



AGENDA
GULF SHORES CITY COUNCIL
COUNCIL WORK SESSION MEETING
OCTOBER 17, 2016
4:00 PM

1. Councilmember Discussion Period

- A. Councilman Harris

2. Environmental / Grants Coordinator

- A. Gulf Place Phase 1A Bid

Documents:

[EGC - MEMO GULF PLACE PHASE 1A 10-17-16.PDF](#)
[EGC - 2016-1011 GULF PLACE PHASE 1A - TAB.PDF](#)

3. Finance And Administrative Services Department

- A. Amend Purchasing Manual

Documents:

[FIN - C MEMO - AMEND PURCHASING MANUAL-PETTY CASH LIST - 2016 MATT TO HUNTER.DOC](#)
[FIN - D AMEND PURCHASING MANUAL.PDF](#)

- B. Authorize Procurement Credit Card

Documents:

[FIN - A MEMO - P CARDS.PDF](#)
[FIN - B AMEND P - CARD.PDF](#)

- C. Declare Certain Property Surplus - 2016-2017 Winter Surplus Auction

Documents:

[FIN - MEMO 2016-2017 WINTER SURPLUS.PDF](#)
[FIN - SURPLUS ITEMS.PDF](#)
[FIN - 2016-2017 WINTER SURPLUS AD.PDF](#)

4. Planning And Zoning Department

- A. Colonial Traditions PUD Re-Activation Request

Documents:

[PAZ - COLONIAL TRADITIONS PUD REACTIVATION COW SUBMITTAL.PDF](#)

B. Unopened Gulf Avenue Right-Of-Way Vacation

Documents:

[PAZ - GULF AVENUE ROW VACATION COW SUBMITTAL \(CIRCLE K\).PDF](#)

5. Police Department

A. Homeland Security Grant Application - Jersey Barriers

Documents:

[GSPD - MEMO - JERSEY BARRIER GRANT APP..PDF](#)
[GSPD - GRANT APPLICATION JERSEY BARRIERS.PDF](#)

B. Homeland Security Grant Application - Explosive Detector Dog

Documents:

[GSPD - MEMO - EDD GRANT APP..PDF](#)
[GSPD - GRANT APPLICATION FOR EDD.PDF](#)

6. Public Works Department

A. Access Management Improvement Project

Documents:

[PWD - MEMO - ACCESS MANAGEMENT.PDF](#)
[PWD - RS PAVING - SIDEWALK ESTIMATE.PDF](#)

7. Recreation And Cultural Affairs

A. AISA Track Championship Agreement

Documents:

[RCA - TRI-PARTY AGREEMENT - AISA TRACK CHAMPIONSHIP.PDF](#)

8. City Clerk

A. Board Appointments - Public Education Building Authority Board

Documents:

[CC - MEMO - APPOINTMENTS TO PEBA BOARD.WP.PDF](#)

9. Mayor

Updates

10. Adjourn



SMALL TOWN, BIG BEACH™

DATE: October 17, 2016

ISSUE: Gulf Place Phase 1A Bid

RECOMMENDATIONS: Award Bid for Gulf Place Phase 1A Project to Gates Builders, Inc., in an amount not to exceed \$4,450,000.00.

BACKGROUND: The City opened bids on Wednesday, October 12, 2016 for the Gulf Place Phase 1A Project. This Phase of the Gulf Place Project will create public beach access areas with associated amenities and parking on the west end of the City's public beach area. Amenities will include a public boardwalk on the beachside of the parking areas, public space, walking paths, shade structures, renovated restrooms, a Beach Safety Building, and attractive landscaping.

Gates Builders, Inc., was the lowest conforming bidder with a bid amount of \$4,450,000.00. Staff therefore recommends authorizing the contract in an amount **not to exceed \$4,450,000.00** to Gates Builders, Inc. for construction of the Gulf Place Phase 1A Project.

The Public Works Department is currently performing preliminary site prep, demo, and grading work at the location, and construction is expected to start November 7, 2016. Expected substantial completion dates are March 6, 2017 for the site work and May 6, 2016 for the buildings. All construction will be completed prior to the schedule NCAA Beach Volleyball Championship 2017.

PREVIOUS COUNCIL ACTION: Resolution No. 5505-15 accepted proposal from TSW for conceptual design and development in an amount not to exceed \$10,000 on March 23rd, 2015. Resolution No. 5619-16 authorized expenditure of G.O. Taxable Warrant Series 2012-A Funds in an amount not to exceed \$187,000.00 for engineering, permit work, and other expensed related thereto for the Gulf Place Project on February 22, 2016. Resolution No. 5676-16 and Resolution No. 5713-16 accepted the proposals from TSW and Volkert, Inc. for professional services to complete Final Schematic Design for the entire Gulf Place Project, and for Design Development, Construction Documents, Bidding, Construction Observation, and Construction Inspection for Phase I of the Gulf Place Project in an amount not to exceed \$841,570.00, and accepted a proposal from Volkert, Inc., to perform permitting work in the amount of \$48,000.00.

BUDGET IMPLICATIONS: Funding for construction of Phase 1A is included in the Gulf Place Project, in account #42-501-80874.

RELATED ISSUES: None.



SMALL TOWN, BIG BEACH™

ATTACHMENTS: Bid Tabulation

DEPARTMENT: Executive

STAFF CONTACT: Dan Bond

BID TABULATION
 DATE: October 12, 2016
 TIME: 2:00 PM
 LOCATION: City of Gulf Shores, City Council Chambers

CITY OF GULF SHORES
 PROJECT: GULF PLACE PHASE 1A

BIDDERS	Asphalt Services	Gates Builders	John G Walton	MW Rogers	Sharpe	White-Spunner
ALABAMA GC LICENSE #	22479	20505	20293	21886	9067	13302
BONDING COMPANY OR CASHIER'S CHECK	North American Specialty	Great American				
ADDENDA 1 THRU 7 ACKNOWLEDGED	Yes	Yes				
BASE BID ENVELOPE NOTATION	(\$50,000.00)	\$0.00	NO BID	NO BID	NO BID	NO BID
BASE BID	\$4,709,710.70	\$4,450,000.00				
NET BASE BID	\$4,659,710.70	\$4,450,000.00				
ALTERNATE 1 ENVELOPE NOTATION	\$0.00	\$0.00				
ALTERNATE 1 West Bathroom Roof	\$83,000.00	\$105,433.00				
ALTERNATE 2 ENVELOPE NOTATION	\$0.00	\$0.00				
ALTERNATE 2 Central Landscape	\$454,777.92	\$278,837.00				
ALTERNATE 3 ENVELOPE NOTATION	\$0.00	\$0.00				
ALTERNATE 3 Tensile Shade Structure	\$350,715.00	\$347,310.00				
ALTERNATE 4 ENVELOPE NOTATION	\$0.00	\$0.00				
ALTERNATE 4 Architectural Hardwood Accents	(\$48,250.00)	\$2,160.00				
ALTERNATE 5 ENVELOPE NOTATION	\$0.00	\$0.00				
ALTERNATE 5 Exterior Hardwood Decking/Handrails	(\$10,500.00)	\$3,240.00				
ALTERNATE 6 ENVELOPE NOTATION	\$0.00	\$0.00				
ALTERNATE 6 Unit Paver Setting Bed	\$6,052.00	\$5,002.00				
ALTERNATE 7 ENVELOPE NOTATION	\$0.00	\$0.00				
ALTERNATE 7 Pavement Markings	\$6,800.00	\$0.00				
ALTERNATE 8 ENVELOPE NOTATION	\$0.00	\$0.00				
ALTERNATE 8 West Landscape Area	\$349,324.76	\$132,692.00				
NET BASE BID + ALTERNATES	\$5,851,630.38	\$5,324,674.00				

Comment: Budget by which low bid to be determined announced as \$ 4,100,000.00

I certify that the above bids were received sealed and were publicly opened and read aloud at the time and place indicated and that this is a true and correct tabulation of all bids received for this project

CERTIFIED TABULATION


 Daniel Bond, City of Gulf Shores
 Owner


 Bryan Bays, TSW
 Architect

Sworn to and subscribed before me this 12 day of October, 2016.


 Tobi Waters
 Notary Public

TOBI WATERS
 Notary Public, Alabama State At Large
 My Commission Expires Aug. 16, 2020



SMALL TOWN, BIG BEACH

COUNCIL AGENDA SUMMARY

DATE: October 3, 2016

ISSUE: Seeking Council authorization to amend the Purchasing Manual Chapter XVIII Petty Cash and Cash Box Policy Section A, by changing the Receptions Concessions petty cash custodian from the Assistant Recreation & Cultural Affairs Director to the new Concessions Supervisor. The custodian will be responsible for \$3,500 which allows for (8) \$300 cash drawer tills and \$1,100 in miscellaneous expenses as they arise.

BACKGROUND: Petty Cash funds may be used to purchase small items or reimburse employees for eligible outlay of cash, not to exceed \$200 per outlay.

RECOMMENDATION: Finance Department recommends approval and authorization as presented.

PREVIOUS COUNCIL ACTION: Previously adopted Resolutions amending the petty cash and cash box policy.

BUDGET IMPLICATIONS: None

RELATED ISSUES: None

ATTACHMENTS: Proposed Resolution dated October 24, 2016

DEPARTMENT: Finance and Administrative Services

STAFF CONTACT: Cindy King, Director

Anna Fuqua, Accounting Supervisor

A RESOLUTION
AMENDING RESOLUTION NO. 5714-16,
ADOPTING PURCHASING MANUAL
FOR CITY OF GULF SHORES,
AT CHAPTER XVIII, PETTY CASH AND
CASH BOX POLICY, SECTION A

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA,
WHILE IN REGULAR SESSION ON OCTOBER 24, 2016, as follows:

Section 1. That Resolution No. 5714-16, adopting the Purchasing Manual for the City of Gulf Shores, be and it is hereby amended at CHAPTER XVIII, PETTY CASH AND CASH BOX POLICY, Section A., by changing certain names and amounts which shall read as follows:

CHAPTER XVIII. PETTY CASH AND CASH BOX POLICY

A. A petty cash fund may be used to purchase small items of immediate need or to reimburse employees for eligible outlay of cash. The following funds are presently authorized for the respective divisions of the City:

<u>FUND</u>	<u>AMOUNT</u>	<u>CUSTODIAN</u>
General Government	\$1,000	Financial Tech I
Municipal Court	500	Municipal Court Magistrate
Police	750	Administrative Supervisor
Fire/EMS	300	Fire Chief
Community Development	200	Administrative Assistant II
Building Department	250	Administrative Assistant II
Special Events & Programs	500	Events Coordinator
Library	500	Library Assistant Senior
Parks & Rec.	900	Recreation Manager
Recreations Concessions	3,500	Asst. Dir. Recreation & Cultural Affairs <u>Concessions Supervisor</u>
Tennis Center	200	Athletic Coordinator
Cultural Center	300	Program/Events Supervisor
City Store	1,300	Retail Operations Coordinator
TOTAL	\$10,200	

Section 2. That this Resolution shall become effective upon its adoption.

ADOPTED this 24th day of October, 2016.

Robert Craft, Mayor

ATTEST:

Wanda Parris, MMC, City Clerk

CERTIFICATE

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. [REDACTED] (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on October 24, 2016.

City Clerk



SMALL TOWN, BIG BEACH™

DATE: October 3, 2016

ISSUE: Procurement Credit Cards

RECOMMENDATION: Authorize Procurement Credit Card for new Concessions Supervisor with a monthly limit of \$5,000. Reduce monthly limit of Parks & Facilities Manager from \$5,000 to \$3,000, as his card will no longer be needed for concessions purchases.

PREVIOUS COUNCIL ACTION: Resolution No. 5716-16 was issued August 22, 2016.

BUDGET IMPLICATIONS: All purchases made with City-issued credit cards shall adhere to the City's Purchasing Card Policies & Procedures Manual.

RELATED ISSUES: None

ATTACHMENTS: Drafted resolution includes full list of procurement credit cards.

DEPARTMENT: Finance & Administrative Services

STAFF CONTACT: Cindy King, Director
Renee Eberly, Purchasing Officer

RESOLUTION NO. [REDACTED]

**A RESOLUTION AMENDING RESOLUTION 5716-16
AUTHORIZING USE OF MUNICIPAL CREDIT CARDS BY
CERTAIN OFFICERS AND EMPLOYEES
OF THE CITY OF GULF SHORES**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON OCTOBER 24, 2016, as follows:

Section 1. That Resolution 5716-16, authorizing Use of Municipal Credit Cards by Certain Officers and Employees of the City of Gulf Shores, be and is hereby amended by adding certain positions and amounts.

Section 2. That, except as otherwise directed by the City Council hereafter, credit cards issued by MasterCard to the City of Gulf Shores shall be held and usable only by the following City employees:

<u>Job Title</u>	<u>Limit</u>
Mayor	\$6,000
City Administrator	\$6,000
City Councilman	\$4,000
Environmental/Grants Coordinator	\$4,000
Marketing & Economic Development Coordinator	\$4,000
Police Chief	\$4,000
Police Deputy Chief	\$4,000
Animal Control Officer	\$5,000
Police Administrative Supervisor	\$3,500
Police Department #1	\$4,000
Police Department #2	\$4,000
Fire Chief	\$4,000
Fire Deputy Chief	\$5,000
Fire Battalion Chief - A Shift	\$1,000
Fire Battalion Chief - B Shift	\$1,000
Fire Battalion Chief - C Shift	\$1,000
Fire Marshall	\$1,000
Fire Logistics Officer	\$3,000
Fire Department #1	\$4,000
Fire Department #2	\$4,000
Fire Department #3	\$2,000
Fire Department #4	\$2,000
Municipal Court Clerk	\$4,000
Chief Building Official	\$6,000
Director of Planning & Zoning	\$4,000
Purchasing Officer	\$10,000
Purchasing Technician	\$20,000
IT Systems Administrator	\$2,000
Human Resources Officer	\$3,000
Payroll & Benefits Specialist	\$3,000
Recreation & Cultural Affairs Director	\$6,000
Recreation & Cultural Affairs Assistant Director	\$3,000
Special Events Programs & Events Manager	\$3,000
Events Coordinator	\$3,000
Cultural Center Program & Events Supervisor	\$2,000
Retail Operations Coordinator	\$3,000

Parks & Facilities Manager	\$5,000 \$3,000
<u>Concessions Supervisor</u>	\$5,000
Recreation Manager	\$3,000
Managing Librarian	\$1,000
Museum Administrator	\$1,000
Public Works Director	\$4,000
Assistant Public Works Director	\$1,000
Public Works Supervisor - Maintenance	\$3,000
Public Works Supervisor - Horticulture	\$3,000
Public Works Supervisor - Custodial	\$3,000
Public Works Supervisor - Streets	\$1,000
Construction/Sustainability Officer	\$1,000
Facility Maintenance Tech, Senior	\$3,000
Facility Maintenance Tech, Senior (Traffic Signals)	\$3,000
Vehicle Equipment Mechanic, Senior	\$3,000
Public Works Courier	\$5,000
Disaster Card #1	\$5,000
Disaster Card #2	\$20,000
Disaster Card #3	\$5,000
Disaster Card #4	\$20,000
Disaster Card #5	\$5,000
Disaster Card #6	\$5,000
Disaster Card #7	\$5,000
Disaster Card #8	\$5,000
Disaster Card #9	\$5,000
Disaster Card #10	\$5,000

With the written approval of the Mayor or City Administrator, or in their absence the City Clerk, a credit card held and usable by one of the above named individuals may be assigned for temporary use by another employee subject to all terms and limitations of this resolution.

