



AGENDA  
GULF SHORES CITY COUNCIL  
COUNCIL WORK SESSION MEETING  
AUGUST 1, 2016  
4:00 PM

**1. Councilmember Discussion Period**

- A. Councilman Doughty

**2. Finance And Administrative Services Department**

- A. 2016 Budget Amendment 2

Documents:

[FIN - MEMO AMENDMENT 2.PDF](#)  
[FIN - BUDGET AMENDMENT 2 SPREADSHEET.PDF](#)  
[FIN - RESO - 2016 BUDGET AMENDMENT 2.PDF](#)

**3. Planning And Zoning Department**

- A. Zoning Text Amendment - Article 11-3 Townhouses

Documents:

[PAZ - ZA2016-02 ARTICLE 11-3 TOWNHOUSES COW MEMO.PDF](#)  
[PAZ - AMEND ZO TEXT - TOWNHOUSES.PDF](#)

**4. Police Department**

- A. Award Bid - Ammunition

Documents:

[PD - MEMO - AWARD BID AMMUNITION.PDF](#)  
[PD - BID TAB AMMUNITION.PDF](#)  
[PD - BID RESULTS.PDF](#)

- B. Award Bid - Police Radios

Documents:

[PD - AWARD BID - POLICE RADIOS.PDF](#)

**5. Public Works Department**

- A. Award Bid - Bodenhamer Recreation Center Pool Resurfacing

Documents:

PWD - RECREATION CENTER POOL RESURFACING BID - COUNCIL  
MEMO.PDF  
PWD - RECREATION CENTER POOL RESURFACING - COX POOLS  
PROPOSAL.PDF

## **6. Recreation And Cultural Affairs**

- A. Public Assembly Permit Application - GSPD National Night Out 2016

Documents:

PD - PUBLIC ASSEMBLY PERMIT APPLICATION - NATIONAL NIGHT  
OUT.PDF

- B. Public Assembly Permit Application - Southern Outlaw Dragboat Association

Documents:

RAC - PUBLIC ASSEMBLY PERMIT APPLICATION - SOUTHERN OUTLAW  
DRAGBOAT ASSOCIATION.PDF

- C. Award Bid - Turf Maintenance Equipment Lease

Documents:

REC - AWARD LEASE TO JERRY PATE IRRIGATION.MEMO.PDF

## **7. City Clerk**

- A. Appointment Of Election Officers 2016

Documents:

CC - APPOINTMENT OF ELECTION OFFICERS 2016.PDF  
CC - RESO - APPOINT ELECTION OFFICIALS WITH COMPENSATION.PDF

## **8. Mayor**



**To: Mayor and Council**  
**From: Cindy King, Director of Finance and Administration**  
**Subject: Amendment 2 to 2016 Budget**  
**Date: July 28, 2016**

## **BUDGET UPDATE**

End of June 2016 cumulative expenditures are \$15,842,043 – up \$552,229 or 4% from 2015; Revenues are \$18,664,482 - up 18% from 2015. Revenues are \$2,822,439 greater than expenditures.

**General Fund Reserves** – The Fiscal Year 2016 budget includes a 5% increase to 60% General Fund reserve target of \$20,559,138 which was met during January due to departments operating within budget in 2015.

Amendment two for 2016 was reviewed at the July Finance Committee meeting and proposes the following:

### **GENERAL FUND REVENUE**

- Bodenhamer Tennis Pro Lessons revenue reduced \$54,640 and corresponding expense reduced \$44,280 due to loss of the Tennis Pro.
- BP Lost Revenues increased by \$271,582 for legal fees held be state 5 years returned to City.
- Pelican Place Closing Proceeds increased the revenues Transfer from 2005C Fund by \$1,031,546.
- Sale of General Asset line increased by \$100,000 reflecting sale of Tennis Court Cover of approximately \$47,000 and Cowikee Fire Department \$25,000 purchase of an old fire truck.
- Proceeds from Motorola of \$613,000 recognized for Police radio upgrade loan from Motorola.

