

DATE: August 10, 2016

ISSUE: Procurement Credit Cards

RECOMMENDATION: Replace Special Events Programs & Events Supervisor with Events Coordinator. Limit to stay the same at \$3,000.

PREVIOUS COUNCIL ACTION: Resolution No. 5638-16 was issued March 14, 2016.

BUDGET IMPLICATIONS: All purchases made with City-issued credit cards shall adhere to the City's Purchasing Card Policies & Procedures Manual.

RELATED ISSUES: None

ATTACHMENTS: Drafted resolution includes full list of procurement credit cards.

DEPARTMENT: Purchasing Division, Finance & Administrative Services

STAFF CONTACT: Renee Eberly, Purchasing Officer