RESOLUTION NO. ~~5693~~-16

**A RESOLUTION
AMENDING RESOLUTION NO. 5662-16,
ADOPTING PURCHASING MANUAL
FOR CITY OF GULF SHORES,
AT CHAPTER XVIII, PETTY CASH AND
CASH BOX POLICY, SECTION A**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON AUGUST 22, 2016, as follows:

Section 1. That Resolution No. 5662-16, adopting the Purchasing Manual for the City of Gulf Shores, be and it is hereby amended at CHAPTER XVIII, PETTY CASH AND CASH BOX POLICY, Section A., by changing certain names and amounts which shall read as follows:

CHAPTER XVIII. PETTY CASH AND CASH BOX POLICY

A. A petty cash fund may be used to purchase small items of immediate need or to reimburse employees for eligible outlay of cash. The following funds are presently authorized for the respective divisions of the City:

FUND	AMOUNT	CUSTODIAN
General Government	$1,000	Financial Tech I
Municipal Court	500	Municipal Court Magistrate
Police	750	Administrative Supervisor
Fire/EMS	300	Fire Chief
Community Development	200	Administrative Assistant II
Building Department	250	Administrative Assistant II
Special Events & Programs	500	~~Program/~~Events ~~Supervisor~~ Coordinator
Library	500	Library Assistant Senior
Parks & Rec.	900	Recreation Manager
Recreations Concessions	3,500	Asst. Dir. Recreation & Cultural Affairs
Tennis Center	200	Athletic Coordinator
Cultural Center	300	Program/Events Supervisor
City Store	1,300	Retail Operations Coordinator
TOTAL	$10,200	

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Section 2. That this Resolution shall become effective upon its adoption.

ADOPTED this 22nd day of August, 2016.

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Robert Craft, Mayor

ATTEST:

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Wanda Parris, MMC, City Clerk

CERTIFICATE

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. ~~5693~~(prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on August 22, 2016.

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City Clerk