



A G E N D A
REGULAR COUNCIL MEETING
MARCH 9, 2020
4:00 P.M.

1. Call To Order

2. Invocation

A. Pastor Mike Bowman, Lagoon Baptist Church

3. Pledge Of Allegiance

4. Roll Call

5. Approval Of Minutes

- a. February 24, 2020 - Regular Council Meeting
- b. March 2, 2020 - Work Session Meeting

6. Approval Of Expense Vouchers

7. Presentation Of Petitions, Requests And Communications

A. Government Finance Officer Association Budget Award Presentation

Documents:

[GFOA NEWS RELEASE FOR CAFR AWARD 2018.PDF](#)

B. Public Assembly Permit Application - NCAA Beach Volleyball Championship

Documents:

[RAC - PUBLIC ASSEMBLY PERMIT APPLICATION - 2020 NCAA NATIONAL COLLEGIATE BEACH VOLLEYBALL CHAMPIONSHIP.PDF](#)

8. New Business

A. Resolution - Authorize Sponsorship Agreement - Gulf Shores And Orange Beach Sports Commission

Documents:

[RESO - AUTHORIZE SPONSORSHIP AGREEMENT - GULF SHORES AND ORANGE BEACH SPORTS COMMISSION.PDF](#)

B. Resolution - Award Bid - Mowing And Landscape Support

Documents:

[RESO - AWARD BID - MOWING AND LANDSCAPE CONTRACT.PDF](#)

C. Resolution - Award Bid - Sportsplex Shade Structure

Documents:

[RESO - AWARD BID - SPORTSPLEX SHADE STRUCTURE.PDF](#)

D. Resolution - Award Bid - West Lagoon Avenue Multi-Use Path Resurfacing Project

Documents:

[RESO - AWARD BID - WEST LAGOON AVE RESURFACING PROJECT - COPY.PDF](#)

9. Committee Reports

10. Staff Reports

11. Hearing Of Persons Not Listed On Formal Agenda

12. Adjourn



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

01/28/2020

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: mlevine@gfoa.org

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Gulf Shores** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 20,500 members and the communities they serve.



APPLICATION FOR PUBLIC ASSEMBLY

1. EVENT INFORMATION

Event Name: 2020 NCAA National Collegiate Beach Volleyball Championship

Contact Information (Applicant will serve as the sole contact for all correspondence from the City.)

Applicant	Event Organizer
Name: Beth Gendler/Grant Brown	Name: Gulf Shores & Orange Beach Sports Comm
Address: P.O. Drawer 457, Gulf Shores 36547	Address: P.O. Drawer 457, Gulf Shores, 36547
Phone #:	Phone #:
Cell #:	Cell #:
Email : bgendler@gulfshores.com	Email : bgendler@gulfshores.com
Web Address: https://www.ncaa.com/championships/beach-volleyball/nc	

Purpose

- Athletic/Recreation
- Outdoor Market
- Parade
- Concert/Performance
- Fitness
- Festival/Fair
- Social
- Demonstration/Rally
- Other

Event Description

Eight of the countries best teams will compete to be crowned the 2020 NCAA National Collegiage Beach Volleyball Champion.

Location*

Address: **Gulf Place, Gulf Shores, AL**

*An official letter from owner of property permitting activity MUST accompany application, if not owned by applicant

Attendance

Anticipated Attendance Total **6000** Per Day

Dates/Times*

Setup Date/Time **4/26/2020** Dismantle Date/Time **5/4/2020**

Event Start Date **4/30/2020** Event End Date **5/3/2020**

Event Hours **see attached

*If requesting multiple days please detail each day and time of operation in the Site Plan.

**Please indicate the intended daily event start and end time(s).

Is this an annual event? Yes No How many years have you been holding this event? **4**

Event Features (check all that apply and include supporting documentation)

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Beverage/Food Vendors | <input type="checkbox"/> Entertainment | <input type="checkbox"/> Animals |
| <input checked="" type="checkbox"/> Merchandise Vendors | <input checked="" type="checkbox"/> Tents/Canopies | <input checked="" type="checkbox"/> Electrical /Generator Usage |
| <input checked="" type="checkbox"/> Stages/Platforms | <input checked="" type="checkbox"/> Restrooms | <input checked="" type="checkbox"/> Fencing/Barricades |
| <input type="checkbox"/> Pyrotechnics | <input checked="" type="checkbox"/> Use of Public Property | <input type="checkbox"/> Outdoor Cooking |
| <input type="checkbox"/> Shuttle Service | <input type="checkbox"/> Vehicles on Display | <input type="checkbox"/> Inflatables/Bounce Houses |

