



AGENDA  
GULF SHORES CITY COUNCIL  
COUNCIL WORK SESSION MEETING  
JULY 6, 2020  
4:00 P.M.

**1. Councilmember Discussion Period**

- A. Councilman Gary M. Sinak

**2. Engineering Department**

- A. Craft Farms North Phase 3 - Acceptance Of Streets For Maintenance

Documents:

ENG - AGENDA ITEM SUMMARY - CFN PHASE 3 STREETS  
ACCEPTANCE.PDF  
ENG - CRAFT FARMS NORTH PHASE 3.PDF

- B. Award Bid - 34th Ave. Traffic Poles And Mast Arms

Documents:

ENG - AGENDA ITEM SUMMARY - 34TH AVE SIGNAL POLE BID.PDF  
ENG - TRAFFIC SIGNAL PLAN SHEET 2020-0624.PDF  
ENG - SIGNAL VICINITY MAP.PDF  
ENG - 34TH AVENUE - POLES AND MAST ARMS - BID TABULATION.PDF

- C. Reject Bid - Ft. Morgan Trail Improvements

Documents:

ENG - AGENDA ITEM SUMMARY - REJECT BIDS - FT MORGAN TRAIL  
IMPROVEMENTS.PDF  
ENG - BID REJECTION LETTER - 06-26-20.PDF

**3. Police Department**

- A. Amend Golf Cart Ordinance - Martyn Woods

Documents:

PD - AGENDA ITEM SUMMARY - MARTYN WOODS - GOLF CART  
ORDINANCE.PDF  
PD - MARTYN WOODS GOLF CARTS - REQUEST.PDF  
ORD - AMEND CODE - GOLF CARTS.PDF

B. Approve Lease Agreement - ATC Sequoia LLC - Radio Tower

Documents:

[PD - AGENDA ITEM SUMMARY - APPROVE LEASE AGREEMENT - ATC SEQUOIA LLC.PDF](#)

[PD - LEASE AGREEMENT OAA753641 ASSEMBLED LEASE DRAFT \(3\).PDF](#)

[RESO - LEASE AGREEMENT - ATC SEQUOIA LLC.PDF](#)

**4. City Clerk**

A. Appoint City Clerk To Prepare Qualified Voters List - 2020 Municipal Election

Documents:

[CC - APPOINT CITY CLERK TO PREPARE VOTER LIST.PDF](#)

B. Establish Use Of Electronic Vote Counting System

Documents:

[CC - ESTABLISH ELECTRONIC VOTE COUNTERS.PDF](#)

**5. Mayor Updates**

A. Governor's Safer At Home Order Compliance

**6. Adjourn**



SMALL TOWN, BIG BEACH™

**DATE:** 06/30/2020

**ISSUE:** Craft Farms North Phase 3 - Acceptance of Streets for Maintenance

**RECOMMENDATION:** Acceptance of Craft Farms North Phase 3 Subdivision rights-of-way improvements excluding utilities and common areas as shown on the attached plats. The streets included with this recommendation are:

- Craigend Loop (Partial)
- Ladybank Street (Partial)
- Gyaws Avenue
- Alton Street (Partial)

**BACKGROUND:** Craft Farms North Phase 3 was completed in 2015. Engineering has recently re-inspected the rights-of-way improvements and found them to be in satisfactory condition. The development has met both the 24 month waiting period and has more than 50% lot occupancy.

**PREVIOUS COUNCIL ACTION:** None.

**BUDGET IMPLICATIONS:** Ongoing maintenance costs of this additional infrastructure is included in the current and future Public Works operations budgets.

**RELATED ISSUES:** Engineering will work with the Finance Department to add the infrastructure to the City's fixed assets.

**ATTACHMENTS:**

- Original Plat

**DEPARTMENT:** Engineering

**STAFF CONTACT:** Mark Acreman

BALDWIN COUNTY, ALABAMA  
TIM RUSSELL, PROBATE JUDGE  
FILE NO. 5728215 S-18 PM  
TOTAL 5 PAGES  
2 PAGES

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SLIDE 0002533-E

1/2

EPN 24  
EAS FILE CORP. IYNNE, CA

Craft Farms North  
Phase 3

#251

TEMPORARY TURN-AROUND & UTILITY EASEMENT - TO BE AUTOMATICALLY EXTINGUISHED UPON EXTENSION OF LADYBANK STREET FOR FUTURE DEVELOPMENT AT SUCH TIME AS SAID STREET EXTENSION IS APPROVED BY THE CITY OF GULF SHORES.

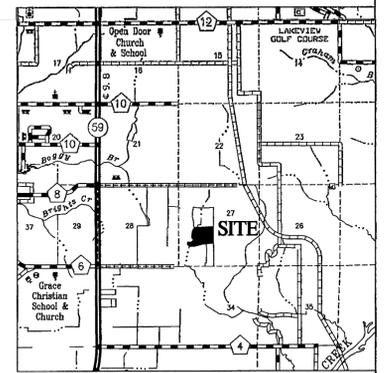
TEMPORARY TURN-AROUND & UTILITY EASEMENT - TO BE AUTOMATICALLY EXTINGUISHED UPON EXTENSION OF ALTON STREET FOR FUTURE DEVELOPMENT AT SUCH TIME AS SAID STREET EXTENSION IS APPROVED BY THE CITY OF GULF SHORES.

### FUTURE DEVELOPMENT

#### ZONE R-14

DR HORTON, INC. - BIRMINGHAM  
25366 PROFIT DRIVE  
DAPHNE, AL 36526

NOTE:  
A PROPOSED COMMON AREA IS TO BE LOCATED ALONG THE REAR OF LOTS 228-235 IN THE FUTURE PHASE.



VICINITY MAP  
1" = 1 MILE

- LEGEND:**
- P.O.C. = POINT OF COMMENCEMENT
  - P.O.B. = POINT OF BEGINNING
  - REC = PLAT OR MAP RECORD BEARING & DISTANCE
  - \*ALL OTHER BEARINGS / DISTANCES ARE FIELD MEASURED
  - = BUILDING SETBACK LINE - B.S.L.
  - = CAPPED IRON PIN PLACED (CA-0951-LS)
  - = 5/8" CAPPED IRON PIN FOUND (CA-0568-LS)
  - = CONCRETE MONUMENT SET

**UNZONED**  
HOLMES FAMILY LLC  
PO BOX 299  
MOBILE, AL 36601

**SITE DATA**

ZONING: R-1-4  
 PROPOSED USE: SINGLE FAMILY  
 MINIMUM LOT SIZE ALLOWED: 11,000 SF  
 LIN. FT. STREETS: 3,843 LF  
 NUMBER OF LOTS: 53  
 SMALLEST LOT: 13,500 SF (LOTS 250 & 251)  
 LARGEST LOT: 28,492 SF (LOT 256)  
 COMMON AREAS: 1.48 AC  
 TOTAL AREA: 28.77 AC

**REQUIRED SETBACKS:**

FRONT: 35 FEET  
 REAR: 40 FEET  
 SIDE: 10 FEET  
 SIDE STREET: 15 FEET

WATER SERVICE: GULF SHORES UTILITIES  
 SEWER SERVICE: GULF SHORES UTILITIES  
 ELECTRIC SERVICE: BALDWIN COUNTY E.M.C.  
 TELEPHONE SERVICE: MEDIACOM



## CRAFT FARMS NORTH PHASE THREE

JANUARY, 2015 - SHEET 1 OF 2 SHEETS

BOUNDARY SURVEY AND PLAT OF SUBDIVISION					
DESIGN	D.E.D.	DRAWN	D.E.D.	CHKD.	D.E.D.
ENG	J.N.E	SURVEYOR	D.E.D.	PROJ MGR	J.G.A.
<b>PREBLE-RISH L.L.C.</b> CONSULTING ENGINEERS & SURVEYORS CIVIL - SURVEYING - SITE PLANNING 9949 Bellaton Ave Daphne, AL 36526 251-990-9950 Fax 251-990-9910 Info@preble-rish.net					SCALE 1"=60' PROJ. NO. 395.0020 FILE 3950020PLAT SHEET 1 of 2

**NOTE:**  
EACH HOME BUILDER SHALL HAVE THE SOIL TESTED BY A GEOTECHNICAL ENGINEER AND OBTAIN A RECOMMENDATION FROM THAT ENGINEER FOR THE HOME FOUNDATION PREPARATION.

**FLOOD CERTIFICATE:**  
THIS PROPERTY LIES WITHIN ZONE "X" AS SCALED FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP OF COMMUNITY NUMBER 010030333, PANEL NUMBER 0333, SUFFIX L, MAP REVISED JULY 17, 2007.

**SURVEYOR/ENGINEER:**  
PREBLE-RISH, LLC  
9949 BELLATON AVENUE, DAPHNE, ALABAMA 36526  
DAVID E. DIEHL, PLS LIC. NO. 26014  
JASON ESTES, PE LIC. NO. 22714

**DEVELOPER / OWNER:**  
DR HORTON, INC. - BIRMINGHAM  
25366 PROFIT DRIVE  
DAPHNE, AL 36526

**JACK EDWARDS AIRPORT HEIGHT ZONING OVERLAY DISTRICT**  
ALL LOTS OF THIS SUBDIVISION ARE LOCATED WITHIN THE JACK EDWARDS AIRPORT HEIGHT ZONING OVERLAY DISTRICT AND SHALL BE SUBJECT TO THE PROVISIONS OF ORDINANCE NO. 831 OR TO THE PROVISIONS OF ANY SUPERSEDING ORDINANCE OR AMENDMENT THERETO.

