

West 2nd St Extension

SOUTH BALDWIN REGIONAL MEDICAL CENTER FED

Medical Village Boulevard

Future Connection to CR4

CITY OF GULF SHORES
6.4 ACRE

APARTMENTS LP
ACRE

MID-AMERICA APARTMENTS LP
12.0 ACRE



DATE: August 31, 2020

ISSUE: Little Lagoon Pass Park Improvements Bid

RECOMMENDATIONS: Award Little Lagoon Pass Park Improvements contract to Blade Construction to construct a boardwalk with a scenic overlook from Sandpiper Lane to the recently completed West Lagoon Ave multi-use trail.

BACKGROUND: The City opened bids on Friday, August 28, 2020 for the Little Lagoon Pass Park Improvements project. Blade Construction was the lowest conforming bidder with a total bid amount of \$130,652. Since is a unit price contract, Engineering recommends awarding the contract to Blade in an amount not to exceed \$150,000.

The City was awarded an ACAMP Grant through the Alabama Department of Conservation and Natural Resources, State Lands Division, Coastal Section to improve the Little Lagoon Pass Park to provide expanded access to the park and pier. The park functions as a popular destination where families enjoy fishing, kayaking, swimming, and wading. This improvement project will enhance public access, and improve connectivity to the surrounding neighborhood with a pedestrian pathway, and an elevated wetland boardwalk with overlook. Specific items included in this project:

- Construction of a new ADA-accessible boardwalk connecting Sandpiper Lane to the new pedestrian path extending from West Lagoon Ave to Little Lagoon Pass Park
- Construction of an overlook along the boardwalk
- Signage and Landscaping

PREVIOUS COUNCIL ACTION: Council passed resolution # 6129-19 accepting a \$50,000 ADCNR/ACAMP grant for this project. Council also passed resolution # 6219-19 awarding a Professional Services agreement with Goodwyn Mills Cawood for this project.

BUDGET IMPLICATIONS: There is \$297,000 budgeted in account #43-879-64599 for this project and associated improvements and \$50,000 dollars will be reimbursed to the City from the ACAMP Grant.

RELATED ISSUES: None

ATTACHMENTS:

- Vicinity Map
- Bid Tabulation
- Engineer's Letter of Recommendation

DEPARTMENT: Engineering

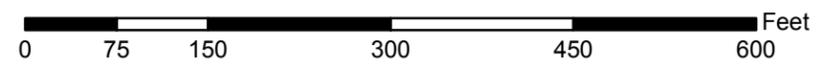


SMALL TOWN, BIG BEACH™

STAFF CONTACT: Mark Acreman



1 inch = 150 feet





August 31, 2020

Goodwyn Mills Cawood

2039 Main Street
P.O. Box 1127
Daphne, AL 36526

T (251) 626-2626
F (251) 626-6934

www.gmcnetwork.com

Mr. Mark Acreman, City Engineer
City of Gulf Shores
Gulf Shores, AL 36547

RE: Little Lagoon Pass Park Improvements
GMC PROJECT NO.: CMOB190342

Dear Mr. Acreman,

Please find attached the Certified Bid Tabulation for the above referenced project.

Goodwyn, Mills and Cawood, Inc. has reviewed both responsive bids received August 28, 2020 for the referenced project.

Based on our review of the bid documents, it is GMC's opinion that Blade Construction is the low responsible bidder. Should the City wish to enter into a contract with Blade Construction the amount would be one hundred thirty thousand six hundred fifty two dollars exactly (\$130,652.00).

If the City wishes to award the project to Blade Construction we will schedule a pre-construction meeting in the near future. If you have any questions, please do not hesitate to call.

Sincerely,

GOODWYN, MILLS & CAWOOD, INC.


Douglas A. Bailey, P.E.
Project Manager

/blg

Enclosure



**TABULATION OF BIDS
LITTLE LAGOON PASS PARK IMPROVEMENTS
FOR THE CITY OF GULF SHORES, ALABAMA
GMC PROJECT NO. CMOB190342**

BID OPENING: FRIDAY, AUGUST 28, 2020 @ 11:00 A.M.

Item No.	Qty.	Unit	Description	BLADE CONSTRUCTION		MD THOMAS CONSTRUCTION	
				Unit Price	Total Price	Unit Price	Total Price
1	1	LS	Mobilization	\$ 7,500.00	\$ 7,500.00	\$ 5,000.00	\$ 5,000.00
2	385	LF	8' Wide Boardwalk	\$ 298.56	\$ 114,945.60	\$ 450.00	\$ 173,250.00
3	256	SF	Observation Deck	\$ 26.65	\$ 6,822.40	\$ 55.00	\$ 14,080.00
4	96	SF	Concrete Landing Pad	\$ 10.25	\$ 984.00	\$ 27.00	\$ 2,592.00
5	16	SF	Truncated Dome	\$ 25.00	\$ 400.00	\$ 85.00	\$ 1,360.00
					\$ 130,652.00		\$ 196,282.00

Douglas A. Bailey, P.E., AL 21541



SMALL TOWN, BIG BEACH™

DATE: August 31, 2020

ISSUE: Fire Station #2 Roof Replacement Bid

RECOMMENDATIONS: Award Fire Station #2 Roof Replacement contract to Dobson Sheet Metal & Roofing in an amount not to exceed \$98,000.

BACKGROUND: The City opened bids on Thursday, August 20, 2020 for the Fire Station #2 Roof Replacement project. Dobson Sheet Metal & Roofing was the lowest conforming bidder with a total bid amount of \$96,800. Since this bid contains unit pricing, Engineering recommends awarding the contract to Dobson in an amount not to exceed \$98,000

This is a contract to replace the roof on Fire Station #2 located on West 10th Street. This roof was last replaced after Hurricane Ivan and is due for replacement.

PREVIOUS COUNCIL ACTION: None.

BUDGET IMPLICATIONS: There is \$100,000 budgeted in the Building R&M account (01-564-64363) in FY 2020 for upgrades to Fire Station #2.

RELATED ISSUES: None

ATTACHMENTS:

- Bid Tabulation

DEPARTMENT: Engineering

STAFF CONTACT: Mark Acreman



BID TABULATION SHEET

Project Name: Fire Station #2 Roof Replacement
 Requisition No. 2020-0820

Bid Date: August 20, 2020
 Bid Opening Time: 10:00 a.m.

Bidder's Name	Amerson Roofing	E. Cornell Malone Corporation	Thomas Roofing	Double AA Construction	Dobson Sheet Metal & Roofing	Willoughby Roofing
Alabama Contractor License No.	AL 18200	AL 41604	AL 12847	AL 37758	AL 13043	AL 13293
Bond	50%	50%	50%	50%	50%	50%
Affidavits	yes	yes	yes	yes	yes	
Addenda Received	yes	yes	yes	yes	yes	
Notes	3.50 Board Nails	6.00 Board foot	8.00 Bd. ft	8.00 Bd ft.	7.50 Bd. ft	3.75 bd.ft
Bid Amount BASE BID TOTAL	\$120,850.86	\$97,444.00	\$99,185.00	\$107,900.00	\$96,800.00	\$87,250.00

OPENED BY: *Mark Owen*

TABULATED BY: *Temple Smith*

WITNESS BY: *CR*



COUNCIL AGENDA SUMMARY

TO: Mayor Craft & Members of the City Council

THROUGH: Steve Griffin, City Administrator

FROM: Cindy King, Finance & Administrative Services Director

SUBJECT: 2020 Budget Amendment 2

DATE: August 20, 2020

ISSUE: Due to COVID-19 reductions in General Fund Revenue and Expenses can be made. Grants and loans received after the start of the year need to be brought into the budget as well. The 2020 Amendment 2 proposes the following to address COVID-19, refinancing, grants and loans:

General Fund Revenue total decrease of \$353,408:

- Reduce \$350,000 ADCNR/NRDA Laguna Cove grant funds for construction work that won't be completed in 2020.
- Reduce Miscellaneous Revenue by \$826,308 to correct coding from Am#1 for ALDOT match funds from 2014 LOC.
- Reduce Recreation & Cultural Affairs revenue \$456,200 for reduced program revenues due to COVID-19.
- Transfer \$1,279,100 from 2014 GO Warrant for ALDOT Match funds received on closed 2014 LOC.

General Fund Expense total decrease of \$2,665,850 or 5.1%:

- Overtime reductions of \$186,688 for the Hangout Music Festival offset by reimbursements not received of \$233,197 and additional Police/Fire Beach patrol overtime of \$46,509.
- Executive reduction of \$200K for HOMF related expenses and \$800K Capital Reduction for Laguna Cove work that won't be done in 2020.
- Other Departmental operational cuts of \$608,310.
- Zoo Appropriation \$1 million reduction for Zoo expenses paid from the 2020C Taxable term debt issue.
- Appropriations Outside Agencies cut of \$175,000 for cancelled NCAA Volleyball tournament.
- Increase Transfer to Debt Service \$70,951 for interest due on 2020 loans.

Fund 14 Impact Fees Fund Revenue and Expense \$60K add:

- Add \$60,000 increased collections for Sportsplex shade sails expense.

Fund 38 – Capital Improvements Fund net add of \$8,338,680

- Increase revenue by \$17 million for 2020-B proceeds offset by \$8,661,320 payoff of 2019 C School Line of Credit



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Fund 40 – Non Taxable Lines of Credit

- Repayment to General Fund of \$1,279,100 for match from closed 2014 LOC; \$826,308 Am #1 revenue correction

Fund 41 – Debt Service Fund Revenue and Expense increase of \$27,802,271

- Increase for interest earned and \$27,661,320 borrowed funds for 2020 debt issues

Fund 42 – Taxable GO Warrants Fund Revenue increase of \$2.415 million

- Record Proceeds from 2020-C GO Warrant (used for Zoo & RSA advance Pension Liability Payment) offset with private match payments reductions since funds won't be received until 2021.

Taxable GO Warrants Fund Expense increase of \$1.545 million

- Added \$65K for Medical Facility Phase 2 Design; \$400K Waterway East construction plans; \$80K Fort Morgan Access and \$1 million for Zoo payment out of 2020 Taxable Line of Credit.

Fund 43 – 2018A GO Warrant Fund

- Increase warrant usage by \$225,000 for the following Pedestrian Bridge Master Plan and 25% of design costs.
- Land Expense remove \$70K for Oyster Bay Fire Station land payment offset by \$70K for Transfer to Debt Service

Total All Funds Revenue increased by \$47,148,863 to \$139,806,513

Total All Funds Expense increased by \$36,080,533 to \$129,642,851

Total Revenues exceed Expenses by \$11,068,330 for Amendment 2 reflecting revenue received from borrowed funds in 2020.