2. INSURANCE CERTIFICATE AND ENDORSEMENTS

In addition to completing the application form and paying permit and rental fees (when applicable), the applicant is required to submit an original certificate of insurance showing Commercial General Liability coverage with a minimum of \$1,000,000 combined single limit per occurrence. If automobiles or inflatables will be utilized, the applicant shall obtain a minimum of \$1,000,000 combined single limit coverage per accident, including owned, hired and non-owned automobiles or inflatables. If any alcohol will be served, liquor liability coverage must be obtained and is subject to Alabama's statutory limits. If the applicant has employees, workers' compensation insurance must be obtained and is subject to Alabama's statutory limits. The applicant also agrees to endorse the City of Gulf Shores (City of Gulf Shores, Alabama, Attn: Purchasing Officer, P.O. Box 299, Gulf Shores, AL 36547) as an additional insured on the general liability, auto, and liquor liability policy and to include a copy of each endorsement with the certificate of insurance. Proof of insurance, acceptable to the City, shall be furnished no later than five (5) days preceding the date of the assembly. Failure to provide proof of insurance will automatically revoke permit. Each certificate of insurance shall provide that the insurer must give the City of Gulf Shores at least thirty (30) days' prior written notice of cancellation and termination of the applicant's coverage there under.

3. ACKNOWLEDGEMENT AND SIGNATURE

I, the applicant, understand that I am responsible to provide all information necessary to meet the conditions and requirements of the application process and that by providing such information it is no guarantee that my proposed event will be issued a permit by the City of Gulf Shores. I further agree to defend, indemnify and hold the City of Gulf Shores harmless from and against all third party claims, demands, liabilities, losses, damages, suits, judgments, costs, expenses (collectively, "Third Party Claims") and reasonable attorney's fees in any manner arising out of or resulting from bodily injury, sickness, disease or death of any person or persons, or damage to or destruction of tangible property, including the loss of use resulting therefrom, or caused by or occurring during the course of performance of any services provided and to meet all department deadlines including submitting proof of proper insurance, a detailed site map, payment of all departmental fees, and details for any contract services required to make the proposed event safe and successful. I verify that I have read and understand this application and the conditions under which my request will be considered. The risk of promoting an event before the permit is issued is the sole responsibility of the applicant.

Beth Gendler
Print Name of Applicant

Beth Gendler
Signature

1/15/2020
Date

PERMIT AUTHORIZATION - FOR OFFICIAL USE ONLY

Fire Chief _____ Date _____

Chief of Police _____ Date _____

Public Works Director _____ Date _____

Planning & Zoning Director _____ Date _____

Building Official _____ Date _____

Finance & Admin Director _____ Date _____

Recreation & Cultural Affairs Director _____ Date _____

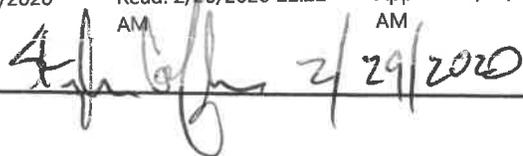
Fire Department Estimated Cost	\$ _____
Police Department Estimated Cost	\$ _____
Public Works Estimated Cost	\$ _____
Planning & Zoning Estimated Cost	\$ _____
Building Department Estimated Cost	\$ _____
Finance Department Estimated Cost	\$ _____
City Facility Rentals/Fees	\$ _____
Total	\$ _____

City Administrator _____ Date _____

Emily Tidwell

From: Emily Tidwell
Sent: Thursday, February 20, 2020 11:08 AM
To: Alicia Talley; Andy Bauer; Bill Cowan; Brandan Franklin; Edward J. Delmore; George Surry; Grant Brown; Hartly Brokenshaw; Jason Woodruff; Josh Coleman; Keith Martin; Layla Andrews; Lee W. Jones; Lindsey Hart; Mark Acreman; Matt Young; Melvin Shepard; Mindy Singleton; Noel Hand; Shelby DeBlieux; Temple Smith; Wanda Parris
Subject: 2020 NCAA National Collegiate Beach Volleyball Championship Assembly Permit
Attachments: SKM_C25820022011510.pdf