**69**  
WEST LACON DEVELOPERS LLC  
PO BOX 8782  
MOBILE, AL 36689

**81**  
SOUTHEASTERN BUILDING CONCEPTS, LLP  
25366 PROFIT DRIVE  
DAPHNE, AL 36526

**82**  
SOUTHEASTERN BUILDING CONCEPTS, LLP  
25366 PROFIT DRIVE  
DAPHNE, AL 36526

**83**  
SOUTHEASTERN BUILDING CONCEPTS, LLP  
25366 PROFIT DRIVE  
DAPHNE, AL 36526

**90**  
WARREN, CRAIG  
6063 LAKESIDE DRIVE  
MT OLIVE, AL 35117

**91**  
BOYCE, GARY  
3684 CYPRESS CIRCLE  
GULF SHORES, AL 36542

**92**  
COZART, JOHN WESLEY  
PO BOX 2  
DULUTH, GA 30096

**CRAFT FARMS NORTH POA**  
PO BOX 1629  
FOLEY, AL 36535

**CRAFT FARMS NORTH POA**  
PO BOX 1629  
FOLEY, AL 36535

**C.A. 33**  
N00°04'35"W  
(REC N00°03'54"W)

**C.A. 1**  
S85°10'59"E  
(REC S85°10'17"E)

**C.A. 4**  
N88°54'12"E  
(REC N88°54'12"E)

**C.A. 2**  
N00°04'35"W  
(REC N00°03'54"W)

**C.A. 7**  
N42°03'05"W  
(REC N42°03'09"W)

**C.A. 3**  
N00°04'35"W  
(REC N00°03'54"W)

**C.A. 5**  
N88°54'12"E  
(REC N88°54'12"E)

**C.A. 6**  
N89°57'18"E  
(REC N89°57'18"E)

**C.A. 35**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 34**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 32**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 31**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 30**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 29**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 28**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 27**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 26**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 25**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 24**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 23**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 22**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 21**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 20**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 19**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 18**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 17**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 16**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 15**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 14**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 13**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 12**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 11**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 10**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 9**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 8**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 7**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 6**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 5**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 4**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 3**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 2**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 1**  
N07°51'42"W  
(REC N07°51'42"W)

**C.A. 0**  
N07°51'42"W  
(REC N07°51'42"W)

S. 2533.F

BALDWIN COUNTY, ALABAMA  
TIM RUSSELL, PROBATE JUDGE  
FIDUCIARY RECORDS SECTION  
TOTAL \$ 74.00  
2 Pages

1515284

SLIDE 0002533-E +F

CERTIFICATE OF APPROVAL BY BALDWIN COUNTY E.M.C.:

THE UNDERSIGNED, AS AUTHORIZED BY BALDWIN COUNTY E.M.C. HEREBY APPROVES THE WITHIN PLAT FOR THE RECORDING OF SAME IN THE PROBATE OFFICE OF BALDWIN COUNTY, ALABAMA, THIS 3rd DAY OF April, 2015.

*Brian Seale*  
AUTHORIZED REPRESENTATIVE

CERTIFICATION BY GULF SHORES UTILITIES:

THE UTILITIES BOARD OF THE CITY OF GULF SHORES HEREBY CERTIFIES THAT POTABLE WATER SERVICE AND SANITARY SEWER SERVICE ARE AVAILABLE TO THE PROPERTY DESCRIBED BY THIS PLAT WITH THE FOLLOWING STIPULATIONS:

GULF SHORES UTILITIES MAKES NO STATEMENT REGARDING AND ASSUMES NO RESPONSIBILITY FOR ANY PARTICULAR OF THIS PLAT NOT ASSOCIATED WITH PROVISION OF POTABLE WATER AND/OR SANITARY SERVICE AND HEREBY AFFIRMATIVELY DISCLAIMS ANY SUCH RESPONSIBILITY.

*Chris Johnson*  
MANAGER DATE 4-13-2015

CERTIFICATE OF APPROVAL BY THE PLANNING COMMISSION OF GULF SHORES, ALABAMA.

APPROVED BY THE CITY OF GULF SHORES PLANNING COMMISSION, BY APPROVAL OF THIS SUBDIVISION PLAT THE PLANNING COMMISSION OF THE CITY OF GULF SHORES ASSUMES NO RESPONSIBILITY FOR SURVEY ERRORS OR FOR DEFECTS OR DEFICIENCIES IN THE TITLE TO THE PROPERTY AFFECTED BY THE PLAT, AND ANY SUCH RESPONSIBILITY IS HEREBY AFFIRMATIVELY DISCLAIMED.

*Chris Johnson*  
CHAIRMAN DATE 5-22-15

CERTIFICATE OF APPROVAL BY THE COORDINATOR OF COMMUNITY DEVELOPMENT OF GULF SHORES, ALABAMA:

APPROVED BY THE COORDINATOR OF COMMUNITY DEVELOPMENT OF THE CITY OF GULF SHORES, BY APPROVAL OF THIS SUBDIVISION PLAT THE COORDINATOR OF COMMUNITY DEVELOPMENT OF GULF SHORES ASSUMES NO RESPONSIBILITY FOR SURVEY ERRORS OR FOR DEFECTS OR DEFICIENCIES IN THE TITLE TO THE PROPERTY AFFECTED BY THIS PLAT AND ANY SUCH RESPONSIBILITY IS HEREBY AFFIRMATIVELY DISCLAIMED.

*Andy Bauer*  
COORDINATOR OF COMMUNITY DEVELOPMENT DATE 5-22-15

CERTIFICATE OF APPROVAL BY THE DIRECTOR OF PUBLIC WORKS OF GULF SHORES, ALABAMA:

APPROVED BY THE DIRECTOR OF PUBLIC WORKS OF THE CITY OF GULF SHORES, BY APPROVAL OF THIS SUBDIVISION PLAT THE DIRECTOR OF PUBLIC WORKS OF GULF SHORES ASSUMES NO RESPONSIBILITY FOR SURVEY ERRORS OR FOR DEFECTS OR DEFICIENCIES IN THE TITLE TO THE PROPERTY AFFECTED BY THIS PLAT AND ANY SUCH RESPONSIBILITY IS HEREBY AFFIRMATIVELY DISCLAIMED.

*Mark Corman*  
DIRECTOR OF PUBLIC WORKS DATE 5-23-15

CERTIFICATION OF OWNERSHIP AND DEDICATION:

THIS IS TO CERTIFY THAT WE THE UNDERSIGNED ARE THE OWNERS OF THE LAND SHOWN AND DESCRIBED IN THE PLAT, AND THAT WE HAVE CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED AS INDICATED HEREON, FOR THE USES AND PURPOSES HEREIN SET FORTH AND DO HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE DESIGN AND TITLE HEREON INDICATED, AND GRANT ALL EASEMENTS AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED, TOGETHER WITH SUCH RESTRICTIONS AND COVENANTS NOTED BELOW OR ATTACHED IN A SEPARATE LEGAL DOCUMENT.

DATED THIS 1st DAY OF April, 2015.

BY: DR HORTON, INC -- BIRMINGHAM

*[Signature]*

ITS: Division President

STATE OF ALABAMA :  
COUNTY OF BALDWIN :

I, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR SAID STATE AND COUNTY, HEREBY CERTIFY THAT *Scott Whitworth*, WHOSE NAME AS APPEARS IN INSTRUMENT NO. 26014, DR HORTON, INC., OF BIRMINGHAM, IS SIGNED TO THE FOREGOING INSTRUMENT AND WHO IS KNOWN TO ME AND KNOWN BEFORE ME ON THIS DAY THAT, BEING INFORMED OF THE CONTENTS OF THE INSTRUMENT, AND WITH AUTHORITY, EXECUTED THE SAME VOLUNTARILY FOR SAID COMPANY, GIVEN UNDER MY HAND AND SEAL THIS 1st DAY OF April, 2015.

*Scott Whitworth*  
NOTARY PUBLIC  
MY COMMISSION EXPIRES: 10/03/2016

LEIGH ANN CAPOCCI  
Notary Public  
State of Alabama  
Commission # 12508  
Commission Expires 10/03/2016

WETLAND NOTICE

BY APPROVAL OF THIS PLAT, THE PLANNING COMMISSION OF THE CITY OF GULF SHORES, MAKES NO REPRESENTATION OR WARRANTY, EITHER EXPRESSED OR IMPLIED, THAT ANY LOT DELINEATED ON THIS PLAT WHICH MAY BE ENCUMBERED BY ANY WETLANDS IS OR WILL BE SUITABLE FOR IMPROVEMENT OR OTHER DEVELOPMENT.

PURCHASERS ARE ON NOTICE THAT IMPROVEMENT OF PROPERTY ENCUMBERED BY WETLANDS WILL REQUIRE SEPARATE PERMITTING BY FEDERAL AND/OR STATE AUTHORITIES UNDER SUCH LAW AND REGULATIONS GOVERNING WETLANDS AS MAY BE IN EFFECT FROM TIME TO TIME.

GENERAL NOTES:

- 1. FOR THE LOCATION OF ALL UTILITIES, SEE CONSTRUCTION PLANS.
2. STORMWATER DETENTION AREAS ARE NOT THE RESPONSIBILITY OF THE CITY OF GULF SHORES TO MAINTAIN.
3. ALL UTILITIES WILL BE CONSTRUCTED UNDERGROUND.
4. THERE IS DEDICATED HERewith A 10 FOOT UTILITY EASEMENT ON ALL LOT LINES AND COMMON AREAS ADJACENT TO THE RIGHT-OF-WAYS AND A 10 FOOT (5 FEET EACH SIDE) UTILITY AND DRAINAGE EASEMENT ON EACH SIDE OF LOT AND COMMON AREA LINES, UNLESS OTHERWISE SHOWN.
5. THERE IS DEDICATED HERewith A 20 FOOT DRAINAGE EASEMENT ALONG THE REAR OF ALL LOTS. (UNLESS OTHERWISE SHOWN)
6. THE MINIMUM FINISHED FLOOR ELEVATION ON ALL LOTS SHALL BE 18" ABOVE THE HIGHEST ADJACENT CENTERLINE OF THE ROADWAY.