BACKGROUND: Council passed the original 2020 Budget November 25th, 2019 and Amendment 1 February 10, 2020.

PREVIOUS COUNCIL ACTION: None

BUDGET IMPLICATIONS: Overall 51% increase in revenues and 39% in expenses from 2020 Budget.

RELATED ISSUES: None

ATTACHMENTS: 2020 Budget Amendment 2

DEPARTMENT: Finance and Administrative Services

STAFF CONTACT: Cindy King



SMALL TOWN, BIG BEACH

Amendment 2 Budget Changes due to COVID-19, corrections & debt additions

	Current Budget	COVID 19 cut	Revised Budget	% Change	Notes
Revenues					
General Fund	52,345,902	(353,408)	51,992,494	-0.7%	
Expenses					
Overtime & contract labor changes	186,688	(186,688)	0		Overtime Expense offset with HOMF reimbursement
Reimbursement not received	(186,688)	233,197	46,509		Add \$50K for Police Beach Parking Overtime expense
Operational Department Cuts	Current Budget	COVID 19 cut			
Executive	700,474	(200,000)			\$200K HOMF Expense cut
HR	706,728	(13,000)			
F&A	3,131,841	(122,000)			
Police	6,884,735	(19,000)			
Fire	5,137,384	(18,000)			
Planning	605,394	(9,000)			
RCA	6,723,983	(349,110)			
PW	6,880,255	(78,200)			
Subtotal Dept Operational Cuts		(808,310)			
Capital Reduction - Executive	1,450,000	(800,000)			\$800K Laguna Cove Work that won't be done in 2020
Transfers and Other Cuts					
Alabama Gulf Coast Zoo	1,000,000	(1,000,000)			One time Zoo allocation paid from 2020 C Taxable Term Debt issue
Appropriations-Outside Agencies	1,732,500	(175,000)			Reduce for cancelled NCAA Volleyball Tournament expenses
Transfer to Debt Service Fund	7,900,377	70,951			Increase transfer for interest due on 2020 loans offset by savings on 2012 C and 2019 C issues
Subtotal Other Cuts		(1,104,049)			
Total All Cuts		(2,665,850)			
Total General Fund Expense Budget	52,132,690	(2,665,850)	49,466,840	-5.1%	
Other Amendment 2 items:	Current Budget	Amendment 2 Change			
Impact Fees Parks & Recreation	615,000	60,000	675,000		Add \$60K for increased collections to cover Sportsplex Shadesails expense
Capital Improvements Fund 38	0	8,338,680	8,338,680		Increase revenue by \$17 million for 2020-B proceeds offset by \$8,661,320 payoff of 2019 C School LOC
Non-Taxable Lines of Credit Fund 40	826,308	452,792	1,279,100		Repayment to General Fund of \$1,279,100 for match from closed 2014 LOC; \$826,308 Am #1 revenue correction
Debt Service Fund 41 Revenue	7,900,377	27,802,271	35,702,648		Increase for interest earned and \$27,661,320 borrowed funds
Debt Service Fund 41 Expense	1,550,705	27,802,271	29,352,976		Increase for borrowed funds and interest changes due to 2020 debt issue
Taxable GO Warrants Fund 42 Revenue	3,950,100	2,415,000	6,365,100		Record Proceeds from 2020-C GO Warrant (used for Zoo & RSA advance Pension Liability Payment) offset with private match payments reductions since funds won't be received until 2021
Taxable GO Warrants Fund 42 Expense	3,770,100	1,545,000	5,315,100		Added \$65K for Medical Facility Phase 2 Design; \$400K Waterway East construction plans; \$80K Ft Morgan Access Mgmt and \$1 million for Zoo payment out of 2020 Taxable Line of Credit
Revenue					
2018 A Nontaxable GO Warrants Fund 43 Expense	11,713,280	225,000	11,938,280		Use bond fund to cover Ped Bridge Master Plan and 25% of design costs
BUILD Grant Improvements	349,700	225,000	574,700		Ped Bridge Master Plan and 25% design
Total Amendment 2 changes					
Revenue		47,148,863			
Expense		36,080,533			
Revenue - Expense		11,068,330			



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TO: Mayor Craft & Members of the City Council

THROUGH: Steve Griffin, City Administrator

FROM: Temple Smith, Purchasing Officer

DATE: September 1, 2020

ISSUE: 2020 Summer-Fall Surplus Auction/Donation

BACKGROUND: Surplus items will be auctioned through govdeals.com beginning Monday, September 21, 2020, and ending on October 5, 2020. Surplus items are typically auctioned biannually, every spring and fall or as needed. Items Marked with an asterisk will be declared surplus and donated to the Gulf Shores City Schools.

RELATED ISSUES: None

ATTACHMENTS:

- 2020 Summer Surplus Ad
- 2020 Summer Surplus List

BUDGET IMPLICATIONS: The proceeds derived from auction shall be deposited in the General Fund of the City of Gulf Shores.

DEPARTMENT:

Purchasing Division
Administrative & Financial Services

STAFF CONTACT:

Temple Smith
Purchasing Officer

SPRING 2020 SURPLUS LIST

DEPARTMENT	ITEM	QTY
CIVIC CENTER	CROWN CE4000 POWER AMPLIFIER	1
CIVIC CENTER	YAMAHA LS9-32 DIGITAL CONSOLE	1
FIRE RESCUE	2017 HONDA PIONEER ATV (2092)	1
FIRE RESCUE	2005 CENTRAL STATES FIRE TRUCK (2021)	1
CULTURAL CTR	6 SEAT STROLLER	1
CULTURAL CTR	SLIDE	1
CULTURAL CTR	TODDLER TOYS LOT	LOT
CULTURAL CTR	WOODEN CAR	2
CULTURAL CTR	CRIB	1
CULTURAL CTR	*ARCHERY SET W/TARGETS* (school donation)	1
CULTURAL CTR	FITNESS KIOSK	1
CUSTODIAL	VACUUM CLEANERS	LOT
CUSTODIAL	2003 DODGE R1500 (4059)	1
FINANCE	2004 CHEVROLET IMPALA (1062)	1
GENERAL SVCS	TYPEWRITER	1
GENERAL SVCS	DESK CHAIRS	2
GENERAL SVCS	HUTCH	1
GENERAL SVCS	OFFICE CHAIRS	4
IT	SASMSUNG GALAXY 6 PHONES	9
IT	KYOCERA DURA VX	6
IT	AXIS P1427-E CAMERAS	3
IT	DELL MONITORS	2
IT	HP MONITOR	1
IT	APC 1080 BATTERY BACKUP	1
IT	APC 350 BATTERY BACKUP	2
IT	KEYBOARDS	2
IT	APC 900 BATTERY BACKUP	1
IT	APC BATTERY BACKUP	1
IT	POWER CORDS	LOT
IT	OPTIPLEX 3020 DESKTOP PC	2
IT	OPTIPLEX 7010 PC	1
IT	OPTIPLEX 9010 PC	2
IT	OPTIPLEX 3040 PC	1
IT	CISCO 800 SERIES SWITCH	1
IT	DELL LAPTOPS	2
IT	COMPAQ DESKTOP PC	1
IT	CISCO PHONES	3
IT	DELL H625 CDW PRINTER	1
IT	MISC CISCO PHONES	LOT
IT	DELL MONITOR MOUNTS	2
IT	HP MONITOR	2
IT	XEROX MONITOR	1
IT	APC 1500 BATTERY BACKUP	1

IT	PITNEY BOWES LABEL MAKER	1
IT	HP DESKJET F4280 PRINTER	1
IT	CASIO GZONE COMMAND	1
IT	ASSORTED MONITORS	8
IT	HP LASERPRINT PRINTERS	2
IT	BROTHER PRINTER	1
IT	OPTIPLEX 50050 PC'S	2
IT	OPTIPLEX 3040 PC	1
IT	DELL LAPTOPS	2
IT	ASSORTED KEYBOARDS	LOT
IT	DESKTOP SERVER	1
IT	BATTERY BACKUPS	3
IT	PRINTER TRAY	1
IT	ASSORTED USED IPADS	LOT
IT	RECEIPT PRINTERS	4
IT	MISCELLANEOUS CABLES	LOT
IT	SOUNDBAR	1
IT	CISCO SWITCH	1
IT	PROJECTOR SCREEN	1
IT	SAMSUNG TV	1
LANDSCAPE	KUBOTA ZERO TURN MOWER (8588)	1
LANDSCAPE	KUBOTA ZERO TURN MOWER (8589)	1
LANDSCAPE	1999 FORD F250 (8009)	1
LANDSCAPE	2005 FORD E350 (8099)	1
MAINTENANCE	CONTAINER TANK TRAILER (7025)	1
MUSEUM	6 DRAWER FILE CABINET	1
POLICE	FILE CABINET	1
POLICE	SMALL ICE MAKER	1
POLICE	DUFFLE BAG	1
POLICE	NYLON POUCHES	20
POLICE	THERMAL PAPER SHEET PACKS	15
POLICE	BICYCLES	50
POLICE	BACKPACKS	3
POLICE	TOWEL	1
POLICE	SUNGLASSES	LOT
POLICE	WALLETS	LOT
POLICE	RINGS	2
POLICE	WATCHES	3
POLICE	TAHOE REAR SEATS	LOT
POLICE	RUBBER BOOTS	1
POLICE	RADAR DETECTION TRAILER (9591)	1
POLICE	LENOVO LAPTOPS	7
POLICE	LENOVO AC ADAPTERS	4
POLICE	BROTHER MICRO PRINTER	1
POLICE	MOTOROLO SHOULDER MICS	LOT
POLICE	MOTOROLO RADIO	1
POLICE	BODY CAMERAS	1

POLICE	VEHICLE SURVEILLANCE EQUIP	LOT
REC CENTER	BASKETBALL GOALS & BACKBOARDS	2
REC CENTER	TIMING SYSTEM SWIM TOUCH PAD	1
REC CENTER	LIFE GUARD TUBE	2
REC CENTER	MAGAZINE RACKS	2
REC CENTER	CHAIRS	3
REC CENTER	UNASSEMBLED DESK	1
REC CENTER	BOOKSHELF	1
REC CENTER	TAHOE FLOOR MAT SET	1
REC CENTER	TENNIS SCORING POLES	LOT
REC CENTER	VACUUM CLEANER	1
REC CENTER	FLOOR SCRUBBERS (6402/6403)	2
SPORTSPLEX	2006 CHEVROLET COLORADO (6063)	1
SPORTSPLEX	2004 JOHN DEERE PROGATOR 2030 (6572)	1
SPORTSPLEX	2001 WACKER ROLLER PACKER (6584)	1
STREET	2015 JOHN DEERE 855D (3605)	1
STREET	2007 DODGE R1500 (3040)	1
DONATION	EQUIPMENT TO BE DONATED TO GS MIDDLE	