### **GENERAL FUND EXPENSE**

- Executive Department additions of \$98,490 for Election Expenses (\$15K), correction for Furniture, Equipment, Fixtures of \$7,500, increase of \$55,990 for miscellaneous Economic Development Expenses and \$20,000 for closing costs related to donation of 40 acre land by Mayor.
- Municipal Court Overtime increase and salary reimbursement decrease for transfer from the Municipal Court Judicial Administration fund for Spring Break overtime. Revenue and expense for Municipal Court Revenue and transfer are also shown in the Municipal Court fund.
- Police Furniture and Equipment line increased \$613,000 for Motorola Radios.
- Sportsplex, Parks and Cultural Center interdivision line adjustments that total zero.
- Transfer of one position from Custodial to Maintenance with net effect to budget of zero.
- Appropriations outside agencies reduced \$50K due to NCAA Beach Volleyball revenue increase that offset projected expenses.
- Transfer to Debt Service fund increased \$1,341,644 for 2014 Principal payments for Fire Trucks, Public Work Bucket Truck, repay \$21,000 earnest money and for \$313,758 for other improvements that might not be covered by long term refinancing.



**2014 GO Warrant Fund (Non-taxable)**

- Revenue and expense increased \$30,526 for Clay Tennis court Resurfacing

**2016B GO Warrant Fund (Taxable)**

- Revenue and Expense increased \$3 million for Gulf Place Phase I Design of \$841,570 and estimated 2016 construction costs of \$2,158,430.

Please let me know if any additional information is needed.

Attachments (2)

**City of Gulf Shores  
Amendment 2  
Fiscal Year 2016**

Department	Name	Budget	YTD
01-3478410	Bodenhamer Tennis Pro Lessons	80,000	25,362
01-368000	BP Lost Revenues	0	271,582
01-3913030	Transfer From 2005C Fund	0	1,031,546
01-3921000	Sale of General Assets	20,000	109,270
01-3931028	Proceeds Motorola Radios	0	-
	<b>Subtotal General Fund Revenue</b>		
01-501-63110	Executive Election Expense	0	-
01-501-66170	Executive Furn, Equip, Fixt Sm Tools-\$5K	(5,500)	-
01-501-68110	Executive - Miscellaneous	10,000	2,315
01-501-64332	Executive - Contract/Consulting Services	249,500	96,321
01-520-51050	Municipal Court Overtime	12,000	17,030
01-520-51050	Muni Court Salary Reimbursement	(13,200)	(6,324)
01-530-80838	Police Furniture & Equipment	0	-
01-553-51075	Rec BodenhamerContractTennisProLesson	68,000	23,720
01-554-80840	Rec Sportsplex Vehicles	0	28,733
01-554-80847	Rec Sportsplex Furniture & Equipment	36,500	-
01-555-80840	Rec Parks Vehicles	0	28,733
01-555-80847	Rec Parks Furniture & Equipment	36,500	-
01-557-51068	Cultural Center Contract Labor	5,000	2,217
01-557-65710	Cultural Center Programs	45,000	12,053
01-561-51020	Custodial Salaries-Regular	289,005	149,774
01-561-52010	Custodial FICA	23,775	11,106
01-561-52020	Cusodial Pension	23,775	11,232