AFFIDAVIT OF LICENSED PROFESSIONAL ENGINEER:

I, JASON ESTES, A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF ALABAMA FOR PREBLE-RISH, L.L.C. HOLDING LICENSE NUMBER 22714, HEREBY CERTIFY THAT I HAVE DESIGNED THE IMPROVEMENTS SHOWN ON THIS PLAT IN CONFORMANCE WITH APPLICABLE CODES AND LAWS, THE PRINCIPLES OF GOOD ENGINEERING PRACTICE, AND THE DRAINAGE DESIGN REQUIREMENTS OF THE CITY OF GULF SHORES OR BALDWIN COUNTY, AS APPLICABLE. I FURTHER CERTIFY THAT I HAVE INSPECTED THE CONSTRUCTION AND FIND THAT IT CONFORMS TO THE DESIGNED IMPROVEMENTS SHOWN ON THIS PLAT.

*Jason Estes*  
JASON ESTES DATE 3/31/15

Table with columns: CURVE, RADIUS, ARC, TANGENT, CHD LGTH, CHD BEARING. Contains curve data from C1 to C67.

Table with columns: LINE, BEARING, DISTANCE. Contains line data from L1 to L12.

SURVEYOR'S CERTIFICATE

STATE OF ALABAMA  
COUNTY OF BALDWIN

WE, PREBLE-RISH, L.L.C., A FIRM OF LICENSED PROFESSIONAL ENGINEERS AND LAND SURVEYORS, OF DAPHNE ALABAMA, BY DAVID E DIEHL, A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF ALABAMA (LICENSE NUMBER 26014), HEREBY STATE THAT WE HAVE SURVEYED THE LANDS SHOWN ON THIS PLAT IN BALDWIN COUNTY, ALABAMA, DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST CORNER OF LOT 68, CRAFT FARMS NORTH, PHASE ONE, AS PER MAP OR PLAT THEREOF RECORDED AT SLIDES 2243 B-E, BALDWIN COUNTY PROBATE RECORDS; SAID POINT BEING THE POINT OF BEGINNING; THENCE RUN ALONG THE MARGIN OF SAID CRAFT FARMS NORTH, PHASE ONE, THE FOLLOWING DESCRIBED COURSES: THENCE RUN NORTHEASTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 200.00 FEET, AN ARC DISTANCE OF 61.02 FEET, (CHORD BEARS NORTH 57 DEGREES 03 MINUTES 05 SECONDS EAST, 60.78 FEET); THENCE RUN NORTH 24 DEGREES 12 MINUTES 49 SECONDS WEST, A DISTANCE OF 60.00 FEET; THENCE RUN NORTH 00 DEGREES 04 MINUTES 35 SECONDS WEST, A DISTANCE OF 48.48 FEET; THENCE RUN SOUTH 85 DEGREES 10 MINUTES 59 SECONDS EAST, A DISTANCE OF 41.62 FEET; THENCE RUN NORTH 88 DEGREES 53 MINUTES 31 SECONDS EAST, A DISTANCE OF 350.78 FEET; THENCE RUN NORTH 20 DEGREES 27 MINUTES 46 SECONDS EAST, A DISTANCE OF 100.19 FEET; THENCE RUN NORTH 18 DEGREES 22 MINUTES 22 SECONDS WEST, A DISTANCE OF 92.58 FEET; THENCE RUN NORTH 75 DEGREES 50 MINUTES 37 SECONDS WEST, A DISTANCE OF 115.78 FEET; THENCE RUN NORTH 14 DEGREES 08 MINUTES 08 SECONDS WEST, A DISTANCE OF 125.06 FEET; THENCE RUN NORTH 11 DEGREES 30 MINUTES 10 SECONDS EAST, A DISTANCE OF 119.03 FEET; THENCE RUN NORTH 02 DEGREES 21 MINUTES 14 SECONDS EAST, A DISTANCE OF 24.71 FEET; THENCE RUN NORTH 79 DEGREES 49 MINUTES 47 SECONDS EAST, A DISTANCE OF 50.00 FEET; THENCE RUN NORTH 05 DEGREES 36 MINUTES 44 SECONDS EAST, A DISTANCE OF 127.79 FEET; THENCE RUN NORTH 39 DEGREES 31 MINUTES 53 SECONDS EAST, A DISTANCE OF 39.08 FEET; LEAVING THE MARGIN OF SAID CRAFT FARMS NORTH, PHASE ONE, RUN THE FOLLOWING DESCRIBED COURSES: THENCE RUN SOUTH 77 DEGREES 21 MINUTES 14 SECONDS EAST, A DISTANCE OF 226.56 FEET; THENCE RUN NORTH 12 DEGREES 38 MINUTES 49 SECONDS EAST, A DISTANCE OF 24.71 FEET; THENCE RUN SOUTH 77 DEGREES 21 MINUTES 14 SECONDS EAST, A DISTANCE OF 50.00 FEET; THENCE RUN NORTH 79 DEGREES 49 MINUTES 47 SECONDS EAST, A DISTANCE OF 253.17 FEET; THENCE RUN NORTH 84 DEGREES 01 MINUTES 31 SECONDS EAST, A DISTANCE OF 90.24 FEET; THENCE RUN NORTH 89 DEGREES 18 MINUTES 42 SECONDS EAST, A DISTANCE OF 499.59 FEET; THENCE RUN SOUTH 89 DEGREES 43 MINUTES 43 SECONDS EAST, A DISTANCE OF 218.11 FEET; THENCE RUN SOUTH 00 DEGREES 00 MINUTES 05 SECONDS WEST, A DISTANCE OF 893.51 FEET; THENCE RUN SOUTH 85 DEGREES 59 MINUTES 05 SECONDS WEST, A DISTANCE OF 199.78 FEET; THENCE RUN SOUTHEASTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 8,147.70 FEET, AN ARC DISTANCE OF 16.50 FEET, (CHORD BEARS SOUTH 03 DEGREES 57 MINUTES 27 SECONDS EAST, 18.50 FEET); THENCE RUN SOUTH 89 DEGREES 08 MINUTES 02 SECONDS WEST, A DISTANCE OF 287.68 FEET TO THE MARGIN OF SAID CRAFT FARMS NORTH, PHASE ONE, AND RUN THE FOLLOWING DESCRIBED COURSES: THENCE RUN SOUTH 88 DEGREES 33 MINUTES 88 SECONDS WEST, A DISTANCE OF 123.94 FEET; THENCE RUN SOUTH 76 DEGREES 18 MINUTES 39 SECONDS WEST, A DISTANCE OF 431.07 FEET; THENCE RUN SOUTH 80 DEGREES 39 MINUTES 35 SECONDS WEST, A DISTANCE OF 160.60 FEET; THENCE RUN SOUTH 87 DEGREES 41 MINUTES 37 SECONDS WEST, A DISTANCE OF 273.12 FEET; THENCE RUN NORTH 42 DEGREES 03 MINUTES 55 SECONDS WEST, A DISTANCE OF 200.93 FEET TO THE POINT OF BEGINNING, TRACT CONTAINS 28.77 ACRES, MORE OR LESS, AND LIES IN SECTION 27, TOWNSHIP 8 SOUTH, RANGE 4 EAST, BALDWIN COUNTY, ALABAMA.

(DESCRIPTION COMPOSED FROM RECORDS AND AN ACTUAL FIELD SURVEY)

WE FURTHER STATE THAT WE HAVE SURVEYED AND DIVIDED SUBJECT PROPERTY AT THE REQUEST AND INSTANCE OF THE OWNER THEREOF.

WE FURTHER STATE THIS SURVEY HAS BEEN COMPLETED IN ACCORDANCE WITH THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR SURVEYING IN THE STATE OF ALABAMA, EFFECTIVE MAY 7, 2002.

*[Signature]* 3-31-2015  
PREBLE-RISH, L.L.C. DATE  
DAVID E DIEHL AL. P.L.S. NO. 26014



CRAFT FARMS NORTH  
PHASE THREE  
JANUARY, 2015 - SHEET 2 OF 2 SHEETS

Table with columns: DESIGN, D.E.D., DRAWN, D.E.D., CHKD., D.E.D., PROJ. MGR, J.G.A., SCALE, PROJ. NO., FILE, SHEET. Includes Preble-Rish L.L.C. information.

2/2

EPN 24  
EAS FILE CORP. IRVING, CA

Craft Farms North  
Phase 3

4251



SMALL TOWN, BIG BEACH™

**DATE:** June 30, 2020

**ISSUE:** 34<sup>th</sup> Ave Traffic Signal Poles and Mast Arms Bid

**RECOMMENDATION:** Award 34<sup>th</sup> Ave Traffic Signal Poles and Mast Arms Bid to Southern Lighting and Traffic Systems in an amount not to exceed \$49,200.00.

**BACKGROUND:** The City opened sealed bids on Wednesday, June 24, 2020, for 34<sup>th</sup> Ave Traffic Signal Poles and Mast Arms Bid. Southern Lighting and Traffic Systems was the only conforming bidder with a total bid amount of \$49,200.00 to provide traffic signal poles, mast arms and luminaires for the proposed traffic signal to be installed at 34<sup>th</sup> Avenue and Hwy 59 to support the Freestanding Emergency Department.

**PREVIOUS COUNCIL ACTION:** The City Council previously awarded the design contract to Volkert, Inc.

**BUDGET IMPLICATIONS:** Out of the \$1,665,000 budgeted in FY 2020, Account #42-501-81000, Improvements-Medical Facility, there is \$75,000 currently available to cover this purchase.

