



GULF SHORES

CITY SCHOOLS

GULF SHORES CITY BOARD OF EDUCATION
REGULAR MEETING AGENDA
CITY COUNCIL CHAMBERS
AUGUST 8, 2019 5:00 P.M.

- 1. Call To Order**
- 2. Reflection**
- 3. Pledge Of Allegiance**
- 4. Roll Call**
- 5. Adoption Of The Agenda**
- 6. Opening Annoucements**
- 7. Approval Of Minutes**
 - A. July 18, 2019 (Regular Meeting)
 - B. July 25, 2019 (Special Meeting)
 - C. August 1, 2019 (Special Meeting)
 - D. August 1, 2019 (Work Session)
- 8. Discussion Items**
 - A. Construction Update
- 9. Action Items**
 - A. Financial Report
 - B. Legal Fees
 - C. Personnel Recommendations
 - D. Bid Recommendation
 - a. School Buses
 - E. Authorization to Expend Funds
 - a. Renaissance Learning Software
 - F. Contracts
 - a. AltaPointe Memorandum of Understanding
 - G. Student Code of Conduct
 - H. Employee Handbook
 - I. Policy Approval
 - a. Wellness Policy
 - J. Superintendent Evaluation

Documents:

ITEM 9-D (A) BUS BID TABULATION 2019-0010.PDF
ITEM 9-D(A) AGENDA ITEM 2019-0010- BUS BID.PDF
ITEM 9-E RENAISSANCE (SOLE SOURCE LETTER).PDF
ITEM 9-E RENAISSANCE QUOTE (3 YEARS).PDF
ITEM 9-F (A) MOU- ALTAPOINTE (8-7-19).PDF

10. Superintendent Report

A. Dolphin Foundation Update

11. Public Comment

12. Future Meeting Dates

A. August 29, 2019 (Special Called Meeting) Budget Hearing

B. September 5, 2019(Work Session)

C. September 12, 2019 (Regular Meeting)

13. Attorney Client Privilege

14. Adjournment

Gulf Shores City Schools

Passenger School Bus Bid 2019-0010

8/5/2019

10:00 a.m.

Respondents	EVALUATION OF RESPONSES BASED UPON SELECTION CRITERIA									
	Sealed Bid Rec'd Timely	Bid Form Submitted & Signed	Minority Quest.?	E-Verify Doc.	Spec.	Days	Submitted Bid Prices			Base Bid + Options
							Base Bid	Option 1	Option 2	
Ward International	X	X	X	X	X	30	\$76,225	3700	100	80,025
Empire Truck Sales	X	X	X	X	X	29	85,893.50	3450	1200	90,543.50

Acknowledgement and Confirmation of opened bids, responses and evaluation of responses.

Individual Present at Bid Opening:

Two 71 Passenger School Buses Bid 2019-0010

Invitations to Bid for two 71 passenger school buses were solicited. The invitation was posted to our web site, our bulletin board and distributed directly to several vendors. We received two responses. The lowest responsible bidder was Ward International in the amount of \$80,025/bus. The total cost of for both buses will be \$160,050. We have also gathered several proposals for financing the two buses and bring that before the board in the coming weeks. We will use fleet renewal money to pay for the buses. Fleet renewal money can only be spent for the purchase of buses or the financing of buses.

It is the recommendation of the Superintendent that the Board approve the award of Bid. No 2019-0010 to Ward International as being the low and only bidder meeting all specifications of the invitation to bid.

8-8-19



August 6, 2019

Stephanie Harrison
Gulf Shores City Schools
300E 16th Ave
Gulf Shores, Alabama 36542

RE: Sole Source Letter for Renaissance Star 360®

Dear Ms. Harrison:

In compliance with state procurement requirements for sole source purchases, we submit this letter as justification to waive the bid process and purchase Star 360 from the sole provider, Renaissance Learning, Inc.®

This letter confirms that Renaissance, located at 2911 Peach Street, Wisconsin Rapids, Wisconsin, is the sole source provider of the following products and associated materials:

- Renaissance Star 360

Star 360 is a comprehensive pre-K–12 assessment solution that helps educators to accurately measure students' achievement and growth, as well as to identify students' instructional needs. Star 360 includes multiple components that work together to provide educators with a comprehensive view of student achievement:

The Star 360 computer-adaptive tests—Star Early Literacy, Star Reading, and Star Math—are built on sound psychometric theory and years of careful research and development. Teachers and students benefit from the wide range of actionable data that these assessments deliver in minimal testing time. Results are available on score reports that educators can run immediately after students complete a test. These reports display both criterion-referenced and norm-referenced data, present results in graphical, easy-to-read formats, and can be accessed anywhere and anytime.

The computer-adaptive Star 360 assessments are built on item-response theory. This means that the Star 360 software continually tailors the test based on a student's response to the current question—increasing the difficulty after a correct answer and decreasing difficulty after an incorrect answer. In this way, each assessment is built for the individual student, and test blueprint content is concentrated at the student's current performance level. This yields extremely accurate information about the skills that the student has and has not learned, using relatively few test items. Having regular feedback from tests enables educators to adjust their teaching so they can help students achieve personalized learning goals as well as master state standards.

The following key features and qualities of Star 360 make it unique in meeting the needs of schools and districts in the state.

- **Validity and reliability.** The Star 360 computer-adaptive tests have met the high standards for reliability and validity that were set forth by the National Center on Response to Intervention, a trusted source for unbiased evaluation of screening assessments and progress monitoring tools, and have also met the high

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psychometric standards for reliability and validity used for more frequent progress monitoring established by the National Center on Intensive Intervention.

- **Versatility.** Star 360 can be used for a number of purposes, including: universal screening, progress monitoring, differentiating instruction, forecasting state summative test proficiency, mastery of state standards, measuring growth, and measuring teacher effectiveness. Customers who use Houghton Mifflin Harcourt's Into Math or Into Reading curriculum also benefit from an exclusive partnership and integration between these HMH and Renaissance solutions.
- **Comprehensive skills-based reports.** Available immediately after students complete an assessment, the full complement of reports gives and parents essential information about students' learning progress and growth over time.
- **Alignment to state standards.** Star 360 computer-adaptive assessments are aligned with the state standards for reading and math, so students are assessed in terms of the content they are learning in today's classrooms.
- **Ability to predict student performance on state tests.** Star 360 assessment scores are linked with, and can predict performance on, the state summative assessment.
- **Efficiency.** Average testing times are 10–15 minutes for Star Early Literacy, 15–20 minutes for Star Reading, and 20–30 minutes for Star Math.
- **Assessments in English or Spanish.** Star 360 includes Star Spanish, our Spanish-language version of the computer-adaptive tests, for grades K–8.

Star 360 also includes Star Custom, which is an assessment authoring, delivery, scoring, and reporting platform that allows teachers to create tests to assess student mastery of a single skill or a set of closely related skills in reading and math. It includes a robust bank of thousands of items aligned to state-specific learning standards in reading and math, and allows educators to create new items to meet local requirements while informing daily instruction.

Renaissance holds all copyright, patent, trademark and other intellectual property rights to the above products, services and associated materials. Additionally, Renaissance does not sell Star 360 through distributors or third-parties.

We consider this letter to be the required justification to provide schools Star 360 in compliance with state procurement regulations. If you have any questions, or need additional information, please contact me at Chad.Edwards@renaissance.com or (800) 338-4204.

Sincerely,



Chad Edwards
Vice President of US Sales Strategy

PO Box 8036, Wisconsin Rapids, WI 54495-8036
 Phone: (800) 338-4204 | Fax: (877) 280-7642
 Federal I.D. 39-1559474
www.renaissance.com

Gulf Shores City Schools - 7626735
 300 E 16th Ave
 Gulf Shores, AL 36542-3514
 Contact: Stephanie Harrison - (251) 968-9873

Reference ID: 413900
 Created: 07/30/2019

Quote Summary

School Count: 3

Renaissance Products & Services Total	\$80,738.20
Applied Discounts	\$(12,996.25)
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	USD \$67,741.95

This quote includes: Renaissance Star 360.