Tracking:	Recipient	Delivery	Read	Response
	Alicia Talley	Delivered: 2/20/2020 11:08 AM		
	Andy Bauer	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 11:10 AM	Approve: 2/20/2020 11:29 AM
	Bill Cowan	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 1:34 PM	
	Brandan Franklin	Delivered: 2/20/2020 11:08 AM		Approve: 2/20/2020 4:21 PM
	Edward J. Delmore	Delivered: 2/20/2020 11:08 AM		Approve: 2/26/2020 2:54 PM
	George Surry	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 11:48 AM	
	Grant Brown	Delivered: 2/20/2020 11:08 AM		Approve: 2/26/2020 1:28 PM
	Hartly Brokenshaw	Delivered: 2/20/2020 11:08 AM	Read: 2/21/2020 10:03 AM	Approve: 2/21/2020 10:03 AM
	Jason Woodruff	Delivered: 2/20/2020 11:08 AM		
	Josh Coleman	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 11:19 AM	Approve: 2/20/2020 11:19 AM
	Keith Martin	Delivered: 2/20/2020 11:08 AM		
	Layla Andrews	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 12:04 PM	Approve: 2/20/2020 12:04 PM
	Lee W. Jones	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 3:58 PM	Approve: 2/20/2020 3:58 PM
	Lindsey Hart	Delivered: 2/20/2020 11:08 AM		
	Mark Acreman	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 3:58 PM	Approve: 2/20/2020 4:00 PM
	Matt Young	Delivered: 2/20/2020 11:08 AM		
	Melvin Shepard	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 11:53 AM	
	Noel Hand	Delivered: 2/20/2020 11:08 AM	Read: 2/20/2020 11:21 AM	Approve: 2/20/2020 11:24 AM


2/29/2020

Tentative 2020 NCAA National Collegiate Beach Volleyball Championship Schedule

Tentative Schedule of Events.

Please note, schedule is subject to change.

Thursday, April 30-Team Practices 9am-4:45pm CT.

Friday, May 1-Matches Played 9am-6pm CT

Saturday, May 2-Matches Played 1pm-6pm CT

Sunday, May 4-Matches Played 10:00am-3pm CT

Life Safety Plan NCAA Volleyball 2019

Evacuation Procedure (Code 1):

In the event that a **"Code 1"** is called on your radio, no matter what channel you're on. We ask you to follow these procedures.

REMAIN CALM & LISTEN

A "Code 1" will be called if there is an emergency. Please turn to channel one (1) on you radio and await instructions.

IF AN EVACUATION IS ORDERED

NCAA Collegiate Beach Volleyball Championship Scripts for Emergency Announcements from site P.A.

These scripts are only to be read over a stage public address system by a Site Manager when prompted to do so by Event Dispatch.

Should an announcement require a modification from the following scripts, Event Dispatch will provide all applicable announcement modifications by radio.

For those making announcements:

- Speak calmly and clearly.
- Repeat the message at least twice.
- Section 13.2 – Scripts for Weather Evacuation Announcements from Stages The following scripts are for evacuation announcements from the stages.
- Section 13.2.1 – Weather Evacuation Attention Ladies and Gentlemen, Please pay close attention to the following safety message. Due to approaching severe weather, all persons should move quickly and calmly to the nearest exit and proceed to your vehicles and protected areas outside of the event site. Please seek shelter for your safety. Thank you for your cooperation.