NOTICE

SURPLUS AUCTION CITY OF GULF SHORES

AUCTION WILL BE HELD ONLINE AT
www.govdeals.com

STARTS MONDAY, SEPT. 21, 2020

ENDS MONDAY, OCTOBER 5, 2020

AUCTION ITEMS MAY BE REVIEWED **DURING AUCTION**
BY APPOINTMENT ONLY AT:

**PUBLIC WORKS FACILITY
160 W. 36TH AVENUE
GULF SHORES, AL 36542
(Behind Mobile Lumber located on
Highway 59)**

Call Danny Santa Cruz @ 251-968-1441,
or email at dsantacruz@gulfshoresal.gov

Appointment times are scheduled between the hours of
7:00 AM and 1:00 PM Monday-Friday

**Terms: ALL ITEMS ARE SOLD “AS IS” AND MUST BE PAID FOR
AND PICKED UP WITHIN TEN (10) BUSINESS DAYS OF SALE.**

**Note: THE CITY IS NOT RESPONSIBLE FOR LOADING
AUCTION ITEMS. SUCCESSFUL BIDDERS MUST COME
PREPARED TO JUMP START VEHICLES OR EQUIPMENT OR
CHANGE BATTERIES, REPAIR FLAT TIRES AND/OR LOAD
OR TOW AUCTION ITEMS. ALSO, ALL VISITORS MUST
WEAR MASKS DUE TO STATE COVID-19 REGULATIONS!**

All payments will be made through GovDeals (see website for details).

APPLICATION FOR PUBLIC ASSEMBLY

1. EVENT INFORMATION

Event Name: 33rd Annual Alabama Coastal Cleanup __2020__

Contact Information: (Applicant will serve as the sole contact for all correspondence from the City)

Applicant	Event Organizer
Name: <u>Brandan Franklin/Noel Hand/Dan Bond</u>	Name: <u>Alabama PALS</u>
Address: <u>City Hall</u>	Address: <u>340 N Hull St., Montgomery, AL 36104</u>
Phone #: () () ()	Phone #: () () ()
Cell #: () () ()	Cell #: () () ()
Email: <u>bfranklin@gulfshoresal.gov</u>	Email: _____
Web Address: <u>www.ALPAALS.org</u>	_____

Purpose

- | | | |
|--|--|--|
| <input type="checkbox"/> Athletic/Recreation | <input type="checkbox"/> Concert/Performance | <input type="checkbox"/> Social |
| <input type="checkbox"/> Outdoor Market | <input type="checkbox"/> Fitness | <input type="checkbox"/> Demonstration/Rally |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Festival/Fair | <input checked="" type="checkbox"/> Other |

Description ___ Over the past 31 years, 98,095 volunteers have participated in the Alabama Coastal Cleanup. 5970 miles of shoreline have been cleaned and 1,671,438 pounds of litter and debris have been removed. In 2018, the Alabama Coastal Cleanup had 5,517 volunteers, removed 38,155 pounds of litter and cleaned 225 miles of shoreline. During the 2018 cleanup, volunteers also recycled 2,000 pounds of plastics and aluminum. The Alabama Coastal Cleanup is a partnership of the ADCNR/State Lands/Coastal Section, Alabama Pals, the Alabama Gulf Coast business community and the thousands of volunteers that give their time and energy each year to help support this great cleanup effort.

Location*

Address: Gulf Place/W 2nd Street Pavilion and Mo's Landing
 *An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant

Attendance

Anticipated Attendance Total 300 Per Day

Dates/Times

Setup Date/Time 0600 Dismantle Date/Time 1300

Event Start Date 9/19/20 Event End Date same Event Hours

*If requesting multiple days please detail each day and time of operation in the Site Plan

Is this an annual event? Yes No How many years have you been holding this event? 18

2. EVENT ORGANIZATION INFORMATION/ PROCEEDS/ REPORTING

The applicant shall have made provision in a manner approved by the City's revenue division, under its current regulations and procedures for the payment of all necessary business licenses and remittance of all applicable sales taxes. Additional permits may be required. Please contact the Revenue Division at (251) 968-1120 to verify.

Charitable Organization (Copy of 501(c) Required) Tax Exempt (Exemption Certificate Required)

Are patron admission, entry or participant fees required? Yes No
If yes please provide amounts:

Are vendor or other fees required? Yes No
If yes please provide amounts:

Estimated gross receipts including ticket, entry, vendor, product and sponsorship sales from this event
Please explain how this amount was computed

Estimated expenses for this event: 0

What is the projected distribution or net dollar amount the Host Organization will receive from this event? 0

3. SITE PLAN

Each application shall be accompanied by detailed site drawings, diagrams and documentation of the proposed event including but not limited to the following:

- Site Plan Map of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area, including entrances and exits, emergency access, event staging, set up and break down plans.
- Site usage including requested dates and times of operations.
- Medical Services and Security Plan. The location of security and first aid facilities.
- Emergency Plan to include Contact Names and Guidelines in the case of an emergency.
- Parking, Transportation, and Accessibility. The location of event parking, transportation routes, street or lane closures, shuttle plans, and provisions for handicap accessibility.

- Utility requests including sources and locations of water, sewer, electricity, generators, lighting.
- Temporary Structures and Fencing including the location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, fences, portable toilets, booths, and other temporary structures, including engineered structural drawings.
- Entertainment list and schedule and noise abatement measures.
- Food, Beverages, and Concessions. Location and details of all food, beverage and concession areas including vendor identification and specifics of all cooking areas.
- Garbage, Recycling, and Sanitation Plan including any required Health Permits.
- County, State, or Federal permits that may be required to hold your event.
- Letters of Support (Property owners, City, etc.)

Event Features (check all that apply and include supporting documentation)

- | | | |
|--|--|--|
| <input type="checkbox"/> Beverage/Food Vendors | <input type="checkbox"/> Entertainment | <input type="checkbox"/> Animals |
| <input type="checkbox"/> Merchandise Vendors | <input type="checkbox"/> Tents/Canopies | <input type="checkbox"/> Electrical /Generator Usage |
| <input type="checkbox"/> Stages/Platforms | <input type="checkbox"/> Restrooms | <input type="checkbox"/> Fencing/Barricades |
| <input type="checkbox"/> Pyrotechnics | <input checked="" type="checkbox"/> Use of Public Property | <input checked="" type="checkbox"/> Outdoor Cooking |
| <input type="checkbox"/> Shuttle Service | <input type="checkbox"/> Vehicles on Display | <input type="checkbox"/> Inflatables/Bounce Houses |

4. MEDICAL SERVICES AND SECURITY*

Have you hired a licensed professional emergency medical services provider to develop and manage your event's medical plan? Yes No

Medical Services Provider

Name Address
 Phone #: () Email

The applicant shall be responsible for making adequate plans for medical coverage of performers, employees, participants, customers and attendants. Please describe your medical plan including your communications plan, the number, certification levels (MD, RN, Paramedic, EMT) and types of resources that will be at your event and the manner in which they will be managed and deployed. Your plan should include hours of setup and dismantle of medical aid areas, details on first aid stations, personnel needs, medical materials and medical transport. When city paramedics are used for this purpose, the city shall be reimbursed by the applicant for all expense related to their presence. Please describe the medical service plan below. *Please contact Support Services at (251) 968-7422 to verify reimbursement rates.

Have you hired a licensed professional security company to develop and manage your event's security plan? Yes No

Security Company

Name _____ Address _____

Phone # (____) _____ Email _____

The applicant shall employ at such applicant's own expense such security personnel as are necessary and sufficient to provide for the adequate security and protection of the maximum number of attendants at the assembly and for the preservation of order and protection of property in and around the site of the assembly. When city police officers are used for this purpose, the city shall be reimbursed by the applicant for all expense related to their presence. * Please contact Gulf Shores Police at (251) 968-2431 to verify reimbursement rates. No permit shall be issued unless the chief law enforcement officer for the city is satisfied that such necessary and sufficient security personnel will be provided by the applicant for the duration of the assembly. Please describe your security plan including crowd control, internal security or venue safety, number and certification levels of security personnel

5. EMERGENCY PLAN

All event organizers should consider the possibilities of natural disasters and unplanned emergencies. A basic emergency response plan should be adopted and communicated with event staff, police/security personnel and on-site first aid providers. A plan should include the following minimum provisions where applicable:

- Identification of who will make key decisions such as canceling the event
- Plans for communicating with event staff, volunteers, guests, media, vendors, on-site police and first aid providers
- Methods for safely managing site evacuation
- Steps for caring for injured participants and lost children
- Steps for securing potentially dangerous items (lights, signage, propane tanks and items that can be propelled by high winds.)
- Methods for dealing with suspicious packages
- Training for use of fire extinguishers
- Access to local hotline or portable weather station for weather updates
- Plans for a back-up public address system for announcements (generator or megaphones.)

Please describe your security plan including crowd control, internal security or venue safety, number and certification levels of security personnel.

6. TRANSPORTATION AND ACCESSIBILITY

The applicant shall provide sufficient parking to accommodate the number of persons attending the event. Applicant shall provide a sufficient number of parking attendants at all entrances, exits, and within the parking lots. Please describe your transportation and accessibility plan and include a diagram

Will your event involve the use of a parking and/or shuttle plan? Yes No If yes, please explain

Will your event require the use of public property or street closures? Yes No If yes, please explain

Gold Place / Mo's Landing

Will your event involve the use of traffic safety equipment? Yes No If yes, please list

Have you developed a Disabled Parking and/or Transportation Plan (including the use of public transportation or shuttle services) for your event? Yes No Please describe:

Will all food, beverage and vending areas be ADA accessible? Yes No Please describe

If all areas of your event venue cannot be made accessible will maps or programs be made available to show the location of accessible rest rooms, parking, drinking fountains, and first aid stations?