Amend 2	Budget	Dollar Diff	Explanation
(54,640)	25,360	-54,640	Franchised Tennis Professional no longer with City
271,582	271,582	271,582	Legal fees held by state 5 years returned to City
1,031,546	1,031,546	1,031,546	Pelican Place Closing Proceeds/Use to pay down debt
100,000	120,000	100,000	Tennis Court Cover \$47K; Cowikiee VFD \$25K
613,000	613,000	613,000	
1,961,488	2,061,488	1,961,488	
15,000	15,000	15,000	2016 Election Expenses
7,500	2,000	7,500	Line unintentionly budgeted at -\$5,500
55,990	65,990	55,990	Reimbursement adjustment for Economic Development Expenses
20,000	269,500	20,000	Closing costs for Mayor's donation of 40 acres (\$20K for appraisals/fees)
10,000	22,000	10,000	OT related to spring break; increased citations - placeholder
(10,000)	-23,200	-10,000	OT transfer from Fund 11 MuniCt Judicial Adm Fund
613,000	613,000	613,000	Motorola Radios financed at .0098% interest
(44,280)	23,720	-44,280	Tennis Pro no longer with City; all expenses incurred
28,800	28,800	28,800	Sportsplex Dodge Ram 1500 Truck in original budget for 2016, just wrong line
(36,500)	0	-36,500	Funds for Field rake moved to Parks, in original budget for 2016 just wrong line
28,800	28,800	28,800	Parks Dodge Ram 1500 Truck in original budget 2016, just wrong line
(21,100)	15,400	-21,100	Funds to cover Field Rake consolidated on this line
2,400	7,400	2,400	Added paid intern majoring in education \$10/hr
(2,400)	42,600	-2,400	Added paid intern majoring in education \$10/hr
41,580	330,585	41,580	Position moved from PW Maintenance
3,180	26,955	3,180	Position moved from PW Maintenance
2,515	26,290	2,515	Position moved from PW Maintenance

**City of Gulf Shores  
Amendment 2  
Fiscal Year 2016**

Department	Name	Budget	YTD
01-561-52030	Custodial Life & LTD Insurance	1,111	503
01-561-52052	Custodial Health-Self Insurance Premium	74,331	47,467
01-564-51020	Maintenance Salaries-Regular	437,380	182,207
01-564-52010	Maintenance FICA	34,357	14,326
01-564-52020	Maintenance Pension	36,901	15,017
01-564-52030	Maintenance Life & LTD Insurance	1,246	454
01-564-52052	Maintenance Health-Self Insurance Premium	71,243	7,440
01-679-60003	Appropriations Outside Agencies	277,500	151,639
01-991-94104	Transfer to Debt Service Fund	4,366,378	1,900,820
	<b>Subtotal General Fund Expense</b>		
	<b>Budget Carryforward</b>		
11-3423035	Mun Court Judicial Adm Fund Rev	35,000	21,015
11-579-68138	Misc Expense-MunCJudicialAdmFund	35,000	4,693
40-3931035	Proceeds from 2014 GO Warrant Fund	2,449,127	465,000
40-553-80874	Bodenhamer Improvements	870,000	98,697
42-3931035	Proceeds from 2016-B GO Warrant	0	-
42-501-64332	Executive Contract/Consulting	0	-
42-501-80874	Executive Improvements GulfPlaceRedes	0	0
	<b>Subtotal All Funds Revenue</b>		
	<b>Subtotal All Funds Expense</b>		
	<b>Change in Budget Carryforward</b>		

Amend 2	Budget	Dollar Diff	Explanation
102	1,213	102	Position moved from PW Maintenance
3,415	77,746	3,415	Position moved from PW Maintenance
(41,580)	395,800	-41,580	Position Moved to PW Custodial
(3,180)	31,177	-3,180	Position Moved to PW Custodial
(2,515)	34,386	-2,515	Position Moved to PW Custodial
(102)	1,144	-102	Position Moved to PW Custodial
(3,415)	67,828	-3,415	Position Moved to PW Custodial
(50,000)	227,500	-50,000	NCAA Beach Volleyball Revenue higher than projected - offset Expense
1,341,644	5,708,022	1,341,644	2014 Principal Payment for Fire Trucks (2 Rescue Pumps/2 Brush Trucks)&PW Bucket Truck.
1,958,854	8,039,656	1,958,854	repay \$21K earnest money for 26 acres from 2012 taxable issue. & non grant match projects
2,634		2,634	
10,000	45,000	35,000	Funds available from prior year collections
10,000	45,000	35,000	Transfer to General Fund to cover overtime
30,526	2,479,653	2,449,127	Add \$30,526 needed for Clay Tennis Court Resurfacing
3,000,000	3,000,000	0	Construction Phase I Gulf Place
841,570	841,570	0	Design Phase I Gulf Place
2,158,430	2,158,430	0	Phase I Gulf Place construction 2016
4,971,488	5,106,488	1,996,488	
4,968,854	11,084,556	1,993,854	
2,634		2,634	