**RELATED ISSUES:** None

**ATTACHMENTS:**

- Bid Tabulation
- Vicinity Map
- Plans

**DEPARTMENT:** Engineering

**STAFF CONTACT:** Mark Acreman

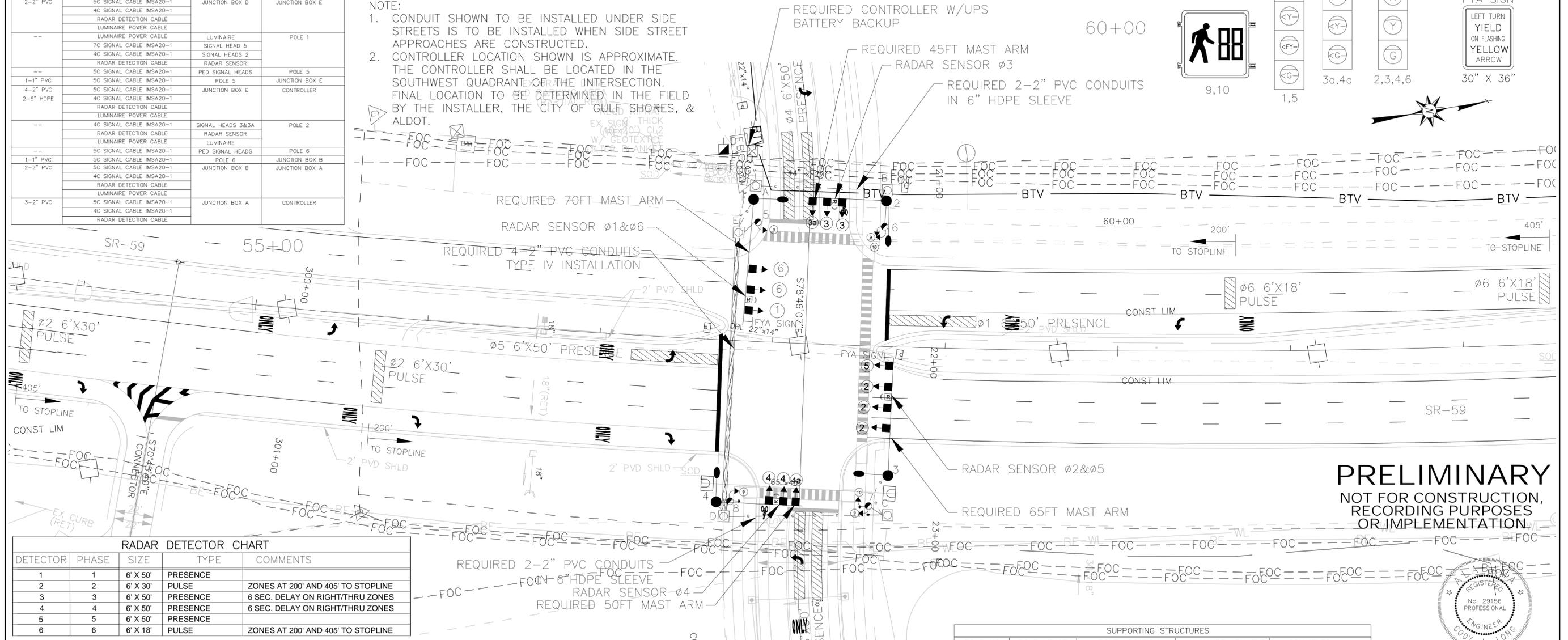
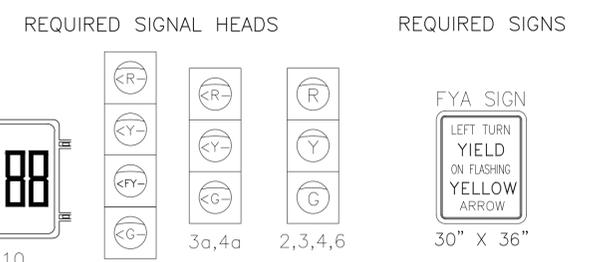
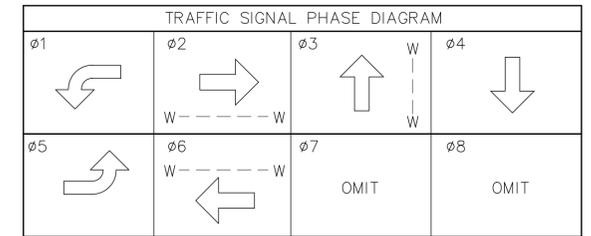
# TRAFFIC SIGNAL LAYOUT

REFERENCE PROJECT NO	FISCAL YEAR	SHEET NO
1063400.190	2020	40

CONDUIT AND CONDUCTOR SCHEDULE			
CONDUIT	CONDUCTOR	FROM	TO
1-1" PVC	LUMINAIRE POWER CABLE	DISCONNECT SWITCH/ PHOTOCELL	POLE 1
1-1" PVC	SIGNAL POWER CABLE	DISCONNECT SWITCH	CONTROLLER
--	LUMINAIRE POWER CABLE	LUMINAIRE	POLE 3
--	7C SIGNAL CABLE IMSA20-1	SIGNAL HEAD 5	
--	4C SIGNAL CABLE IMSA20-1	SIGNAL HEADS 2	
--	RADAR DETECTION CABLE	RADAR SENSOR	
--	5C SIGNAL CABLE IMSA20-1	PED SIGNAL HEADS	POLE 7
1-1" PVC	5C SIGNAL CABLE IMSA20-1	POLE 7	JUNCTION BOX C
2-2" PVC	LUMINAIRE POWER CABLE	POLE 1	JUNCTION BOX C
--	7C SIGNAL CABLE IMSA20-1		
--	4C SIGNAL CABLE IMSA20-1		
--	RADAR DETECTION CABLE		
--	4C SIGNAL CABLE IMSA20-1	SIGNAL HEADS 4&4A	POLE 4
--	RADAR DETECTION CABLE	RADAR SENSOR	
--	LUMINAIRE POWER CABLE	LUMINAIRE	
--	5C SIGNAL CABLE IMSA20-1	PED SIGNAL HEADS	POLE 8
1-1" PVC	5C SIGNAL CABLE IMSA20-1	POLE 8	JUNCTION BOX D
1-2" PVC	4C SIGNAL CABLE IMSA20-1	POLE 4	JUNCTION BOX D
--	RADAR DETECTION CABLE		
--	LUMINAIRE POWER CABLE		
2-2" PVC	5C SIGNAL CABLE IMSA20-1	JUNCTION BOX D	JUNCTION BOX E
--	4C SIGNAL CABLE IMSA20-1		
--	RADAR DETECTION CABLE		
--	LUMINAIRE POWER CABLE		
--	7C SIGNAL CABLE IMSA20-1	LUMINAIRE	POLE 1
--	4C SIGNAL CABLE IMSA20-1	SIGNAL HEAD 5	
--	RADAR DETECTION CABLE	SIGNAL HEADS 2	
--	RADAR DETECTION CABLE	RADAR SENSOR	
--	5C SIGNAL CABLE IMSA20-1	PED SIGNAL HEADS	POLE 5
1-1" PVC	5C SIGNAL CABLE IMSA20-1	POLE 5	JUNCTION BOX E
4-2" PVC	5C SIGNAL CABLE IMSA20-1	JUNCTION BOX E	CONTROLLER
2-6" HDPE	4C SIGNAL CABLE IMSA20-1		
--	RADAR DETECTION CABLE		
--	LUMINAIRE POWER CABLE		
--	4C SIGNAL CABLE IMSA20-1	SIGNAL HEADS 3&3A	POLE 2
--	RADAR DETECTION CABLE	RADAR SENSOR	
--	LUMINAIRE POWER CABLE	LUMINAIRE	
--	5C SIGNAL CABLE IMSA20-1	PED SIGNAL HEADS	POLE 6
1-1" PVC	5C SIGNAL CABLE IMSA20-1	POLE 6	JUNCTION BOX B
2-2" PVC	5C SIGNAL CABLE IMSA20-1	JUNCTION BOX B	JUNCTION BOX A
--	4C SIGNAL CABLE IMSA20-1		
--	RADAR DETECTION CABLE		
--	LUMINAIRE POWER CABLE		
3-2" PVC	5C SIGNAL CABLE IMSA20-1	JUNCTION BOX A	CONTROLLER
--	4C SIGNAL CABLE IMSA20-1		
--	RADAR DETECTION CABLE		

SUGGESTED TIMINGS													
PHASE	MOVEMENT	MIN GRN	PASSAGE	YELLOW	ALL RED	MAX GR I	MAX GR II	MIN RCL	NON LOCK	PHASE OMIT	PED OMIT	WALK	FDW
1	SB LEFT	7	3.5	5.4	1.2	30	30		X		X		
2	NB THRU	20	3.5	5.4	1.2	60	60	X				7.0	11.5
3	WB	7	3.5	4.0	2.7	40	40		X			7.0	28.5
4	EB	7	3.5	4.0	2.1	30	30		X		X		
5	NB LEFT	7	3.5	5.4	1.2	20	20		X		X		
6	SB THRU	20	3.5	5.4	1.2	60	60	X				7.0	12.5
7									X	X	X		
8									X	X	X		

NOTE:  
 1. CONDUIT SHOWN TO BE INSTALLED UNDER SIDE STREETS IS TO BE INSTALLED WHEN SIDE STREET APPROACHES ARE CONSTRUCTED.  
 2. CONTROLLER LOCATION SHOWN IS APPROXIMATE. THE CONTROLLER SHALL BE LOCATED IN THE SOUTHWEST QUADRANT OF THE INTERSECTION. FINAL LOCATION TO BE DETERMINED IN THE FIELD BY THE INSTALLER, THE CITY OF GULF SHORES, & ALDOT.