Yes No Please describe:

Transportation Company

Name Address:

Phone #: () Fax #: () Email

7. UTILITIES*

A utility Plan showing the locations of existing and proposed utilities (electric, waterlines, telephone lines, etc.) shall be provided. Obtaining complete electrical and water needs information from vendors, musicians, tent lighting, entertainers, exhibitors, sponsors, etc. is the responsibility of the applicant.

The applicant shall provide a potable domestic water supply from a source approved by the City. Water shall not be dipped from a receptacle for drinking or cooking uses. All food concessions that prepare food items other than packaged or bottled goods must be supplied with hot and cold running water, under pressure, and a means of disposing of wastewater. Water services in parks and public beach areas are for cleaning purposes only.

The installation and distribution of all electrical power used to support the event shall be completed by a licensed electrician. In some cases, electrical distribution plans and load calculations prepared by a licensed electrical contractor or electrical engineer may be required. Existing city maintained lighting and outlet circuits may not be used for event power use unless prior approval is obtained in writing before the event date and time. The City may inspect power distribution safety at your event and may require onsite modifications. Please describe your utility plan.

Yes No Will your event require potable water? If yes, please describe

Yes No Will your event require electricity? If yes, please describe

Yes No Will your event require generators? If yes, please describe

Yes No Will your event require lighting after dark? If yes, please describe

Electrical Contractor

Name

Address

Phone #: ()

Fax #: ()

Email

8. GARBAGE, RECYCLING AND SANITATION*

The applicant shall demonstrate to the satisfaction of the public works department that an adequate garbage, recycling and sanitation plan has been prepared. All solid waste material shall be promptly removed from the site. The assembly area and parking area shall be returned to a litter-free condition after the assembly is concluded. Adequate toilet facilities for both sexes must be distributed throughout the event site and shall be maintained in a sanitary condition at all times. When applicable, the approval by the health department of applicant's sanitary facilities plans shall be a prerequisite for the issuance of a permit. Please describe your plan for cleanup and removal of garbage, recyclable goods, and sanitation during and after your event. *Please contact the Public Works department at (251) 968-1156 for specific disposal and recycling policies.

*Public Works Dept will dispose of
Trash/Debris Collected*

Do you plan to provide garbage, recycling and sanitation at your event? Yes No
if yes, provide the number of:

Trash Cans

Dumpsters

Recycling Containers

Do you plan to provide portable rest room facilities at your event? Yes No

You may be required to provide portable rest room facilities with adequate hand sanitation*, at your event, unless you can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during your event.

*Acceptable hand sanitation units are portable sinks or waterless hand sanitizer dispensers at a 4:1 ratio (restrooms to hand sanitizers).

Number of portable toilets _____ Number of ADA accessible portable toilets _____

If no, please explain _____

Garbage/Recycling Company

Portable Toilet Company

Name:

Name

Address

Address

Phone #: () _____ Fax #: () _____

Phone #: () _____ Fax #: () _____

Email

Email

9. TEMPORARY STRUCTURES AND FENCING*

Describe the type of temporary structures proposed for the event, including but not limited to tents, stages, fences, the location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, booths, and other temporary structures. Engineered structural drawings may be required at the discretion of the City. *Additional permits may be required. Please contact the Building Official at (251) 968-1150 to verify.

Are temporary structures proposed at the event? Yes No If yes, please explain _____

Number

Type

Sizes

Is temporary fencing proposed at the event? Yes No If yes, please explain _____

Date of Installation

Date of Removal

Temporary Structure Company

Fence Company

Name:

Name

Address

Address

Phone #: ()

Fax #: ()

Phone #: ()

Fax #: ()

Email

Email

10. ENTERTAINMENT*

Will your event include musical entertainment? Yes No If yes, please explain

Include an attachment listing all bands/performers, type of music, and performance schedule

Will sound checks be conducted prior to the event? Yes No If yes:

Start time _____ Finish time _____

Will sound amplification be used? Yes No If yes:

Start time _____ Finish time _____

Please describe the sound equipment that will be used for your event

Will inflatables, hot air balloons or similar devices be used at your event? Yes No

If yes, please describe:

Does your event include the use of fireworks, rockets, lasers, or other pyrotechnics? Yes No

If yes, please describe:

Will your event include the use of any signs*, banners, decorations, or special lighting? Yes No
*Additional permits may be required. Please contact Planning & Zoning at (251) 968-1164 to verify.

If yes, please describe

11: Food, Beverages and Concessions

Does your event include food concession and/or preparation areas? Yes No
If yes, please describe how food will be served and/or prepared

Do you or your vendors intend to cook food in the event area? Yes No

If yes, please specify method

Gas Charcoal
 Electric Other (specify) _____

Does your event involve the consumption of alcoholic beverages? Yes No

All alcohol sales must be in accordance with Federal, State of Alabama and City of Gulf Shores regulations. If yes, please check all that apply (Please refer to Item 13 for required certificates and endorsements)

Free Alcohol Beer
 Alcohol Sales Wine
 Host and Sale Alcohol Distilled Spirits

Will items or services be sold at your event? Yes No

If yes, please describe and attach a complete list of vendors and include a sample of the vendor pass that will be used

Will items or services sold at your event present unique liability issues (e.g. body piercing, massage, animal rides, etc.)? Yes No. If yes, please describe or attach a complete list of vendors

12. MARKETING AND PROMOTION

Will this event be marketed, promoted, or advertised in any manner? Yes No

If yes, please describe:

Will there be live media coverage during the event? Yes No If yes, please describe

Will media vehicles be parked within the event venue? Yes No If yes, please describe

Do you have a plan to control or limit the placement and/or distribution of promotional signage, stickers, and other items? Yes No If yes, please describe:

13. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form, and paying the permit and rental fees, applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days' prior written notice of cancellation and termination of the applicant's coverage there under.

14. ACKNOWLEDGEMENT AND SIGNATURE

I, the applicant understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no

guarantee that my proposed event will be issued a permit by The City of Gulf Shores. I further agree to defend, indemnify and hold The City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

Brennan Franklin
 Print Name of Applicant

Brennan Franklin
 Signature

9/2/2020
 Date

PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY

Fire Chief _____ Date _____
 Police Chief _____ Date _____
 Public Works Director _____ Date _____
 Planning & Zoning Director _____ Date _____
 Building Official _____ Date _____
 Finance & Admin Director _____ Date _____
 Recreation & Cultural Affairs Director _____ Date _____

Estimated City Services/Fees	
Fire Department	\$
Police Department	\$
Public Works Department	\$
Planning & Zoning Department	\$
Building Department	\$
Finance Department	\$
City Facility Rentals/Fees	\$
Recreation & Cultural Affairs Department	\$
Total	\$

City Administrator _____ Date _____

TO: Mayor Craft & Members of the City Council

FROM: Andy Bauer, Zoning Administrator

SUBJECT: Planning Commission Report - ZTA2020-04 – Zoning Text Amendment – Mobile Food Unit Regulations

DATE: September 8, 2020

SUMMARY OF REQUEST

In accordance with Article 3-6, *Zoning Amendments*, of the Zoning Ordinance, the Planning Commission is required to submit a Final Report to the City Council regarding proposed text amendments prior to Council adoption. This memo represents the current Planning Commission Report on Zoning Text Amendment application (ZTA20-04) submitted by Mr. Ryan Shamburger. The text amendment is a proposal to amend the Zoning Ordinance to add Mobile Food Units as a by “Right” use within non-residential zoning districts including non-residential areas of PUDs.

Currently, Mobile Food Units are only allowed by the Mobile Food Unit Pilot Program, as part of a Mobile Vendor Court or concurrent with a special event such as the Shrimp Festival or Hangout Music Festival.

BACKGROUND

- **December 2019 Mobile Food Unit Pilot Program** – As a result of growing interest from mobile food unit owners, local businesses and residents interested in bringing Mobile Food Units to our community, the City Council approved a Mobile Food Unit Pilot Program. The Pilot Program allows ten (10) Mobile Food Units to operate within the City of Gulf Shores for one (1) year.

The purpose of the pilot program is to allow time for the City to analyze the impacts mobile food units have on the community over the course of a year and to provide the City with data to better determine if the impacts are positive or negative.

- **June 23, 2020 Planning Commission** – This item was presented at the June 23, 2020, Planning Commission meeting. The staff recommendation was to postpone approval of the proposed text amendment until the year-long pilot program concluded. At the conclusion of the program, staff will gather information from Mobile Food Unit operators, owners of approved sites, and property owners of surrounding sites to analyze the impacts of the program. The Planning Commission asked staff questions regarding details of the current Mobile Food Unit Pilot Program and if City staff had made any evaluations of the program. The applicant, Mr. Ryan Shamburger made a presentation at

the public hearing explaining his reasons for submitting the Zoning Text Amendment.

Commissioner Harris made the motion to table the Zoning Text Amendment request until the January 2021 Gulf Shores Planning Commission, so the City will have to time to review and analyze the positive and negative effects of the 12-month pilot program that will conclude in December 2020. The motion was seconded by Commissioner Long and passed 6-2.

PROPOSAL

Mr. Shamburger's proposed zoning text amendment would make the Mobile Food Unit Pilot Program permanent by amending it into the Zoning Ordinance. The proposal would amend Article 4 Definitions, Article 11 Specific Use Regulations, and the table of "Use Regulations for Non-Residential Districts" to allow Mobile Food Units to operate by "Right" on private property within non-residential zoning districts, including non-residential areas of Planned Unit Developments.

RECOMMENDATION

The City Council has several options regarding the Final Planning Commission Report on ZTA20-04 Mobile Food Unit Zoning Text Amendment:

1. Take no further action on the proposed zoning amendment;
2. Table the proposal pending completion of the pilot program and evaluation; or
3. Direct publication and scheduling of a City Council Public Hearing.

Staff recommends the City Council take no action on the proposed amendment until a recommendation is forwarded from the Planning Commission after their January 2021 meeting.

ATTACHMENTS

June 23, 2020 Planning Commission Staff Report
Mr. Shamburger's Zoning Text Amendment Application amendment

Mobile Food Unit– Zoning Text Amendment

Staff Report: Andy Bauer
Application #:ZTA20-04

Planning Commission Meeting Date: June 23, 2020
Applicant: Ryan Shamburger

STAFF RECOMMENDATION: TABLE THE ZONING TEXT AMENDMENT

SUMMARY OF REQUEST

Mr. Ryan Shamburger seeks to amend the Zoning Ordinance to include Mobile Food Unit (MFU) as a permitted use and allow them to operate on private property within non-residential zoning districts, including non-residential areas of PUDs.

BACKGROUND

A Mobile Food Unit (MFU), also known as a food truck, as defined by the *Rules of Alabama State Board of Health Bureau of Environmental Services Chapter 420-3-22 for Food Establishment Sanitation* is “a unit mounted on or pulled by a self-propelled vehicle, self-contained with its own drinking water tank and waste water tank unless handling only prepackaged foods, designed to be readily movable, and is moved daily to its commissary.”

City Staff has experienced a growing interest over the last three years from Mobile Food Unit owners, local businesses and residents interested in bringing Mobile Food Units to our community. MFU’s are an established national trend that have been proven to provide economic benefit to a community by offering diverse, nutritional and convenient dining options to residents and visitors.

The following is a brief timeline of zoning for MFU’s in Gulf Shores.

2017 – In response to growing interest in permitting food trucks, City Staff developed draft standards for both a Food Truck Pilot Program and Mobile Vendor Courts. Stakeholder meetings were held with both brick and mortar restaurant owners and food truck advocates to discuss the proposals. The Pilot Program and Mobile Vendor Court standards were presented to the Planning Commission and City Council. Many brick and mortar restaurant owners and operators opposed food trucks due to what they believed to be unfair advantages inherent to mobile units versus brick and mortar restaurants. The Planning Commission and City Council chose to support the creation of Mobile Vendor Court regulations as opposed to the Food Truck Pilot Program.

December 2019 – As a result of growing interest from mobile food unit owners, local businesses and residents interested in bringing Mobile Food Units to our community, City staff again developed updated standards for a Food Truck Pilot Program. City Staff met with members of the food truck community and local restaurateurs, and achieved a compromise for the development of a Mobile Food Unit Pilot Program which was approved by the City Council. The Pilot Program allows a limited number of Mobile Food Units to operate within the City of Gulf Shores for one (1) year to provide the City with data to better determine if such uses are appropriate in Gulf Shores.

Prior to the adoption of the Mobile Food Unit Pilot Program, MFU’s could not legally operate in the City of Gulf Shores, unless they were associated with an approved Mobile Vendor Court or an approved Assembly Permit required for special events such as The Hangout Festival or Shrimp Festival.

Details of the Adopted Mobile Food Unit Pilot Program

The Pilot Program is a feasibility study to help the City of Gulf Shores determine if the allowance of food trucks on a small scale positively or negatively impacts the City. Specifics of the Pilot Program are as follows.

- The Pilot Program is for 365 days (December 2019 to December 2020).
- A maximum of 10 operating permits will be issued to MFU operators.
- MFU's area allowed within all non-residential zoning districts, including non-residential areas of PUD's.
- MFU's must operate on private parcels developed with an operating business.
- MFU's shall not locate on public City-owned property or within any public right-of-way unless approved in conjunction with an approved special event.
- MVU's shall not operate outside of the hours of operation of the principle business located on the same parcel.
- The maximum number of MFU's per parcel is one (1) per acre and two (2) MFU's for parcels greater than an acre.
- MVU's must have access to a bathroom facility that is located on the same property from which it is operating.
- MVU's shall not locate within 100 feet of the principal building entrance of an existing restaurant.

The trial period adopted by Council for the Pilot Program will end on December 9th of this year.

PROPOSAL

The applicant's request would essentially make the Pilot Program permanent by amending it into the Zoning Ordinance. The proposal would amend Article 4 *Definitions*, Article 11 *Specific Use Regulations*, and the table of "Use Regulations for Non-Residential Districts" to allow Mobile Food Units to operate by "Right" on private property within non-residential zoning districts, including non-residential areas of Planned Unit Developments. The details of the proposal are as follows.

ADD **Article 4. Use Definitions.** Add a definition for "Mobile Food Units".

ADD **Article 11. Specific Use Regulations.** Add language to the Zoning Ordinance that mirrors the language of the current Mobile Food Unit Pilot Program with the following exceptions:

- No expiration date to the permitted use of Mobile Food Units.
- No restriction on the maximum number of Mobile Food Unit permits issued by the City. The Pilot Program allows a maximum of 10 permits.
- Removal of the text "All permits shall be subject to additional limitations on hours and days of operation that the City determines are appropriate to prevent conflict with special events, festivals, community events, etc."

ADD **Use Regulations for Non-Residential Districts.** Add Mobile Food Units as a by "Right" use to the following non-residential zoning districts and non-residential areas of PUD's.

BN – Neighborhood Business District
BG – General Business District
BA – Arterial Business District
BT (1-5) – Tourist Business District

ICW-North & South – Intracoastal Waterway Districts
ATP – Amusement/Theme Park District
IND – Industrial District
ED – Education District

ANALYSIS

The Pilot Program was adopted by the City Council to analyze the positive and negative impacts these uses have on the community over the course of a year. The Mobile Food Unit Pilot Program has only been in existence for 6 months, with at least 2 months interrupted by the COVID-19 Virus.

While the Pilot Program allows up to ten permits to be issued, as of June, the City has only permitted seven Mobile Food Units for participation in the Program. Three locations have requested and received approval for Mobile Food Units.

After six months of the Pilot Program, additional time is needed to fully understand and analyze the impacts of Mobile Food Units on our community as well as the needs of MFU operators and patrons. Allowing the Pilot Program to develop over a 12-month period, as envisioned by City Council, will provide the data necessary to determine if it should be extended, modified or codified on a permanent basis.

City Staff will prepare a report evaluating the Pilot Program at or near the end of the year. The report will include data and analysis of permitted food trucks, locations, and violations. The report will also include the results of surveys and interviews with Pilot Program participants, brick and mortar restaurant owners/managers, and residents. Some of the questions we hope to answer at the end of the pilot period include the following.

- What elements of the permit process work or do not work for operators and property owners?
- Are nearby businesses, especially brick and mortar restaurants, positively or negatively affected by mobile food vendors?
- What are some incentives to encourage operators to locate in underutilized areas that did not seek site approval?

RECOMMENDATION

Staff recommends the Planning Commission table the proposed zoning text amendment until the January 2021 meeting, to allow the 12-month Mobile Food Unit Pilot Program to be completed and community impacts to be evaluated.



GENERAL APPLICATION - PLANNING & ZONING DEPARTMENT

Each application type has an accompanying checklist which specifies the information required in order for the application to be processed. Before completing the application, please review the checklist and submit all the information required with your application.

1. Project Information

PROJECT NAME: FREE THE FOOD TRUCKS! PROJECT SIZE IN ACRES: n/a

DESCRIPTION OF REQUEST: In accordance with Article §3-6: Zoning Amendments, please see attached petition to initiate Zoning Ordinance Amendments to allow mobile food units to operate on private property within non-residential zoning districts, including non-residential areas of PUDs

2. Property Information

Address: *All non-residential zoning districts, including non-residential areas of PUDs

Tax Parcel #(s) _____ PPIN # (s): _____

Existing Use: _____ Proposed Use: _____ Zoning: _____

3. Developer Information (Applicant will serve as the sole contact for all correspondence from the City.)

Applicant

Name: J Ryan Shamburger

Address: 2426 E 24th Ave

Phone #: (251) 233 7270 Fax #: ()

Email : jrshamburger@gmail.com

Property Owner

Name: _____

Address: _____

Phone #: () Fax #: ()

Email : _____

Engineer

Name: _____

Address: _____

Phone #: () Fax #: ()

Email : _____

Architect

Name: _____

Address: _____

Phone #: () Fax #: ()

Email : _____

General Instructions for Completing the Planning and Zoning Application

1. All plans and application requirements shall be submitted in a PDF format via email.
2. All submittals shall be complete upon submittal. The department will not accept pieces or parts of an application submittal. If the application is incomplete or if all required supporting documentation is not submitted, it will not be placed on an agenda.
3. The correct fee shall be submitted or the application will not be processed.
4. The Applicant is solely responsible for coordinating with staff regarding the scheduling of the application for City Council review and consideration.
5. The Applicant will serve as the contact for all correspondence from the City. It is the Applicant's sole responsibility to distribute said correspondence to individuals or consultants involved in the submittal.
6. Applicant shall refer to individual check lists for complete submittal requirements.

~~~~~

By signing below, I hereby certify that I have read the above information and attest that the information provided herein and on the submitted plans and documentation is true and correct to the best of my knowledge and understand that any omissions or inaccurate information can cause this application to be rejected or delayed.

APPLICANT PRINT NAME: J Ryan Shamburger

APPLICANT SIGNATURE  Date: 4/15/2020

PROPERTY OWNER PRINT NAME: J Ryan Shamburger

PROPERTY OWNER SIGNATURE:  Date: 4/15/2020

~~~~~

To be completed by Planning and Zoning Department Staff

Received By: _____ Date: _____

Payment: Cash Check No. _____ Amount: _____

If the applicant has any questions or concerns regarding this application, please contact the following staff members.

STAFF MEMBER	TITLE	TELEPHONE	FAX	EMAIL
Andy Bauer	Director	251.968.1151	251.968.1188	abauer@gulfshoresal.gov
Jennifer Watkins	Planner	251.968.1154	251.968.1188	jwatkins@gulfshoresal.gov
Mell Davis	Admin. Assistant	251.968.1164	251.968.1188	mdavis@gulfshoresal.gov

To: Mayor and City Councilmembers of Gulf Shores

PETITION FOR ZONING ORDINANCE AMENDMENT TO ALLOW MOBILE FOOD UNITS TO OPERATE ON PRIVATE PROPERTY WITHIN NON-RESIDENTIAL ZONING DISTRICTS, INCLUDING NON-RESIDENTIAL AREAS OF PUDS

In accordance with Article §3-6 of Zoning Ordinance for the City of Gulf Shores, this petition serves to initiate, with regards to the Zoning Ordinance, the following amendments:

- I. Define "Mobile Food Units" within ARTICLE FOUR: DEFINITIONS
- II. Amend TABLE: '*USE REGULATIONS FOR NON-RESIDENTIAL DISTRICTS*' to permit use and/or allow exemptions for Mobile Food Units.
- III. Define regulations for Mobile Food Units under ARTICLE 11: SPECIFIC USE REGULATIONS

Please see attached ADDENDUM with written narratives of the proposed Zoning Text Amendments.

Sincerely

A handwritten signature in black ink, appearing to read 'J Ryan Shamburger', with a long horizontal flourish extending to the right.