- Section 13.2.2 – Weather All Clear Attention Ladies and Gentlemen, Please pay close attention to the following safety message. The severe weather warning issued for the area has expired. You may resume normal movement throughout the event site. Thank you for your cooperation.
- Section 13.3 – Scripts for High Wind Action Announcement from Stages
The following scripts are for high wind announcements from the stages.
- Section 13.3.1 – High Wind Action Attention Ladies and Gentlemen, Please pay close attention to the following safety message. Due to high wind safety precautions are being taken and the event will be postponed until further notice. We ask that you move quickly and calmly away from the stages and take shelter. Thank you for your cooperation.
- Section 13.3.2 – High Wind Action All Clear Attention Ladies and Gentlemen, Please pay close attention to the following safety message. High winds have passed and the concert will resume in approximately minutes. Thank you for your cooperation.
- Section 13.4 – Scripts for General Evacuation Announcements from Stages
The following scripts are for non-weather evacuations announcements from the stages.
- Section 13.4.1 – General Evacuation Attention Ladies and Gentlemen, Please pay close attention to the following safety message. Unfortunately we have experienced an incident that requires us to postpone the event until further notice. All persons should move quickly and calmly to the nearest exit and proceed to protected areas outside of the event site. Thank you for your cooperation.
- Section 13.4.2 – General Evacuation All Clear Attention Ladies and Gentlemen, Please pay close attention to the following safety message. The event has resumed normal operations and is now open to the public. Thank you for your cooperation.
- When available and functional, video screens should be utilized to display the pre-programmed evacuation graphic.
- Utilize the bullhorn or PA (if operable) to communicate the scripted evacuation announcement and begin the evacuation procedures.
- Take care of what minimal things you can accomplish before leaving.

SUPERVISORS or MANAGERS it is your responsibility to get your staff counted and out of harm's way.

If you are involved in the middle of the situation, please remember some basic rules.

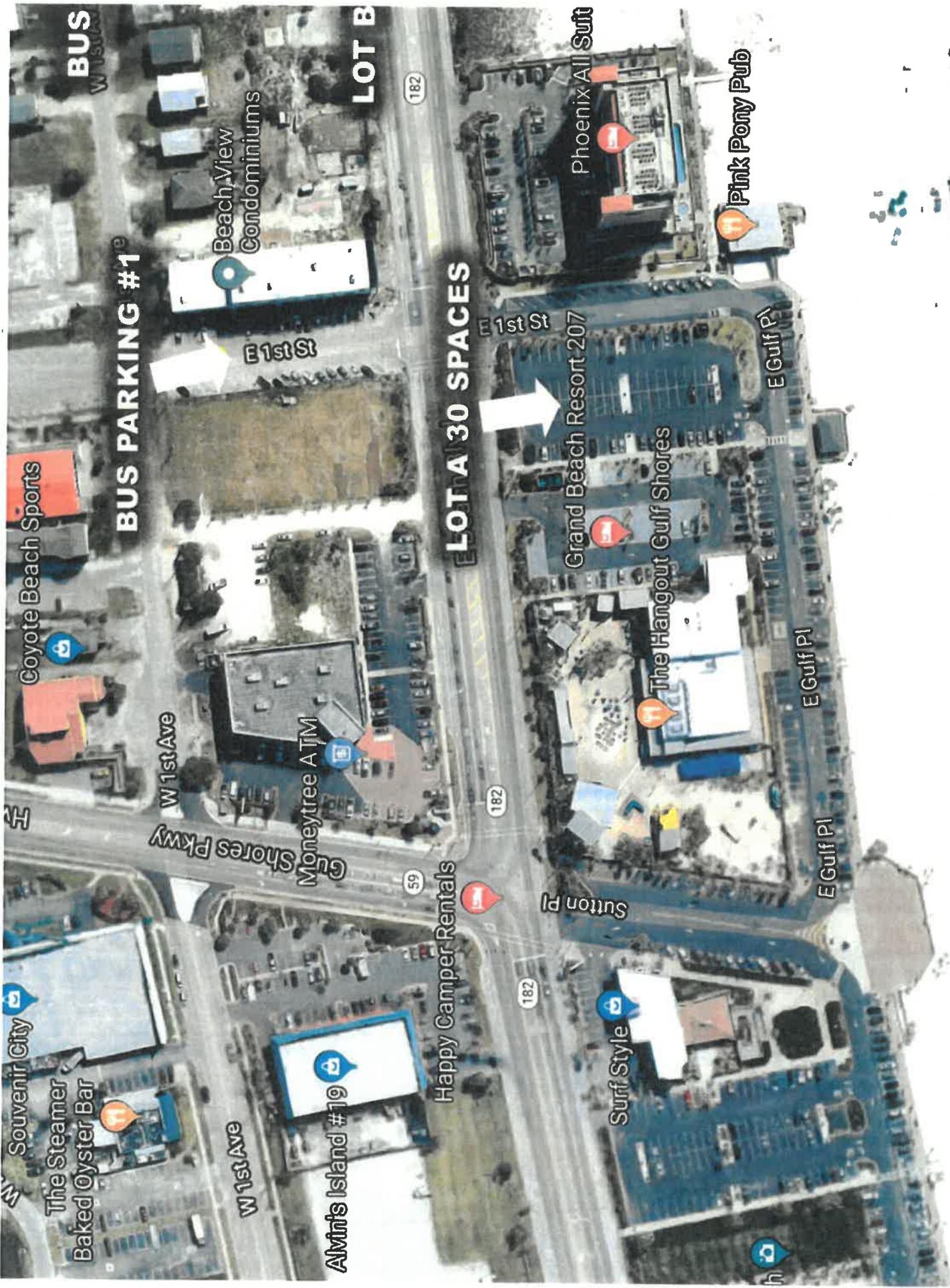
"REMAIN CALM" Doing this will save lives, as well as your own

