JULIE P. MAGEE
Commissioner

State of Alabama Department of Revenue

(www.revenue.alabama.gov)
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Deputy Commissioner

March 15, 2016

IMPORTANT ***RESPONSE REQUIRED*** **IMPORTANT**

2016 "Back-to-School" Sales Tax Holiday August 5-7, 2016

Deadline to notify ADOR: July 5, 2016

The 2016 "Back-to-School" Sales Tax Holiday begins at 12:01 a.m. on Friday, August 5, 2016, and ends at twelve midnight on Sunday, August 7, 2016. As required by Rule 810-6-3-.65, a participating county or municipality shall submit a certified copy of their adopted resolution or ordinance providing for the Sales Tax Holiday, and any subsequent amendments thereof, to the Alabama Department of Revenue before July 5, 2016. The Department will compile this information into a list of all counties and municipalities participating in the "Back-to-School" Sales Tax Holiday and issue a current publication of the list on its website at: **www.revenue.alabama.gov/salestax/SalesTaxHol.cfm.** Notification of participation in the sales tax holiday may not be included in the published list if received after July 5, 2016.

Retail businesses and the public need to know whether or not your locality will participate in the 2016 "Back-to-School" Sales Tax Holiday.

Please put it on your calendar to discuss and vote on this matter soon and notify the ADOR of the decision.

RESPONSE REQUIRED:

Participating? Send a certified copy of any resolution, ordinance, or amendment adopted by your locality.

Not Participating? Send an email, fax or letter (with signature line) stating: "The (City/Town/County) of _____ will not be participating in the 2016 Back-to-School Sales tax holiday." It is important that you inform us of that fact, otherwise, retailers and the public wonder if you are participating and forgot to notify the Department of Revenue.

Retailers and the public rely on the list provided by the Department of Revenue and the Department cannot post a locality's participation status based on assumption; notification of nonparticipation or copies of resolution/ordinance from the locality is required.

Notification can be faxed, mailed or emailed:

FAX: 334-353-7666

EMAIL: wanda.robbins@revenue.alabama.gov

QUESTIONS: 334-353-8044

MAIL: ALABAMA DEPARTMENT OF REVENUE
ATTN: Wanda Robbins
Sales & Use Tax Division
Post Office Box 327900
Montgomery, Alabama 36132-7900

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