

Application for a Public Assembly Permit must be submitted to the City Clerk at least thirty (30) days prior to the date of the proposed assembly.

APPLICATION FOR PUBLIC ASSEMBLY PERMIT
AS REQUIRED BY SECTION 11-20 ET SEQ. OF
THE CODE OF ORDINANCES OF
THE CITY OF GULF SHORES, ALABAMA

Date: 6/16/16
ORGANIZATION/SPONSOR Southern Outlaw Dragboat Assn
ADDRESS 612 County Rd 346, Ozark, AL 36360
AGENT OR REPRESENTATIVE Jay Jackson / Teddy Kline
TELEPHONE NUMBER _____
Email ADDRESS _____

It is respectfully requested that a Public Assembly Permit be issued to the above named organization or sponsor.

The following required information is submitted for the review and approval of the appropriate City Departments and the City Council:

- a. Purpose of the Public Assembly: 800 ft Dragboat Race on Lake Shelby @ The Gulf State Park
- b. Dates of the Assembly: 8/26 & 8/27 / 2016
- c. Time of the Assembly: 8-26-16 6pm-8pm from 9:00am to 6:00pm 8/27/16
- d. Estimated number of Participants/Attendees: 1,000 to 3,000
- e. Estimated number of Vendors: Unknown (10-25 guess)
- f. Location of Assembly (legal description of property if known): Lake Shelby, The Gulf State Park, Gulf Shores, AZ, 36542
- g. Owner of Property: The State of Alabama

Supply to Clerk a letter from owner of property permitting use for activity, if not owned by applicant.

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- h. If applicant will need to use City employees for any part of the preparation and clean-up of the site, a separate agreement with the City will be required before issuance of the Permit.
- i. Applicant shall guarantee payment of business licenses and sales tax, if applicable to function.
- j. **Required attachments -- detailed explanation, including drawings and diagrams where applicable, of the prospective plan of the Permittee to provide for the following, as appropriate:**
 - (1) Police and fire protection (describe on-site security; Gulf Shores Police will do routine patrol and will respond to calls.)
 - (2) Food and water supply and facilities
 - (3) Health and sanitation facilities (specify number of portable toilet facilities to be furnished)
 - (4) Medical facilities and services including emergency vehicles and equipment
 - (5) Vehicle access and parking facilities (If the proposed public assembly is expected to require more parking than can be provided at the location of the assembly, the applicant must submit plans showing where additional parking will be provided and a letter from the owner of the property granting approval for such use.)
 - (6) Camping and trailer facilities
 - (7) Illumination facilities
 - (8) Communications facilities
 - (9) **Signage - Signage placement must be shown on diagram, comply with the City's Zoning Ordinance (Ordinance #1584, Chapter 18, Article XVI, Signs) and be approved by the Recreation and Cultural Affairs Director (or his agent) prior to the issuance of the Permit.**
 - (10) Noise control and abatement
 - (11) Facilities for daily clean up and waste disposal; final cleanup will be done within 24 hours after close (grease or oil disposal shall be monitored)

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- (12) Insurance and bonding arrangements -- Binder or other proof of coverage in proper amount shall be in the hands of the Clerk no later than five (5) days before the first day of the event.

The undersigned has authority to execute this application; and the requesting organized group, unincorporated association of persons, or corporation promises and agrees to abide by all the terms and conditions of Section 11-26, Code of Ordinances, under which a Public Assembly Permit is issued, and to abide by all rules and regulations of the City of Gulf Shores, Alabama.


SIGNATURE OF AGENT

By authority of Section 11-24 of the Code of Ordinances of the City of Gulf Shores, the requirement of an Assembly Permit shall not apply to any activity sponsored by the City, County or State.

The Permit shall be issued only after approval by the appropriate City Officials, as indicated below:

- a. Police Chief: _____ Date: _____
- b. Fire Chief: _____ Date: _____
- c. Public Works Director: _____ Date: _____
- d. Building Official: _____ Date: _____
- e. Planning & Zoning: _____ Date: _____
- f. Recreation & Cultural Affairs: _____ Date: _____
- g. City Administrator: _____ Date: _____

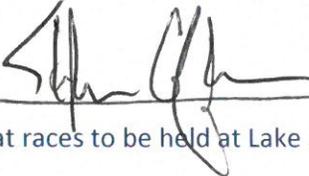
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Emily Tidwell

From: Emily Tidwell
Sent: Friday, July 22, 2016 8:05 AM
To: Edward J. Delmore; Hartly Brokenshaw; Andy Bauer; Mark Acreman; Brandan Franklin; Grant Brown
Cc: Wanda Parris; Matt Young; Alicia Talley; Paul Maliska
Subject: Assembly Permit Gulf State Park Boat Races
Attachments: SKM_C224e16072208080.pdf

Tracking:	Recipient	Delivery	Read	Response
	Edward J. Delmore	Delivered: 7/22/2016 8:05 AM		Approve: Drag Boat Race at Shelby Lake
	Hartly Brokenshaw	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 3:35 PM	Approve: 7/25/2016 11:35 AM
	Andy Bauer	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 8:47 AM	Approve: 7/25/2016 9:39 AM
	Mark Acreman	Delivered: 7/22/2016 8:05 AM	Read: 7/25/2016 1:43 PM	Approve: 7/25/2016 1:43 PM
	Brandan Franklin	Delivered: 7/22/2016 8:05 AM	Read: 7/25/2016 8:03 AM	Approve: 7/25/2016 8:03 AM
	Grant Brown	Delivered: 7/22/2016 8:05 AM		Approve: 7/26/2016 8:16 AM
	Wanda Parris	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 9:04 AM	Approve: 7/22/2016 9:04 AM
	Matt Young	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 9:34 AM	Approve: 7/22/2016 9:38 AM
	Alicia Talley	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 8:11 AM	
	Paul Maliska	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 8:07 AM	

City Administrator

 7/27/16

Please read the following Assembly Permit for the Drag boat races to be held at Lake Shelby. Please use your voting buttons to Approve or Reject.

Thank You,
Emily ☺

Emily Tidwell

Executive Office
Administrative Assistant II
PO Box 299
203 Clubhouse Drive, Suite B
Gulf Shores, AL 36542
www.gulfshoresal.gov

Phone (251) 968.1126
Fax (251) 968.4459



STATE OF ALABAMA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

Gulf State Park
20115 State Highway 135
Gulf Shores, Alabama 36542
Phone 251-948-7275 Fax 251-948-7726
Gulf.StatePark@dcnr.alabama.gov
www.alapark.com



Robert Bentley
GOVERNOR

N. Gunter Guy, Jr.
COMMISSIONER

Curtis Jones
DEPUTY COMMISSIONER

Gregory M. Lein
DIRECTOR

Robert W. Grant, Jr.
ASSISTANT DIRECTOR

May 7, 2016

This letter is written on behalf of the Gulf State Park allowing Southern Outlaw Dragboat Association to hold what we hope will be an annual drag boat racing event at Lake Shelby inside of Gulf State Park Picnic Area on Saturday, August 27th from 11am – 5pm. The drag boat races will consist of small boats racing at top speeds for approximately 8-10 seconds at a time on a designated course in the lake. This group has participated in over ?????? events of the exact same caliber around the state and southern regions and the response is enormous. The expected attendance for this race can be from 500 – 2000 people.

Since this is a first year event for this location there is no way to determine until ticket sales have opened to the public at which time we will know more. Because of the possible large attendance and the limited space at Lake Shelby, we have decided to not allow parking at Lake Shelby and will shuttle the guests in from the Salt Water Beach pavilion and overflow could be done from the pier and across the street from the public beach if necessary.

Upon receipt of a special event permit from the city, a meeting will be requested with locals authorities, police and fire rescue to review the requirements needed to put on an event this size. We are looking forward to having something exciting at the park with drag boat racing and will send everyone details as they unfold. Please email me with any questions.

Sincerely,

Lisa Laraway Atchley
Alabama State Parks
Southern District Superintendent

FACSIMILE TRANSMITTAL FORM

Date/Time: 6/17/2016 8:28:52 AM

Pages: 4

Subject: Assembly Permit

To: Wanda

Fax Number: 1-251-968-4459

From: Kline,Lisa , CMA CST

Fax Number: 251-923-0551

Business Phone: 251-923-0550

Company: Urology PC

NOTE: PLEASE CALL 251-923-0550 IF DOCUMENTS ARE INCOMPLETE
OR NOT LEGIBLE.

The information contained in the facsimile message may be confidential and/or legally privileged information intended only for the use of the individual or entity named above.

If the reader of this message is not the intended recipient, you are hereby notified that any copying, dissemination, or distribution of confidential or privileged information is strictly prohibited.

If you have received this communication in error, please notify us immediately by telephone and we will arrange for return of the documents.

Entrance to School and
Entrance to Beach Pavilion
coming from OB
MUST BE DOUBLE SIDED

Boat Race Parking


**Electronic Sign:
On Highway 59
before Burger King**

**Highway 135
Closed
Boat Race
Parking**


**On Beach
Highway before
Pier
(Heading East)**

**Event Parking
& Shuttles**

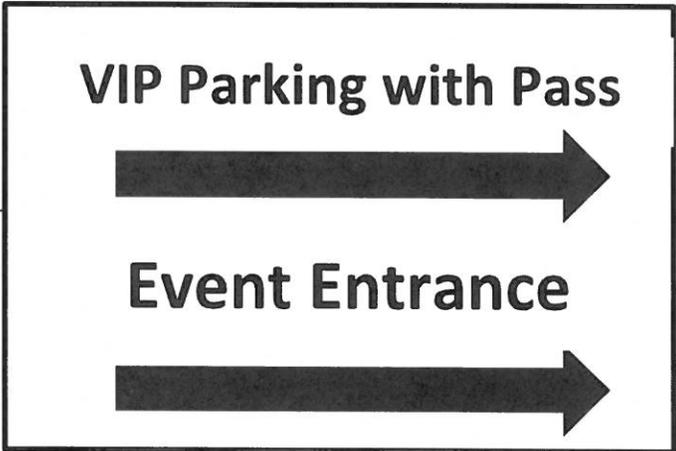
VIP Parking with Pass

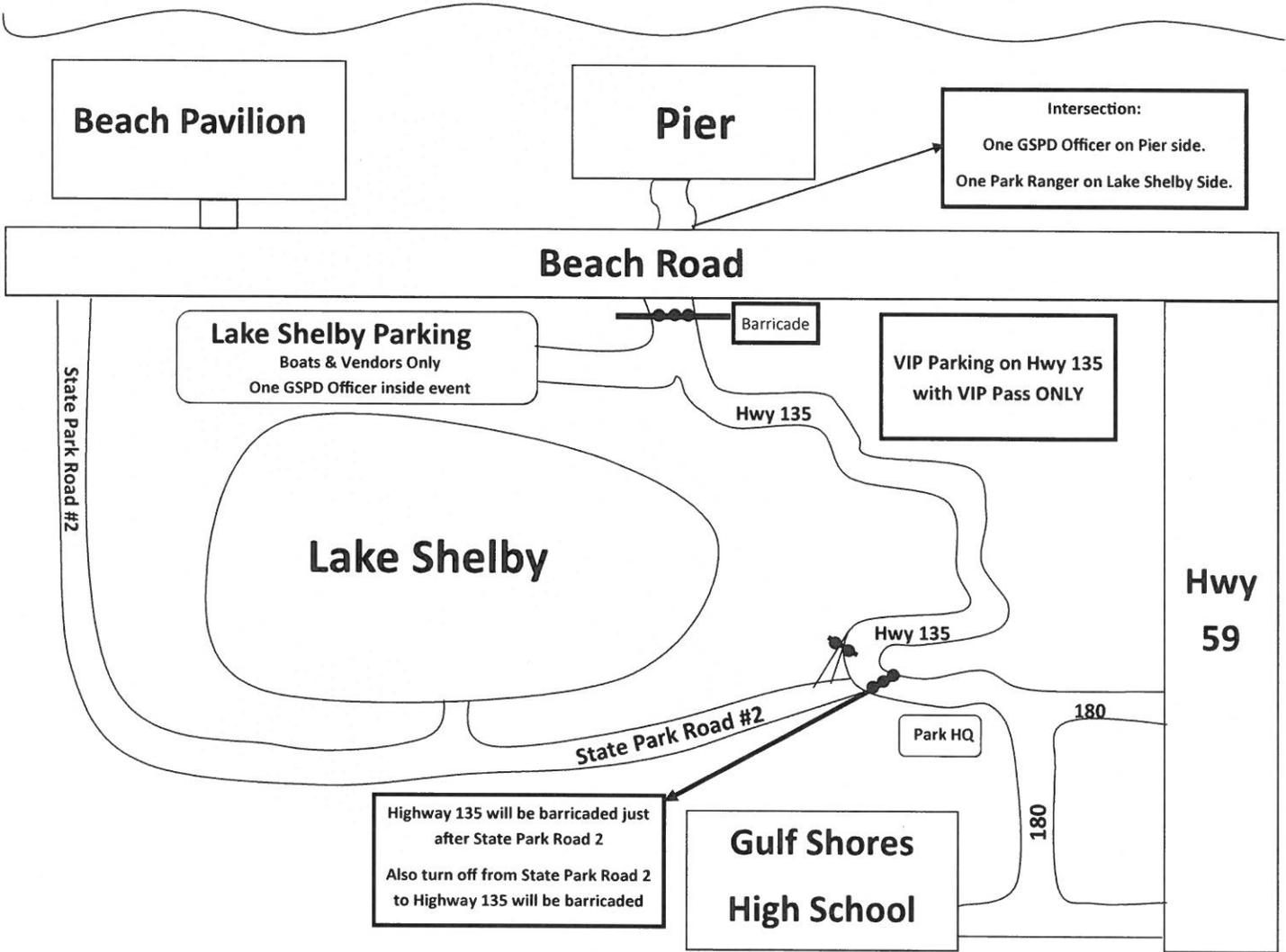
Event Entrance


**Electronic Sign:
Highway 59 and
Beach Road
Intersection**



**On Beach
Highway before
pier
(Heading West)**





Beach Pavilion

Pier

Intersection:

One GSPD Officer on Pier side.
One Park Ranger on Lake Shelby Side.

Beach Road

Lake Shelby Parking

Boats & Vendors Only
One GSPD Officer inside event

Barricade

VIP Parking on Hwy 135
with VIP Pass ONLY

Hwy 135

Lake Shelby

Hwy
59

Hwy 135

State Park Road #2

Park HQ

180

180

Highway 135 will be barricaded just
after State Park Road 2
Also turn off from State Park Road 2
to Highway 135 will be barricaded

Gulf Shores
High School



Gulf State Park Public Assembly Permit for Drag Boat Race

August 27 2016

Gulf State Park Lake Shelby

Attached is the public assembly permit that has been submitted and 3 diagrams. The first diagram shows all of the road closings, shuttle route and other traffic related info. The second diagram shows the signs that will be used for the event and where they will be placed. The third diagram shows the event site and is subject to change except for the emergency lane.

At this time we are only requesting the 2 electronic signs from the city shown on the diagram.

We have just opened the event to vendor applications and will provide a full list of vendors a week before the event if necessary. We will only accept vendors that have a business license.

Please let me know if any other information is necessary to complete the Public Assembly Permit and have it reviewed for the next meeting.

Thanks so much,

Rhonda Taulbee

Gulf State Park
Special Events and Marketing Manager
gulfevents.statepark@dcnr.alabama.gov
251-948-7275 ext 2128