Contact dispatch on channel 1 and give as much information as possible
Respond with as many factual things that are around you.

Once the evacuation is underway, instruct your staff to meet at designated location. Confirm that you have your staff, or someone has made contact if they are in another area.

We will at this point be under the direction of the Gulf Shores Fire and Police Departments.

Await instructions for further news.



BUS

BUS PARKING #1

LOT B

LOT A 30 SPACES

Beach View
Condominiums

E 1st St

Coyote Beach Sports

W 1st Ave

Moneytree ATM

Shores Pkwy

Happy Camper Rentals

Souvenir City

The Steamer
Baked Oyster Bar

W 1st Ave

Avin's Island #19

E 1st St

Grand Beach Resort 207

Phoenix All Suit

Pink Pony Pub

The Hangout Gulf Shores

Sutton Pl

Surf Style

E Gulf Pl

E Gulf Pl

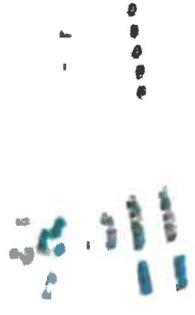
E Gulf Pl

182

182

182

59



RESOLUTION NO. -20

A RESOLUTION
AUTHORIZING THE MAYOR AND CITY CLERK
TO EXECUTE AND ATTEST, RESPECTIVELY
THE 2020 SPONSORSHIP AGREEMENT
BETWEEN THE CITY OF GULF SHORES AND THE
GULF SHORES & ORANGE BEACH SPORTS COMMISSION
FOR THE COORDINATION AND PROVISION OF THE
2020 NCAA NATIONAL COLLEGIATE BEACH VOLLEYBALL
CHAMPIONSHIP IN GULF SHORES, ALABAMA
IN AN AMOUNT NOT TO EXCEED \$190,000.00

WHEREAS, on February 16, 2018, the Gulf Shores and Orange Beach Sports Commission in partnership with the City of Gulf Shores executed a sponsorship agreement to host the NCAA National Collegiate Beach Volleyball Championship for a term of five (5) years (2018 – 2022); and

WHEREAS, under the terms of original Agreement, Clause 2 - Sponsorship Commitment , the Sponsor and the Sports Commission would review the amount of the maximum annual sponsorship fee for each of the years of 2019 through 2022 and submit an amendment to the Sponsorship Agreement as necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON MARCH 9, 2020 as follows:

Section 1. That the Mayor and City Clerk be and they are hereby authorized and directed to execute and attest, respectively, an amendment to the Sponsorship Agreement between the City of Gulf Shores and Gulf Shores & Orange Beach Sports Commission in an annual amount not to exceed \$190,000.00; and in substantially the form presented to Council this date.

Section 2. That in exchange, the Gulf Shores & Orange Beach Sports Commission shall provide to the City an event to promote tourism and entertainment to be known as the 2020 NCAA National Collegiate Beach Volleyball Championship to be held in Gulf Shores, Alabama for a sponsorship fee not to exceed \$190,000.00

Section 3. That the Council adopted the 2020 budget that includes \$190,000 appropriated for the NCAA National Collegiate Beach Volleyball Championship.

Section 4. That this Resolution shall become effective upon its adoption.

ADOPTED this 9th day of March, 2020.

Robert Craft, Mayor

ATTEST:

Wanda Parris, MMC
City Clerk

C E R T I F I C A T E

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -20 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on March 9, 2020.