**RESOLUTION NO.**  
**A RESOLUTION AMENDING**  
**CITY OF GULF SHORES**  
**2016 BUDGET**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON August 8th, 2016 as follows:

Section 1. That the City of Gulf Shores 2016 Budget be amended for the City of Gulf Shores, Alabama, for Fiscal Year 2016 beginning January 1, 2016 and ending December 31, 2016.

**GENERAL FUND BUDGET SUMMARY 2016**  
**(JANUARY 1, 2016 THROUGH DECEMBER 31, 2016)**

TOTAL REVENUES GENERAL FUND \$36,584,449

**EXPENDITURES:**

Executive	\$ 1,520,150	
Human Resources	300,288	
Finance & Administrative Svcs	2,602,817	
Municipal Court	364,702	
Police	5,711,855	
Fire & EMS	3,642,949	
Community Development	403,143	
Building	487,785	
Recreation & Cultural Affairs	254,817	
Events & Programs	718,225	
Library	589,608	
Recreation-Bodenhamer	1,525,686	
Recreation-Sportsplex	1,071,321	
Recreation-Parks	528,301	
Recreation-Beach	414,688	
Recreation-Cultural Center	448,839	
Recreation-City Store	200,899	
Public Works:		
General Services	722,557	
Public Facilities-Custodial	567,109	
Public Facilities-Landscaping	697,119	
Streets	1,935,942	
Maintenance	1,066,335	
Airport Authority	125,936	
Outside Agencies	<u>227,500</u>	
SUBTOTAL OPERATIONS		\$25,927,672
<b>Capital Outlay</b>		
Finance & Admin Capital	21,000	
Police – Capital Outlay	265,500	
Parking Beach – Capital Outlay	85,000	
Fire – Capital Outlay	200,000	
Building – Capital Outlay	42,000	
Recreation Bodenhamer Center	70,000	
Recreation Sportsplex	36,500	
Recreation Parks	36,500	
Recreation Beach	61,000	
Recreation Cultural Center	55,000	

Recreation City Store	21,500		
Public Works:			
Custodial	44,000		
Landscaping	32,000		
Streets – Capital	614,500		
Maintenance	9,000		
SUBTOTAL CAPITAL		\$1,593,500	
Operating Transfers Out		<u>\$8,348,022</u>	
Total General Fund Expenses			<u>\$36,070,093</u>
Budget Carry Forward General Fund			\$514,356

**OTHER FUND BUDGET SUMMARY 2016  
(JANUARY 1, 2016 THROUGH DECEMBER 31, 2016)**

REVENUE    EXPENDITURE

**Special Revenue**

2% Lodging Tax Revenue	2,641,000		
Transfer to General Fund		1,900,000	
Transfer to Beach Reserves		661,082	
Transfer to Beach Fund		<u>70,000</u>	
Total 2% Lodging Tax Expenses			<u>\$2,631,082</u>
Budget Carry Forward 2% Lodging			\$9,918

**Police & Fire Related Grants**

Police and Fire	415,000		
Transfer to General		370,000	
Muni Court Exps		<u>45,000</u>	
SUBTOTAL		415,000	

**Impact Fees Fund**

Impact Fees Revenue	401,500		
Recreation Equipment		212,000	
Public Works		120,000	
Police		29,500	
Fire		<u>40,000</u>	
SUBTOTAL		401,500	