RADAR DETECTOR CHART				
DETECTOR	PHASE	SIZE	TYPE	COMMENTS
1	1	6' X 50'	PRESENCE	
2	2	6' X 30'	PULSE	ZONES AT 200' AND 405' TO STOPLINE
3	3	6' X 50'	PRESENCE	6 SEC. DELAY ON RIGHT/THRU ZONES
4	4	6' X 50'	PRESENCE	6 SEC. DELAY ON RIGHT/THRU ZONES
5	5	6' X 50'	PRESENCE	
6	6	6' X 18'	PULSE	ZONES AT 200' AND 405' TO STOPLINE

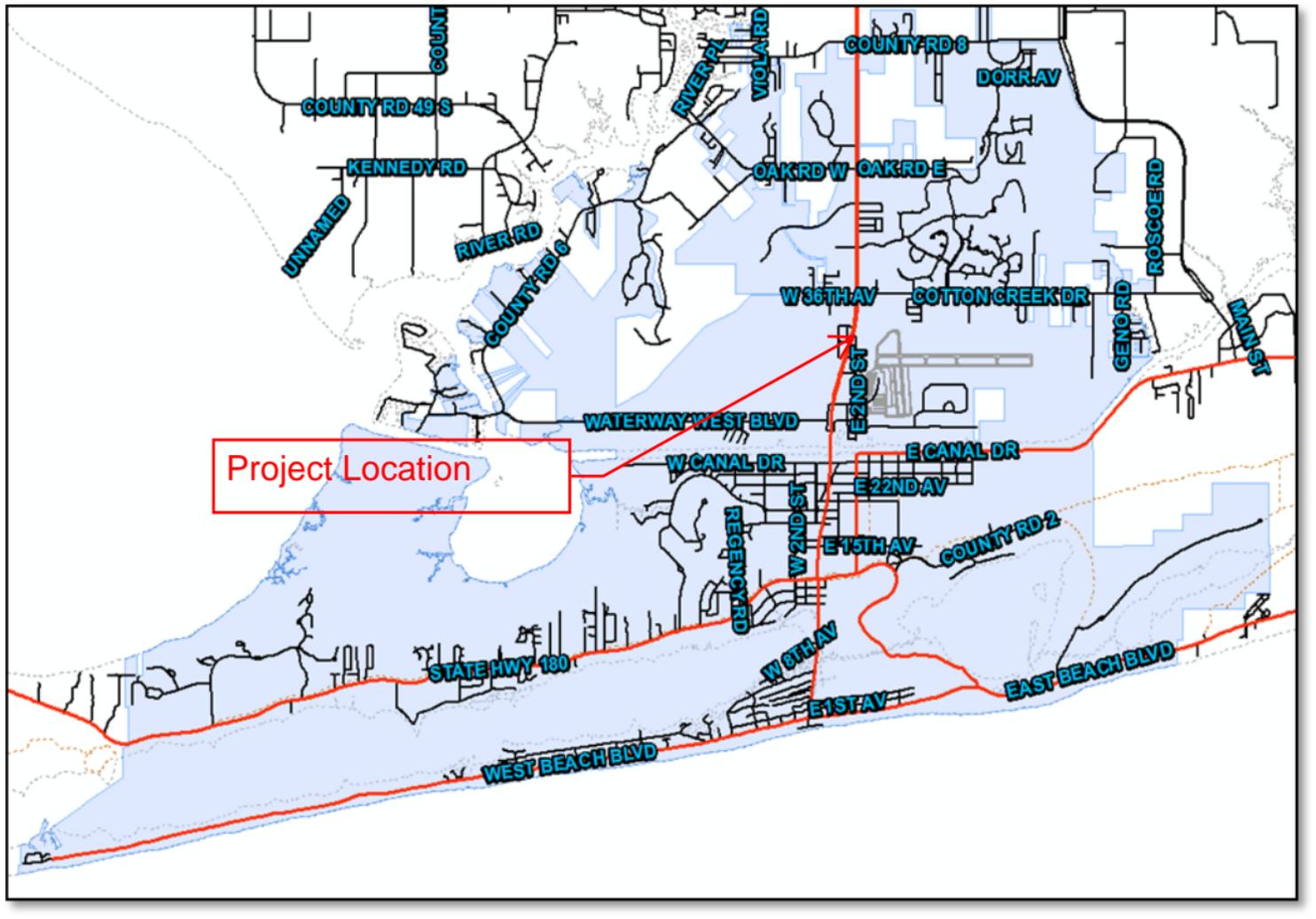
ESTIMATED EQUIPMENT AND MATERIAL SCHEDULE	
DESCRIPTION	
MISC. HARDWARE, #14 SIGNAL CABLE, 1MSA 20-1	
FYA SIGNS WITH HARDWARE, POWER SERVICE, 240 VOLTS	
WITH LUMINAIRES, PEDESTRIAN PEDESTAL POLES	
PUSHBUTTONS, UPS BATTERY BACKUP W/CABINET	

GENERAL CONSTRUCTION NOTES:  
 1. THIS SIGNAL SHALL USE TRAFFIC SIGNAL OPERATING PLAN 1 (SHEET 41).  
 2. PAVEMENT MARKINGS SHOWN ARE FOR ILLUSTRATIVE PURPOSES UNLESS OTHERWISE NOTED.  
 3. BASE MAP INFORMATION PROVIDED BY VOLKERT INC.  
 4. SEE SIGNAL NOTE SHEET (SHEET 21) FOR TRAFFIC SIGNAL EQUIPMENT NOTES/REQUIREMENTS.

SUPPORTING STRUCTURES				
POLE NO.	POLE LENGTH (APPROX.)	POLE LOCATION (APPROX.)	LUMINAIRE ARM EXT. LENGTH (APPROX.)	COMMENTS
1.	37FT	STA 57+85.17 LT82	12FT	NEW POLE
2.	37FT	STA 58+63.19 LT84	12FT	NEW POLE
3.	37FT	STA 58+69.13 RT75	12FT	NEW POLE
4.	37FT	STA 57+71.87 RT94	12FT	NEW POLE
5.	8FT	STA 57+88.38 LT69	N/A	PEDESTAL POLE
6.	8FT	STA 58+62.69 LT69	N/A	PEDESTAL POLE
7.	8FT	STA 58+58.62 RT86	N/A	PEDESTAL POLE
8.	8FT	STA 57+79.72 RT93	N/A	PEDESTAL POLE

REGISTERED PROFESSIONAL ENGINEER  
 CODY LONG  
 No. 29156

**SKIPPER CONSULTING INC**  
 3644 VANN ROAD SUITE 100  
 BIRMINGHAM, ALABAMA 35235  
 TELEPHONE: (205)655-8855



The map shows a coastal region with a blue-shaded area representing water. A red line traces a path along the coast, starting from the bottom left and moving towards the top right. A red box labeled "Project Location" is positioned on the left side of the map, with a line pointing to a specific area on the red path. The map is overlaid with a grid of roads, many of which are labeled in blue text. The labels include "COUNTY RD 49 S", "KENNEDY RD", "UNNAMED", "RIVER RD", "COUNTY RD 6", "RIVER PL", "VIOLARD", "OAK RD W", "OAK RD E", "W 36TH AV", "COTTON CREEK DR", "DORR AV", "COUNTY RD 8", "W 36TH AV", "E 2ND ST", "WATERWAY WEST BLVD", "E 2ND AV", "W CANAL DR", "E CANAL DR", "REGENOY RD", "W 2ND ST", "E 15TH AV", "COUNTY RD 2", "STATE HWY 180", "W 8TH AV", "E 1ST AV", "WEST BEACH BLVD", "EAST BEACH BLVD", "GENO RD", "ROSCOE RD", and "MAIN ST".

Project Location



**BID TABULATION SHEET**

Project Name: **34th Avenue Traffic Signals Poles and Mast Arms**  
 Requisition No. **2020-0624**

Bid Date: **June 24, 2020**  
 Bid Opening Time: **10:00 A.M.**

Bidder's Name	Southern Lighting and Traffic Systems			
City, State				
Bond	N/A	N/A	N/A	N/A
Affidavits	yes			
Addenda Received	N/A	N/A	N/A	N/A
Notes	N/A			
Bid Amount	\$49,900.00			
<b>GRAND TOTAL</b>				

OPENED BY:

*Handwritten signature*

TABULATED BY:

*Handwritten signature: Temple Smith*

WITNESS BY:

*Handwritten signature*



SMALL TOWN, BIG BEACH™

**DATE:** June 30, 2020

**ISSUE:** Reject Bids – Ft Morgan Trail Improvements

**RECOMMENDATION:** Reject all Bids - Ft Morgan Trail Improvements

**BACKGROUND:** On June 25, 2020, bids were opened for the Ft Morgan Trail Improvements project. Five bids were received, however the engineer of record discovered a mistake with one of the quantities that requires that all bids be rejected and the project re-advertised.

**PREVIOUS COUNCIL ACTION:** Council accepted a \$400,000 grant from ADECA and awarded the design contract to Civil Southeast, Inc.

**BUDGET IMPLICATIONS:** There are \$500,000 in expenses budgeted for this project in FY 2020 in Account #43-879-65500 Ft Morgan Trail. There is also \$400,000 in revenues budgeted from an ADECA Grant to offset 80% of the expenditures. Despite the delay, we still expect to complete the work in FY 2020.

**RELATED ISSUES:** None.

**ATTACHMENTS:** Bid Rejection Recommendation Letter

**DEPARTMENT:** Engineering

**STAFF CONTACT:** Clint Colvin



Post Office Box 927  
Daphne, AL 36526  
866.245.0584  
civilse.com

June 26, 2020

Honorable Robert Craft  
City of Gulf Shores  
1905 West 1<sup>st</sup> Street  
Gulf Shores, AL 36547

**RE: Letter of Recommendation**  
**Gulf Shores Fort Morgan Road Trail Improvements**

Dear Mayor Craft:

We have reviewed the five (5) bids received for the referenced project at the June 25, 2020 bid opening and due to discrepancies found in the bid documents, it is our recommendation to reject all bids and rebid the referenced project.

If you should have any questions or need any additional information regarding this recommendation, please let us know.

Sincerely,  
**Civil Southeast, LLC**

A handwritten signature in blue ink, appearing to read "Alan Killen", written over a light blue horizontal line.

Alan Killen, PE  
Project Manager



SMALL TOWN, BIG BEACH

To: Mayor Craft, Members of the City Council, City Administrator Steve Griffin

From: Edward Delmore, Chief of Police

Date: July 6, 2020

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**Subject:** Amend Golf Cart Ordinance – Martyn Woods at Bon Secour

**Recommendation:** Amend Golf Cart Ordinance allowing for operation on certain city streets in Martyn Woods at Bon Secour.

The original ordinance (Ordinance No. 1835 dated March 27, 2017) was written in consultation with the city attorney and residents of Craft Farms. It followed a change in Alabama State Law allowing municipalities to pass such ordinances. While the initial ordinance covers streets within Craft Farms, additional appropriate city streets may be added.