City Clerk

RESOLUTION NO. -20

**A RESOLUTION
ACCEPTING THE BID OF
TREE OF LIFE LANDSCAPING FOR
MOWING AND LANDSCAPE SUPPORT
AND AUTHORIZING EXECUTION OF CONTRACT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON MARCH 9, 2020, as follows:

Section 1. That the bid of Tree of Life Landscaping as defined in bid comparison for grass mowing and landscape support, be and the same is hereby accepted, being the most qualified and responsible bidder, among sealed bids opened on February 18, 2020, in an amount not to exceed \$190,000 annually with an option to renew for two additional years.

Section 2. That the Mayor and City Clerk be and they are hereby authorized and directed to execute and attest, respectively, a contract between the City of Gulf Shores and Tree of Life Landscaping, for grass mowing and landscape support; in substantially the form presented to Council this date.

Section 3. That funding for this contract is included in the Streets Division's operating budget for 2020. The approved budget amount for this contract was \$190,000.

Section 4. That this Resolution shall become effective upon its adoption.

ADOPTED this 9th day of March, 2020.

Robert Craft, Mayor

ATTEST:

Wanda Parris, MMC
City Clerk

C E R T I F I C A T E

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -20 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on March 9, 2020.

City Clerk

RESOLUTION NO. -20

**A RESOLUTION
ACCEPTING THE BID OF MCELHENNEY CONSTRUCTION, LLC
FOR SPORTSPLEX IMPROVEMENTS
AND AUTHORIZING EXECUTION OF A CONTRACT IN AN AMOUNT
NOT TO EXCEED \$187,000.00**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON March 9, 2020 as follows:

Section 1. That the bid of McElhenney Construction, LLC for Sportsplex Improvements – Frame Supported Bleacher Shades, be and the same is hereby accepted, being the lowest, most responsible, among sealed bids opened on February 20, 2020 in an amount of \$186,953.10 as defined in scope of work and/or as specified for additional authorized services.

Section 2. That the Mayor and City Clerk be and they are hereby authorized and directed to execute and attest, respectively, a contract between the City of Gulf Shores and McElhenney Construction, LLC for Sportsplex Improvements – Frame Supported Bleacher Shades; in substantially the form presented to Council this date.

Section 3. That \$125,000 is budgeted in Account 14-879-81003 (Recreation Impact Fees). An additional \$66,500 will need to be added to this account via a forthcoming budget amendment to cover this contract amount, plus the \$4,500 spent on engineering to redesign the project to stay within budget.

Section 4. That this Resolution shall become effective upon its adoption.

ADOPTED this 9th day of March, 2020.

Robert Craft, Mayor

ATTEST:

Wanda Parris, MMC
City Clerk

C E R T I F I C A T E

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -20 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on March 9, 2020.

City Clerk

RESOLUTION NO. -20

**A RESOLUTION
ACCEPTING THE BID OF MCELHENNEY CONSTRUCTION, LLC
FOR THE WEST LAGOON AVENUE MULTI-USE PATH
RESURFACING PROJECT AND AUTHORIZING EXECUTION
OF CONTRACT IN AN AMOUNT NOT TO EXCEED \$1,420,000.00**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON March 9, 2020 as follows:

Section 1. That the bid of McElhenney Construction, LLC for the West Lagoon Avenue Multi-Use Path and Resurfacing Project, be and the same is hereby accepted, being the lowest, most responsible, among sealed bids opened on February 21, 2020 in an amount of \$1,418,525.81 as defined in scope of work and/or as specified for additional authorized services. Since this is a unit bid contract, Public Works recommends awarding the contract in an amount not to exceed \$1,420,000.00.

Section 2. That the Mayor and City Clerk be and they are hereby authorized and directed to execute and attest, respectively, a contract between the City of Gulf Shores and McElhenney Construction, LLC for the West Lagoon Avenue Multi-Use Path and Resurfacing Project; in substantially the form presented to Council this date.

Section 3. That \$1,647,000 is budgeted in Account 43-879-64599 for this project and the future ACAMP Boardwalk connection to Sandpiper Lane.

Section 4. That this Resolution shall become effective upon its adoption.

ADOPTED this 9th day of March, 2020.

Robert Craft, Mayor

ATTEST:

Wanda Parris, MMC
City Clerk

C E R T I F I C A T E

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -20 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on March 9, 2020.

City Clerk