J Ryan Shamburger
Property owner/resident of Gulf Shores

ADDENDUM to Petition for Zoning Ordinance amendment to allow Mobile Food Units to operate on private property within non-residential zoning districts, including non-residential areas of PUDs

DESCRIPTIONS OF PROPOSED ZONING AMENDMENTS

I. Define “Mobile Food Units” within ARTICLE 4:Definitions

Proposed amendment would, within Article 4 of the Zoning Ordinance, define “Mobile Food Units” as “Mobile Food Units as defined by the Alabama Department of Public Health”

II. Amend TABLE: ‘USE REGULATIONS FOR NON-RESIDENTIAL DISTRICTS’ to permit use and/or allow exemptions for Mobile Food Units.

Proposed amendment would include Mobile Food Units in the list of permitted uses within non-residential zoning districts, including non-residential areas of PUDs.

Proposed amendment would also specifically exempt Mobile Food Units from this text of the TABLE “All uses shall be wholly contained within an approved principle or accessory building unless specifically exempted by this ordinance.”

III. Define regulations for Mobile Food Units under ARTICLE 11: SPECIFIC USE REGULATIONS

Proposed amendment should be regulated under Article 11: Specific Use Regulations, not under ARTICLE §6-7: Temporary Buildings and Uses. A Mobile Food Unit is not a building, and Mobile Food Unit Permits should not be considered temporary.

The following text is derived from the current Mobile Food Unit Pilot Program. There are notable exceptions to the Pilot Program text for the proposed amendment including:

- No expiration date to the permitted use of Mobile Food Units
- No maximum number of Mobile Food Unit permits
- Removal of the text “All permits shall be subject to additional limitations on hours and days of operation that the City determines are appropriate to prevent conflict with special events, festivals, community events, etc.”
- Editing of following text “The City retains the right and authority to deny or revoke a MFU permit, ~~to revoke any consent granted hereunder, and to terminate the MFU Pilot Program in the event any or all such actions is determined necessary or appropriate by the City.~~”

Text derived from Mobile Food Unit Pilot Program:

“Mobile Food Units may operate on private property within the City of Gulf Shores in approved locations in accordance with the following regulations.

Required Permits and Licenses

1. MFU’s are required to obtain a valid Mobile Food Service permit to operate within Baldwin County from the Alabama Department of Public Health (ADPH) prior to applying for a City of Gulf Shores Mobile Food Unit operating permit or business license.
2. MFU’s must be registered by the Alabama Department of Motor Vehicles or the state in which the MFU is licensed and have a valid license plate affixed to the vehicle.
3. MFU operators are required to have a current City of Gulf Shores Business License.
4. MFU’s are required to obtain a Business License and Mobile Food Unit Operating Permit from the City of Gulf Shores prior to commencing operations on private parcels within the city. MFU operators may not apply for City licenses/permits until all other licenses/permits are issued.

Location/Site Requirements

1. MFU’s are permitted to operate on approved private parcels within all non-residential zoning districts, including non-residential areas of PUD’s.
2. MFU’s may rotate between approved private parcels, but may not remain in the same location for more than 24 consecutive hours.
3. MFU’s shall be either a food truck or food trailer which shall have a current license plate and registration. Push carts are not allowed.
4. MFU’s may only operate on private property which is developed with a principle building that has a current City business license and an operating use.
5. MFU’s shall not operate outside of the hours of operation of the principle business located on the same parcel.
6. MFU’s operating on non-residentially zoned property which has been developed with a lodging or residential use, such as beachfront condominiums and hotels, may only operate between the hours of 7 a.m. to 10 p.m.
7. MFU’s shall not locate on public City-owned property or within any public right-of-way unless approved in conjunction with a Special Events Permit.
8. The maximum number of MFU’s per parcel is one (1) per acre and two (2) Mobile Food Units for parcels greater than an acre. Three (3) or more Mobile Food Units are classified as a “Mobile Vendor Court (Article 11.26 of the Zoning Ordinance.)
9. Private parcels must have an approved MFU site plan in order for Mobile Food Units to operate on the property.

10. Mobile Food Units shall be permitted to occupy a maximum of two (2) off-street parking spaces in a location that does not block drive aisles, ingress or egress from the property, or fire and emergency access.

11. No landscape, buffering or drainage area required by the Zoning Ordinance shall be removed in order to accommodate a Mobile Food Unit.

12. MFU's must have access to a permanent bathroom facility that is located on the same property from which it is operating.

13. Mobile Food Units shall not locate within 100 feet of the principal building entrance of a brick and mortar restaurant, unless the restaurant agrees in writing to reduce or waive this requirement.

Operational Requirements

1. MFU's must display their operating permit and business license at all times in a prominent location on the exterior of the unit.

2. Copies of all required ADPH licenses and approved site plan(s) for all sites of which the MFU has received approval to operate from must be kept on the MFU at all times.

3. MFU's must comply with all applicable Federal, State, County and City safety codes, including

but not limited to the Americans with Disabilities Act

4. MFU's shall not be left unattended or stored at any time on an authorized operating site when vending is not taking place or during restricted hours of operation.

5. MFU's shall not use or maintain any outside sound amplifying equipment, lights, or noisemakers, such as bells, horns or whistles or similar devices to attract customers.

6. MFU's shall not have drive-thru service.

7. Permitted Merchandise: MFU's shall be limited to selling food items. The selling of non-food or non-drink items shall be limited to merchandise displaying the MFU company logo and/or branding. No items may be displayed outside of the MFU.

8. MFU's shall not create tripping hazards in pedestrian and vehicular circulation areas with items including, but not limited to, cords, hoses, pipes, cables, or similar materials.

9. One (1), twenty-four by forty-eight inch (24" x 48") sandwich board sign per MFU displayed within (10') of the MFU. Sandwich signs may be displayed only during business hours, shall not obstruct or impede pedestrian or vehicular traffic and shall be located on the property of the principal business. Signs affixed to the exterior of the MFU shall be secured and mounted flat against the MFU and shall not project more than six inches (6") from the exterior of the MFU. Electronic or illuminated signs are not allowed.

10. Trash and recycling containers sufficient in size and number shall be provided to collect all waste generated by customers and staff of the MFU. The number, size and typical receptacle design shall be included on the plan. Trash must be removed with the MFU each business day. MFU's are not permitted to dispose of their trash in public trash receptacles.

11. Mobile Food Unit operators shall not provide furniture, objects, or structures outside of the MFU with the exception of trash receptacles and a shade structure that is attached to the vehicle.

12. MFU's must be kept in a clean, well-maintained condition to insure units are free of excessive dirt, rust, mud, grease or other unsightly, unsanitary or otherwise undesirable condition. Minimum standards for MFU maintenance include, but are not limited to the following:

No damaged/wrecked exterior parts;

No substituted external parts that do not match surrounding color;

No broken or missing glass, mirrors, headlights, taillights, flashers or reflectors; and

No broken or damaged doors or openings.

Compliance with this standard shall be determined at the time of application or in the sole discretion of the Code Enforcement Officer if determined in the field. MFU's determined to be non-compliant with this standard shall immediately institute all corrective action(s) deemed necessary by the Code Enforcement Officer.

MFU Operating Permit Application Submittal Requirements

1. Operating Site(s): A list of all requested operating sites, including a Mobile Food Unit Site Authorization letter from the property owner of each site granting permission to vend on the subject parcel, permission to use the restroom of the principal business, and a copy of the current business license of the principal business
2. A scaled site plan, in a digital format, showing the proposed location(s) of the MFU operation, MFU orientation, pedestrian circulation and service area(s)
3. A copy of all approvals, inspections and certificates required by the Alabama Department of Public Health (ADPH)
4. Proof of current license plate and vehicle registration for the MFU
5. An accurate description of the MFU including the make, model and type of body, and color photographs of the vehicle(s) exterior in sufficient number to provide permitting officials to be familiar with all the exterior views of the Mobile Food Unit
6. If the MFU is utilizing a generator, the manufacturer's specifications on decibels range generated shall be provided. The decibel levels for any generator shall not exceed "80dBA".

Fees

Business License	Mobile Food Unit	Admin Site Plan
(Gross Receipts less than \$49,999)	Operating Permit	Review (per site)
\$135.00	\$100.00	\$25.00

Exemptions

The provisions of this section shall not apply to special events, festivals, community projects or public events which occur on a periodic basis and are approved by the City. This section shall not apply to existing activities conducted pursuant to a franchise agreement or other contract with the City of Gulf Shores.

Violations

The Mobile Food Unit permit holder and/or property owner shall be the responsible party for any violation of this section. A permit may be revoked, suspended, modified, or not renewed by the City Council for failure to comply with the provisions of this ordinance, or of any provision of this Code or other ordinance of the City enacted in the exercise of its police power. Whenever any provision of the Mobile Food Unit Zoning Ordinance is being violated, the City shall notify the responsible party to remedy said violation within forty-eight (48) hours of receipt of violation notice. The failure, neglect or refusal of the responsible party to remedy the violation shall cause a second notice to be issued requiring the responsible party to remedy said violation within twenty-four (24) hours of receipt of violation notice. If the violation persists beyond 24 hours, the City shall suspend the permit.

Upon suspension of a permit by the City, the responsible party shall have the right to appeal the decision to the City Council. In the event of appeal, the City Council shall give the responsible party reasonable notice of a hearing on the matter of such suspension. At the hearing, the responsible party may appear and present evidence as to why the order should be reversed. If the order is not reversed, the mobile vending permit shall be revoked.

The provisions of this section are not exclusive. This section shall not preclude the enforcement of any other provisions of this Ordinance or local, state and federal laws and regulations. The City retains the right and authority to deny or revoke a MFU permit.”

TO: Mayor Craft & Members of the City Council

FROM: Andy Bauer, Zoning Administrator

SUBJECT: ZA20-000039 – The Waterways Marina Conditional Use Permit (CUP)

DATE: September 8, 2020

SUMMARY OF REQUEST

The applicant seeks conditional use Permit (CUP) approval to construct a 44-slip private marina and boat ramp. The site is located in the 800 block of Waterway West Boulevard and is a vacant wooded lot.

The marina and boat ramp are an amenity for the approved 60-lot, “Waterways” Cottage Subdivision. The City Council is only taking action on The Waterways Marina CUP application. The Waterways Cottage Subdivision has been approved by the Planning Commission.

BACKGROUND

- **August 27, 2020 Planning Commission Meeting** – The Waterways Marina was recommended for approval by the Planning Commission. The Planning Commission, with a separate action, approved The Waterways Cottage Subdivision. Both approvals were unanimous, 7-0.

