



## POINT OF DISTRIBUTION (POD) SITE ASSESSMENT FORM

Email:

### SITE EQUIPMENT DETAILS

TYPE OF EQUIPMENT	Amount Required	# can be obtained	Amount Needed	Equipment Source
<b>Lift Truck/Forklift</b> (6000 lb min capacity)	1			
<b>Pallet jacks</b>	1			
<b>Light Plants</b>	1			
<b>Toilets</b>	2			
<b>Tents</b>	1			
<b>Dumpsters</b>	1			
<b>Traffic cones</b>	10			
<b>Communications</b>				
<b>Signs</b> (Entrance, Exit, Traffic control, Site Identification)				

### SITE PERSONNEL INFORMATION

**PERSONNEL ASSIGNED TO WORK DURING ACTIVATION:**

**A minimum of 20 personnel**  
will be required to operate site.

**AGENCY PROVIDING PERSONNEL:**

	NAME	PHONE	PHONE	EMAIL
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**SITE VISIT**

Name:	Agency:	Phone:
Adequate Size:	Special Observations/Comments:	
Adequate traffic Flow:		
Tractor Trailer Accessibility:	Date Visited:	

**RIGHT OF ENTRY / LAND USE AGREEMENT**

Right of Entry Needed:	If yes, please attach and submit to Baldwin County EMA
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**SIGNATURES**

EM Coordinator Signature:	Date:
EMA Representative Signature:	Date: