

RETURN DUE ON OR BEFORE
THE 20TH OF EACH MONTH



Batch _____
Check _____
Amount _____

PO Box 4089 ♦ Gulf Shores, AL 36547 ♦ Phone 251-968-2426 ♦ Fax 251-968-1470

TAX RETURN

Account No. _____
Reporting Period _____

(This return only for the business shown below)

- Check here for address change
- Check here is this is a FINAL tax return

Total Amount Remitted

\$ _____

Make check payable to:
CITY OF GULF SHORES

Type of Tax	Tax Rate %	(A) Gross Receipts	(B) Total Deduction (see back)	(C) Net Taxable	(D) Tax Due	(E) Plus (+) Penalty/ Interest	(F) Less (-) Discount	(G) Amount Due
Sale -General	3.0							
Sale -General P.J.	1.5							
Sale -Automotive	1.5							
Sale -Automotive P.J.	.75							
Sale -Machine/Agriculture	1.5							
Sale -Mach/Agriculture P.J.	.75							
Lodging	5.0		N/A					
Lodging P.J.	2.5		N/A					
Use -General	3.0						N/A	
Use -General P.J.	1.5						N/A	
Use -Automotive	1.5						N/A	
Use -Automotive P.J.	.75						N/A	
Use -Machine/Agriculture	1.5						N/A	
Use -Mach/Agriculture P.J.	.75						N/A	
Lease -General	3.0						N/A	
Lease -General P.J.	1.5						N/A	
Lease -Auto/Linens/etc	1.5						N/A	
Lease -Auto/Linens/etc P.J.	.75						N/A	
Auto Vehicles Withdrawn No. _____ x \$5.00							N/A	

(* P.J. – Police Jurisdiction)

Total Amount Due _____

By signing this report I am certifying that this report, including any accompanying schedules or statements, has been examined by me and is to the best of my knowledge and belief, a true and complete report for the period stated.

Signature & Title _____ Date _____

INSTRUCTIONS FOR FILING CITY OF GULF SHORES TAX RETURN

- Column A Enter gross receipts (both cash/credit, nontaxable/ taxable).
- Column B Enter total deductions from standard deductions summary table below.
- Column C Enter net taxable - Column A (Gross Receipts) less Column B (Total Deduction)
- Column D Enter tax due for each tax type by multiplying tax rate by Column C (Net Taxable).
- Column E Enter penalty (See below for penalty worksheet) and interest (1% per month of Tax Due) if delinquent.
- Column F Enter discount (5% of first \$100 tax or less, and 2% of any tax over \$100) for return timely filed. Sales tax maximum discount is \$400. Use and Lease tax, no discount.
- Column G Enter amount due for tax type: Column D (Tax Due) plus Column E (Penalty and Interest) or minus Column F (Less Discount) if appropriate
- Total Amount Due Add all amounts in Column G (Amount Due) and place results on the "Total Amount Due" line.

Additional Information	Penalty Worksheet
<p style="text-align: center;">Penalty – There are two penalties.</p> <ol style="list-style-type: none"> 1. Failure to Timely file – 10% of tax or \$50, whichever is greater. 2. Failure to Timely Pay – 10% of tax. In situations where the return and payment are late, both penalties will apply. A penalty worksheet is provided for your assistance. 	<p>Failure to Timely File</p> <ol style="list-style-type: none"> 1. Tax Amount _____ 2. Line 1 x 10% or \$50, Whichever is greater _____ <p>Failure to Timely Pay</p> <ol style="list-style-type: none"> 3. Line 1 x 10% _____ <p>Total Penalty</p> <ol style="list-style-type: none"> 4. Add line 2 and 3 _____

Standard Deduction Summary Table

(Summary below must be completed to correspond with total deductions on front of Tax Report)

TYPE OF TAX	WHOLE SALE TAX	AUTO TRADE-INS	LABOR/ NON-TAXABLE SERVICE	SALES DELIVERY OUTSIDE JURISDICTION	SALES TO GOVERNMENT OR ITS AGENCIES	SALES OF GAS OR LUBE OILS	OTHER ALLOWABLE DEDUCTIONS	TOTAL DEDUCTIONS
Total Deductions								

- To avoid the application of penalty and/or interest amounts, this report must be filed on or before the 20th of the month following the period for which the report is submitted. Cancellation postmark will determine timely filing.
- A remittance for the total amount due made payable to the tax jurisdiction must be submitted with this report.
- This report should be submitted on a monthly basis unless you have requested and been approved for a different filing frequency. A zero return must be filed.
- No duplicate or replicated forms acceptable except with prior approval of the taxing jurisdiction.

Indicate Any Account Changes Below

Business Name _____ Phone _____

Contact Person _____ Fax _____

Physical Address _____

Mailing Address _____