Section 3. That each of the above named employees of the City of Gulf Shores is hereby authorized by the City Council of the City of Gulf Shores to incur charges on such credit cards for (a) the purchase of goods and services for the account of the City in connection with the performance of his or her duties incidental to the management or control of the affairs of the City, (b) out-of-town travel specifically authorized in advance by the Council, or (c) out-of-town travel otherwise required in the performance of his or her duties incidental to the management or control of the affairs of the City. Except as otherwise specifically authorized in advance by the Council, no employee shall utilize such credit cards to incur charges in excess of the limits stated above for the purchase of goods and services.

Section 4. That any employee utilizing such credit cards to incur charges file an itemized statement and explanation of all charges incurred.

Section 5. That any officer or employee utilizing such credit cards to incur charges in connection with out-of-town travel shall, upon his or her return, file an itemized statement and explanation of all charges incurred in the manner described in *Code of Alabama 1975, Section 36-7-4*.

Section 6. That upon submission for payment by the City Council after audit and certification by the City Clerk as provided in *Code of Alabama 1975, Section 11-43-101*, no credit card charges shall be paid utilizing the funds of the City treasury incurred in nonconformity with this or any other authorizing resolution of the City Council. To the extent that charges are determined by the City Council to have been incurred other than in conformity with this or any other authorizing resolution of the City Council, the employee responsible for the incurring of such charges shall pay such charges personally and the Council may direct that the amount of such charges be deducted from any sum then or in the future owed by the City to such employee.

Section 7. That with respect to purchases and expenditures on behalf of the City, all such purchases and expenditures shall be in conformity with all written purchasing policies and procedures of the City.

Section 8. That this Resolution shall become effective upon its adoption.

ADOPTED this 24th day of October, 2016.

Robert Craft, Mayor

ATTEST:

Wanda Parris, MMC
City Clerk

CERTIFICATE

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. [redacted] (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on October 24, 2016.

City Clerk



SMALL TOWN, BIG BEACH™

DATE: October 11, 2016

ISSUE: 2016-2017 Winter Surplus Auction

RECOMMENDATION: Declare attached list of items surplus and authorize auction of declared surplus items.

BACKGROUND: Surplus items will be auctioned through www.govdeals.com beginning Monday, November 7, and ending on Monday, November 21, 2016. Items marked with the double asterisk (**) will be auctioned at the start of 2017. These two auctions are scheduled in addition to our typical biannual cycle in order to clear out some larger items, including eleven (11) vehicles.

RELATED ISSUES: None

ATTACHMENTS:

- 2016-2017 Winter Surplus Ad
- 2016-2017 Winter Surplus List

BUDGET IMPLICATIONS: The proceeds derived from auction shall be deposited in the General Fund of the City of Gulf Shores.

DEPARTMENT:

Purchasing Division
Administrative & Financial Services

STAFF CONTACT:

Renee Eberly
Purchasing Officer

WINTER 2016-2017 SURPLUS LIST

DEPARTMENT	ITEM	QTY	NOTES
BODENHAMER	TROPHIES	LOT	
BODENHAMER	FLOOR SCRUBBER	1	
BODENHAMER	SWIM STANDS	12	
CITY HALL	CLOTH/WOOD CHAIRS	7	
CITY HALL	GREEN LEATHER EXECUTIVE CHAIRS	8	
CIVIC CENTER	FOLDING CHAIRS	LOT	20 TO LANDSCAPE
CIVIC CENTER	DESK	1	STREETS
CIVIC CENTER	ROUND TABLE	1	STREETS
CIVIC CENTER	TOASTERS	2	LANDSCAPE/PW
CIVIC CENTER	TABLE DOLLY	1	
EXECUTIVE	PAPER SHREDDER	1	
EXECUTIVE	HP LASER PRINTER	1	
EXECUTIVE	XEROX SCANNER	1	
EXECUTIVE	GBC BINDER	1	
EXECUTIVE	COMPUTER MICE	4	
EXECUTIVE	ROLLING BRIEFCASE	1	
EXECUTIVE	CORKBOARD	1	
EXECUTIVE	CAR CHARGER	1	
EXECUTIVE	CLIPBOARD	1	
EXECUTIVE	BATTERY CHARGER	1	
EXECUTIVE	FOLDERS	LOT	
FIRE	2002 SCAG STT-31BSD (2513)	1	6840240
FIRE	2011 CLUB CAR (2509) # 689942	1	MAINTENANCE
FIRE	2011 CLUB CAR (2511) # 689994	1	STREETS
IT	COMPUTER PARTS & ACCESSORIES	LOT	
MAINTENANCE	2002 FORD CROWN VICTORIA (1064)	1	2FAFP71W32X137770
MAINTENANCE	2006 FORD CROWN VICTORIA (3031) **	1	2FAFP71W36X143851
MAINTENANCE	1998 FORD F150 (4001) **	1	1FTZF1760WNA86363
MAINTENANCE	1999 DODGE R1500 (6010)	1	3B7HC12Y6XG218047
MAINTENANCE	1997 FORD F150 (6014)	1	1FTDF1723VNC38951
MAINTENANCE	2007 CHEVROLET COLORADO (7004) **	1	1GCCS19E678185629
MAINTENANCE	2009 YAMAHA ATV (7528)	1	5Y4AM16Y69A012146
POLICE	2007 FORD CROWN VICTORIA (9013) **	1	2FAFP71WX7X147008
POLICE	2008 FORD CROWN VICTORIA (9015) **	1	2FAFP71V8X8176436
POLICE	2008 FORD CROWN VICTORIA (9021) **	1	2FAFP71V18X144216
POLICE	2008 FORD CROWN VICTORIA (9023) **	1	2FAFP71V58X144218
POLICE	2008 FORD CROWN VICTORIA (9026) **	1	2FAFP71V78X146360
STREET	2003 LONDON FOG SPRAYER (3563)	1	10389
STREET	DEUTZ PUMP (3905)	1	WDZXL05.7010
STREET	2004 STIHL BLOWER (3212)	1	2610829634

** SET FOR AUCTION IN 2017

NOTICE

SURPLUS AUCTION CITY OF GULF SHORES

AUCTION WILL BE HELD ON LINE AT
www.govdeals.com

STARTS MONDAY, NOVEMBER 7, 2016

ENDS MONDAY, NOVEMBER 21, 2016

AUCTION ITEMS MAY BE REVIEWED DURING BUSINESS
HOURS BY APPOINTMENT AT

**PUBLIC WORKS FACILITY
160 W. 36TH AVE.
GULF SHORES, AL. 36542
(Behind NFL Home Center, Highway 59)**

Call Daniel Santa Cruz @ 251-968-1441,
or email at dsantacruz@gulfshoresal.gov
Appointment times Monday-Friday from 7:00 AM to 1:00 PM

**Terms: ALL ITEMS ARE SOLD “AS IS-NO WARRANTY” AND
MUST BE PAID AND PICKED UP WITHIN TEN (10) BUSINESS
DAYS OF AUCTION END!**

**NOTE: THE CITY IS NOT RESPONSIBLE FOR SHIPPING,
LOADING, OR TRANSPORTING ANY ITEMS. SUCCESSFUL
BIDDERS MUST COME PREPARED TO JUMP START
VEHICLE OR EQUIPMENT, CHANGE BATTERIES, REPAIR
FLAT TIRES AND LOAD OR TOW ALL VEHICLES AND
EQUIPMENT. ALL ITEMS FROM LOTS MUST BE REMOVED.**

Payments must be made through GovDeals (see website for details).



TO: Mayor Craft & Members of the City Council

FROM: Andy Bauer, Director of Planning & Zoning

SUBJECT: PUD2016-03 Colonial Traditions – PUD Re-Activation

DATE: October 17, 2016

ISSUE: PUD re-activation for a 178 acre, 1,532 unit development known as Colonial Traditions PUD.

RECOMMENDATION: Staff recommends the City Council approve this application with the conditions contained in the attached staff report.

SUMMARY: Mr. Dan Blackburn representing of Hawthorn Properties LLC. proposes to re-activate the Colonial Traditions Planned Unit Development. Colonial Traditions is a 178 acre development consisting of the existing 324 condominium units at Colonial Traditions, two (2) commercial outparcels, and five (5) additional lots which are planned for multi-family and single family residential development with a maximum of 1,208 future units. The site is located at 19995 Oak Road West and is the site of the former Woodlands Golf Course.

In accordance with Article 15-6G, of the Zoning Ordinance, Colonial Traditions PUD has been classified as an inactive PUD because no construction activity was performed on the development after it was rezoned to PUD. The applicant seeks Planning Commission and City Council approval to re-activate the Colonial Traditions PUD master plan as it was originally approved with no changes. The primary reason the original PUD was approved is a reduction of density from 20 units allowed by the BG-1 zoning district to a maximum of 10 units per acre for Colonial Traditions PUD.

PLANNING COMMISSION: At their September 27, 2016 meeting the commission voted unanimously (9-0) to pass a resolution approving the re-activation of the Colonial Traditions PUD.

PREVIOUS COUNCIL ACTION: In 2007 lots 3-8 were rezoned from BG-1 to Planned Unit Development (PUD) and the master plan was approved. In 2008 the PUD was amended to include lots 1 & 2 (commercial outparcels along Highway 59) and lot 8 (existing Colonial Grande at Traditions Apartments).

ATTACHMENTS: Staff Report, Applicant Narrative, and PUD Master Plan



TO: Mayor Robert Craft, and
Members of the City Council

DATE: October 17, 2016

FROM: Andy Bauer, AICP
Planning Director

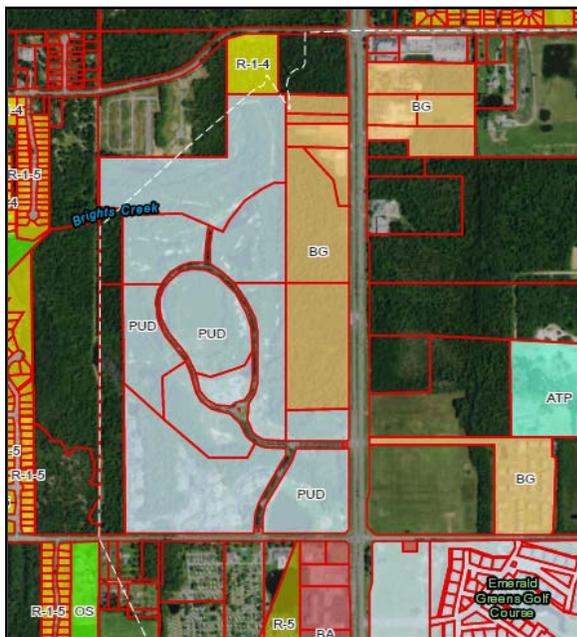
SUBJECT: PUD2016-03 Colonial Traditions – PUD Re-Activation

OVERVIEW: Mr. Dan Blackburn representing of Hawthorn Properties LLC. proposes to re-activate the Colonial Traditions Planned Unit Development. Colonial Traditions is a 178 acre development consisting of the existing 324 condominium units at Colonial Traditions, two (2) commercial outparcels, and five (5) additional lots which are planned for multi-family and single family residential development with a maximum of 1,208 future units. The site is located at 19995 Oak Road West and is the site of the former Woodlands Golf Course.

BACKGROUND: In August & September of 2007 a portion of subject property (lots 3-8) was rezoned from BG-1 to Planned Unit Development (PUD) and the master plan was approved. In August of 2008 the PUD was amended to include lots 1 & 2 (commercial outparcels along Highway 59) and lot 8 (existing Colonial Grande at Traditions Apartments).

The current re-activation application was received August 19, 2016 and distributed to staff for review and comment. Staff notified all of the surrounding property owners within 750 feet as required and has received no correspondence.

PLANNING COMMISSION: At their September 27, 2016 meeting the commission voted unanimously (9-0) to pass a resolution approving the re-activation of the Colonial Traditions PUD.



SITE LOCATION: The site is bordered to the north by vacant land (zoned R-1-4, Single Family and unzoned county), to the south by multi-family Gulf Breeze Resort RV Park, Magnolia by the Gulf Animal Clinic and single family houses (unzoned and zoned Business Arterial), to the east by undeveloped commercial property (zoned BG), and to the west by undeveloped land (unzoned county, Jasmine Trace Apartments under construction).

ANALYSIS: In accordance with Article 15-6G, of the Zoning Ordinance, Colonial Traditions PUD has been classified as an inactive PUD because no construction activity was performed on the

development after it was rezoned to PUD. The applicant seeks Planning Commission and City Council approval to re-activate the Colonial Traditions PUD master plan as it was originally approved with no changes. The primary reason the original PUD was approved is a reduction of density from 20 units allowed by the BG-1 zoning district to a maximum of 10 units per acre for Colonial Traditions PUD.

Originally, Colonial Traditions consisted of Lot 1-8 of the original Colonial Traditions Subdivision. Lots 1 and 2 are commercial outparcels (restricted to uses allowed by the BG zoning district) located along Highway 59, lots 3, 6, and 7 are proposed as single family development, and Lots 4 and 5 (restricted to 20 units per acres and 4 stories of building height) are proposed for multi-family development and lot 8 is developed with 324 units of Colonial Traditions Apartments. The overall development is not allowed to exceed 10 units per acre with each phase not exceeding 20 units per acre. The total development is 178 acres, 1,532 proposed units, with an overall density of 8.58 units per acre.

The plan indicates of 26.64 (15%) acres of open space which is divided between active and passive recreational space and another 31.37 acres of wetlands which is proposed to be placed into a conservation easement. The wetlands have a 30 foot buffer as required by the City. The plans show the existing sidewalks and boardwalks located in Colonial Grand at Traditions Apartments and along the existing streets. The plans also indicate additional pedestrian and bicycle paths shall be placed throughout the development and connect each neighborhood with one another and the open spaces with the exact locations of facilities to be finalized during the subdivision and/or site plan review processes. As future phases are proposed and designed for development areas of existing vegetation and trees should be retained in each Lot.

A 10' landscape buffer is shown along the exterior boundaries of the development. A condition of the Colonial Traditions 8-lot subdivision was that existing trees and vegetation within the 10' landscape buffer remain undisturbed.

A requirement of PUD applications is for the applicant to state all deviations from the underlying zoning district. The original approval included the following variations from the zoning ordinance regulations: 1) single family residential development (not allowed under BG-1); 2) reduced lot area; 3) reduced lot width; 4) reduced setbacks; and 5) increased building coverage. The following table shows the differences between the lot requirements for BG-1 and the area and dimensional regulations approved at Colonial Traditions PUD:

Lot Requirements for BG-1	Actual	Proposed in PUD/Subdivision*
Minimum lot area	15,000 sq. ft.	Average of 2,640 to 7,200 sq. ft.
Minimum lot width	75 ft.	Average of 22 to 60 ft.
Front Setback	30 ft.	15-20 ft.
Rear Setback	35 ft.	5 ft.
Side Setback	10 ft.	Town homes-0 ft., Courtyard homes-0 and 5 ft., and 10 ft. and 15 ft. on remainder
Maximum building coverage	65%	60-80%

*Single family lots

The original PUD proposed four types of single-family residential lots. The following shows the requested lot requirements:

Lot Type	Typical Lot Size	Max. Bldg. Coverage	Front Setback	Rear Setback	Side Setbacks	Street Side Setbacks	Building Heights
I (Townhomes)	22'X120' (2,640 s.f.)	80%	15' (C)	5'	(A)	10'	2 ½ stories
II (Courtyard)	35'X120' (4,200 s.f.)	70%	15' (C)	5'	(B)	10'	2 ½ stories
III	40'X120' (4,800 s.f.)	60%	15' (C)	5'	5'	10'	2 ½ stories
IV (Estate)	60'X120" (7,200 s.f.)	65%	20' (C)	5'	5'	15'	2 ½ stories

- (A) Townhome lots to have 0' side setback with a 5' setback on end units.
- (B) Courtyard lots to have a 0' side setback on one side and 5' on the other.
- (C) Setbacks shown are to be the main body of the principal building. Porches may extend beyond the front setback as follows: Townhomes—8' maximum, All other lots—10'. Bay Windows may extend beyond the front setback of townhome lots for 6' maximum and a maximum height of 1 story. Total width of all projections shall not be greater than 70% of the main body width of the principal building.
- (D) Building height shall be measured in number of stories excluding a raised basement or inhabited attic. Each story shall not exceed clear floor to ceiling. Maximum height shall be measured to the eave or roof deck.
- (E) Outbuildings to be maximum 2 stories.
- (F) Rear Alley garages allowed on all lots.
- (G) 30 foot wetland setback for all structures

APPLICANT NARRATIVE: As required the applicant has submitted a project narrative explaining why the PUD should be re-activated. The narrative explains the proposed PUD will allow the developer to achieve the flexibility in uses that they originally possessed in the BG zoning which included single family type developments. The developer is requesting on Lots 3-7 an overall density of 10 units per acre or 1,208 units total. When originally approved the underlying zoning district of BG-1 allowed 20 units per acre but did not allow single family use. Also with this PUD the developer is requesting the flexibility to transfer density within the development not to exceed the 20 units per acre on any given site but never exceed the overall density of 10 units per acre.

The first phase of development is to be the single family houses on lots 3 and 6 and the amenity area with the remaining lots 4, 5 & 7 to follow in separate phases. The applicant states lots 4 and 5 are designated for multi-family development as allowed by the BG zoning district but requests the flexibility to develop these lots with single family houses according to market demands.

The PUD application requires the applicant to explain the public and private benefits which will be generated from the proposed PUD. According to the applicant's project narrative the public benefits of this development will include the following: a conservation easement created to preserve the wetlands; turn lane improvements at County Road 6 and Alabama Highway 59 to be determined in coordination with City staff; access provided to adjacent properties for connectivity; and landscape buffers along the boundaries of adjacent properties. The private benefits of this development will include the following: clubhouse, pool and related amenities;

open space for recreational use; sidewalks and trails; preservation of wetland areas; and connectivity to existing roadways and provisions for future connections.

TRAFFIC IMPACTS: The primary concern of staff with the re-activation of Colonial Traditions PUD is the impact the development will have on the roadway network. The intersection of Oak Road West (County Road 6) and Gulf Shores Parkway (State Highway 59) is a very busy intersection under existing conditions.

The applicants submitted a traffic impact study for the project which has been review by City staff. The traffic study performed by Kimberly Horn and Associates was based on 1,208 new units and a complete build out date of 2020. The report presents trip generation, distribution, traffic analyses, and recommendations for transportation improvements required to meet the anticipated project traffic demands. The following improvements were recommended by the traffic study:

- **Gulf Shores Parkway (State Highway 59) at Oak Road West (County Road 6) Intersection**
 1. Construct an exclusive southbound right-turn lane on State Hwy 59 at County Road 6 West
 2. Construct an exclusive westbound receiving lane on County Road 6 West from Hwy 59 to Colonial Parkway
 3. Construct an exclusive eastbound lane on County Road 6 West from Colonial Parkway to Hwy 59
- **Oak Road West (County Road 6) at Colonial Parkway/RV Park Entrance**
 1. Reconfigure eastbound approach to provide an exclusive left-turn lane and shared through/right-turn lane.

The Public Works Department recommends that all roadway infrastructure improvements/upgrades recommended in the traffic study be completed during the initial constructions phase. These improvements shall be permitted through the City of Gulf Shores, Baldwin County Highway Department and Alabama Department of Transportation.

RECOMMENDATION: Staff recommends the City Council approve this application with the following conditions:

1. The PUD not exceed an overall density of 10 units per acre or 1,208 total units on Lots 3-7 and no phase of development shall exceed 20 units per acre.
2. All wetlands shall be placed in a conservation easement the form and format of which shall be approved by the City Attorney.
3. Pedestrian/Bicycle paths shall be placed throughout the development to connect different lots and neighborhoods with each other and to open spaces. Locations will be finalized through the subdivision or site plan process.
4. All roadway infrastructure improvements/upgrades recommended in the traffic study shall be completed during the initial construction phase (Lots 3 & 6) or at the time the traffic impact of 150 single family lots occurs. These improvements are:

- a. Construct southbound right-turn lane on Hwy 59 to County Road 6 West. Minimal queue length will be 300', and final design to be approved by ALDOT & City.
- b. Construct additional westbound lane on CR6 West from Hwy 59 to Colonial Parkway
- c. Construct additional eastbound lane on CR6 West from Colonial Parkway to Hwy 59

City will also accept payment in lieu of constructing the above improvements and will implement the project with said monies.

5. Existing trees and vegetation within the 10' landscape buffer shall remain undisturbed and as future phases are proposed areas of existing vegetation and trees shall be retained in each lot until all required development permits are issued.
6. The maximum building height within the single family portion of the development shall be three (3) habitable stories and building heights of the multi-family development shall be limited to four (4) habitable stories.
7. As shown on the PUD master plan the applicants shall provide for a future roadway connection to the parcel east of their property.

**COLONIAL TRADITIONS
A PLANNED UNIT DEVELOPMENT
SITE NARRATIVE
(REVISED FOR PUD RE-ACTIVATION)**

The Colonial Traditions PUD, approved by City Council on September 10, 2007, is being re-activated and modified to adhere to current requirements of the City of Gulf Shores Zoning Ordinance and conditions set in the City of Gulf Shores Resolution Number 4349-07 approving the outline development plan of the Colonial Traditions PUD. Colonial Traditions Subdivision is an 8 lot subdivision located on the former Woodlands Golf Course property, with frontage along County Road 6 and Alabama Highway 59. Lots 1 and 2 of that subdivision were reserved for commercial development and will remain so in the PUD. Lot 8 has been developed as an apartment community called Colonial Grande Apartments. Lots 3-7 are currently undeveloped lots that include single family and multi-family uses in the PUD master plan. The total acreage of the PUD is 178.37 acres and includes 1,532 units for an overall density of 8.58 units/acre. A portion of the total acreage is a 4.29 acre Common Area established in the original subdivision which contains an existing clubhouse, pool and tennis courts.

At the time of the approval of the 8 lot subdivision the property was zoned BG which allowed a variety of single family and multifamily development with a maximum density of 42 units per acre. There was a moratorium in place which did restrict the multifamily development to RMH standards, which allowed a maximum density of 14 units per acre. After the moratorium was lifted, the changed the zoning of this property from BG to BG-1 and removed single family as a use by right. BG-1 allowed a maximum density of 20 units per acre.

The proposed PUD will allow the developer to achieve the flexibility in uses that they originally possessed in the BG zoning which included single family type developments. The developer is requesting on Lots 3-7 an overall density of 10 units per acre or 1,208 units total. When originally approved the underlying zoning district of BG-1 allowed 20 units per acre but did not allow single family use. Also with this PUD the developer is requesting the flexibility to transfer density within the development not to exceed the 20 units per acre on any given site but never exceed the overall density of 10 units per acre.

The initial residential phase of development consist of Lots 3 and 6 of the existing subdivision and the amenity area. Lot 3 is a 28.07 acre site which is proposed to be subdivided into 127 single family lots or 4.52 units per acre. Lot 6 is a 10.02 acre site which is proposed to be subdivided into 24 single family lots or 2.40 units per acre. These 151 lots will consist of four different lot types with varying design standards. See Exhibit A for the Single Family Design Standards proposed for this development.

There are no proposed layouts for Lots 4, 5, and 7 at this time. Lots 4 and 5 are being designated as multifamily use which would allow any multifamily type development allowed by right in the BG-1 district. The developer is requesting the flexibility to develop single family on these sites also which would obviously be less density. Lot 7 is designated as single family use with the potential for any of the single family type developments proposed on Lots 3 and 6. A minimum of 10% of the total PUD development will be reserved for passive/active open space. There are no proposed impacts to wetlands and they will be preserved in a conservation easement.

The public benefits of this development will include the following: The Conservation Easement created to preserve the wetlands and given to the city; turn lane improvements at County Road 6 and Alabama Highway 59 to be determined in coordination with City staff; access provided to adjacent properties for connectivity; and landscape buffers along the boundaries of adjacent properties.

The private benefits of this development will include the following: Clubhouse, pool and related amenities; open space for recreational use; sidewalks and trails; preservation of wetland areas; and connectivity to existing roadways and provisions for future connections.

EXHIBIT A

Single Family Lot Standards

Lot Type	Typical Lot Size	Max. Lot Coverage	Front Setback	Rear Setback	Side Setbacks	Street Side Setbacks	Building Heights
I (Townhomes)	22' x 120' (2,640 S.F.)	80%	15' (C)	5'	(A)	10'	2½ Stories (D)
II (Courtyard)	35' x 120' (4,200 S.F.)	70%	15' (C)	5'	(B)	10'	2½ Stories (D)
III	40' x 120' (4,800 S.F.)	60%	15' (C)	5'	5'	10'	2½ Stories (D)
IV (Estate)	60' x 120' (7,200 S.F.)	65%	20' (C)	5'	5'	15'	2½ Stories (D)

Notes:

- (A) Townhome lots to have 0' side setback with a 5' setback on end units. (Lot 36 to have a 0' setback on end unit)
- (B) Courtyard lots to have a 0' side setback on one side and 5' on the other.
- (C) Setbacks shown are to the main body of the principal building.
Porches may extend beyond the front setback as follows:
Townhomes – 8' maximum and 10' maximum on all other lots.
Bay Windows may extend beyond the front setback of townhome lots for 6' maximum and a maximum height of 1 story.
Total width of all projections shall not be greater than 70% of the main body width of the principal building.
Townhome Lots 57-62 to have a 0' front setback. Porches & Bay Windows can not extend beyond this setback.
- (D) Building height shall be measured in number of stories excluding a raised basement or inhabited attic. Each story shall not exceed 14' clear floor to ceiling. Maximum height shall be measured to the eave or roof deck.
- (E) Outbuildings to be maximum 2 stories.
- (F) Rear Alley garages allowed on all lots.
- (G) 30' WETLAND BUFFER

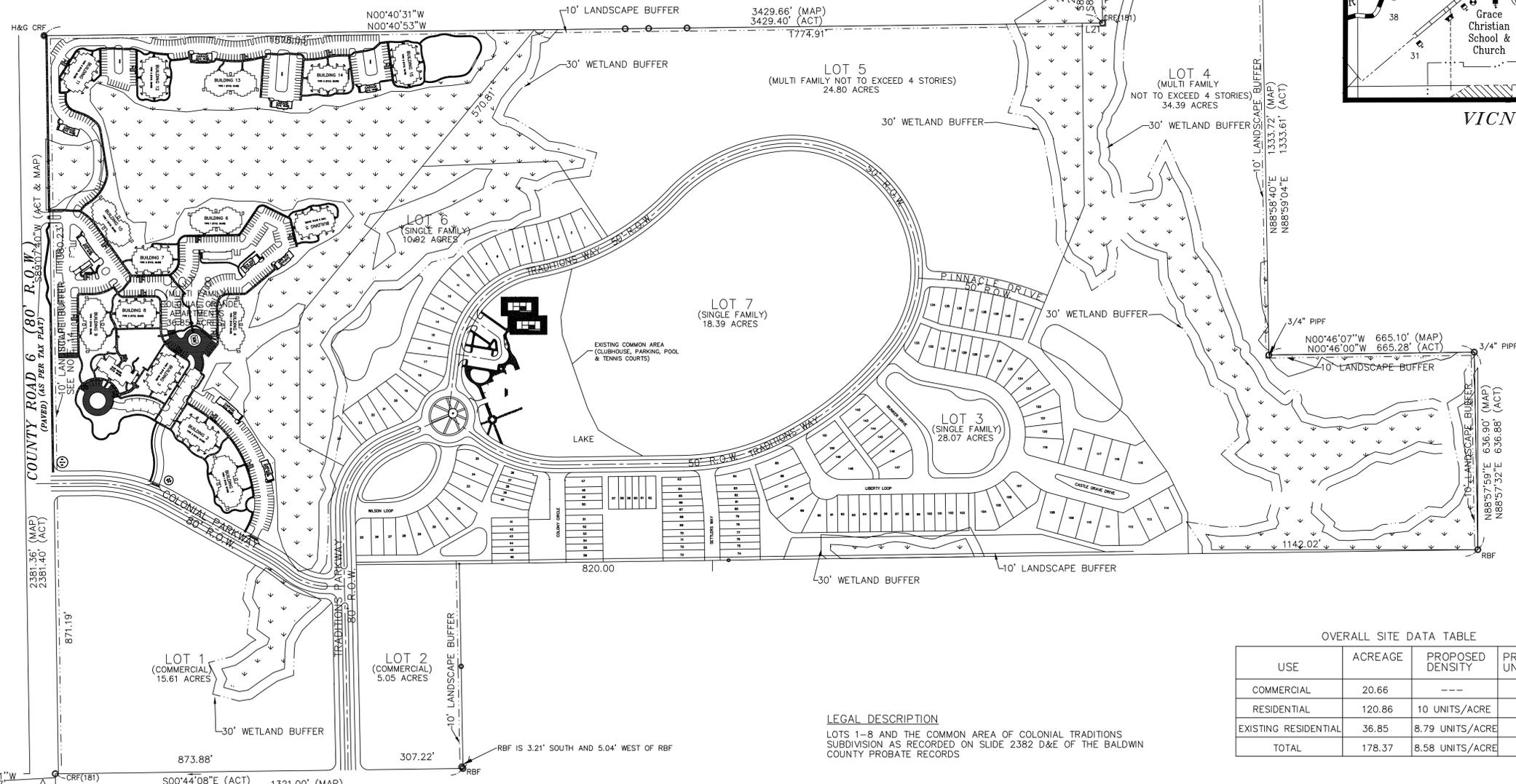
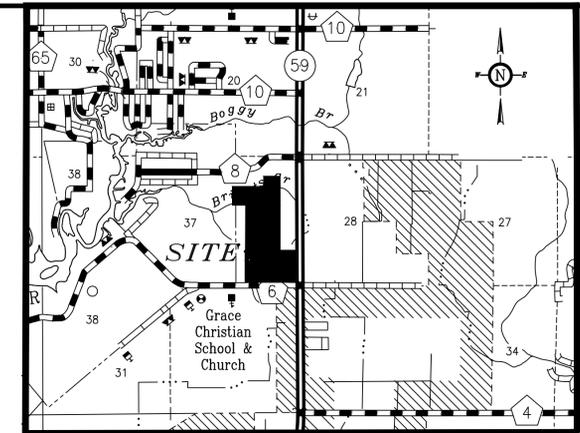
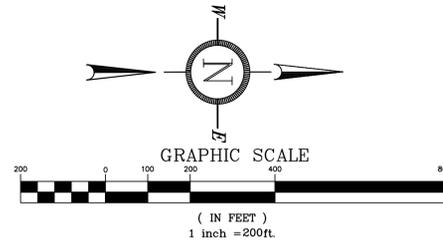
Utility Companies:
 Sewer - GULF SHORES UTILITIES
 Water - GULF SHORES UTILITIES
 Electric - BALDWIN COUNTY EMC
 Telephone - GulfTel Communications

Owner:
 Mid-America Apartments, LP
 P.O. Box 100
 Bay Minette, AL 36507

Surveyor:
 Marshall Jefferson Smith, Sr., PLS
 Volkert & Associates, Inc.
 316 S. McKenzie Street
 Foley, AL 36535

FLOOD STATEMENT

This property is in Zone "X" as per map by the Federal Emergency Management Agency, Federal Insurance Administration Community-Panel Number 01003C0929 L & 01003C0933 L, Baldwin County, Alabama per revised map dated July 17, 2007.