Cart operations are limited to streets that have a speed limit of 25 miles per hour or less, have been specifically designated as streets where cart operation is allowed, and to the hours of sunrise to 10:00 p.m. only. Carts must have numerous items of safety equipment including seat belts and each will be inspected by police personnel prior to authorized operation. Cart designated streets will be marked as such by the Street Department.

**Previous Council Action:** Adoption of Ordinance 1835 – Golf Cart Ordinance

**Related Issues:** None

**Budget Implication:** Minimal

**Attachments:** Proposed Ordinance

**Staff Contact(s):** Chief Edward Delmore, Sergeant Josh Coleman

**Martyn Woods at Bon Secour  
Property Owners Association  
P.O. Box 543  
Gulf Shores, AL 36547**

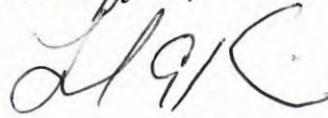
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June 15, 2020

To Whom It May Concern,

The Martyn Woods at Bon Secour Board of Directors met on Thursday, June 11, 2020 and voted to request that The City of Gulf Shores approve Martyn Woods at Bon Secour as a golf cart community.

Thank you,

A handwritten signature in black ink, appearing to read 'L. Kaiser', written in a cursive style.

Leonard Kaiser  
Martyn Woods at Bon Secour

---

**ORDINANCE NO.**

**AN ORDINANCE  
TO AMEND THE *CODE OF ORDINANCES*, ADOPTED JULY 24, 1989,  
BY ADDING CERTAIN LANGUAGE  
AT CHAPTER 21, TRAFFIC, ARTICLE I. IN GENERAL,  
SECTION 21-13 PERMITTING AND REGULATING THE OPERATION OF  
GOLF CARTS AND LICENSED LOW SPEED VEHICLES ON  
CERTAIN PUBLIC STREETS WITHIN THE CITY OF GULF  
AT SUBSECTION 1 (B) DESIGNATED CART STREETS**

---

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON July 13, 2020 as follows:

**Section 1:** That the Code of Ordinances, City of Gulf Shores, Alabama, is hereby amended at Section 21-13 to Chapter 21, Traffic, Subsection 1 (b) Designated Cart Streets by adding certain streets located in Martyn Woods At Bon Secour so that the entire Ordinance shall read as follows:

**Section 21-13. Operation of Golf Carts On Certain Public Streets Permitted And Regulated.**

(a) *Policy Statement.* This Section is enacted pursuant to the authority of the Alabama Constitutional Amendment adopted pursuant to Act No. 2016-271. In enacting this Section, the City Council confirms its view that golf carts are not designed or manufactured to be suitable for use on public streets and roads, and the City of Gulf Shores in no way advocates or endorses the operation of golf carts on public streets. The City understands that residents within golf course residential communities and other communities desire to have the option to operate their golf carts on a limited basis within those communities in order to access the amenities in and immediately adjacent to those communities, and have secured the adoption of Act No. 2016-271 to allow the enactment

Ordinance No.

of ordinances permitting such operation in Baldwin County subject to the terms of the Act and to such other restrictions the City may impose as authorized by the Act. In designating public streets on which golf carts may be legally operated, the Act requires the City to determine that golf carts may safely travel on such designated streets after consideration of factors including, but not limited to, the speed, volume, and character of motor vehicle traffic using the street. The designation in this Section of certain streets as streets on which golf carts may safely travel is not a determination or representation by the City that operation of golf carts on such streets is in fact safe or advisable even if done in accordance with this Ordinance due to the limited drive characteristics and safety features of golf carts. All persons operating golf carts must be observant of, and attentive to the safety of themselves and others, including their passengers, other motorists, bicyclists, and pedestrians. All persons who operate or ride carts on public streets inside the City of Gulf Shores do so at their own risk and peril, and no permit for the operation of a golf cart on the public streets shall be issued except upon execution by the owner of the golf cart of a written undertaking to indemnify and hold the City, its officials, officers, agents, and employees harmless from any and all liability of any kind or character directly or indirectly associated with such operation.

(b) *Definitions.* As used in this Section, the following terms shall have the following meanings:

“Cart” shall mean a golf cart equipped with approved seat belts for each occupant, head lights, brake lights, turn signals, a windshield, a rear view mirror, efficient brakes, reliable steering apparatus, safe tires, red reflectorized warning devices on both the front

Ordinance No.

and rear and an orange warning flag displayed at least six (6) feet above the ground, excepting, however any, State Tagged Cart or Municipal Service Vehicle.

“Designated Cart Street” shall mean the following public streets within the corporate limits of the City of Gulf Shores, Alabama designated under this Section for the use of Carts, to be marked with appropriate signage advising that the street may be utilized by

Carts:

*THE FOLLOWING CERTAIN STREETS IN CRAFT FARMS:*

ALTON ST  
AUGUSTA DR  
BIRKDALE ST  
BLUE HERON DR  
COTTON CREEK BLVD  
COTTON CREEK CIR  
CRAFT FARMS BLVD  
CRAIGEND LOOP  
CYPRESS BEND DR  
CYPRESS CIR  
CYPRESS LAKE DR  
CYPRESS POINT DR  
DARLEY CIR  
DORR AV  
ESTATES DR  
GLEN EAGLES AV  
GREENAN WAY  
GROVE ST  
GYAWS AV  
INVERNESS CIR  
LADYBANK ST  
MUIRFIELD CT  
OLDE PARK CT  
OLDE PARK LN  
OLDE PARK RD  
PINEHURST CIR  
PINEHURST DR  
PINEHURST PT  
PINEVIEW PL  
PORTLAND CIR  
PRESTWICK AV

Ordinance No.

PRESTWICK CIR  
ROYAL DR  
ROYAL GLEN BLVD  
ROYAL TROON CIR  
ROYAL TROON DR  
SAINT ANDREWS DR  
SAINT ANDREWS DR E  
TURNBERRY DR  
VILLAGE DR  
VILLAGE LN  
WILLOW POINT CT

***THE FOLLOWING CERTAIN STREETS IN MARTYN WOODS AT BON SECOUR:***

**LYMAN BOULEVARD**  
**MILLHOUSE ROAD**  
**TREASURE OAKS ROAD**  
**TREASURE OAKS COURT**  
**BEATRICE ROAD**  
**MILLWOOD DRIVE**

By Resolution of the Council adopted from time to time subsequent to the enactment of this Section, the list of Designated Cart Streets may be amended by the addition of other streets or the deletion of streets previously listed, provided, however, no street on which the speed limit is greater than 25 miles per hour shall be designated as a Designated Cart Street.

“State Tagged Cart” shall mean a golf cart, low speed vehicle, or neighborhood electric vehicle that is registered with and licensed by the State of Alabama under Title 32 of the Code of Alabama.

“Municipal Service Vehicle” shall mean a City operated State Tagged Cart or other City operated motorized equipment or vehicle when in service for the provision of public safety or public maintenance services.

Ordinance No.

*(c) Rules and Regulations*

Carts may not be operated on any public street, road, or highway within the corporate limits of the City of Gulf Shores that is not a Designated Cart Street and may be operated only on Designated Cart Streets in accordance with the following rules and regulations. A State Tagged Cart that is not a Municipal Service Vehicle may not be operated on any public street, road, or highway within the corporate limits of the City of Gulf Shores on which the posted legal speed limit is greater than 25 miles per hour.

(1) No person who is not a driver licensed by the State of Alabama or, in the case of a non-resident, by his or her home state or country or who is less than eighteen (18) years of age may operate a Cart on a designated Cart Street.

(2) Carts may be operated on Designated Cart Streets only between the hours between sunrise and no later than 10:00 p.m. The headlights on the Cart shall be illuminated at all times when it is in operation on Designated Cart Streets regardless of the time of operation.

(3) Any person who operates a Cart on the Designated Cart Streets must adhere to all State and municipal laws applicable to the operation of motor vehicles, including, without limitation, all laws concerning the operation of a vehicle under the influence of alcohol or drugs. The operator of a Cart may not overtake and pass in the same lane occupied by the vehicle being overtaken. A Cart may not be operated between lanes of traffic or between

Ordinance No.

adjacent lines or rows of vehicles, and Carts may not be operated two or more abreast in a single lane.

(4) Cart drivers must yield the right-of-way to overtaking vehicles at all times.

(5) The maximum occupancy of a Cart shall be the number of occupants for which the Cart has approved seat belts. No Cart shall be operated on any public street unless all occupants are seated with their seat belts fastened. No child under the age of five (5) shall be transported in a Cart on any public street.

(6) No Cart shall be operated on any public sidewalk or bike path.

(7) No Cart shall be parked in a designated handicapped parking space unless the driver or at least one passenger has a valid handicap parking permit that is displayed on the Cart.

(8) No Cart may be operated on a Designated Cart Street without a valid permit sticker issued by the Gulf Shores Police Department to the owner of the Cart attached. A yearly fee of twenty dollars (\$25.00) per Cart will be charged by for this permit sticker on the basis of each calendar year or portion thereof. Each Cart must be inspected annually before a permit is issued and no permit shall be issued for any Cart that does not meet the equipment and condition requirements of this Ordinance. No permit shall be issued for any Cart without proof that any person who may operate the Cart on a public street is

Ordinance No.

covered by a policy of liability insurance held by the owner of the Cart. The required minimum liability limits for the operation of the Cart shall be the same as required by the State of Alabama for operation of a motor vehicle.

(d) *Violations.* The following shall constitute violations of this Section:

- (1) The operation of a Cart on any public street, road, or highway within the corporate limits or police jurisdiction of the City of Gulf Shores that is not a Designated Cart Street.
- (2) The operation of a Cart on a Designated Cart Street in violation of any of the rules or regulations set out in subsection (c) above.
- (3) The operation of a golf cart that is not a Cart with a valid permit sticker on any public street, road, or highway within the corporate limits or police jurisdiction of the City of Gulf Shores.
- (4) The operation of a State Tagged Cart that is not a Municipal Service Vehicle on any public street, road, or highway within the corporate limits of the City of Gulf Shores on which the posted legal speed limit is greater than 25 miles per hour.

