



AGENDA
GULF SHORES CITY COUNCIL
COUNCIL WORK SESSION MEETING
SEPTEMBER 19, 2016
4:00 PM

1. Councilmember Discussion Period

- A. Councilman Garris

2. Planning And Zoning Department

- A. Amend Code Of Ordinances - Sleeping In Vehicles

Documents:

[PAZ - SLEEPING IN VEHICLES - MEMO.PDF](#)

3. Public Works Department

- A. Sensory Garden Request

Documents:

[PW - SENSORY GARDEN - COUNCIL MEMO.PDF](#)

- B. Accept Volkert Proposal - Beach Blvd Improvements

Documents:

[PW - BEACH BLVD ENG PROPOSAL - COUNCIL MEMO.PDF](#)

4. Recreation And Cultural Affairs

- A. Public Assembly Permit Application - GSHS SGA - Homecoming Parade

Documents:

[RAC - PUBLIC ASSEMBLY PERMIT AP. - GSHS SGA - HOMECOMING PARADE.PDF](#)

- B. Perennial Rye Grass Seed Bid

Documents:

[RAC - PERENNIAL RYE GRASS MEMO.PDF](#)
[RAC - 2016-0908 PERENNIAL RYE GRASS SEED - TAB.PDF](#)
[RAC - 2016-0908 PERENNIAL RYE GRASS SEED - GULF COAST ORGANIC.PDF](#)

5. City Clerk

- A. Board Appointment & Reappointments
 - a. Board Appointment - Airport Authority Board
 - b. Board Appointment - Beautification Board
 - c. Board Appointment - Gulf Shores & Orange Beach Tourism Board

Documents:

[CC - MEMO - BOARD APPOINTMENT - AIRPORT AUTHORITY.DOC](#)
[CC - MEMO - BOARD APPOINTMENT - BEAUTIFICATION BOARD.DOC](#)
[CC - MEMO - BOARD APPOINTMENT - GS AND OB TOURISM BOARD.DOC](#)

6. City Administrator

- A. Optional Insurance Policy For Excess Liability Coverage

Documents:

[CA - MEMO - EXCESS POLICY.PDF](#)

7. Mayor

Updates

8. Adjourn



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TO: Mayor Craft & Members of the City Council

FROM: Andy Bauer, Director of Planning & Zoning

SUBJECT: Sleeping in Vehicles – Code of Ordinances Amendment

DATE: September 19, 2016

ISSUE: The City of Gulf Shores proposes to amend Chapter 11 Article 1, Section 11-2, Sleeping in Vehicles in order to clarify that sleeping in recreational vehicles (RV's) and campers on residential property is allowed only on a temporary basis.

RECOMMENDATION: Staff recommends the City Council approve this proposed amendment to the Code of Ordinances as written.

BACKGROUND: Section 11-2, Sleeping in Vehicles, currently allows a person to sleep in a vehicle on any residential lot as long as the vehicle is not occupied for more than 14 consecutive days. Staff has discovered an issue when attempting to enforce Section 11-2 because technically a person could sleep in a vehicle for 14 days, move out for one day, and then once again sleep in the vehicle for 14 more days. Staff believes the intent of the ordinance was to allow for the guests of a house to sleep in a vehicle on a temporary basis. The proposed wording states the purpose of this section is to allow the use of campers on a temporary basis, not more than 14 consecutive days in a 180 day time period, and the vehicle cannot be permanently connected to utilities.

Additionally, staff proposes to clean up some of the language which refers to the Shrimp Festival and Sea Oats Jamboree.

ATTACHMENTS: Redlined copy of proposed ordinances changes

• **Sec. 11-2. - Sleeping in vehicles, out-of-doors or in nonresidential zones.**

(a) It shall be unlawful for any person to sleep in an automobile, van, truck, camper, trailer, or other vehicle of any kind or nature within the corporate limits of the city or the police jurisdiction thereof, between the hours of 10:00 p.m. and 6:00 a.m., except in licensed or approved mobile home parks or trailer parks or campsites; provided, however, that the provisions of this subsection shall not apply to self-contained units during ~~the following special annual events at the areas and for the times and purposes specified as follows: approved by the City Council.~~

~~(1) The area permitted by the city council for the National Shrimp Festival held annually each October, for the period officially designated by the Alabama Gulf Coast Area Chamber of Commerce, the sponsoring agency.~~

~~(2) The area permitted by the city council for the Alabama Gulf Coast Sea Oats Jamboree held annually each May, for the period officially designated by the Alabama Gulf Coast Area Chamber of Commerce, the sponsoring agency.~~

(b) It shall be unlawful for any person to live or sleep in any tent, sleeping bag, or in the open (this being outside of a building/vehicle) within the city or the police jurisdiction thereof, except in the area specifically designated and approved for this purpose, such as campgrounds.

(c) It shall be unlawful for any person to live or sleep in any building within any zone in the city not specifically constructed and occupied for residential purposes or for purposes of rentals, such as motels; provided, however, that an owner, operator, or agent, servant or employee of an owner may have living quarters in a retail business establishment, provided such living quarters meet all Code and zoning ordinances of the city and health department requirements, and further provided that this occupancy is limited to one (1) person and members of such person's immediate family and does not include guests, whether interested in the business operation or not. Any person intending to occupy any part of a business establishment, wherever located in the city, as living quarters or sleeping quarters shall submit to the city clerk an outline showing the name and relationship to the business of the person intending to occupy such living quarters. The names and ages of any members of such person's family who shall occupy the living quarters with the designated person shall be submitted. They shall be submitted to an inspection of the premises by an authorized agent or employee of the city or of the state and a permit in writing shall be obtained from the city for such occupancy.

(d) *Exemptions.* The following shall be exempted from the effect of section 11-2.

(1) Youth campouts (i.e., children of residents) on any residential zoned lot where a principal occupied structure exists, but not to exceed two (2) consecutive days.

(2) Sleeping in vehicles as described in section 11-2(a) shall be allowed on any residential zoned lot where a principal occupied structure exists provided that:

- a. The vehicle is not occupied in excess of fourteen (14) consecutive days within a 180 day time period and the vehicle is not permanently connected to utilities. The purpose of this section is to allow the use of campers on a temporary basis for guests of the principal structure;
- b. The vehicle does not emit any unreasonable noise or vibration in violation of state or municipal law;
- c. All sanitary disposals (i.e., gray water) must occur at health department approved sanitary facilities.



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DATE: September 14, 2016

ISSUE: Sensory Garden Request

RECOMMENDATIONS: Authorize Gulf Shores Garden Club & Beautification Board to work with City staff to develop a sensory garden in one of the City parks.

BACKGROUND: The Gulf Shores Garden Club & Beautification Board would like to sponsor a sensor garden in one of the City's parks. A sensory garden allows both handicap and non-handicap visitors to experience the garden through touch, smells, taste and sight. Staff will work with both organizations to locate, design and construct the garden.

PREVIOUS COUNCIL ACTION: None.

BUDGET IMPLICATIONS: Funding for this project will be provided by donations from the Gulf Shores Garden Club and construction provided by Public Works.

RELATED ISSUES: None.

ATTACHMENTS: None

DEPARTMENT: Public Works

STAFF CONTACT: Mark Acreman



DATE: September 15, 2016

ISSUE: Volkert proposal to develop plans to improve Beach Boulevard from the Gulf State Park to West Lagoon Avenue in conjunction with ALDOT and the City.

RECOMMENDATIONS: Accept proposal from Volkert, Inc. to develop plans to improve Beach Boulevard from the Gulf State Park to West Lagoon Avenue in an amount not to exceed \$907,200 of which the City's portion would be \$598,752.00 and ALDOT's would be \$308,448. Included in this proposal are survey, design, CE&I, permitting, testing, and program management.

BACKGROUND: The City has begun a \$15 million renovation program at Gulf Place that had included approximately \$3.6 million for improvements to the portion of Beach Boulevard that fronts the public beach. Included in the Beach Blvd. Improvements are signal upgrades, landscape medians, bike paths, 8' sidewalks, landscaping and resurfacing.

ALDOT has approached the City to coordinate our proposed Gulf Place improvements on Beach Boulevard with ALDOT funded signal upgrades and the resurfacing that is proposed in fall 2017. With ALDOT's partnership the City will **save approximately \$2.3 million on the Gulf Place portion of Beach Boulevard** previously budgeted in the \$15 million Gulf Place budget. Staff is requesting that the City Council authorize these savings be reallocated for an extension of these improvements (signal upgrades, landscape medians, bike paths, 8' sidewalks, landscaping and resurfacing) east to the State Park and west to West Lagoon Avenue.

The revised budget for the extended Beach Boulevard is proposed as follows:

Beach Blvd Improvements from Gulf State Park to West Lagoon Ave.

	ALDOT	City	Total
Construction Costs	\$1,848,902	\$3,191,095	\$5,039,998
Design/Testing (18%)	\$308,448	\$598,752	\$907,200
Grand Total	\$2,157,350	\$3,789,847	\$5,947,198

PREVIOUS COUNCIL ACTION: Resolution 5619-16 authorized expenditure of G.O. Taxable Warrant, Series 2012-A funds for professional services related to the Gulf Place Project. Long-term credit has been secured with 2016-B funds to repay and replace 2012-A funds (Ord. No. 1822).



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BUDGET IMPLICATIONS: Funding for this proposal will be provided by long-term credit that has been secured with 2016-B funds to repay and replace 2012-A funds (Ord. No. 1822).

RELATED ISSUES: Award of Gulf Place Renovation Design.

ATTACHMENTS: none

DEPARTMENT: Public Works

STAFF CONTACT: Mark Acreman



Post-it® Fax Note	7671	Date	9/14	# of pages
To	Bridget	From	Ginger Fitzgerald	
Co./Dept.		Co.		
Phone #		Phone #		
Fax #		Fax #		

APPLICATION FOR PARADE PERMIT CITY OF GULF SHORES, ALABAMA

Application for a Parade Permit must be submitted to the City Clerk at least thirty (30) days prior to the date of the proposed parade.

DATE September 13, 2016

ORGANIZATION/ SPONSOR SGA

ADDRESS 600 E 15th Ave

AGENT OR REPRESENTATIVE _____

CONTACT NUMBER 251-968-4747 E-MAIL gsfitzgerald

- It is respectfully requested that a Parade Permit be issued to the above named organization or sponsor.
- The following required information is submitted for the review and approval of the appropriate City Departments and the City Council :

- Purpose of the Parade: Homecoming Parade
- Date of the Parade: Thursday, October 6th
- Time of the Parade: from 4:30 pm to 5:15 pm
- Estimated Number of Participants: 200 ?
- Estimated Number of Vehicles: 40
- Estimated Number of Animals: _____
- Parade Route: See map *

15th Ave → Dolphin Way → E 20th Ave →
E 2nd St → W 22nd Ave → W 2nd St →
E 19th Ave → W 3rd St and end at
Johnnie Sims Park (W 22nd Ave side)

Topics (on the right)

h. Owner of the Property: _____

Applicant must supply a letter from property owner permitting use for activity, if not owned by applicant.

- i. If Applicant will need to use City employees for any part of the preparation and clean-up of site, a separate agreement with the City will be required before issuance of the Permit.
- j. Applicant shall guarantee payment of business licenses and sales tax, if applicable to function.
- k. Required attachments -- detailed explanation, including drawings and diagrams, where applicable, of the prospective plan of the Permittee to provide for the following, as appropriate:
 - i. Police and fire protection (describe on-site security; Gulf Shores Police will do routine patrol and will respond to calls.)
 - ii. Food and water supply and facilities.
 - iii. Health and sanitation facilities (specify number of portable toilet facilities to be furnished.)
 - iv. Medical facilities and services including emergency vehicles and equipment.
 - v. Vehicle access and parking facilities (if the proposed public assembly is expected to require more parking than can be provided at the location of the assembly, the applicant must submit plans showing where additional parking will be provided and a letter from the owner of the property granting approval for such use.)
 - vi. Camping and trailer facilities.
 - vii. Illumination facilities.
 - viii. Communication facilities.
 - ix. Signage -- Signage placement must be shown on diagram, comply with the City's Zoning Ordinance (Ordinance #1584, Chapter 18, Article XVI, Signs) and be approved by the Recreation and Cultural Affairs Director (or his agent) prior to the issuance of the Permit.
 - x. Noise control and abatement.
 - xi. Facilities for daily cleanup and waste disposal; final cleanup will be done within 24 hours after close (grease or oil disposal shall be monitored)

- xii. Insurance and bonding arrangements – Binder or other proof of insurance of coverage in proper amount shall be in the hands of the Clerk no later than five (5) days before the first day of the event.

The undersigned has authority to execute this application; and the requesting organized group, unincorporated association of persons, or corporation promises and agrees to abide by all the terms and conditions of Section 11-26, Code of Ordinances, under which a Public Assembly Permit is issued, and to abide by all rules and regulations of the City of Gulf Shores, Alabama.

By authority of Section 11-24 of the Code of Ordinances of the City of Gulf Shores, the requirement of an Assembly Permit shall not apply to any activity sponsored by the City, County or State.

The Permit shall be issued only after approval by the appropriate City Officials, as indicated below:

3. The undersigned has authority to execute this application; and the requesting organized group, unincorporated association of persons, or corporation promises and agrees to abide by all the terms and conditions of Section 11 - 3 , Code of Ordinances, under which a Parade Permit is issued, and to abide by all rules and regulations of the City of Gulf Shores, Alabama.

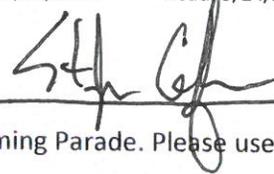
Signature of Agent

Emily Tidwell

From: Emily Tidwell
Sent: Wednesday, September 14, 2016 11:57 AM
To: Edward J. Delmore; Hartly Brokenshaw; Andy Bauer; Mark Acreman; Brandan Franklin; Grant Brown
Cc: Wanda Parris; Matt Young; Paul Maliska; Alicia Talley
Subject: 2016 GSHS Homecoming Parade Assembly Permit
Attachments: SKM_C224e16091412000.pdf

Tracking:	Recipient	Delivery	Read	Response
	Fred Beaman	Delivered: 9/14/2016 11:57 AM		Approve: 9/15/2016 10:41 AM
	Hartly Brokenshaw	Delivered: 9/14/2016 11:57 AM	Read: 9/14/2016 12:23 PM	Approve: 9/14/2016 4:43 PM
	Andy Bauer	Delivered: 9/14/2016 11:57 AM	Read: 9/14/2016 1:27 PM	Approve: 9/14/2016 1:27 PM
	Mark Acreman	Delivered: 9/14/2016 11:57 AM	Read: 9/15/2016 9:42 AM	Approve: 9/15/2016 9:42 AM
	Brandan Franklin	Delivered: 9/14/2016 11:57 AM	Read: 9/14/2016 12:11 PM	Approve: 9/14/2016 2:38 PM
	Grant Brown	Delivered: 9/14/2016 11:57 AM		Approve: 9/15/2016 8:50 AM
	Wanda Parris	Delivered: 9/14/2016 11:57 AM	Read: 9/14/2016 1:07 PM	Approve: 9/14/2016 1:07 PM
	Matt Young	Delivered: 9/14/2016 11:57 AM	Read: 9/14/2016 12:23 PM	Approve: 9/14/2016 12:24 PM
	Paul Maliska	Delivered: 9/14/2016 11:57 AM	Read: 9/14/2016 12:14 PM	
	Alicia Talley	Delivered: 9/14/2016 11:57 AM	Read: 9/14/2016 12:15 PM	

City Administrator

 9/15/16

Please see the attached Assembly Permit for the GSHS Homecoming Parade. Please use your voting buttons to Approve/Reject.

Thank you,
Emily ☺

Emily Tidwell

Executive Office
Administrative Assistant II
PO Box 299
203 Clubhouse Drive, Suite B
Gulf Shores, AL 36542
www.gulfshoresal.gov

Phone (251) 968.1126
Fax (251) 968.4459



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Memorandum

Date: 12 September 2016
To: Mayor Craft
City Council
From: Matt Young 
Cc: Steve Griffin
Subject: Request to accept Gulf Coast Organic bid for Perennial Rye Grass Seed

BACKGROUND: The City of Gulf Shores Department of Recreation & Cultural Affairs routinely purchases bulk perennial rye grass seed for park, athletic turf and landscape maintenance. An Invitation to Bid for an estimated quantity of 15,000 lbs. of rye grass seed was let on August 15, 2016. Six qualified vendors responded, however the lowest bidder was omitted due to vendor pricing error.

RECOMMENDATION: Award bid (Requisition No. 2016-0908) to Gulf Coast Organic for the unit price of \$1.09/lbs through December 2016. This will be an annual bid.

PREVIOUS COUNCIL ACTION: N/A

BUDGET IMPLICATIONS: Budgeted in 2016 operational budget.

ATTACHMENTS: Invitation to Bid (Requisition No. 2016-0908), Bid Form, Tabulation Sheet.

DEPARTMENT: Recreation and Cultural Affairs

STAFF CONTACT: Matt Young, Assistant Director of Recreation & Cultural Affairs



BID TABULATION SHEET

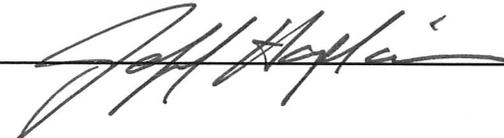
Project Name: **PERENNIAL RYE GRASS SEED**
 Requisition No. **2016-0908**

Bid Date: **September 8, 2016**
 Bid Opening Time: **10:00 AM**

Bidder's Name	Pennington Seed Central Garden	Evans Company	Gulf Coast Organic	Residex	Site One Landscape Supply	Southern States
City, State	Cullman, AL	Mobile, AL	Foley, AL	Norcross, GA	Daphne, AL	Pensacola, FL
Bond	N/A	N/A	N/A	N/A	N/A	N/A
Affidavits	✓	✓	✓	✓	✓	✓
Addenda Received	N/A	N/A	N/A	N/A	N/A	N/A
Notes						
Bid Amount GRAND TOTAL	\$17,100.00	\$8,550.00	\$16,350.00	\$17,550.00	\$17,100.00	\$16,800.00

OPENED BY: 

TABULATED BY: 

WITNESS BY:  



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INVITATION TO BID
Requisition No. 2016-0908

INVITATION TO BID DATE: August 15, 2016
FOR: Perennial Rye Grass Seed
PLACE OF BID OPENING: City of Gulf Shores, City Hall, 1905 West 1st Street
BIDS MUST BE RECEIVED BEFORE: September 8, 2016 at 10:00 A.M. (CDT)
BIDS WILL BE PUBLICLY OPENED: September 8, 2016 at 10:00 A.M. (CDT)

Sealed bids will be received by the City of Gulf Shores at the Office of the Purchasing Officer located in Gulf Shores City Hall until the above time and date at which time they will be opened as soon thereafter as practicable.

Grant Brown

Recreation & Cultural Affairs

Department Head

Robert Craft

Mayor

NOTE: For this bid to be considered responsive, all information in this section should be supplied, as appropriate, or the entire bid may be disqualified. Bid response must be in ink or typed with original signature. No errors will be corrected after bids are opened. No prices shall include State or Federal Exercise Taxes; Tax exemption certificates furnished upon request. The City of Gulf Shores reserves the right to accept or reject all bids or any portion thereof. The City reserves the right to require a Bid Bond, in which case specific information shall be provided Bid Documents.

1. DELIVERY: Can be made 2 days or _____ weeks after receipt of order.
2. TERMS: Net 30
Discounts will be considered in the bid evaluation and will be taken without regard to date of payment.
3. Prices valid for acceptance within 90 days.
4. For the purchase or lease of personal property only, a Baldwin County person, firm or corporation, whose bid is no more than five percent (5%) greater than the lowest bid, may be the successful bidder and the contract may be awarded to such Baldwin County responsible bidder. A Baldwin County vendor is defined as one who has a place of business within the limits of Baldwin County. It is the policy of the City of Gulf Shores to purchase from a Gulf Shores resident vendor whenever possible.
5. Federal Employer ID No. (If no FEIN, Enter SSN): 63-1128369
6. The number of pages comprising this bid is 11.
7. Contact Jeff Hopkins, Parks & Facilities Manager at 251-968-1425/jhopkins@gulfshoresal.gov with questions concerning the technical specifications.

Contact Renee Eberly, Purchasing Officer at 251-968-1443/reberly@gulfshoresal.gov with questions concerning general bid procedures.



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ALL BIDS MUST BE RETURNED AS FOLLOWS:

All Bidders must use a Bid Form and show on the envelope "SEALED BID," the Bidder's name, the name of the bid (listed as "FOR:"), and the opening date and time. Each bid must be in a separate envelope.

U.S. Postal Service
City of Gulf Shores
Purchasing Division
P.O. Box 299
Gulf Shores, Alabama 36547

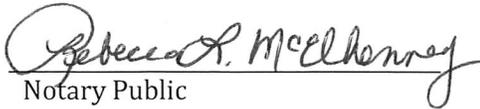
Courier (UPS, FedEx, etc.)
City of Gulf Shores
Purchasing Division
1905 West 1st Street
Gulf Shores, Alabama 36542

I/we agree to furnish at the prices shown and guarantee that each offered will meet or exceed all specifications, terms and conditions, and requirements listed. This is the total price and includes all delivery or freight charges to the City of Gulf Shores. Any attachment hereto is made and becomes a part of this inquiry and must be signed by the bidder. I herein affirm that I have not been in any agreement or collusion among bidders in restraint of competition to bid at a fixed price or to refrain from bidding otherwise.

SWORN TO AND SUBSCRIBED

BEFORE ME THIS 7th

DAY OF Sept., 2016.



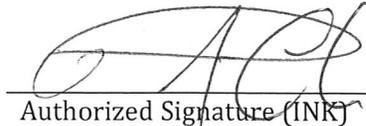
Notary Public
Notary Public - Alabama State At Large
My Commission Expires
June 26, 2017
Commission Expires

Gulf Coast Organic, Inc.
Company Name

P. O. Box 203
Mail Address

Magnolia Springs, AL 36555
City, State, Zip

251-952-4769
Phone Including Area Code


Authorized Signature (INK)

Patrick Chapman
Typed Authorized Name

President / Owner
Title

251-943-5398
Fax Number

PAGES 1 & 2 MUST BE RETURNED IN SEALED BID.



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BID FORM – PERENNIAL RYE GRASS SEED

Description	Estimated Quantity	Unit Price	Extended Price
Perennial Rye Grass Seed (Evening Shade)	15,000 Lbs.	\$ 1.09 / Lb.	\$ 16,350.00
Delivery, FOB City of Gulf Shores	Two (2) Deliveries	\$ included above/ Delivery	\$ 0.00
BID TOTAL			\$ 16,350.00

The bidder acknowledges receipt of the following addenda covering revisions to the bid documents, and states that the costs, if any, of such revisions have been included in the base bid and other prices quoted herein:

Addendum No. _____ Dated: _____
 Addendum No. _____ Dated: _____

Note: If no addenda have been received, write in "none."

 Gulf Coast Organic, Inc.
 Company Name
 10505-A County Road 65
 Street Address
 Foley, AL 36535
 City, State, Zip

 Patrick Chapman
 Company Representative
 251-952-4769
 Phone
 251-943-5398
 Fax
 melanie@gcogrows.com
 E-Mail



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COUNCIL AGENDA ITEM SUMMARY

DATE: September 19, 2016

ISSUE: Reappointment & Appointment – Airport Authority of the City of Gulf Shores

BACKGROUND: For over twenty years, Herbert J. Malone, Jr. has been a member of the Airport Authority of the City of Gulf Shores. His latest term expired June 1, 2016 and he has agreed to continue to serve and would like to be reappointed.

The City of Orange Beach Councilman, Jerry Johnson, was invited and has agreed to be appointed to the Airport Authority of the City of Gulf Shores to fill the expired term of Larry Hopkins which ended on June 1, 2016.

RECOMMENDATION: Confirm reappointment of Herbert J. Malone, Jr. and appointment of Councilman Jerry Johnson to the Airport Authority of the City of Gulf Shores to serve a full term of six (6) years ending on June 1, 2022.

BUDGET IMPLICATIONS: None

RELATED ISSUES: None

DEPARTMENT: Executive

STAFF CONTACT: Wanda Parris, City Clerk



SMALL TOWN, BIG BEACH

COUNCIL AGENDA ITEM SUMMARY

DATE: September 19, 2016

ISSUE: Reappointment - Beautification Board

BACKGROUND: Evelyn Sanders term expired on September 1, 2016 and she has agreed to continue to serve and would like to be reappointed.

RECOMMENDATION: Confirm reappointment of Evelyn Sanders to the Beautification Board to serve a full term of three (3) years.

PREVIOUS COUNCIL ACTION: Previous Board Reappointments

BUDGET IMPLICATIONS: None

RELATED ISSUES: None

DEPARTMENT: Executive

STAFF CONTACT: Wanda Parris, City Clerk



SMALL TOWN, BIG BEACH

COUNCIL AGENDA ITEM SUMMARY

DATE: September 19, 2016

ISSUE: Reappointment – Gulf Shores & Orange Beach Tourism Board

BACKGROUND: Robert Craft's term will expire on October 1, 2016 and he has agreed to continue to serve and would like to be reappointed.

RECOMMENDATION: Confirm reappointment of Robert Craft to the Gulf Shores & Orange Beach Tourism Board to serve a full term of four (4) years.

PREVIOUS COUNCIL ACTION: Previous Board Reappointment.

BUDGET IMPLICATIONS: None

RELATED ISSUES: None

DEPARTMENT: Executive

STAFF CONTACT: Wanda Parris, City Clerk



DATE: September 14, 2016

ISSUE: Optional Insurance Policy for Excess Liability Coverage

RECOMMENDATION: Consider purchase of excess policy to cover areas of concern not currently covered to include:

- Americans with Disabilities Act (ADA) Compliance
- Inverse Condemnation resulting from events causing property damage to tangible property – will not extend to other forms of relief such as diminution in value
- Sexual Abuse & Molestation
- Pollution Liability from weed abatement or spraying (coverage up to \$100,000 included in existing policy)

Current AMIC policy provides excess coverage of \$5M, but the above areas of concern are excluded. Thames Batre, our insurance agent, has recommended reducing the AMIC policy to \$2M and purchasing this additional excess liability policy of \$8M through National Casualty Company. The new excess liability policy has a deductible of \$1M per claim. The net cost would be an additional \$60,281 in insurance policy premiums.

PREVIOUS COUNCIL ACTION: Council voted to purchase additional flood policies and cyber liability policy in 2014.

BUDGET IMPLICATIONS: Insurance premiums totaled \$349,916 for the 2015-2016 policy period. Renewal of existing policies for the 2016-2017 policy period is \$368,001. Addition of the proposed excess policy would bring the insurance premium total to \$428,282.

RELATED ISSUES: Litigation is ongoing in areas of concern. The addition of a new excess policy would begin coverage at the policy period start date.

DEPARTMENT: Executive in partnership with Finance & Administration

STAFF CONTACTS: Steve Griffin, City Administrator

Renee Eberly, Purchasing Officer