NO.	DATE	REVISIONS

DESIGNED BY	MSP
DRAWN BY	CLW
CHECKED BY	MSP
DATE	08-26-16

VOLKERT & ASSOCIATES, INC.
 Engineers • Surveyors • Planners

PROJECT NAME: COLONIAL TRADITIONS, A P.U.D.
 SHEET DESCRIPTION: OUTLINE DEVELOPMENT PLAN
 CLIENT: HAWTHORNE PROPERTIES, LLC

P:\Projects\512819 - Colonial PUD Mofic Submittal\p\dwg\512819-PUD 4-28-08.dwg 4/28/2008 7:26:51 AM CDT

OVERALL SITE DATA TABLE

USE	ACREAGE	PROPOSED DENSITY	PROPOSED UNITS
COMMERCIAL	20.66	---	---
RESIDENTIAL	120.86	10 UNITS/ACRE	1,208
EXISTING RESIDENTIAL	36.85	8.79 UNITS/ACRE	324
TOTAL	178.37	8.58 UNITS/ACRE	1,532

LEGAL DESCRIPTION

LOTS 1-8 AND THE COMMON AREA OF COLONIAL TRADITIONS SUBDIVISION AS RECORDED ON SLIDE 2382 D&E OF THE BALDWIN COUNTY PROBATE RECORDS

LOTS	ACREAGE	PROPOSED DENSITY	PROPOSED UNITS	PROPOSED USE
1	15.61	---	---	COMMERCIAL****
2	5.05	---	---	COMMERCIAL****
3	28.07	4.52 UNITS/ACRE	127	SINGLE FAMILY *
4	34.39	15 UNITS/ACRE	515	**
5	24.80	15 UNITS/ACRE	372	**
6	10.92	2.20 UNITS/ACRE	24	SINGLE FAMILY *
7	18.39	9.24 UNITS/ACRE	170	SINGLE FAMILY **
8	36.85	8.79 UNITS/ACRE	324	EXISTING APTS
COMMON AREA***	4.29			
TOTAL	120.86	10 UNITS/ACRE	1208	

NOTE: TOTALS FOR ACREAGE, DENSITY, AND UNITS DO NOT INCLUDE LOTS 1-2 & 8. DENSITY SHALL NOT EXCEED 20 UNITS PER ACRE IN ANY PHASE OF THE DEVELOPMENT.
 *LOTS 3 AND 6 ARE PROPOSED TO BE DEVELOPED INTO SINGLE FAMILY LOTS CONSISTING OF TOWNHOME LOTS, COURTYARD LOTS, AND 40' & 50' WIDE LOTS. SEE THE SINGLE FAMILY DESIGN STANDARDS CHART ON THIS SHEET FOR MORE INFORMATION.
 **THE PROPOSED USE FOR LOTS 4 AND 5 IS MULTIFAMILY WHICH WOULD CONSIST OF CONDOMINIUMS, APARTMENTS, DUPLEXES, AND OTHER MULTIFAMILY TYPE STRUCTURES WHICH ARE PRESENTLY ALLOWED IN THE BG-1 ZONING DISTRICT. THE PROPOSED USE FOR LOT 7 IS SINGLE FAMILY WHICH WOULD CONSIST OF ANY OF THE 'SINGLE FAMILY TYPES' PRESENTLY PROPOSED ON LOTS 3 AND 6.
 ***COMMON AREA AS IDENTIFIED ON COLONIAL TRADITIONS SUBDIVISION AS RECORDED ON SLIDE 2382 D&E OF THE BALDWIN COUNTY PROBATE RECORDS WHICH IS PART OF THE PROPOSED P.U.D.
 **** COMMERCIAL USES AS ALLOWED IN BG ZONING DISTRICT.

Single Family Lot Standards

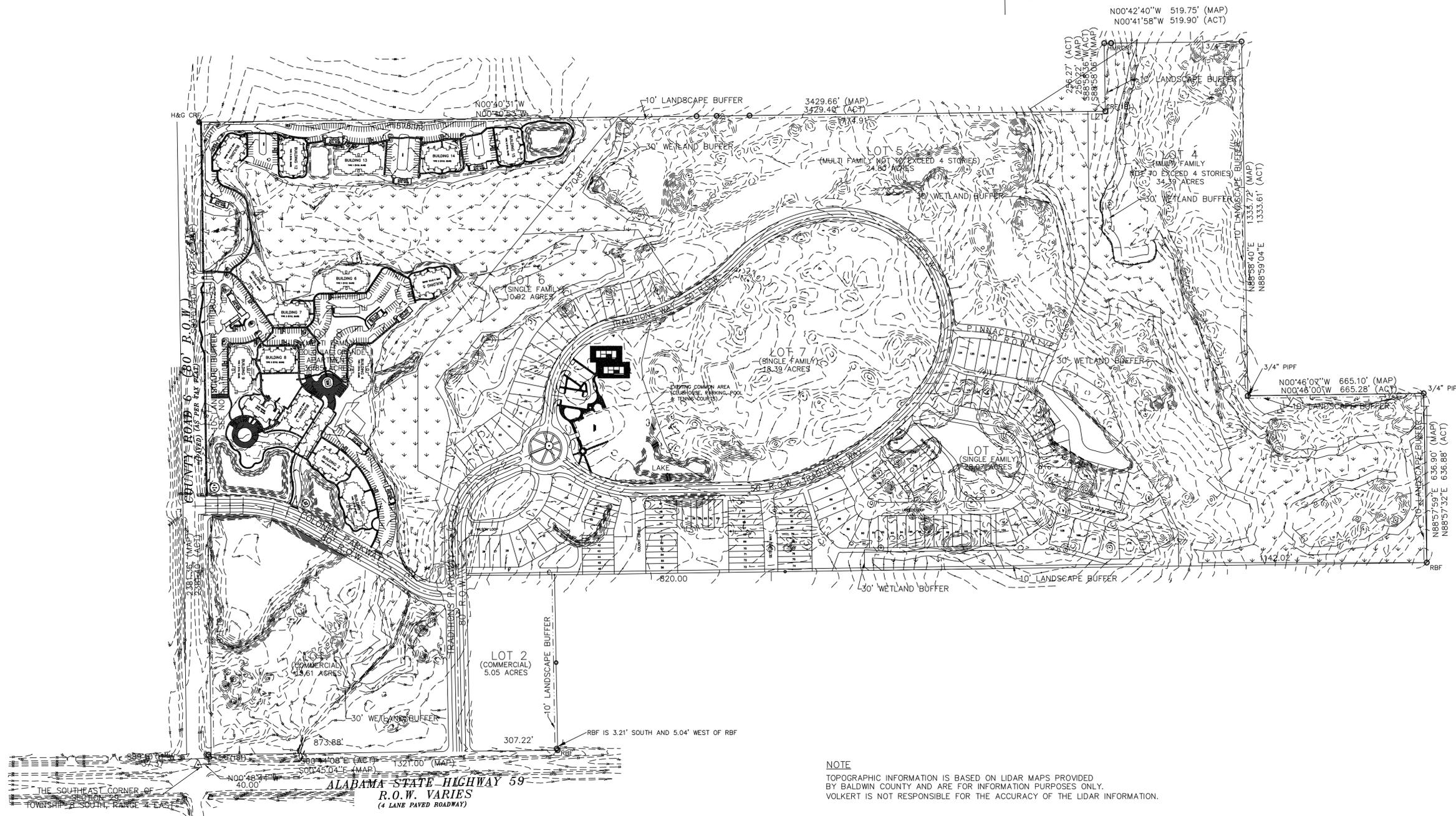
Lot Type	Typical Lot Size	Max. Lot Coverage	Front Setback	Rear Setback	Side Setbacks	Street Side Setbacks	Building Heights
I (Townhomes)	22' x 120' (2,640 S.F.)	80%	15' (C)	5'	(A)	10'	2½ Stories (D)
II (Courtyard)	35' x 120' (4,200 S.F.)	70%	15' (C)	5'	(B)	10'	2½ Stories (D)
III	40' x 120' (4,800 S.F.)	60%	15' (C)	5'	5'	10'	2½ Stories (D)
IV (Estate)	60' x 120' (7,200 S.F.)	65%	20' (C)	5'	5'	15'	2½ Stories (D)

- Notes:
- (A) Townhome lots to have 0' side setback with a 5' setback on end units. (Lot 36 to have a 0' setback on end unit)
 - (B) Courtyard lots to have a 0' side setback on one side and 5' on the other.
 - (C) Setbacks shown are to the main body of the principal building. Porches may extend beyond the front setback as follows:
 Townhomes - 8' maximum and 10' maximum on all other lots.
 Bay Windows may extend beyond the front setback of townhome lots for 6' maximum and a maximum height of 1 story. Total width of all projections shall not be greater than 70% of the main body width of the principal building.
 Townhome Lots 57-62 to have a 0' front setback. Porches & Bay Windows can not extend beyond this setback.
 - (D) Building height shall be measured in number of stories excluding a raised basement or inhabited attic. Each story shall not exceed 14' clear floor to ceiling. Maximum height shall be measured to the eave or roof deck.
 - (E) Outbuildings to be maximum 2 stories.
 - (F) Rear Alley garages allowed on all lots.
 - (G) 30' WETLAND

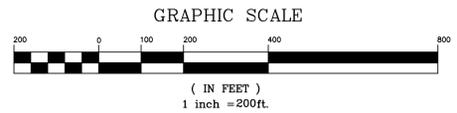
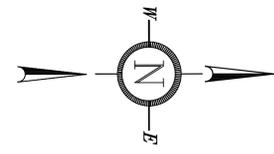
SITE DATA

- THE PUD CONSISTS OF LOTS 1-8 AND THE COMMON AREA OF COLONIAL TRADITIONS SUBDIVISION AS RECORDED ON SLIDE 2382 D&E OF THE BALDWIN COUNTY PROBATE RECORDS.
- TOTAL ACREAGE OF THE PUD IS 178.37 ACRES
- PROPOSED DENSITY FOR LOTS 3-7 IS 10 UNITS/ACRE, OR 1208 UNITS (MAX)
- PROPOSED USE FOR LOTS 3-7 IS SINGLE FAMILY AND OTHER RESIDENTIAL USES ALLOWED BY RIGHT IN BG ZONING DISTRICT.
- THE PROPOSED USE FOR LOTS 1-2 IS COMMERCIAL AS ALLOWED IN BG ZONING DISTRICT.
- LOT 8 IS AN EXISTING APARTMENT DEVELOPMENT, COLONIAL GRANDE APARTMENTS.
- THE PROPOSED PUD IS LOCATED IN SECTION 29, T8S, R4E.
- ALL COMMON AREAS WILL BE OWNED AND MAINTAINED BY A PROPERTY OWNERS ASSOCIATION AND THE WETLANDS AREAS WILL BE DEDICATED AS A CONSERVATION EASEMENT AT EACH PHASE.

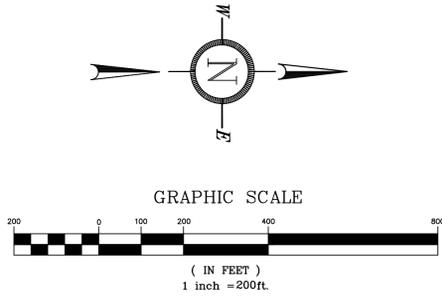
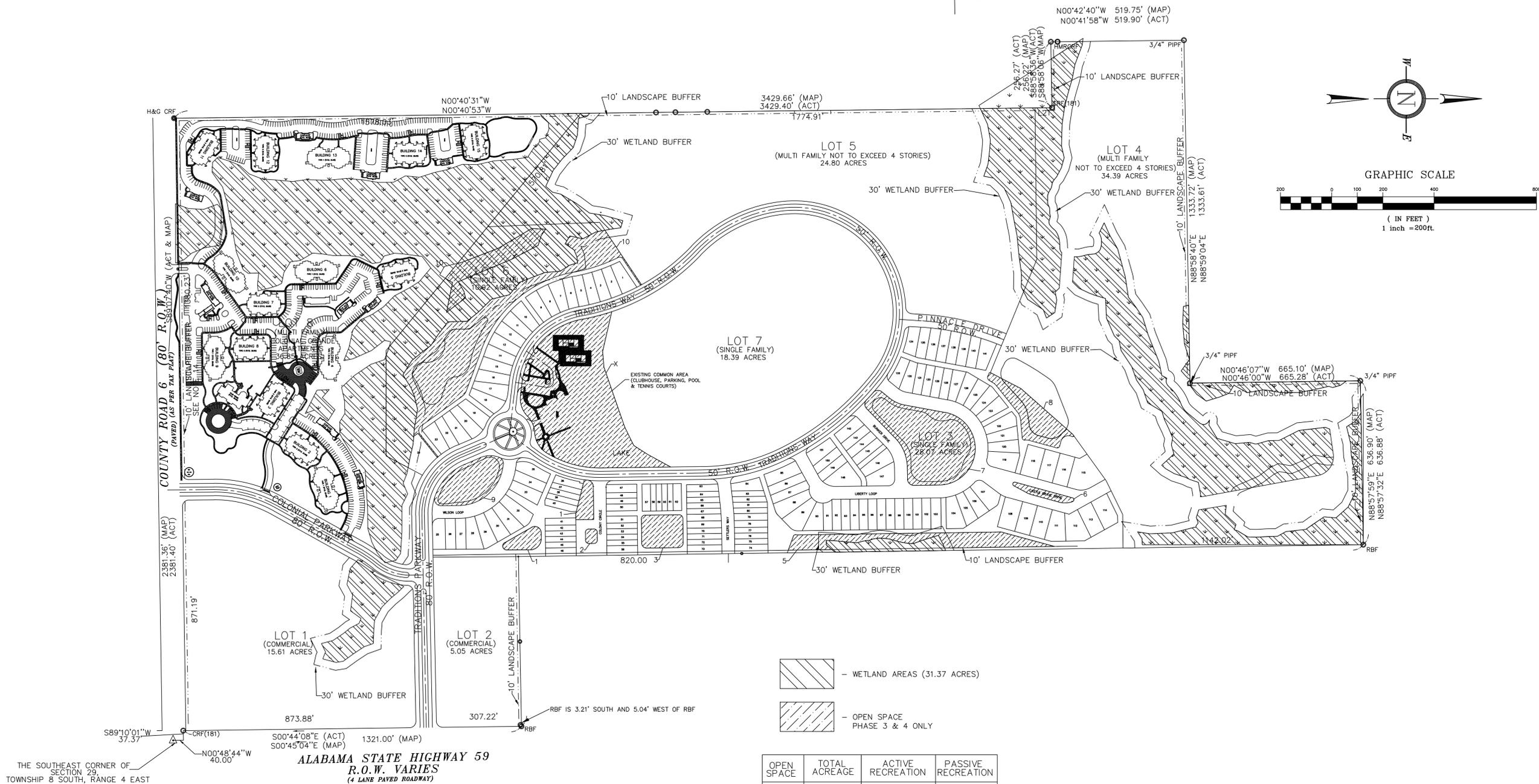
ALABAMA STATE HIGHWAY 59
 R.O.W. VARIES
 (4 LANE PAVED ROADWAY)



NOTE
 TOPOGRAPHIC INFORMATION IS BASED ON LIDAR MAPS PROVIDED
 BY BALDWIN COUNTY AND ARE FOR INFORMATION PURPOSES ONLY.
 VOLKERT IS NOT RESPONSIBLE FOR THE ACCURACY OF THE LIDAR INFORMATION.