The unauthorized operation of a golf cart, Cart, or State Tagged Cart on any public street, road, or highway in violation of this Section shall be a violation for which the City may assess and collect a civil penalty from the owner in the amount of fifty dollars (\$50.00).

Ordinance No.

In addition, any person committing a violation of this Section shall, upon conviction, be punished by a fine of not less than one dollar (\$1.00) nor more than two hundred dollars (\$200.00) and/or may be imprisoned for a period not exceeding thirty (30) days, at the discretion of the court trying the case. In the event of the assessment of a civil penalty against the owner, of a conviction of the owner or operator of a violation, or both, and at the discretion of the Chief of Police reviewable by appeal to the City Council, the Cart permit sticker issued to a Cart operated in violation of this Ordinance may be revoked by the Chief of Police.

*(e) Section Supplementary To Federal and State Regulation.*

The provisions of this Section shall be interpreted as supplementary to all other municipal, state and federal laws and regulations now or hereafter in force, and compliance with this Section does not relieve an individual from the requirement of compliance with all other applicable municipal, state and federal laws and regulations, if any.

**Section 2.** The provisions of this Ordinance are severable. If any part of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, such declaration shall not affect the validity and enforceability of the remaining provisions of the Ordinance.

**Section 3.** This Ordinance shall become effective upon its adoption and publication as required by law.

Ordinance No.

Adopted this 13th day of July, 2020.

---

Robert Craft, Mayor

Attest:

---

Wanda Parris, MMC  
City Clerk

**CERTIFICATE**

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Ordinance No. (prepared by City Clerk), which Ordinance was duly and legally adopted at a regular meeting of the City Council on July 13, 2020 and the same was duly published as required by law.

---

City Clerk



## COUNCIL AGENDA SUMMARY

**DATE:** July 6, 2020

**TO:** Mayor, City Council, City Administrator

**FROM:** Chief Ed Delmore, Gulf Shores Police Department

**ISSUE:** Approve revised lease agreement with ATC Sequoia LLC (originally known as Verizon Wireless Personal Communications LP d/b/a Verizon Wireless) and authorize execution of same.

**BACKGROUND:** Baldwin County maintains a trunked digital 700 MHz radio system that most police, fire and EMS entities use for communications. This system uses multiple sites throughout the county to provide coverage, much like a cell phone network. The closest existing sites to us are atop a condo in Orange Beach (our primary site) and on a tower in Magnolia Springs. Last year, I began lobbying the county for at least one additional site for this network in Gulf Shores due to steady degradation in coverage, lack of redundancy, and projected lack of resources on the existing Orange Beach site during a natural disaster. After the county conducted some studies with Motorola, they agreed and decided that two new radio sites were actually needed in Gulf Shores. One of the new sites will be on the Verizon tower behind the Police Department, and the other will be on Fort Morgan Road at Veterans Rd. The county is spending around one million dollars on this project, and there is no cost to the city. There are also no long term cost implications for the city - there are no strings attached. We are simply leveraging our franchise agreement on the tower behind the PD to allow the county to place some of their equipment on the tower, which will save them the costs of a long term tower space lease. There will still be plenty of space on our designated area on the tower for anything the city may want to place there in the future. The document that Chief Delmore forwarded is an updated agreement with the tower company to reflect the equipment that needs to be added to the tower. This is a \$0 agreement since the city does not pay lease fees pursuant to the franchise agreement. This is an absolute win-win situation for the city and will be huge for both the PD and the Fire Department.

**RECOMMENDATION:** Approval is recommended.

**BUDGET IMPLICATIONS:** None

**RELATED ISSUES:** Previous Council approval of original lease agreement with Verizon Wireless Personal Communications LP d/b/a Verizon Wireless and now known as ATC Sequoia LLC

**ATTACHMENTS:** Draft Resolution

**DEPARTMENT:** Police Department

**STAFF CONTACT:** Chief Ed Delmore  
Officer Seth Fuller, GSPD Telecommunications/IT Coordinator

**FIRST AMENDMENT TO LICENSE AGREEMENT**

This First Amendment (the “First Amendment”) to that certain License Agreement dated December 21, 2006 by and between Verizon Wireless Personal Communications LP d/b/a Verizon Wireless and City of Gulf Shores (the “Agreement”) is made and entered into as of the latter signature date hereof, by and between ATC Sequoia LLC, a Delaware limited liability company, as successor-in-interest to the Agreement (the “Licensor”) and City of Gulf Shores, an Alabama municipal corporation (the “Licensee”) (collectively, the “Parties”).

**RECITALS**

WHEREAS, Licensor owns a certain communications tower on a certain parcel of land located at 1916 A&B West 2nd Street, Gulf Shores, AL 36542-3415 more commonly known to Licensor as the City of Gulf Shores AL tower site (the “Premises”); and

WHEREAS, Licensor and Licensee entered into the Agreement for the use of a certain portion of the Premises; and

WHEREAS, Licensee desires to modify its equipment at the Premises (“Modified Equipment”).

NOW THEREFORE, in consideration of the foregoing promises and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

- 1) Licensor and Licensee agree and acknowledge that Licensee shall modify its equipment for a final installed configuration pursuant to Exhibit B-1.
- 2) Licensor and Licensee agree and acknowledge that Exhibit B to the Agreement is hereby deleted in its entirety as of the date this First Amendment is fully executed and shall be replaced with Exhibit B-1 attached hereto and incorporated by this reference. In the event of inconsistency or discrepancy between the Exhibit B-1 and Licensee’s equipment information set forth in the Agreement, the Exhibit B-1 shall control.
- 3) Licensor and Licensee agree and acknowledge that Exhibit A to the Agreement is hereby deleted in its entirety as of the date this First Amendment is fully executed and shall be replaced with Exhibit A-1 attached hereto and incorporated by this reference. In the event of inconsistency or discrepancy between the Exhibit A-1 and Licensee’s site sketch set forth in the Agreement, the Exhibit A-1 shall control.
- 4) Capitalized terms contained herein, unless otherwise defined, are intended to have the same meaning and effect as that set forth in the Agreement.

Licensor Site Name/Number: City of Gulf Shores AL / 414296

Licensor Contract Number: VZ69372

Licensee Site Name/Number: N/A / N/A

- 5) All other terms and provisions of the Agreement remain in full force and effect.

[SIGNATURES APPEAR ON THE NEXT PAGE]

[REMAINDER OF PAGE LEFT BLANK INTENTIONALLY]

Licensor Site Name/Number: City of Gulf Shores AL / 414296

Licensor Contract Number: VZ69372

Licensee Site Name/Number: N/A / N/A

**IN WITNESS WHEREOF**, the Parties hereto have set their hands to this First Amendment to that certain License Agreement as of the day and year written below:

**LICENSEE:**

City of Gulf Shores, an Alabama  
municipal corporation

**LICENSOR:**

ATC Sequoia LLC, a Delaware limited  
liability company

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Licensor Site Name/Number: City of Gulf Shores AL / 414296  
Licensor Contract Number: VZ69372  
Licensee Site Name/Number: N/A / N/A

**EXHIBIT B-1**

Licensors Site Name/Number: City of Gulf Shores AL / 414296  
Licensors Contract Number: VZ69372  
Licensee Site Name/Number: N/A / N/A

**EXHIBIT A-1**  
**Site Sketch**

### Exhibit B-1

<b>Customer Name:</b> CITY OF GULF SHORES, AL		<b>ATC Asset Name:</b> City of Gulf Shores AL		<b>ATC Asset #:</b> 414296			
<b>Customer Site Name:</b> N/A			<b>Customer Site #:</b> N/A				
GROUND SPACE REQUIREMENTS							
<b>Total Lease Area</b>	Sq. Ft: 314.04'	<b>Primary Contiguous Lease Area</b>		L:12.00'	W:26.17'	H: Sq. Ft: 314.04	
<b>Outside Primary Lease Area</b>				N/A	N/A	N/A Sq. Ft: N/A	
BACKUP POWER REQUIREMENTS							
Generator:	N/A	Capacity(KW):	N/A	Fuel Tank Size(gal):	N/A	Fuel Type: N/A	
		Fuel Tank Setback(radius):		N/A			
UTILITY REQUIREMENTS							
<b>Power Provided By:</b> Utility Company Direct							
<b>Telco/Interconnect:</b> Fiber Optics							
TRANSMITTER & RECEIVER SPECIFICATIONS							
<b>Type:</b>	TX/RX	<b>Quantity:</b>	1	<b>TX Power(watts):</b>	100	<b>ERP(watts):</b>	245
ANTENNA EQUIPMENT SPECIFICATIONS							
<b>Type</b>	OMNI	DIPOLE	DIPOLE	N/A	N/A	N/A	
<b>Manufacturer</b>	RFI Antennas	Decibel	Andrew	N/A	N/A	N/A	
<b>Model #</b>	CC807-11	DB420-A	DB224	N/A	N/A	N/A	
<b>Dimensions HxWxD</b>	206" x 3" x 3"	231" x 0" x 0"	276" x 0" x 0"	N/A	N/A	N/A	
<b>Weight(lbs.)</b>	49.0	34.0	38.0	N/A	N/A	N/A	
<b>Location</b>	Tower	Tower	Tower	N/A	N/A	N/A	
<b>RAD Center AGL</b>	152.0'	150.0'	150.0'	N/A	N/A	N/A	
<b>Antenna Tip Height</b>	160.6'	159.6'	161.5'	N/A	N/A	N/A	
<b>Antenna Base Height</b>	143.4'	140.4'	138.5'	N/A	N/A	N/A	
<b>Mount Type</b>	Low Profile Platform	Low Profile Platform	Low Profile Platform	N/A	N/A	N/A	
<b>Quantity</b>	2	1	1	N/A	N/A	N/A	
<b>Azimuths/Dir. of Radiation</b>	1	N/A	1	N/A	N/A	N/A	
<b>Quant. Per Azimuth/Sector</b>	2	N/A	1	N/A	N/A	N/A	
<b>TX/RX Frequency Units</b>	MHz	N/A	N/A	N/A	N/A	N/A	
<b>TX Frequency</b>	869-880	N/A	N/A	N/A	N/A	N/A	
<b>RX Frequency</b>	824-835	N/A	N/A	N/A	N/A	N/A	
<b>Using Unlicensed Frequencies?</b>	No	No	No	N/A	N/A	N/A	
<b>Antenna Gain</b>	10.5	9.2	6	N/A	N/A	N/A	
<b>Total # of Lines</b>	2	1	1	N/A	N/A	N/A	
<b>Line Quant. Per Azimuth/Sector</b>	2	N/A	1	N/A	N/A	N/A	
<b>Line Type</b>	Coax	Coax	Coax	N/A	N/A	N/A	
<b>Line Diameter Size</b>	7/8" Coax	7/8" Coax	7/8" Coax	N/A	N/A	N/A	
<b>Line Configuration</b>	N/A	N/A	N/A	N/A	N/A	N/A	



**AMERICAN TOWER®**  
 A.T. ENGINEERING SERVICE, PLLC  
 3500 REGENCY PARKWAY  
 SUITE 100  
 CARY, NC 27518  
 PHONE: (919) 466-0112

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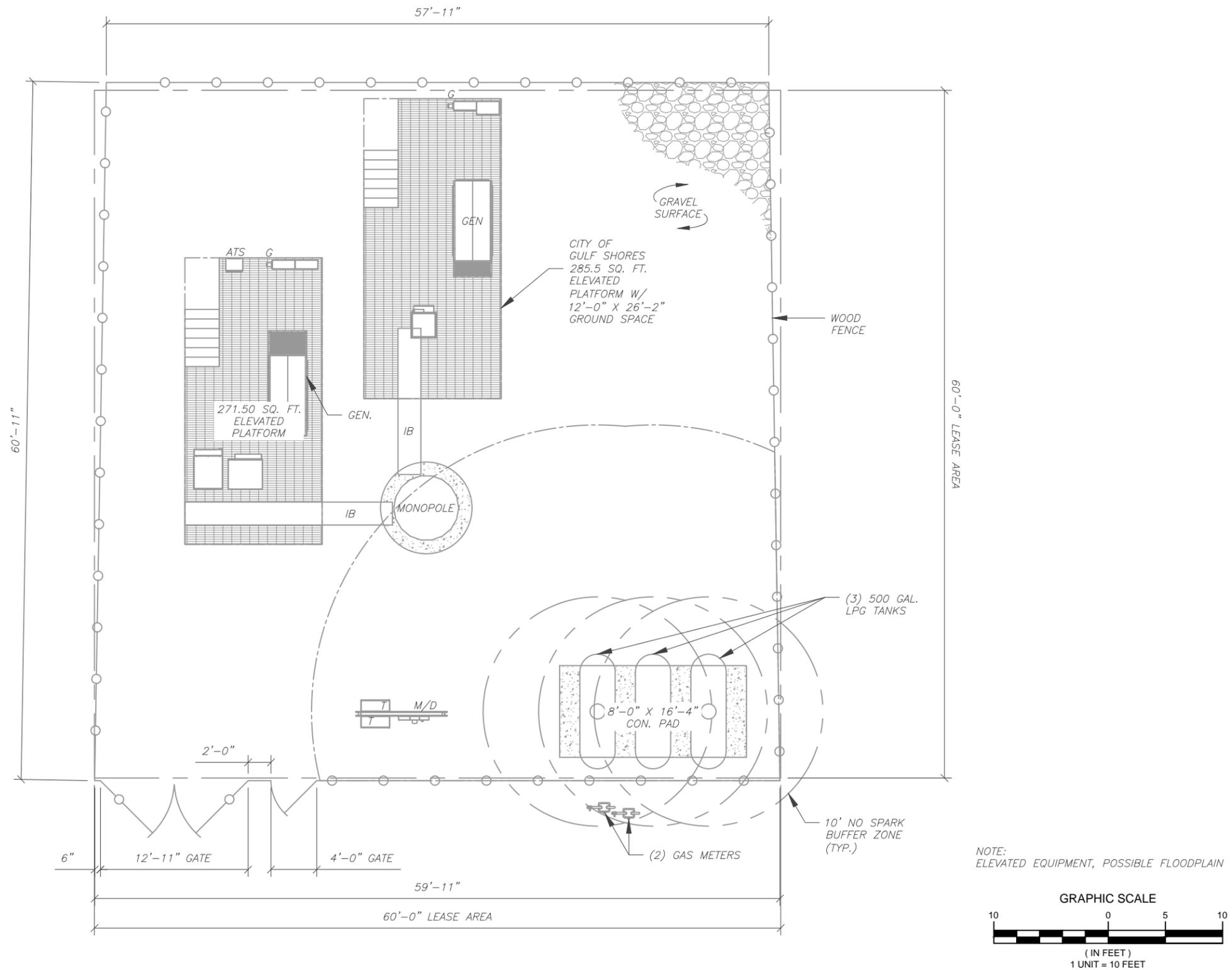
ATC SITE NUMBER:  
**414296**  
 ATC SITE NAME:  
**CITY OF GULF SHORES AL ALABAMA**

LEGEND	
⊗	GROUNDING TEST WELL
AV	AIR VENT
ATS	AUTOMATIC TRANSFER SWITCH
B	BOLLARD
C	CABINET
CS	COAX SHROUD
CSC	CELL SITE CABINET
D	DISCONNECT
E	ELECTRICAL
F	FIBER
GEN	GENERATOR
G	GENERATOR RECEPTACLE
HH, V	HAND HOLE, VAULT
HFC	HYDROGEN FUEL CELL
HSM	HYDROGEN STORAGE MATERIAL
IB	ICE BRIDGE
K	KENTROX BOX
LC	LIGHTING CONTROL
LPG	LIQUID PROPANE GAS
M	METER
MTS	MANUAL TRANSFER SWITCH
OHW	OVERHEAD WIRE
P	POWER
PP	POWER POLE
T	TELCO
TRN	TRANSFORMER
---	BUFFER (PROPERTY LINE)
---	GROUND SPACE (LEASE AREA)
---	EASEMENT

DRAWN BY:	M.GOOCH
DATE DRAWN:	11/15/19
CUSTOMER:	CITY OF GULF SHORES
ATC PROJECT NO.:	OAA753641
ATC ASSET NO.:	414296

**SITE PLAN LAYOUT**

SHEET NUMBER:	AUDITED BY:
<b>SITE-1</b>	ON



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**RESOLUTION NO. -20**

**A RESOLUTION  
AUTHORIZING AND DIRECTING THE  
MAYOR AND CITY CLERK TO EXECUTE  
AND ATTEST, RESPECTIVELY,  
A LEASE AGREEMENT WITH  
ATC SEQUOIA LLC (originally Verizon Wireless)  
TO MODIFY COMMUNICATIONS TOWER EQUIPMENT**

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON JULY 13, 2020, as follows:

**Section 1.** That the Mayor and City Clerk be and they are hereby authorized and directed to execute and attest, respectively, a Lease Agreement between the City of Gulf Shores and ATC Sequoia LLC, a Delaware limited liability company, (originally known as Verizon Wireless Personal Communications LP d/b/a Verizon Wireless) in substantially the form presented to Council this date; and

**Section 2.** That this Resolution shall become effective upon its adoption.

ADOPTED this 13th day of July, 2020.

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Robert Craft  
Mayor

ATTEST:

---

Wanda Parris, MMC  
City Clerk

**C E R T I F I C A T E**

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -20 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on July 13, 2020.

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City Clerk

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SMALL TOWN, BIG BEACH

## COUNCIL AGENDA SUMMARY

**TO:** Mayor Craft & Members of the City Council

**FROM:** Wanda Parris, City Clerk

**SUBJECT:** Appointment of City Clerk to Prepare List of Qualified Voters for the 2020 Municipal Election.

**DATE:** July 6, 2020

**ISSUE:** A regular municipal election has been called to be held on the 25<sup>th</sup> day of August, 2020, and a runoff election to be held, if necessary, on the 6<sup>th</sup> day of October, 2020.

**BACKGROUND:** Section 11-46-36 of the *Alabama Code of 1975*, provides that the mayor must file with the clerk the list of electors qualified to vote in the general municipal election. The list of electors must be filed on or before the third Tuesday in July preceding the general election. Section 11-46-37, Code of Alabama 1975, provides that if the mayor is a candidate for re-election, the mayor is disqualified from performing this duty. The council is required to appoint some disinterested person to perform this duty. Therefore, the City Clerk may be appointed to prepare the list of qualified voters for the 2020 Municipal Election. A Resolution to appoint the City Clerk to prepare a list of qualified voters will be prepared for Council consideration.

**PREVIOUS COUNCIL ACTION:** The City Clerk Wanda Parris was appointed in the 2016 Municipal Election as well.

**BUDGET IMPLICATIONS:** N/A

**DEPARTMENT:** Executive

**STAFF CONTACT:** Wanda Parris



SMALL TOWN, BIG BEACH

## COUNCIL AGENDA SUMMARY

**TO:** Mayor Craft & Members of the City Council

**FROM:** Wanda Parris, City Clerk

**SUBJECT:** Establish Use of Electronic Vote Counting System

**DATE:** July 6, 2020

**ISSUE:** A regular municipal election has been called to be held on the 25<sup>th</sup> day of August, 2020, and a runoff election to be held, if necessary, on the 6th day of October, 2020.

**BACKGROUND:** Chapter 24 of Title 17 of the *Alabama Code of 1975*, and the regulations adopted pursuant thereto by the Alabama Electronic Voting Committee, provide for the use of Electronic Vote Counting Systems. Section 17-7-21 (17-24-3) of the *Code of Alabama 1975* provides that a municipality may, in its discretion, by adoption of an appropriate resolution, authorize, adopt and direct the use of electronic vote counting systems for use in all elections held in such municipality. The city will be using the DS200 voting machines and the ExpressVote for the ADA voting machine. An amendment to the existing Ordinance will be prepared for Council consideration.

**BUDGET IMPLICATIONS:** N/A

**DEPARTMENT:** Executive

**STAFF CONTACT:** Wanda Parris