The Waterways Cottage Subdivision is proposed to be a 60-lot cottage subdivision featuring eight (8) two-story, single family house plans, ranging in size from 1,800sf to 4,000sf. The development is preserving 2.6 acres of wetlands, which are buffered in accordance with the Wetland Protection Regulations. The project proposes a gated entrance from Waterway West Boulevard that accesses a wide boulevard and a network of private streets. Thirty percent (30%) of the development is preserved as open space, and amenities include a pool, sidewalks and multi-use pathways, a boat storage area and marina.

The conditional BT-4 zoning of the property allows the 20 acre site to be developed with 30 dwelling units per acre, equaling a maximum 600 units. The approved cottage development drastically reduces the allowable development density and intensity.

PROPOSAL

The Waterways Cottage Subdivision includes as an amenity for future house owners a private 44-slip marina. In accordance with the Zoning Ordinance, a facility for the docking of 10 or more boats is considered a marina, and marinas are only allowed by a CUP. The Zoning

Ordinance allows marina requirements to be waived or modified through the required Conditional Use Permit (CUP) public hearing process.

RECOMMENDATION

City staff recommends the City Council approve The Waterways Marina CUP with the following conditions:

1. Prior to the issuance of construction approvals for the marina, all marina criteria as referenced on the applicant's response to city staff's review comments dated August 6, 2020 (educational components, waste management, cleaning of vessels, and operational regulations) shall be included in The Waterways Subdivision covenants and restrictions and approved by the City.
2. Prior to the issuance of construction approvals for the marina, all required state and Federal approvals shall be obtained.

ATTACHMENTS

Staff Report, Proposed Plans

The Waterways Marina - CUP

Staff Report: Andy Bauer

COW Meeting Date: September 8, 2020

Application #: ZA20-000039

Applicant: Ercil Godwin, Sawgrass Consulting

Property Location: 800 Block of Waterways West Blvd

STAFF RECOMMENDATION:

APPROVE WITH CONDITIONS

SUMMARY OF REQUEST

The applicant seeks Conditional Use Permit approval to construct a 44-slip marina. The marina will be a private amenity for “The Waterways Cottage Subdivision” which was approved by the Planning Commission at their August 27, 2020 meeting.

EXISTING CONDITIONS

The Waterways development is located in the 800 block of Waterway West Boulevard. The 20-acre property is positioned between Waterway West Boulevard and the Intracoastal Waterway (ICW). The site is partially wooded and contains 2.6 acres of wetlands.

SURROUNDING CONTEXT

The site is surrounded by vacant property. To the north is zoned I-1 Industrial, and is part of the Baldwin County Wetland Mitigation Bank property. To the south is the Intracoastal Waterway and single family houses along the south bank of the ICW. To the east is vacant property zoned BT-4 Tourist Business Sub-Area 4, and to the west is property zoned R-1-4 Residential Medium Density Single Family and is a US Army Corps of Engineers spoil site.

BACKGROUND

- **August 27, 2020 Planning Commission Meeting** – The Waterways Marina was recommended for approval by the Planning Commission. The Planning Commission, with a separate action, approved The Waterways Cottage Subdivision. Both approvals were unanimous, 7-0.

The Waterways Cottage Subdivision is proposed to be a 60-lot cottage subdivision featuring eight (8) two-story, single family house plans, ranging in size from 1,800sf to 4,000sf. The development is preserving 2.6 acres of wetlands which are buffered in accordance with the Wetland Protection Regulations. The project proposes a gated entrance from Waterway West Boulevard that accesses a wide boulevard and a network of private streets. Thirty percent (30%) of the development is preserved as open space and amenities include a pool, sidewalks and multi-use pathways, a boat storage area and marina.

The conditional BT-4 zoning of the property allows the 20 acre site to be developed with 30 dwelling units per acre, equaling a maximum 600 units. The approved cottage development drastically reduces the allowable development density and intensity.

ZONING

The existing zoning on the property is BT-4 and marinas are allowed by a CUP in the BT zoning districts. The Zoning Ordinance classifies a facility for the docking of 10 or more boats a marina. The Zoning Ordinance allows marina requirements to be waived or modified through the Conditional Use Permit (CUP) public hearing process.

PROPOSED MARINA PLAN

The 44-slip marina and a boat launch will be a private amenity to The Waterways Cottage Subdivision and will not be a full service marina. The marina and boat launch are located on the southeast portion of the site.

ANALYSIS

The City's Marina Regulations are geared towards full service marinas offering fuel service, boat repair facilities, dry storage and operations such as charter fishing. The marina, boat storage and boat ramp proposed for The Waterway's Cottage development is an amenity to the future owners of the lots, and is not a full service marina, therefore many of the marina requirements of the Zoning Ordinance and Code of Ordinances are not applicable.

The applicant indicates in their CUP Narrative the marina will not include dry storage, mechanical repair, sewage pumping, fueling, charter boats, boats used as a residence or traffic/use from the general public. All other required marina criteria such as educational components, waste management, cleaning of vessels, and operational regulations will be included in the subdivision's covenants and restrictions. The marina as designed complies with the stormwater and shoreline stabilization requirements. A dumpster and bathroom facilities are provided for the marina and pool area. Fourteen parking spaces are required for the marina, and 27 spaces are provided. The applicant is in the process of modifying a previously approved permit from the US Army Corps of Engineers to change the number of boat slips from 10 to 44.

RECOMMENDATION

1. Prior to the issuance of construction approvals for the marina, all marina criteria as referenced on the applicant's response to city staff's review comments dated August 6, 2020 (educational components, waste management, cleaning of vessels, and operational regulations) shall be included in The Waterways Subdivision covenants and restrictions and approved by the City.
2. Prior to the issuance of construction approvals for the marina all required state and Federal approvals shall be obtained.

The Waterways – Location Map



ID	ITEM
A	GATED ENTRY FEATURE
B	COMMUNITY GREEN
C	COTTAGES
D	COTTAGES (ALLEY ACCESS)
E	AMENITY AREA
F	TRAIL SYSTEM
G	COMMUNITY STORAGE AREA
H	COMMUNITY MARINA
I	INTRACOASTAL WATERWAY



ILLUSTRATIVE MASTER PLAN
Scale: 1"=40'

DARREL J. WILLIAMS
ASSOCIATES
251.479.2884

Scale: 1"= 40'
0 20 40 80

Waterways Subdivision - Gulf Shores, Alabama

PERMITTING PHASE
08.10.20 | Page 1 of 1
Project Number: 202027-044





30673 Sgt. E. I. "Boots" Thomas Drive, Spanish Fort, AL 36527
202 Government Street, Suite 225, Mobile, AL 36602
P: 251-544-7900
sawgrassllc.com

August 6, 2020

Andy Bauer, AICP
Zoning Administrator
City of Gulf Shores
205 Clubhouse Drive, Suite B
Gulf Shores, AL 36542

RE: The Waterways Subdivision, Conditional Use Permit, Revised Narrative

Dear Mr. Bauer:

Sawgrass Consulting, LLC, on behalf of The Fortis Company, LLC Owner and Developer of The Waterways Subdivision, would like to formally request APPROVAL of a Conditional Use Permit for a 44 Slip Marina within the proposed subdivision. Please find embodied in this letter our written narrative addressing all required conditions as well as some key elements regarding this specific development.

- **Key elements to this Development**

This proposed "Marina" is only classified as a "Marina" because it exceeds 10 boat slips as defined in the Zoning Ordinance. All other criteria outlined under Marina Regulations defined in the Zoning Ordinance do not apply. The use of the Marina is strictly prohibited to the residents of The Waterways. There will be no dry storage, mechanical repair, sewage pumping, fueling, charter boats, boats used as a residence or traffic/use from the general public. Allowing the approval of this Conditional Use Permit is granting the residents of The Waterways a central location for water access and mooring of boats in lieu of permitting multiple piers and boat houses along the existing frontage of the ICW. Operation and Maintenance of the proposed Marina will be defined in the Covenants and Restrictions of The Waterways using the Clean Marina Program as a guide.

- **Proposed Use is in accordance with applicable requirements of Ordinance and an allowed Conditional Use within the district**

The proposed project is located within the BT-4 Zoning District along Waterways West Boulevard with the proposed Primary Use being a Single-Family Residential Subdivision. The proposed Marina is a proposed Accessory Use as an amenity to the development which is allowable in BT-4 zoned areas subject to a Conditional Use Permit and Section 11-8 of the Zoning Ordinance. As mentioned above, the proposed Marina will be restricted to the use of The Waterways Residents ONLY, no dry storage, mechanical repair, sewage pumping, fueling, charter boats, or boats used as a residence will be allowed. The proposed site is surrounded by BT-4 zoned property which is a Business classification and therefore will not have an impact to residential property. Operation and Maintenance will follow the Clean Marina Program Guidelines to ensure proper

management. Signage will be in place identifying location for trash disposal, fish cleaning stations, and emergency situations.

- **Whether or not Development has received all applicable state and federal approvals**

Fortis Company, LLC is currently in the process of receiving site plan approval for a Cottage Subdivision Development through the City of Gulf Shores Planning Commission (August, 2020). In addition, application has been made to the US Army Corps of Engineers seeking a modification to USACE Permit SAM-2017-00031-SBC that currently allows for a 10-Slip Marina to allow for a 44 Slip Marina. The application for the modification ended the Public Hearing Phase of the application process in June, 2020 with recent receipt of comments from the Public Hearing Phase. Final Approval from the USACE \will be received prior to commencing construction.

- **Proposed Development is compatible with City Goals and Plans**

The Waterways Subdivision is proposing a BT-4 allowable uses as outlined in the Gulf Shores Zoning Ordinance as well as meeting the major land use components for green infrastructure and residential uses as outline in the Gulf Shores Land Use Plan. It is the intent of the Owner/Developer to bring a new residential product to the City of Gulf Shores with less density than is allowed by right in a BT-4 zoned area.

- **Economic Impact of Surrounding Area**

The Waterways is proposed to be a High-End Single-Family Residential development with upscale amenities that include the proposed marina, pool, walking trails as well as natural amenities such as a large wetland area and the ICW. With all adjacent properties currently being undeveloped, it is the Owner/Developer's intent to set the tone for development along this portion of Waterways West Boulevard to be one of higher value and economic impact.

- **Would proposed use burden the infrastructure and streets of the City**

The Waterways is proposed to be a Single-Family Residential development that will consist of approximately 60 lots or approximately 3 units per acre. In addition, all streets within the development will be PRIVATE and will be the responsibility of the HOA to maintain. With a low proposed density and private streets there will be very minimal impact to existing utility infrastructure and city streets (Waterways West Boulevard) and no additional impact to City Streets Inventory since the proposed streets will not be dedicated to the City.

- **Would proposed use diminish environmental quality of natural resources**

The proposed marina is planned to be constructed on upland portions of the property. There will be NO IMPACT to jurisdictional wetlands or other natural resources. As requested by the USACE a Flushing Study to ensure proper circulation of water within the Marina as well as a Cultural Resources Study will be done to ensure there is no negative environmental impact to the site.

- **Proposed use is compatible with surrounding uses**

The proposed marina is an amenity to the proposed Single-Family Residential Subdivision. This amenity would be considered an accessory use that provides an above average experience to the resident. As for impact to

surrounding uses, currently there is no developed properties adjacent to this site. However, The Waterways will be setting a precedent for all future development in the area to meet or exceed.

- **Would use cause injury to value of other property in the vicinity**

As mentioned previously, there is currently no development of adjacent properties. The Waterways will be setting a precedent for all future development in the area to meet or exceed thus causing a more positive influence on property values than negative.

- **Protection of the Health Safety and Welfare of the Public**

As mentioned above, the proposed use will be for the PRIVATE enjoyment of The Waterways Owners and not open to the Public. With the proposed marina being private, there will be minimum amount of use compared to a public marina thus providing greater protection from negative impact to the surrounding area.

- **Proposed Building meets City's Architectural Standards**

No buildings are proposed as part of this Conditional Use Permit

- **Adequate Landscaping and Screening to be provided to protect neighboring property**

Proper landscaping and screening will be designed and installed to protect both the character of the proposed development as well as adjacent properties. At a minimum all landscaping will be in accordance with those regulations for a Cottage Subdivision as outline by the City of Gulf Shores.

- **Parking, Loading, Ingress/Egress and Minimum Interference to traffic**

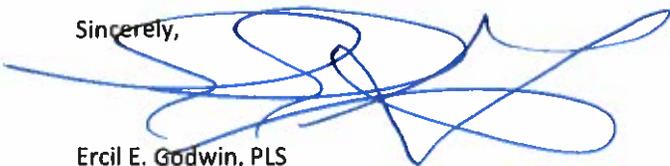
All traffic generated by the proposed marina, boat ramp and parking will be internal within the subdivision and not along city streets or high traffic areas. Allowing this CUP will handle all parts of the operation of this proposed use.

- **Public Amenities provided on site**

There are no public amenities proposed or currently in place on this site.

In closing, please find the attached application, fees, checklists, title policy and certified envelopes for your review. If you have any questions or need any additional information, please do not hesitate to contact me at 251.234.0229 or by email at egodwin@sawgrassllc.com.

Sincerely,



Ercil E. Godwin, PLS
Sawgrass Consulting, LLC

TO: Mayor Craft & Members of the City Council

FROM: Andy Bauer, Zoning Administrator

SUBJECT: **Annexation –5140 Skiff Lane (Lot 20 River Pines Subdivision)**

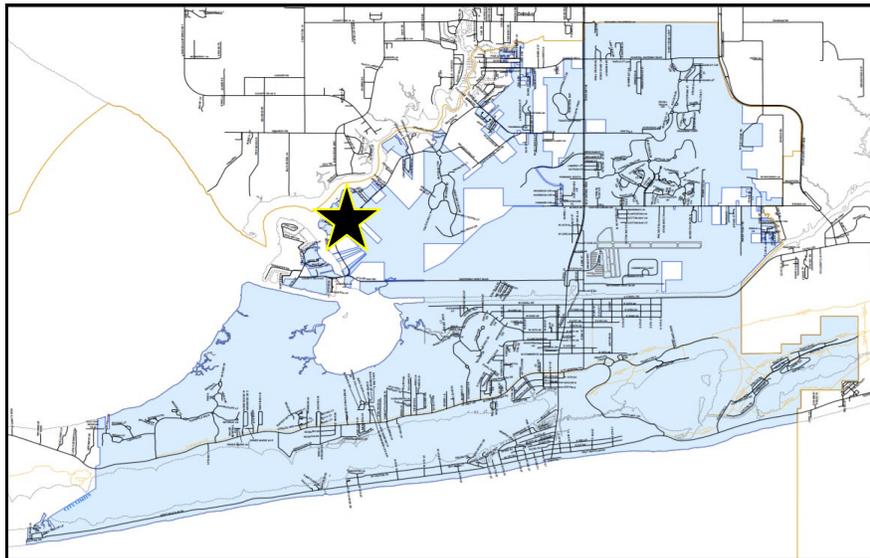
DATE: September 8, 2020

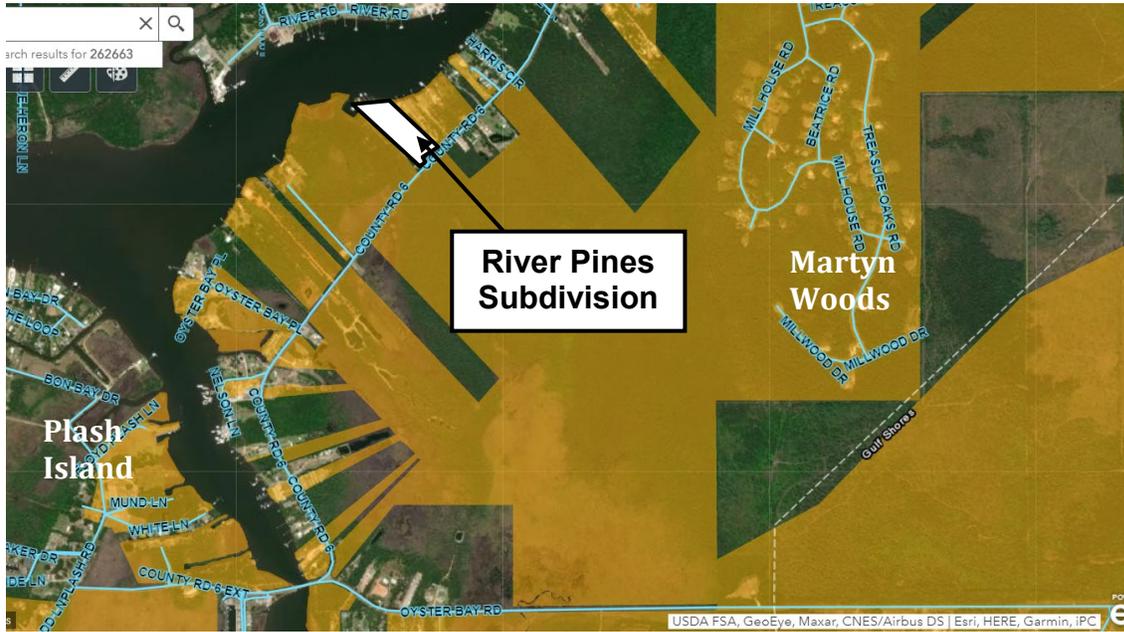
ISSUE: Petition for Annexation – The City has received an annexation application from Ms. Yula Ludeyeva to annex her property located in River Pines Subdivision. River Pines is located off of County Road 6 West.

RECOMMENDATION: Staff recommends the City Council approve the Ordinance assenting to annexation.

BACKGROUND: The property is located in River Pines Subdivision on County Road 6 West. The property is developed with a single family house and the reason for the annexation request is to be included in the City School System. Upon annexation the property will be automatically be zoned R-1-4 Single Family Residential. The property is adjacent to the city limits and complies with the annexation criteria.

PROPERTY LOCATION MAPS:





ATTACHMENTS: No Attachments



SMALL TOWN, BIG BEACH

COUNCIL AGENDA ITEM SUMMARY

DATE: September 8, 2020

ISSUE: Appointment to the Personnel Board - Sumerlin

BACKGROUND: Jim Howell was previously reappointed to the Personnel Board to serve a term of three (3) years ending March 27, 2023, but due to his recent passing, Marcelinia Sumerlin would like to be appointed to fill the unexpired term of Mr. Howell. Ms. Sumerlin serves as the HR Manager for the Gulf Shores City Schools.

RECOMMENDATION: Confirm appointment of Marcelinia Sumerlin to the Personnel Board to fill the unexpired term of Jim Howell ending on March 27, 2023.

BUDGET IMPLICATIONS: None

RELATED ISSUES: None

DEPARTMENT: Executive

STAFF CONTACT: Wanda Parris, City Clerk



DATE: September 8, 2020

ISSUE: Amend ArchitectureWorks, LLP Contract for the RESTORE-funded Gulf Coast Center for Ecotourism & Sustainability Project to include additional design services identified as necessary through the planning and schematic design phases.

RECOMMENDATION: Authorize the mayor to amend the City's contract for engineering and design services with ArchitectureWorks for the Gulf Coast Center for Ecotourism & Sustainability Project to add an amount **not to exceed \$65,000**. The contract terms and this amendment have been reviewed and approved by ADCNR, and **this cost is 100% reimbursable as part of the City's RESTORE ADCNR Sub-award Grant Agreement M1A10-GSAE**.

BACKGROUND: The City was awarded \$9.7M in RESTORE funding for the Gulf Coast Center for Ecotourism & Sustainability Project as part of the Alabama Gulf Coast Recovery Council's Multi-year Implementation Plan. Phase I (\$1,020,723) of the grant agreement is for planning, engineering, and design services for the project.

In 2019 the City procured professional services from Architecture Works, LLP for engineering and design for \$949,320. After several stakeholder design workshops as part of the preliminary planning and schematic design phases, it was determined that additional design services in the amount of \$65,000 would be necessary to meet the project goals. This funding is budgeted in Phase I of the grant agreement, and ADCNR has reviewed and approved the amendment as presented.

PREVIOUS COUNCIL ACTION: Council passed resolution 6148-19 on June 10, 2019 authorizing execution of Phase I of the grant agreement for \$1,020,723. Council passed resolution 6195-19 on October 14, 2019 authorizing execution of the professional services contract with Architecture Works, LLP in an amount not to exceed \$950,000.

BUDGET IMPLICATIONS: \$800,000 was budgeted in FY2020 for this project, and \$269,000 was spent on preliminary planning and schematic design. \$214,320 will be budgeted in FY2021 as a receivable to cover the total cost of design and engineering (\$1,014,320) for the project. **Costs for this project will be 100% reimbursed through the RESTORE grant.**

RELATED ISSUES: None

ATTACHMENTS: None

DEPARTMENT: Executive, Public Works

STAFF CONTACT: Dan Bond, Clint Colvin



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