** USD \$11,390.56 of the discount is due to paying for multiple years up front.

To receive applicable discounts, all orders included on this quote must be received at the same time.

By signing below, you

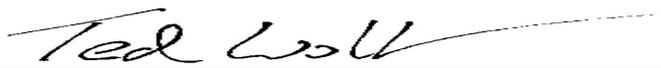
- agree that this Quote, any other quotes issued to you during the Subscription Period and your use of the Applications, the Hosting Services and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R003981304GH3CB5.pdf> which are incorporated herein by reference;
- consent to the Terms of Service and License; and
- consent to the collection, use, and disclosure of the personal information of children under the age of 13 as discussed in the applicable Application Privacy Policy located at <https://www.renaissance.com/privacy-policy/>.

To accept this offer and place an order, [please sign and return this Quote.](#)

Renaissance will issue an invoice pursuant to this Quote on the Invoice Date you specify below. If no Invoice Date is listed, Renaissance will issue an invoice within 30 days from the date of this Quote. If your organization requires a purchase order prior to invoicing, please check the box below and issue your purchase order to the Renaissance address below no later than 15 days prior to the Invoice Date. Payment is due net 30 days from the Invoice Date.

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Please check here if your organization requires a purchase order prior to invoicing: []

Renaissance Learning, Inc.	Gulf Shores City Schools - 7626735
	By:
Name: Ted Wolf	Name:
Title: VP - Corporate Controller	Title:
Date: 07/30/2019	Date:
	Invoice Date:

Mail: PO Box 8036, Wisconsin Rapids, WI 54495-8036
Fax: (877)280-7642
Email: electronicorders@renaissance.com
Phone: (877)444-3172

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If changes are necessary, or additional information is required, please contact your account executive Karen Winn at (866)391-5194, Thank You.

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This quote is valid for 30 days. All quotes and orders are subject to availability of merchandise. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ('TPT'). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

Quote Details

Gulf Shores City Schools - 7626735

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Data Integration Services					
Custom Data Integration Level 5 (0 - 1,500 Subscriptions) - Renewal	08/01/2019 - 07/31/2020	1	\$2,500.00	\$(250.00)	\$2,250.00
Professional Services					
6 Hour Onsite Day		1	\$3,000.00	\$0.00	\$3,000.00
Quote Year 1 Subtotal				\$(250.00)	\$5,250.00
Quote Year 2					
Data Integration Services					
Custom Data Integration Level 5 (0 - 1,500 Subscriptions) - Renewal	08/01/2020 - 07/31/2021	1	\$2,500.00	\$(250.00)	\$2,250.00
Quote Year 2 Subtotal				\$(250.00)	\$2,250.00
Quote Year 3					
Data Integration Services					
Custom Data Integration Level 5 (0 - 1,500 Subscriptions) - Renewal	08/01/2021 - 07/31/2022	1	\$2,500.00	\$(250.00)	\$2,250.00
Quote Year 3 Subtotal				\$(250.00)	\$2,250.00
Gulf Shores City Schools Total				\$(750.00)	\$9,750.00

Gulf Shores Elementary School - 79283

Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Renaissance Applications					
Star 360 Subscription	08/01/2019 - 07/31/2020	800	\$13.96	\$(1,418.34)	\$9,749.66
Platform Services					
Annual All Product Renaissance Platform Renewal	08/01/2019 - 07/31/2020	1	\$750.00	\$(75.00)	\$675.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 1 Subtotal				\$(1,493.34)	\$10,424.66
Quote Year 2					
Renaissance Applications					
Star 360 Subscription Renewal	08/01/2020 - 07/31/2021	800	\$15.00	\$(2,250.34)	\$9,749.66
Platform Services					
Annual All Product Renaissance Platform Renewal	08/01/2020 - 07/31/2021	1	\$750.00	\$(75.00)	\$675.00

Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 2 Subtotal				\$(2,325.34)	\$10,424.66
Quote Year 3					
Renaissance Applications					
Star 360 Subscription Renewal	08/01/2021 - 07/31/2022	800	\$15.75	\$(2,850.34)	\$9,749.66
Platform Services					
Annual All Product Renaissance Platform Renewal	08/01/2021 - 07/31/2022	1	\$750.00	\$(75.00)	\$675.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 3 Subtotal				\$(2,925.34)	\$10,424.66
Gulf Shores Elementary School Total				\$(6,744.02)	\$31,273.98

Gulf Shores High School - 1451587					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Renaissance Applications					
Star 360 Subscription	08/01/2019 - 07/31/2020	220	\$13.96	\$(390.04)	\$2,681.16
Platform Services					
Annual All Product Renaissance Platform Renewal	08/01/2019 - 07/31/2020	1	\$750.00	\$(75.00)	\$675.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 1 Subtotal				\$(465.04)	\$3,356.16
Quote Year 2					
Renaissance Applications					
Star 360 Subscription Renewal	08/01/2020 - 07/31/2021	220	\$15.00	\$(618.84)	\$2,681.16
Platform Services					
Annual All Product Renaissance Platform Renewal	08/01/2020 - 07/31/2021	1	\$750.00	\$(75.00)	\$675.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 2 Subtotal				\$(693.84)	\$3,356.16
Quote Year 3					
Renaissance Applications					
Star 360 Subscription Renewal	08/01/2021 - 07/31/2022	220	\$15.75	\$(783.84)	\$2,681.16
Platform Services					

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Annual All Product Renaissance Platform Renewal	08/01/2021 - 07/31/2022	1	\$750.00	\$(75.00)	\$675.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 3 Subtotal				\$(858.84)	\$3,356.16
Gulf Shores High School Total				\$(2,017.72)	\$10,068.48

Gulf Shores Middle School - 79253					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Renaissance Applications					
Star 360 Subscription	08/01/2019 - 07/31/2020	400	\$13.96	\$(709.17)	\$4,874.83
Platform Services					
Annual All Product Renaissance Platform Renewal	08/01/2019 - 07/31/2020	1	\$750.00	\$(75.00)	\$675.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 1 Subtotal				\$(784.17)	\$5,549.83
Quote Year 2					
Renaissance Applications					
Star 360 Subscription Renewal	08/01/2020 - 07/31/2021	400	\$15.00	\$(1,125.17)	\$4,874.83
Platform Services					
Annual All Product Renaissance Platform Renewal	08/01/2020 - 07/31/2021	1	\$750.00	\$(75.00)	\$675.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 2 Subtotal				\$(1,200.17)	\$5,549.83
Quote Year 3					
Renaissance Applications					
Star 360 Subscription Renewal	08/01/2021 - 07/31/2022	400	\$15.75	\$(1,425.17)	\$4,874.83
Platform Services					
Annual All Product Renaissance Platform Renewal	08/01/2021 - 07/31/2022	1	\$750.00	\$(75.00)	\$675.00
Professional Services					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 3 Subtotal				\$(1,500.17)	\$5,549.83
Gulf Shores Middle School Total				\$(3,484.51)	\$16,649.49

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Memorandum of Understanding

between

Gulf Shores City Schools

and

AltaPointe Health, Inc.

Population to Be Served:

AltaPointe Health, Inc. (AHS) in partnership with the Gulf Shores City Schools (GSCS) will provide services to children and families in designated schools.

The target population will include children and families who are in need of mental health services and are enrolled in designated GSCS schools.

Program Goal:

The overall goal of this project is to improve the access to mental health services for the students of GSCS. The purpose of these services is to assist children and their families with Childhood and Adolescent Disorders. The following outcomes are expected:

1. Improved access to mental health services
2. Improved emotional/behavioral functioning
3. Increased school attendance
4. Reduced school disciplinary issues
5. Improved academic performance

Scope of Services:

The goal is to fully integrate mental health services within the GSCS by having therapists based at select schools. AltaPointe plans to accomplish this by placing an experienced Mental Health therapist in schools mutually selected by AHS and GSCS. Services provided on site include:

1. Mental health assessments
2. Individual therapy
3. Group therapy
4. Family therapy
5. Crisis intervention services

6. Family support and education
7. Professional mental health consultation

Additionally the AHS counselor will be available to provide training to the school staff. The AHS counselor will facilitate referrals to other off-campus AHS services such as case management, psychiatric services (medication evaluation/monitoring), summer day treatment, In-Home therapy services, psychiatric hospital as well as to external agencies for a variety of social service needs. The main intent of this partnership is to improve the access to mental health services for the students of GSCS. It is not intended to take the place of needed emergency/crisis services or act as a disciplinary arm of the individual school. GSCS will provide a private office space, computer/internet access, phone and use of office equipment at each of the selected schools.

GSCS will designate a "Gatekeeper" to oversee the referrals to the school-based mental health services program (in similar programs this is typically the school guidance counselor). The Gatekeeper will be responsible for receiving referrals from staff, students and/or parents and completing a referral form to provide to the school-based therapist. The Gatekeeper will fully document the reason for the referral and expected outcomes. The Gatekeeper will contact the parent and discuss the recommendation for mental health services and seek the parent's verbal agreement to proceed. The Gatekeeper will then provide the referral information to the school-based therapist who will contact the parent to schedule an intake assessment for admission to services. At the intake session, the therapist will obtain a signed release to share information with school staff, obtain medical/insurance information, and complete an assessment. Once this is completed, the student will be able to receive treatment services on the school campus.

AHS and GSCS administrative staff will meet to develop administrative procedures prior to implementing the project. Once the program starts, monthly meetings will be held at the school board or at AHS's Children's Outpatient Services with GSCS's designee and AHS's Children's Clinical Director and/or designee. The purpose of this meeting will be to review severe cases, administrative issues, and other issues relevant to the program. This time will be used to discuss and make any program adjustments as well. This monthly meeting will serve as a vital link between both agencies to help ensure the effectiveness of the program as well as for performance improvement purposes.

AHS will depend on insurance reimbursement (Medicaid, AllKids and other eligible third party sources) to support this project. In light of this, all referrals to the program must have an existing payment source. In the event there are no resources available for payment for treatment services, GSCS vouchers will be accepted or appropriate referrals to outside agencies will be made to school staff by the therapist.

Exchange of Information

- AHS will keep and maintain assessment and therapy records.
- GSCS will hold student profile information, but will share quarterly information related to behavior, grades, attendance as needed.
- GSCS will provide information needed for the establishment of a baseline.
- Outcome measurement results will be the joint property of AHS and GSCS.

Mental Health Staff:

The program will be staffed by Masters level clinical therapists who meet the qualifications set out by the State Medicaid Agency and the Department of Mental Health. The staff assigned to the program will be directly supervised by the Clinical Director or designee in accordance with the supervision standards set out in the AHS Policies and Procedures.

Facility:

The AHS counselor will provide counseling services at designated schools.

Operating Schedule:

The program will operate with the teacher's schedule.

Outcome Measures

A Child and Adolescent Strengths and Needs Assessment (CANS) will be administered at the time of admission and every 6 months thereafter to determine progress. Success will be measured by comparing the CANS scores.

Entire Agreement

This Memorandum of Understanding constitutes the entire agreement between the parties and supersedes all agreements, oral or written, between the parties on the subject matter contained herein.

The initial term of this Agreement shall begin on the effective date of _____ and end on _____ and shall renew automatically from year to year thereafter; unless either party requests a change or termination of the agreement.

AHS and the GSCS rely upon the other party to devote sufficient time and resources as is reasonably necessary to fulfill the spirit and purpose of this Memorandum of Understanding.

Dr. Matt Akin
Superintendent
Gulf Shores City Schools

Date

Julie B. Bellcase, MBA
Chief of Staff
AltaPointe Health, Inc.

Date

Anne Chipman, LMFT
Assistant Children's Clinical Director-Baldwin County
AltaPointe Health, Inc.

Date

Olivia Nettles, LPC, NCC
Clinical Director for Children's Services
AltaPointe Health, Inc.

Date