PROJECT NAME COLONIAL TRADITIONS, A P.U.D.		DESIGNED BY MSP	
SHEET DESCRIPTION TOPOGRAPHIC SURVEY		DRAWN BY CLW	
CLIENT HAWTHORNE PROPERTIES, LLC		CHECKED BY MSP	
PROJECT NO. 512819.50	NO. 6	DATE	DATE
		APPR.	APPR.
		NO.	NO.
		REVISIONS	REVISIONS
© 2008 VOLKERT & ASSOCIATES, INC. CONSULTING ENGINEERS 316 SOUTH MCKENZIE STREET FOLEY, AL 36535 ~ 251-968-7551			

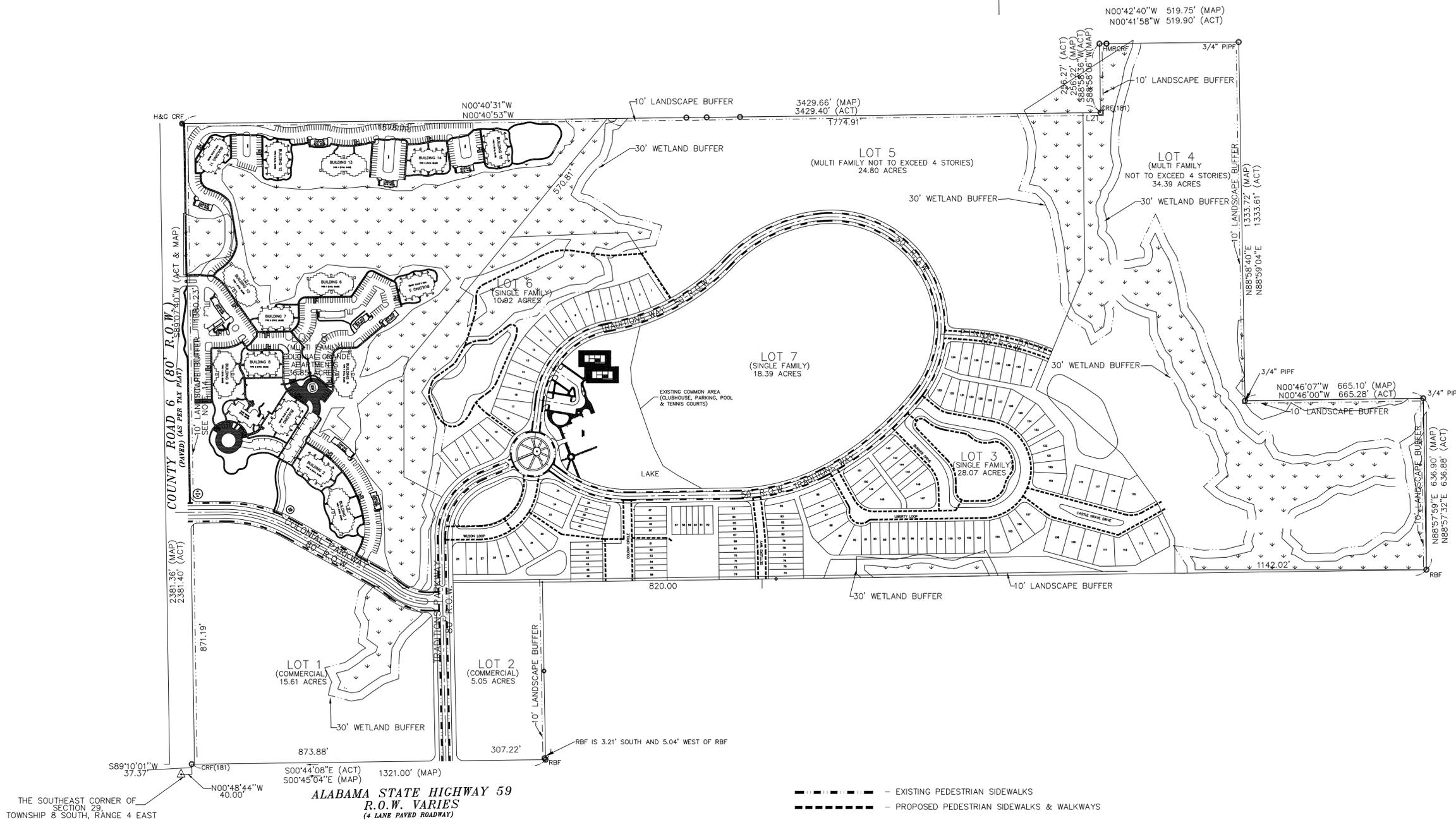


OPEN SPACE	TOTAL ACREAGE	ACTIVE RECREATION	PASSIVE RECREATION
1	.40	.19	.21 ACRES
2	.06		.06 ACRES
3	.47	.47	
5	.92		.92 ACRES
6	.15		.15 ACRES
7	2.04		2.04 ACRES
8	.74		.74 ACRES
9	.79		.79 ACRES
10	3.37	2.70	.67 ACRES
X	4.29	4.29 ACRES	
LOT 8	13.41	8.19	5.22 ACRES
TOTAL	26.64	15.84 ACRES	10.80 ACRES

NOTE:
IN ADDITION TO THE OPEN SPACE ACREAGE SHOWN THERE IS AN ADDITIONAL 31.37 ACRES OF WETLANDS.

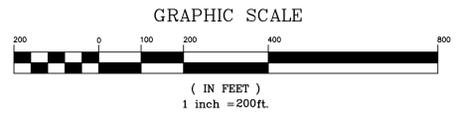
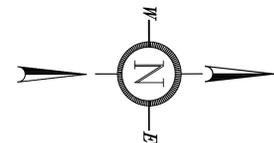
NOTE:
OPEN SPACES 1-10 ARE LOCATED IN PHASE 3 AND 4. OPEN SPACE X IS THE EXISTING COMMON AREA IN COLONIAL TRADITIONS SUBDIVISION AS RECORDED ON SLIDE 2298 B&C WHICH IS BEING INCLUDED IN THIS PUD. THERE IS AN ADDITIONAL 13.41 ACRES OF OPEN SPACE LOCATED ON LOT 8 IN THE COLONIAL GRANDE APARTMENT DEVELOPMENT. TOTAL OPEN SPACE IS 26.64 ACRES OR 14.94% OF TOTAL SITE (10% REQUIRED OR 17.84 ACRES). BASED ON THE SUBDIVISION REGULATIONS, A GENERAL SITE RULE IS THAT 1/2 OF THE REQUIRED OPEN SPACE SHALL BE ACTIVE RECREATIONAL. THE REQUIRED ACTIVE RECREATIONAL OPEN SPACE IS 8.92 ACRES. THERE ARE 15.84 ACRES OF ACTIVE RECREATIONAL OPEN SPACE PROVIDED IN THE EXISTING COMMON AREA AND IN PHASES 1, 3 & 4 OF THE PUD.

PROJECT NO. 512819.50	NO. 6	SHEET DESCRIPTION OPEN SPACE/WETLANDS PLAN	CLIENT HAWTHORNE PROPERTIES, LLC	PROJECT NAME COLONIAL TRADITIONS, A P.U.D.
Volkert & Associates, Inc. Engineers • Surveyors • Planners				
DESIGNED BY: MSP DRAWN BY: CLW CHECKED BY: MSP DATE: 04-28-08		REVISIONS NO. DATE APPR.		
© 2008 VOLKERT & ASSOCIATES, INC. CONSULTING ENGINEERS 316 SOUTH MCKENZIE STREET FOLEY, AL 36535 ~ 251-968-7551				



- — — — — EXISTING PEDESTRIAN SIDEWALKS
- - - - - PROPOSED PEDESTRIAN SIDEWALKS & WALKWAYS

NOTE
 PROPOSED APPROXIMATELY 9,500 L.F. OF PEDESTRIAN SIDEWALKS AND WALKWAYS SHOWN IN PHASE 3 AND PHASE 4. THESE WILL BE CONTINUED THROUGHOUT PHASES 5, 7, & 8.
 Pedestrian and bicycle paths shall be placed throughout the development and to connect different lots and neighborhoods with each other and open spaces. Locations shall be finalized through the subdivision and site plan review process.



NO.	DATE	APPR.	REVISIONS

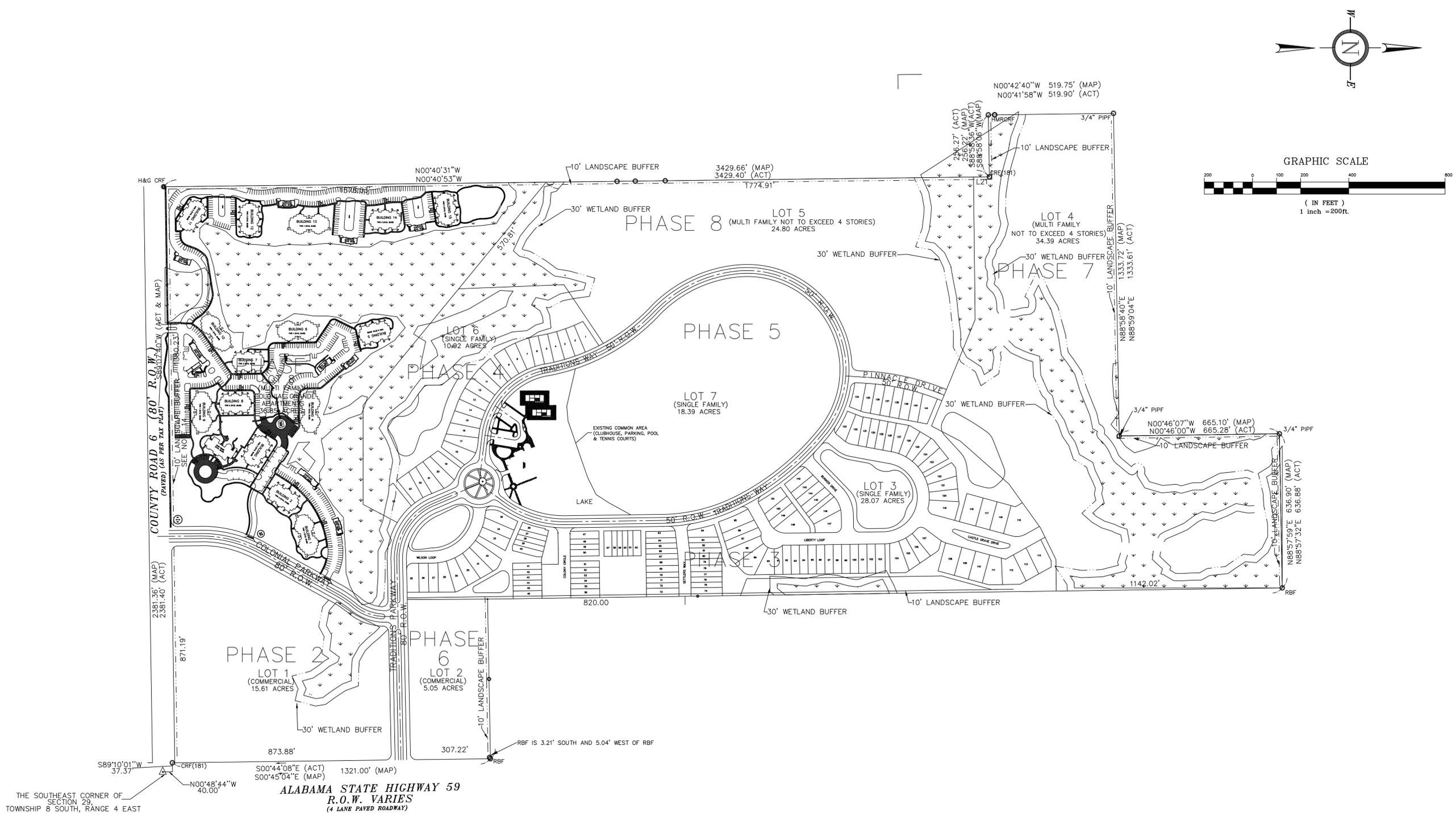
DESIGNED BY	MSP
DRAWN BY	CLW
CHECKED BY	MSP
DATE	04-28-08

Volkert & Associates, Inc.
 Engineers • Surveyors • Planners

PROJECT NAME	COLONIAL TRADITIONS, A P.U.D.		
SHEET DESCRIPTION	PEDESTRIAN PLAN		
CLIENT	HAWTHORNE PROPERTIES, LLC		
PROJECT NO.	512819.50	NO.	4
		OF	6
		SHEETS	

© 2008 VOLKERT & ASSOCIATES, INC.
 CONSULTING ENGINEERS
 316 SOUTH MCKENZIE STREET
 FOLEY, AL 36535 ~ 251-968-7551

REFERENCE FILE:

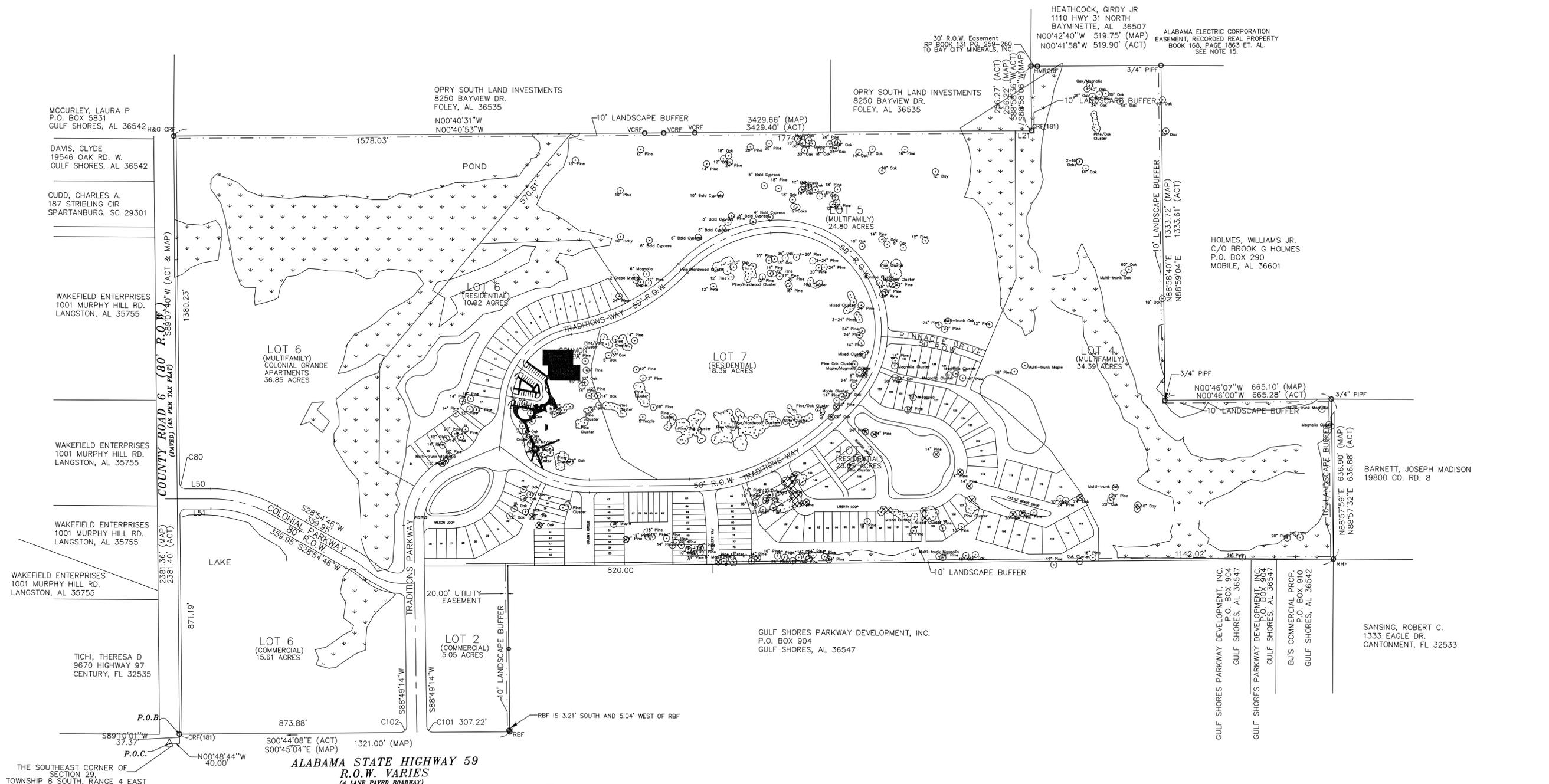


PROJECT NAME	COLONIAL TRADITIONS, A P.U.D.
SHEET DESCRIPTION	PHASING PLAN
CLIENT	HAWTHORNE PROPERTIES, LLC
PROJECT NO.	512819.50
NO.	6
OF SHEETS	5
DESIGNED BY	MSP
DRAWN BY	CLW
CHECKED BY	MSP
DATE	04-28-08
NO.	
DATE	
APPR.	
REVISIONS	

© 2008 VOLKERT & ASSOCIATES, INC.
CONSULTING ENGINEERS
316 SOUTH MCKENZIE STREET
FOLEY, AL 36535 ~ 251-968-7551

REFERENCE FILE:

P:\Projects\512819 - Colonial PUD MoPic Submittal\PLN\dwg\512819_Trees.dwg 4/28/2008 9:27:15 AM CDT

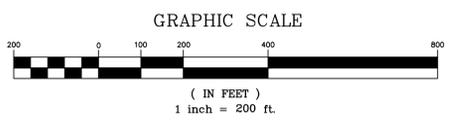


THE SOUTHEAST CORNER OF SECTION 29, TOWNSHIP 8 SOUTH, RANGE 4 EAST

WEIR LLC
9645 MIFLIN CREEK RD
ELBERTA, AL 36530

WEIR LLC
9645 MIFLIN CREEK RD
ELBERTA, AL 36530

AGLES LANDING TV INC
750 OLD AUGUSTINE RD
ZALCANASS, FL 32801



LEGEND
 TREE TO BE REMOVED OR RELOCATED

NOTE: ALL TREES WITHIN PARKING LOT, TENNIS COURT, POOL AREA WITHIN THE CLUBHOUSE SITE WILL BE REMOVED OR RELOCATED.



PROJECT NAME	COLONIAL TRADITIONS, A P.U.D.		
SHEET DESCRIPTION	TREE SURVEY		
CLIENT	HAWTHORNE PROPERTIES, LLC		
PROJECT NO.	No.	6	
512819.50	OF	6	
SHEETS	6		
DESIGNED	R.L.G.	DATE	08/26/16
DETAILED	C.S.G.	DATE	
CHECKED	R.L.G.	DATE	
APPROVED		DATE	
REVISIONS			

Volkert & Associates, Inc.
 Engineers • Surveyors • Planners

NOT ISSUED FOR CONSTRUCTION

© 2008 VOLKERT & ASSOCIATES, INC.
 CONSULTING ENGINEERS—FOLEY, AL.



TO: Mayor Craft & Members of the City Council

FROM: Andy Bauer, Director of Planning & Zoning

SUBJECT: Unopened Gulf Avenue Right-of-Way Vacation

DATE: October 17, 2016

ISSUE: Vacation and conveyance of a portion of the unopened Gulf Avenue for the future construction of a Circle K.

RECOMMENDATION: If the City Council deems the total consideration of \$374,580 and the donation of 530 square feet of land adequate consideration for the vacation and quitclaim conveyance of 29,082 square feet of the unopened Gulf Avenue right-of-way, then staff recommends approval.

BACKGROUND: Circle K Stores Inc. requests the vacation, in accordance with Ala. Code § 23-4-1, and the quitclaim conveyance by the City of 29,082 square feet of a portion of the unopened Gulf Avenue public right-of-way located between West 19th and West 20th Avenue. Circle K Stores Inc. proposes to provide a total consideration, including a fair market value vacation of right-of-way fee under Ala. Code § 11-49-6, in the amount of \$374,580.00 together with a donation 530 square feet of land at the corner of West 20th Avenue and Highway 59 for the use of future right-of-way. The \$374,580 is based on the Baldwin County Revenue Commissioner's most recent appraisal of the adjacent land at \$12.88 per square foot. The maximum vacation of right of way fee that could be required with respect to the portion of the vacated right of way that would inure to Circle K as an abutting property owner is capped by statute at that value. While not subject to the statutory cap, the same value is proposed to be applied in computing the compensation to be paid for the quitclaim conveyance of the portion of the right of way that would inure to the City based on its abutting ownership of West 1st Street. The donation of 530 square feet for the use of right-of-way is needed for the possible addition of a 3rd southbound lane to Highway 59. Staff has confirmed no other land for additional right-of-way is needed for this project. There are three (3) steps to this vacation process:

1. After 30 days public notice and a public hearing, by resolution the City Council would agree to vacate the public rights in a portion of Gulf Avenue in accordance with Ala. Code § 23-4-1. Upon vacation the right-of-way title passes to the two directly abutting property owners, Circle K and the City of Gulf Shores. (As noted above, West 1st Street is located directly west of Gulf Avenue and is owned by the City; therefore half of the vacated right-of-way passes to the City.)
2. By separate resolution after public notice and a public hearing the City would establish a vacation fee in accordance with Ala. Code § 11-49-6 for the half of the vacated right-of-way which is to pass to Circle K.
3. By another resolution the City Council would approve a separate contract providing for the quitclaim conveyance of the City's portion of the vacated Gulf Avenue to Circle K, the conveyance by Circle K of the 530 square feet to the City, and a requirement that the Circle K site plan be designed to the satisfaction of the City to incorporate the drainage

characteristics of the existing swale within Gulf Avenue so proper drainage of the area is continued.

The site plan indicates Circle K will build a 4,920 square foot building with a 12 pump gas canopy. The site plan shows the required 8 foot wide sidewalk along Highway 59 and 6 foot wide sidewalks along West 19th Avenue, West 20th Avenue, and West 1st Street. There is an existing drainage swale within the unopened Gulf Avenue right-of-way. Circle K will need to incorporate the drainage characteristics of the swale into their site design so proper drainage of the area is continued. Circle K will also have to incorporate the right-in/right-out driveway onto Highway 59 and the proposed 3rd southbound lane into the site plan.

PREVIOUS COUNCIL ACTION: This application was heard at the July 5, 2016 City Council Committee of the Whole meeting but was postponed due to issues with an ALDOT turnout permit onto Highway 59.

ATTACHMENTS: Circle K Right-of-Way Vacation Request, Boundary Survey of the Right-of-way, Aerial of the proposed Vacation, and Conceptual Site Plan



June 16th, 2016

Andy Bauer, AICP
Director of Planning and Zoning
P.O. Box 299
205 Clubhouse Drive Suite B
Gulf Shores, Alabama 36542

Re: Vacation of Right-of-Way, Alabama Code 11-49-6, Westerly portion of City Property located near 2021 Gulf Shores Parkway.

Dear Mr. Bauer,

This letter is being generated to satisfy the requirement dictated in Alabama Code 11-49-6 for Vacation of Right-of-Way Fee. Circle K Stores, Inc. petitions the City of Gulf Shores to vacate 29,082 Square Feet of the Gulf Avenue right-of-way for a proposed fee of \$12.88/per foot or \$374,580.00 (Three Hundred Seventy Four Thousand Five Hundred Eighty) Dollars. This fee is based upon the most recent appraisal of the adjacent properties as determined by the Baldwin County Revenue Commission.

We would like to thank you for the opportunity and hope to hear from you soon. If you have any questions or concerns, please feel free to contact me directly.

Respectfully,

Chris Moates
Real Estate Development Manager
Circle K Stores, Inc. | Gulf Coast Business Unit
205.999.1955 m
Cmoates@circlek.com

Property to be donated as Public ROW 530 sq. ft.

Unopened Gulf Avenue ROW To be Vacated 29,082 sq. ft.

West 1st Street R/W Varies

Gulf Avenue (Unopened Roadway) 130' R/W

2 LANES (SOUTH BOUND)

Alabama Highway 59 A.K.A Gulf Shores Parkway

PARCEL A

PARCEL B

West 19th Avenue 70' R/W

CURVE	DELTA ANGLE	ARC LENGTH	RADIUS	TANGENT	CHORD BEARING	CHORD LENGTH
C-1	09°13'17"	294.34'	1828.82'	147.49'	N 14°53'23" E	294.02'
C-2	01°58'37"	255.50'	7405.09'	127.76'	S 10°51'31" W	255.49'

ON FEBRUARY 18, 2016 AN ORDER WAS PLACED FOR ALABAMA "ONE - CALL" (TICKET NO'S. 160491723, 160491743, 160491727 AND 160491730) TO LOCATE UTILITIES IN THE WORK AREA. ALL VISIBLE MARKINGS WERE LOCATED BY THIS COMPANY ON FEBRUARY 23, 2016.

NOTES:

- THE CURRENT OWNERS OF PARCEL A, ARE HERNDON OIL CORPORATION AND THE PANTRY, INC. AND THE OWNERS OF PARCEL B, IS CITY OF GULF SHORES.
- AREA OF PARCEL A IS 42,389 SQUARE FEET OR 0.97 ACRES, MORE OR LESS AND AREA OF PARCEL B IS 28,873 SQUARE FEET OR 0.66 ACRES, MORE OR LESS
- PARKING: 8 REGULAR STRIPED SPACES PROVIDED
PARKING REQUIRED : 25 SPACES (1 SPACE PER 200 S.F. NFA)
- ALL STREETS ARE OWNED AND MAINTAINED THE CITY OF GULF SHORES AND THE STATE OF ALABAMA.
- THIS PROPERTY IS ZONED BG (GENERAL BUSINESS) :
FRONT SETBACK = 20'
REAR SETBACK = 20'
SIDE SETBACK = N/A
MAXIMUM IMPERVIOUS SURFACE COVERAGE = 85%
- THE PROPERTY ADDRESS IS 2021 GULF SHORES PARKWAY, GULF SHORES ALABAMA.
- I HAVE CONSULTED THE FEDERAL INSURANCE ADMINISTRATION FLOOD HAZARD BOUNDARY MAP # 015005 L, AND FOUND THAT THE ABOVE DESCRIBED PROPERTY IS SHOWN IN FLOOD ZONES X (UNSHADED) AND X (SHADED) ON PANEL 939 (THE FLOOD INSURANCE RATE MAP DESCRIBES ZONE X (UNSHADED) AS AREAS DETERMINED TO BE OUTSIDE 500 YEAR FLOODPLAIN.
- BEARINGS BASED ON ALABAMA STATE PLANE COORDINATES (WEST ZONE - NAD 83, NAVD 88 - ALDOD CORS).
- THIS DRAWING DOES NOT REFLECT ANY TITLE OR EASEMENT RESEARCH BY THIS COMPANY.
- FIELD DATA TAKEN - FEBRUARY 23, 26, 27 & MARCH 23, 2016
- FURNISHED DESCRIPTION FROM CLIENT
- TYPE OF SURVEY - ALTA / ACSM, BOUNDARY & TOPOGRAPHIC SURVEY
- ALL PROPERTY CORNERS ARE 5/8" B.S.I. CAPPED REBARS UNLESS OTHERWISE NOTED.
- EASEMENT REFERRED TO IN NOTE 15 IS AN EXCEPTION IN TITLE COMMITMENT FILE NO. 167786 ISSUED BY SURETY LAND TITLE, INC. - MAIN OFFICE WITH AN EFFECTIVE DATE OF DECEMBER 18, 2015. THERE ARE NO EXCEPTIONS LISTED IN TITLE COMMITMENT FILE NO. 168013 ISSUED BY SURETY LAND TITLE, INC. - MAIN OFFICE WITH AN EFFECTIVE DATE OF FEBRUARY 5, 2016. THIS APPLIES TO PARCEL A.
- EXCEPTION NUMBER 7 : ACCESS EASEMENT AGREEMENT RECORDED IN INSTRUMENT NO. 1185807 IS SHOWN ON SURVEY.
- DRAWING SHOULD NOT BE SCALED. THE LOCATION OF SOME FEATURES ARE EXAGGERATED FOR CLARITY (I.E. FENCES, CURBS, ETC.



PARCEL A:

LEGAL DESCRIPTION
ALL THAT PART OF BLOCK 5, DIVISION 2 OF GULF PINES UNIT OF GULF SHORES AS RECORDED IN MAP BOOK 4 PAGE 71 PROBATE COURT RECORDS, BALDWIN COUNTY, ALABAMA DESCRIBED AS FOLLOWS : BEGINNING AT THE NORTHWEST INTERSECTION OF ALABAMA HIGHWAY 59 (GULF SHORES PARKWAY) AND WEST 19 TH AVENUE, BEING ON THE SOUTH LINE OF BLOCK 5, DIVISION 2 OF GULF PINES UNIT OF GULF SHORES, THENCE NORTH 89° - 47' - 19" WEST ALONG THE NORTH LINE OF WEST 19TH AVENUE 156.72 FEET TO THE SOUTHWEST CORNER OF BLOCK 5, SAID POINT BEING ON THE EAST LINE OF GULF AVENUE (AN UNOPENED ROADWAY) AND ON A CURVE HAVING A RADIUS OF 1828.82 FEET; THENCE NORTHEASTWARDLY ALONG THE ARC OF SAID CURVE TO THE RIGHT 294.34 FEET TO A POINT ON THE SOUTH LINE OF WEST 20TH AVENUE (CHORD BEARS : NORTH 14° - 53' - 23" EAST 294.02 FEET) ; THENCE NORTH 89° - 49' - 17" EAST ALONG THE SOUTH LINE OF WEST 20TH AVENUE 100.46 FEET TO A POINT ON THE WEST LINE OF ALABAMA HIGHWAY 59; THENCE SOUTH 40° - 12' - 05" EAST 44.68 FEET; THENCE SOUTHWESTWARDLY AND CONTINUING ALONG THE WEST LINE OF ALABAMA HIGHWAY 59 AND ALONG THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 7405.09 FEET A DISTANCE OF 255.50 FEET TO THE POINT OF BEGINNING.

PARCEL B:

ALL THAT PART OF BLOCK 5, DIVISION 2 OF GULF PINES UNIT OF GULF SHORES AS RECORDED IN MAP BOOK 4 PAGE 71 PROBATE COURT RECORDS, BALDWIN COUNTY, ALABAMA DESCRIBED AS FOLLOWS : COMMENCING AT THE NORTHWEST INTERSECTION OF ALABAMA HIGHWAY 59 (GULF SHORES PARKWAY) AND WEST 19 TH AVENUE, BEING ON THE SOUTH LINE OF BLOCK 5, DIVISION 2 OF GULF PINES UNIT OF GULF SHORES, THENCE NORTH 89° - 47' - 19" WEST ALONG THE NORTH LINE OF WEST 19TH AVENUE 156.72 FEET TO THE SOUTHWEST CORNER OF BLOCK 5, AND THE POINT OF BEGINNING OF THE PROPERTY HEREIN DESCRIBED, SAID POINT BEING ON THE EAST LINE OF GULF AVENUE (AN UNOPENED ROADWAY) AND ON A CURVE HAVING A RADIUS OF 1828.82 FEET; THENCE NORTHEASTWARDLY ALONG THE ARC OF SAID CURVE TO THE RIGHT 294.34 FEET TO A POINT ON THE SOUTH LINE OF WEST 20TH AVENUE (CHORD BEARS : NORTH 14° - 53' - 23" EAST 294.02 FEET) ; THENCE SOUTH 89° - 49' - 17" WEST 106.61 FEET; THENCE SOUTH 46° - 40' - 47" WEST 60.44 FEET; THENCE SOUTH 00° - 34' - 10" EAST 202.63 FEET; THENCE SOUTH 44° - 59' - 19" EAST 56.00 FEET; THENCE SOUTH 89° - 47' - 19" EAST A DISTANCE OF 33.42 FEET TO THE POINT OF BEGINNING.

TO: CIRCLE K STORES, INC. - MAIN OFFICE
SURETY LAND TITLE, INC. - MAIN OFFICE

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2011 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 3, 4, 5, 6(c), 7(a), 8, 11(c), 13 & 14 OF TABLE A THEREOF. THE FIELD WORK WAS COMPLETED ON JUNE 21, 2011. AND I HEREBY STATE THAT ALL PARTS OF THIS SURVEY AND DRAWING HAVE BEEN COMPLETED IN ACCORDANCE WITH THE CURRENT REQUIREMENTS OF THE STANDARDS OF PRACTICE OF LAND SURVEYING IN THE STATE OF ALABAMA TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF.

WITNESS MY HAND THIS 29 TH DAY OF MARCH, 2016.

PRELIMINARY
GERALD D. BYRD, AL. LICENSE NO. 9425

ALTA / ACSM LAND TITLE SURVEY

STATE HIGHWAY 59
GULF SHORES, AL

BYRD SURVEYING, INC.

2609 HALLS MILL ROAD MOBILE, ALABAMA
(251) 476-5010 FAX: (251) 476-5033
BYRD@BYRDSURVEYING.BIZ MARCH 29, 2016
SCALE : 1" = 20'

TP = TELEPHONE PEDESTAL
WM = WATER METER
WV = WATER VALVE
FH = FIRE HYDRANT
SM = SEWER METER
GV = GAS VALVE
843 = SPOT ELEVATIONS
C.O. = CLEANOUT
S.V. = SERVICE VALVE
A/C = AIR CONDITIONER
LP = LIGHT POLE

(R) = RECORD MEASUREMENT FROM DEEDS, PLATS, OR OTHER RECORDED INSTRUMENTS
(C) = CALCULATED BEARINGS AND/OR DISTANCES BASED ON FIELD MEASUREMENTS
+ = SPOT TOP IRON FOUND
- = CRIMP TOP IRON FOUND

U.S. = UNABLE TO SET CORNER
F.F.E. = FINISH FLOOR ELEVATION
C.U. = OVERHEAD UTILITIES
N.B.C. = NAIL & BOTTLE CAP

"C" = "C" IN CONCRETE
REF. = REFERENCE IRON
T.B.C. = TIE BOLT
CONC. = CONCRETE
C.M. = CEMENT MORTAR
C.P. = CONCRETE PIER

ASPH. = ASPHALT
CONC. = CONCRETE
C.W. = CEMENT WASTE
U.P. = UTILITY POLE

H & T = HUB & TACK
R/R = RAILROAD SPIKE
NO. = MAP BOOK
R/R# = RAILROAD PROPERTY BOOK

R/W = RIGHT OF WAY
D.B. = DEED BOOK
M.B. = MAP BOOK
R/R# = RAILROAD PROPERTY BOOK

INVALID WITHOUT EMBOSSED SEAL



SMALL TOWN, BIG BEACH

TO: Mayor Craft & Members of the City Council, Administrator Steve Griffin

FROM: Ed Delmore, Chief of Police

DATE: October 12, 2016

SUBJECT: Jersey Barriers

RECOMMENDATION: Approval of Homeland Security Grant Application

Background:

50 – Water filled barriers (Jersey Barriers) to be utilized and incorporated into a traffic plan which would assist in preventing possible vehicle borne terroristic type situations and incidents at our music, entertainment, and sporting events within the city.

The Homeland Security Grant Program is 100% grant and does not have a match requirement. Homeland Security Grants are paid on a reimbursement basis. If we are awarded a grant, we must pay for the equipment and we will be reimbursed up to the amount of the award. We are also responsible for any difference in cost. Estimated total cost for the grant application is \$17375.00

PREVIOUS COUNCIL ACTION: None

BUDGET IMPLICATIONS: None identified at this time.

RELATED ISSUES: None

ATTACHMENTS:

DEPARTMENT: Police

STAFF CONTACT: Chief Ed Delmore



STATE OF ALABAMA
Alabama Law Enforcement Agency

APPLICATION

HOMELAND SECURITY GRANT PROGRAM

1A. HS POC: SGT Paul Maliska	2. Agency Name: Gulf Shores Police Department
1B. Address: 220 Clubhouse Drive P.O. Box 896 Gulf Shores, AL 36547	
1C. FEIN: 63-6005299	
1D. County: Baldwin	
1E. DUNS: 053116380	
3A. Project Description: See attachment	
3B. Project Description Summary/Grant Priority: Utilize and incorporate a Jersey barrier system to prevent vehicle borne terroristic type situations and incidents at various large scale music entertainment and sporting events within the city. Gulf Shores is becoming the location to host large scale entertainment events and sporting events that are nationally televised. Utilizing a Jersey barrier system will solidify the venues which will enhance the protection of people at these events. Grant priority falls in line with Mass Gathering Security and Soft Target Protection.	
3C. Proposed Project Budget	Amounts
Equipment	\$17375.00
Training	
Exercise	
Travel	
Planning	
Total	\$17375.00
4. GRANTEE Authorizing Representative:	
Name: Fred Beaman	
Title: Deputy Chief	
Address: 220 Clubhouse Drive	
P.O. Box 896	
Gulf Shores, AL 36547	
Phone: 251-968-1136	
Email: fbeaman@gulfshoresal.gov	
_____ Signature	_____ Date

3A. Project Description

Please include the following: the purpose of the project, problems that the proposed project will address, background information (service area, department and/or other characteristics) and the goals of the project.

The purpose of the project is to integrate a physical barrier system within the security plans established by the police department for the City of Gulf Shores by using the water filled Jersey barrier in a fashion that will better protect entertainment and sports venues from vehicle borne terroristic type incidents. The venue for our entertainment events is located in an area that a major highway goes through it. This physical barrier system will ensure the safety of all visitors and participants within the venue as traffic is diverted around it. Gulf Shores is currently the location to host large scale entertainment events that are nationally televised. The current barrier system being utilized are large city vehicles that could be better suited for other tasks

Gulf Shores has a permanent population of approximately 10,000 people. During entertainment events such as The Hangout Music Festival, the population increases dramatically. The event will see on average of over 45,000 attendees daily over a four day period. The Annual National Shrimp Festival also brings in 20,000 attendees daily over a four day period as well. Sporting events such as the NCAA Women's Beach Volley Tournament is garnering national attention due to it being nationally televised. Participation and attendance is expected to increase drastically over the next several years. Other events held in this same area include triathlons, marathons, and the newly established Hangout Oyster Cook-off which brings in chefs known around the world.

Being able to provide a more secure venue by using this physical barrier system will allow the city to maintain a safe and secure venue without causing undo hardships to any of the participants and attendees within the event venues. The barrier system can also be utilized to block off roadways after a natural disaster or extreme weather conditions such as tropical storms or hurricanes which could impact Gulf Shores or any community within Baldwin County especially those communities that are near the Gulf of Mexico.

The Jersey barrier system will address the Grant Priorities related to Mass Gathering Security issues along with Soft Target Protection.



SMALL TOWN, BIG BEACH

TO: Mayor Craft & Members of the City Council, Administrator Steve Griffin

FROM: Ed Delmore, Chief of Police

DATE: October 12, 2016

SUBJECT: Explosive Detector Dog

RECOMMENDATION: Approval of Homeland Security Grant Application

Background:

Incorporate an Explosive Detector Dog (EDD) program into the departments existing Drug Detector/Patrol Dog program. The EDD program will significantly enhance the security and safety of the members of this community and all those visiting the area during vacations, music, entertainment, and sporting events within the city. This program will allow for almost immediate response to suspicious package/device incidents within the community with the capability of supporting our neighboring communities as well with similar type incidents.

The Homeland Security Grant Program is 100% grant and does not have a match requirement. Homeland Security Grants are paid on a reimbursement basis. If we are awarded a grant, we must pay for the equipment and we will be reimbursed up to the amount of the award. We are also responsible for any difference in cost. Estimated total cost for the grant application is \$20516.00

PREVIOUS COUNCIL ACTION: None

BUDGET IMPLICATIONS: None identified at this time.

RELATED ISSUES: None

ATTACHMENTS:

DEPARTMENT: Police

STAFF CONTACT: Chief Ed Delmore



STATE OF ALABAMA
Alabama Law Enforcement Agency

APPLICATION

HOMELAND SECURITY GRANT PROGRAM

1A. HS POC: SGT Paul Maliska	2. Agency Name: Gulf Shores Police Department
1B. Address: 220 Clubhouse Drive P.O. Box 896 Gulf Shores, AL 36547	
1C. FEIN: 63-6005299	
1D. County: Baldwin	
1E. DUNS: 053116380	
3A. Project Description: See attachment	
3B. Project Description Summary/Grant Priority: Incorporate an Explosive Detector Dog program into a department and city that is becoming a focal point for large scale music entertainment events and various sports tournaments. As the city grows, it is becoming a primary location for sports tourism such as Track and Field, Baseball, Women's Softball, Women's Beach Volleyball, and Soccer. Having an EDD program available at a moments notice will greatly enhance the protection of our community and the visitors/vacationers that come here. Grant priority falls in line with Mass Gathering Security and Soft Target/Critical Infrastructure Protection.	
3C. Proposed Project Budget	Amounts
Equipment	\$18516.00
Training	
Exercise	
Travel	\$2000.00
Planning	
Total	\$20516.00
4. GRANTEE Authorizing Representative:	
Name: Fred Beaman	
Title: Deputy Chief	
Address: 220 Clubhouse Drive	
P.O. Box 896	
Gulf Shores, AL 36547	
Phone: 251-968-1136	
Email: fbeaman@gulfshoresal.gov	
 Signature	10/5/16 Date

3A. Project Description

Please include the following: the purpose of the project, problems that the proposed project will address, background information (service area, department and/or other characteristics) and the goals of the project.

The purpose of the project is to create an Explosive Detector Dog position which will serve not only the City of Gulf Shores but also the surrounding communities within the county as well. Gulf Shores has a permanent population of approximately 10,000 people. During the spring and summer months, the population increases in upwards of 60,000+ daily. This number is easily doubled for visitors and vacationers within Baldwin County itself. Currently, there is no Explosive Detector Dog program within Baldwin County. Support of this nature often is requested from Mobile Police Department or Escambia County Sheriff's Office in Florida. Average wait time for a team to show up to a call in Gulf Shores is approximately four (4) hours minimum at best. Suspicious package incidents must be identified and neutralized in a more timely fashion in order to protect lives and property.

Gulf Shores is a growing sports tourism community and regularly hosts various nationally televised music entertainment events. Sports and entertainment events include the NCAA Women's Beach Volleyball Tournament (which is also nationally televised), The Hangout Music Festival (brings in approximately 45,000 attendees daily over four days), and the Annual National Shrimp Festival (brings in approximately 20,000 attendees over four days). Other events include USSSA Track and Field, USSSA Women's Softball Tournament, State High School Track and Field (AHSSA), Little League Baseball Championships, High School and Collegiate Soccer Tournaments, Marathons, Triathlons, and many other sports and entertainment events. Being able to provide immediate coverage and assistance related to possible and or actual explosive detection during large scale sports and entertainment events will allow the city to maintain a safe and secure environment without causing undo hardships to participants, parents, vacationers, community members, and businesses as well.

As Gulf Shores grows with sports tourism and entertainment, the neighboring cities are growing as well. Sports complexes and entertainment venues have been built or are in the planning and development stages at this time. With support agreements with other cities within the county and the county itself, the Explosive Detector Dog program at Gulf Shores will become the "go to" agency as it relates to helping identify "suspicious package" incidents in a timelier manner which is vital to protecting life. It also aids in the protection of property thus ensuring the economies of all communities are maintained in a more positive way.

The Explosive Detector Dog program will address the Grant Priorities related to Mass Gathering Security issues along with Soft Target and Critical Infrastructure Protection.



AMERICAN ALUMINUM
ACCESSORIES, INC.

1-800-277-0869

3882 S. Byron Butler PKWY

Bid Proposal

Date	Estimate #
10/5/2016	14035

Name / Address
Gulf Shores Police Department Attn: Accounts Payable PO Box 299 Gulf Shores, AL 36547

Ship To
Gulf Shores Police Department Attn: Fred Beaman 220 Clubhouse Drive Gulf Shores, AL 36547 251-968-1162

P.O. No.	Terms	Quote Expires	Rep	FOB	Vehicle
Quote	Net 30	11/4/2016	TP	Origin	2016 Tahoe
Item	Description	Qty	Rate	Total	
EZPF_TAH_15-16	E/Z Rider K-9 insert for 2015 Tahoe *** Includes Door Panels and Window Guards *** *** 60"W x 32"D x 40"H ***	1	1,775.00	1,775.00	
PC_Matte	MATTE Black Powder Coating	1	0.00	0.00	
Rubber Mat, Small	Deluxe, Non-Toxic, Custom Fit Rubber Liner	1	137.00	137.00	
Water Dish	Spill-proof, bracket mounted aluminum water dish.	1	89.00	89.00	
Cool Guard Temp ...	E/Z-Cool Guard System (Temperature Monitoring and Heat Alarm) *Includes Fan and Fan Guard*	1	415.00	415.00	
Cool Guard Pager ...	E/Z-Cool Guard Pager System. Works in conjunction with Cool Guard Monitoring System	1	273.00	273.00	
R.E.S.C.U.E. Kit	R.E.S.C.U.E. Remote Door Opening System	1	446.00	446.00	
K9 System Install	K9 System Install Charge	1	500.00	500.00	
Cool Guard Install	Cool Guard Install	1	330.00	330.00	
Cool Guard Pager ...	Cool Guard Pager Install	1	125.00	125.00	
R.E.S.C.U.E. Install	R.E.S.C.U.E. Install	1	330.00	330.00	
<p>Please note, The New Installation prices went into effect on 10/01/16</p>					
Thank you for your inquiry. Look forward to hear from you: Tammy				Total	USD 4,420.00

Thank You For Your Inquiry



AMERICAN ALUMINUM
ACCESSORIES, INC.

1-800-277-0869
3882 S. Byron Butler PKWY

Bid Proposal

Date	Estimate #
10/5/2016	14036

Name / Address
Gulf Shores Police Department Attn: Accounts Payable PO Box 299 Gulf Shores, AL 36547

Ship To
Gulf Shores Police Department Attn: Fred Beaman 220 Clubhouse Drive Gulf Shores, AL 36547 251-968-1162

P.O. No.	Terms	Quote Expires	Rep	FOB	Vehicle
Quote	Net 30	11/4/2016	TP	Origin	
Item	Description	Qty	Rate	Total	
Kennel-New	E/Z Portable Kennel II Kennel Run 96"L x 41.5"W x 48"H Dog House 41.5"L x 33.75"W x 27"H	1	1,868.00	1,868.00	
Freight	Shipping quote valid for 7 days. Shipping charges are subject to change	1	228.00	228.00	
Thank you for your inquiry. Look forward to hear from you.) Tammy				Total	USD 2,096.00

Thank You For Your Inquiry



SMALL TOWN, BIG BEACH™

DATE: October 12, 2016

ISSUE: Access Management Improvement Project – Added Scope

RECOMMENDATIONS: Amend Contract for Access Management Improvement Project – Sites 3 & 4 to R&S Paving & Grading, Inc. to an amount not to exceed \$130,000.00.

BACKGROUND: The City opened bids on Tuesday, August 2, 2016 for the Access Management Improvement Project Sites 3 & 4 project. This project will improve access to Arby's as well as major upgrades to the intersection of Clubhouse Drive and Highway 59. The project was awarded to the lowest conforming bidder, R&S Paving & Grading, Inc. As the project was a Unit Price Bid, the contract was awarded in an amount not to exceed \$80,000.00.

In addition to the original scope of work, Public Works would like to install a sidewalk on the north side of Clubhouse Drive from Hwy 59 to West 2nd Street. Public Works would like to amend the contract to an amount not to exceed \$130,000.00 in order to install this sidewalk.

PREVIOUS COUNCIL ACTION: Council passed resolution 5718-16 accepting the bid of R&S Paving & Grading, Inc. for an amount not to exceed \$80,000.00.

BUDGET IMPLICATIONS: Funding for this sidewalk will be from the Streets Resurfacing account, #01-563-80690.

RELATED ISSUES: None

ATTACHMENTS: None

DEPARTMENT: Public Works

STAFF CONTACT: Mark Acreman



Phone # 251-943-2071
 Fax # 251-943-2117
 E-mail rspaving@gulftel.com

Estimate

DATE	ESTIMATE NO.
10/4/2016	20160602

NAME / ADDRESS		PROJECT			
City of Gulf Shores Attn: Clint Colvin P.O. Box 299 Gulf Shores, AL 36547		Clubhouse Drive Sidewalk			
ITEM #	DESCRIPTION	QTY	UNIT	UNIT EACH	TOTAL
1	Demo 1 each tree and remove from site.				
2	Demo approximately 20 LF of ribbon curb at entrances of activity center.				
3	Cut out necessary grass and topsoil.				
4	Install necessary borrow excavation.				
5	Form, pour, and finish approximately 5,376 SF of 4" 3000 PSI concrete sidewalk.				
6	Install approximately 200 LF of 1' turndown in areas with steep slope.				
7	Demo existing asphalt and install necessary borrow excavation.				
8	Install approximately 27 LF of 8" pipe.				
9	Install approximately 77 SY of 1.5" compact asphalt wearing surface in above demoed asphalt area.				
10	Traffic Control				
	TOTAL	1	LS	38,500.00	38,500.00

TOTAL \$38,500.00

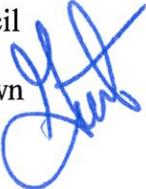
R & S Paving & Grading, Inc. agrees to furnish materials and perform work as above and that this estimate is good for 30 days.
 The authorized signature agrees to:
 a) Payment terms: Upon Request. (Late fees and interest are applicable at max allowed.)
 b) also agrees that any additional work beyond scope outlined will be at an additional charge. If applicable this includes any unsuitable dirt removed or suitable dirt added will be charged at a CY cost in addition to above. Warranty does not cover the occurrence of reflective cracking, grass and any vegetative growth, or water ponding due to existing conditions.
 c) that this is a binding contract between parties listed and all parties with an interest in the improvements made to the property. Attorney fees and interest (18%) can be awarded to enforce this contract. By signing the contract you agree that in the event (if applicable) you (customer) are not paid, R & S will be paid according to the terms outlined.

Authorized Customer Signature: _____
 Authorized R & S Signature: _____



SMALL TOWN, BIG BEACH™

Memorandum

Date: October 12, 2016
To: Mayor Craft
City Council
From: Grant Brown 
Cc:
Subject: Tri-party Agreement to Host AISA Track Championship

BACKGROUND: We have received a request to host the Alabama Independent School Association's (AISA) State Track Championship for two days of competition at the Gulf Shores Sportsplex in April of 2017 and 2018. After reviewing the request with the Sports Commission, we believe this will be an impactful event due to the time of year and number of participants.

RECOMMENDATION: Authorize the Mayor to sign the tri-party agreement along with the AISA and Gulf Shores and Orange Beach Tourism to host the AISA State Track and Field Championship:

April 12-13, 2017

*April 12-13, 2018

*we are aware that the days of the week are different in 2017 and 2018

PREVIOUS COUNCIL ACTION: None

BUDGET IMPLICATIONS: We annually budget production expenses to host events such as this.

ATTACHMENTS: Tri-party agreement

DEPARTMENT: Recreation and Cultural Affairs

STAFF CONTACT: Grant Brown

Letter of Agreement

This Agreement is entered into this _____ day of _____ 2016, by and between the City of Gulf Shores (City), the Alabama Gulf Coast Convention & Visitors Bureau d/b/a Gulf Shores & Orange Beach Sports Commission (GSOBSC) and the Alabama Independent School Association (AISA).

1. Term

- 1.1 This Agreement is for hosting the 2017 and 2018 AISA Track and Field State Championship to be held at the Gulf Shores Sportsplex Facilities commencing on April 1, 2017 and ending on April 30, 2018.
- 1.2 The AISA Track and Field State Championship (the Event) will be conducted on the following dates:

April 12 -13, 2017
April 12-13, 2018
- 1.3 Any and all references to the term "Parties" in this Agreement will include the City, GSOBSC and AISA.
- 1.4 The Parties hereby agree that AISA grants to the GSOBSC and City an option with the first right of refusal to extend this Agreement to host the 2019 and 2020 AISA Track and Field State Championships. The Parties hereby agree to jointly review the 2017 & 2018 Events by May 31, 2018 and the GSOBSC and City will notify AISA in writing as to the decision on whether or not to exercise the option to extend the contract for the additional period by May 31, 2018.

2. Responsibilities

2.1 The City shall provide each year at no cost to AISA for the Term of this Agreement:

- A. Use of The Gulf Shores Sportsplex Facilities which will include:
 1. Stadium seating for 4,000 people
 2. 10-lane straightaway polyurethane track
 3. 8-lane polyurethane track
 4. 3 Pits for long jump and triple jump
 5. A minimum of one area for pole vault and high jump
 6. Separate area for shot put and discus
- B. All set-up services which includes but not limited to:
 1. Ticket Tent Area: One (1) 10x10 tent for with two (2) chairs and one (1) trash can
 2. Clerk of Course Tent Area: One (1) 10x10 tent with one (1) table, two (2) trash cans and two benches for athletes

Agreement - Track & Field State Championship Site

Page 2

3. Finish Line Tent Area: One (1) 10x20 tent with two (2) tables and two (2) chairs for timer & announcer
4. Awards Area: three (3) awards risers for 1st, 2nd & 3rd places
5. Merchandise Sales Tent Area: One (1) 10x20 tent with three (3) tables and four (4) chairs
6. Volunteers Tent Area: One (1) 10x20 tent with one (1) table, ten (10) chairs and one (1) cooler for placing ice and bottled water
7. Hospitality Area (Note that this will not be in the field house and area is TBA): two (2) trash cans, two (2) coolers for placing ice and bottled water, four (4) tables for separate coaches & officials hospitality areas.
8. Two (2) large (blue) water coolers, one (1) at the finish line & one (1) at throws area, with ice and water (to be filled and checked each day), two (2) tables to hold water and two (2) 10x10 tents over coolers and tables
9. Use of two (2) golf carts
10. Use of storage building for implement weigh-in
11. Barricades for blocking west side (visitors) of stadium parking
12. City Signage package for track areas
13. Map layout of championship site

- C. Grounds crew for daily setup
- D. Custodial services
- E. EMT Paramedic Service
- F. High-speed internet service
- G. Concession operations
- H. Parking

2.2 The GSOBSC shall provide each year at no cost to AISA for the term of this Agreement:

- A. Responsible for the payment of the fee of Two Thousand and no/100 Dollars (\$2,000.00) for the selected Track & Field Local Meet Director. The fee will be paid to the Local Meet Director no later than 30 days after the completion of the event.
 - a. Meet Director's duties include working with AISA in securing thirteen (13) officials for the meet, assisting with meet schedule changes, working with City regarding set up and necessary equipment needed to run championship, identifying volunteer needs and work with AISA on what this entails, recommendations for timer companies and announcers, hip numbers and making sure the meet stays on schedule.

Agreement - Track & Field State Championship Site

Page 3

- B. Provide up to twelve (12) complimentary rooms for a maximum of two (2) nights each during the Event each year at locations determined by GSOBSC for AISA staff and Event officials. These may be hotel rooms and/or condominiums. Each condominium unit bedroom is equal to one room.
- C. The City will provide a "hospitality area" at the stadium (this will not be the Field House on north side of track and area is TBA). GSOBSC will provide (1) 20x40 Tent, complimentary food and beverage in the "hospitality area" each day of the Event for the AISA staff, officials and team coaches and GSOBSC will provide a staff person to work in the "hospitality area".
 - a. Lunch with bottled water for up to fifty-five (55) people at a maximum value of \$12 per meal/ per person will be provided each day of the event.
 - b. Ten (10) Pizzas will be provided for volunteers each day of the event.
- D. GSOBSC will secure discounted rates with area hotels and condominium facilities for the Event and these rates will be posted on the GSOBSC website so they will be easily accessible for participating teams and anyone else in need of housing for the Event. Gulf Shores & Orange Beach Tourism and the GSOBSC will work with AISA to promote the accommodations located within the Gulf Shores and Orange Beach lodging tax district in order to meet room usage requirements.
- E. Promote the Event through the GSOBSC website, the Gulf Shores & Orange Beach Tourism website and press releases prepared by the Gulf Shores & Orange Beach Tourism staff.
- F. Provide standard GSOBSC welcome bags for all teams participating in the Event.

2.3 The AISA will provide each year at no cost for the term of this Agreement:

- A. AISA will be responsible for selecting and purchasing at AISA's expense the following items:
 - 1.) State Championship Trophies
 - 2.) Medals
 - 3.) Event Tickets
 - 4.) Signage for event
 - 5.) Overnight security service if desired
- B. AISA will be responsible for selecting, scheduling and payment of the following personnel:
 - 1.) Track Meet Announcer
 - 2.) Track Meet Timer
 - 3.) Track Meet Officials
 - 4.) Trainers

Agreement - Track & Field State Championship Site

Page 4

- 5.) Merchandise Company with a City business license
- 6.) Ticket Sales
- 7.) AISA staff members on site
- 8.) Staff/Volunteers for meet operations

C. Provide a link to the GSOBSC website accommodation packages page and/or host property's website and the City of Gulf Shores website from the AISA website to encourage participants to secure reservations and promote the GSOBSC Sponsors. Promote the GSOBSC and the City on the AISA website and social media channels

3. Revenue Share

- 3.1 All revenue for the Event shall be divided as follows:
- A. The City shall retain all stadium concessions revenue.
 - B. AISA shall retain all team entry fees, stadium gate and souvenir revenue.

4. Marketing

- 4.1 None of the Parties will make any oral or written representation regarding the service of the other Parties. Each Party will conduct all of its activities under its own name and will not use the other Parties' name or trade name, except as expressly authorized by this Agreement, or with the other Parties' prior written consent.

5. Insurance

- 5.1 The Parties shall maintain in effect at all times during the term of this Agreement commercial general liability insurance in amounts not less than \$1 million for injury or death to one person and \$1 million for property damage.
- 5.2 A minimum of forty-eight (48) hours prior to commencement of the Event, a Certificate of Insurance will be provided evidencing the foregoing. Each Certificate shall name the other Parties as an Additional-Insured. No material change, reduction, cancellation or non-renewal of a party's policy shall become effective until thirty (30) days from the date written notice thereof is actually received by each party. It is the responsibility of the City and GSOBSC to obtain any additional insurance that either of these parties may require.

6. Independent Contractors

6.1 It is hereby mutually agreed that all Parties are and will remain independent contractors and are not acting as partners, parties to a joint venture, employer and employee or agents for each other and none of the Parties will have the power to bind the other whatsoever, except as specifically provided by the terms of this Agreement. None of the Parties will make any oral or written representation regarding the service of the other Parties. Each Party will conduct all of its activities under its own name and will not use the other Parties' name or trade name, except as expressly authorized by this Agreement, or with the prior written consent of the other Parties.

7. Limitation of Liability

7.1 EXCEPT AS PROVIDED IN SECTION 8.1, IN NO EVENT SHALL ANY PARTY BE LIABLE TO THE OTHER FOR LOST PROFITS OR ANY OTHER CONSEQUENTIAL, SPECIAL, PUNITIVE, EXEMPLARY OR INCIDENTAL DAMAGES, EVEN IF IT HAS BEEN ADVISED OF POSSIBILITY OF SUCH DAMAGES.

8. Indemnification

8.1 The AISA shall indemnify, defend, hold harmless the City and the GSOBSC, their respective officers, employees, and agents with respect to any claim, demand, cause of action, debt, or liability, including reasonable attorney's fees, associated with events and activities for hosting the Event, including reimbursement for excessive damage to the facilities provided.

9. Severability:

9.1 The terms of the Agreement are independent of and severable from each other, and neither this Agreement nor any provision contained herein shall be affected or rendered invalid or unenforceable by virtue of the fact that any other provision or provisions may be judged to be invalid or unenforceable, in whole or in part, for any reason.

10. Assignment

10.1 None of the Parties may assign their interest in the Agreement without the express written consent of the other Parties.



Agreement - Track & Field State Championship Site
Page 6

11. Compliance With Law:

11.1 The Parties will comply with all applicable federal, state and local laws and regulations while this Agreement is in force.

12. Entire Agreement

12.1 This Agreement constitutes the entire agreement between the Parties with respect to the written subject matter hereof and supersedes all previous proposals, both oral and written, negotiations, representations, commitments, writings and all other communications between the Parties. It may not be released, discharged or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.



Agreement - Track & Field State Championship Site
Page 7

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed
By their duly authorized as of the _____ day of _____ 2016.

CITY OF GULF SHORES

ATTEST:

Robert Craft, Mayor

Wanda Parris, MMC, City Clerk

GULFSHORES & ORANGE BEACH SPORTS COMMISSION



Herb Malone, President

ALABAMA INDEPENDENT SCHOOL ASSOCIATION



Randy Skipper, Executive Director

Contact Information

City of Gulf Shores
PO Box 299
Gulf Shores, AL 36547

Gulf Shores & Orange Beach Sports Commission
PO Box 457
Gulf Shores, AL 36547

Alabama Independent School Association
Huntingdon College
1500 East Fairview Avenue
Montgomery, AL 36106



SMALL TOWN, BIG BEACH

COUNCIL AGENDA ITEM SUMMARY

DATE: October 17, 2016

ISSUE: Public Education Building Authority Board (PEBA)

BACKGROUND: Robert Malone's term expires on November 9, 2016, he has agreed to continue to serve and would like to be reappointed. Also, two current board members have moved out of the corporate limits and no longer meet the residence requirements of board membership. Therefore, Kenneth Kichler and Andrew McKinney have shown an interest in serving on this board. They both meet the membership requirements and have agreed to be considered for appointment to fulfill the terms of the previous members which will expire on March 14, 2022.

RECOMMENDATION: Confirm Appointments

Reappoint Robert Malone to a six year term expiring November 9, 2022.

Appoint Kenneth Kichler to a six year term expiring March 14, 2022.

Appoint Andrew McKinney to a six year term expiring March 14, 2022.

BUDGET IMPLICATIONS: None

RELATED ISSUES: None

DEPARTMENT: Executive

STAFF CONTACT: Wanda Parris, City Clerk