**Beach Restoration & Projects Fund**

Transfer from 2% Ldg Tax	731,082		
Grant-ADEM Recycling Program	<u>197,278</u>		
SUBTOTAL	928,360		
Beach Monitoring		70,000	
Police and Streets		536,082	
Capital Outlay		<u>322,278</u>	
SUBTOTAL		928,360	

**2014 GO Warrant Fund**

Match proceeds (ADEM&ALDOT)	1,840,973		
Transfer from General Fund	<u>1,890,184</u>		
SUBTOTAL	3,731,157		
		4,542,835	

Capital Outlay Projects

**Debt Service Fund**

Transfers/Rent	4,366,378	
Bond Payments		4,366,378

**2016 Taxable Line of Credit**

Proceeds from 2016 LOC	3,000,000	
Gulf Place Redesign		3,000,000

<b>Total All Funds Revenue</b>	<b>52,067,844</b>	
<b>Total All Funds Expense</b>	<b>52,355,248</b>	

General Fund Budget Carry Forward	\$514,356
2% Lodging Budget Carry Forward	9,918
2014 GO Warrant Fund	<u>(811,678)</u>
Total Budget Carry Forward	<b>\$(287,404)</b>

Section 2. That this Resolution shall become effective upon its adoption.

ADOPTED this 8th day of August, 2016.

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Robert Craft, Mayor

ATTEST:

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Wanda Parris, MMC  
City Clerk



**TO:** Mayor Craft & Members of the City Council

**FROM:** Andy Bauer, Director of Planning & Zoning

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**SUBJECT:** ZA2016-02 Article 11-3 Townhouses – Zoning Text Amendment

**DATE:** August 1, 2016

**ISSUE:** The City of Gulf Shores proposes to amend Article 11-3 Townhouses to state each townhouse lot shall have access to a public thoroughfare (street). Currently the regulations require each townhouse lot to front on a public thoroughfare.

**RECOMMENDATION:** Staff recommends and the Planning Commission recommend the City Council approve this Zoning Text amendment.

**BACKGROUND:** In researching this amendment staff could find no other jurisdiction which had a similar regulation that requires townhouse lots to front on a public thoroughfare and the existing (e.g. Lakewood Townhomes, Cotton Creek Estates, Our Point of View) townhouse developments in the City do not front on a public thoroughfare. Furthermore, requiring a developer to construct a thoroughfare for a townhouse development and dedicate it to the City is not logical since the thoroughfare would be nothing more than a driveway to the townhouse development.

**PLANNING COMMISSION:** At their July 26, 2016 meeting the Planning Commission voted unanimously 6-0 to recommend approval of this zoning text amendment to the City Council.

**PROPOSAL:** The proposed amendments are below. Red underlined wording is being added and words that are struck through will be deleted.

§11-3. Townhouses.

Townhouses shall conform to all regulations of the district in which they are located unless specifically exempted or modified by this Section.

A. General Requirements.

1. Townhouses shall be served by public water and sewer.
2. No Townhouse site shall share the same Block Frontage with detached Single-family Dwellings.
3. Required Open Space may be included on each Lot, Preferably in a Rear Yard, or in a Common Open Space, accessible to all residents of the Townhouse development.
4. The overall Density shall not exceed the maximum permitted in the Applicable District.
5. Each Townhouse Lot shall ~~front on~~ have access to a public Thoroughfare; except in the case of a planned unit development wherein up to ten (10) percent of Townhouse units may front on a Common Open Space.

**ATTACHMENTS:** No Attachments

## NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be held on Monday, August 22, 2016 at the regularly scheduled Gulf Shores City Council meeting, which begins at 4:00 p.m., in the Council Chambers of the Gulf Shores City Hall, to consider a proposed amendment to the Zoning Ordinance No. 1584, adopted January 1, 2010. The proposed amendment shall read as follows:

**AN ORDINANCE  
AMENDING ORDINANCE NO. 1584  
(ZONING ORDINANCE), ADOPTED JANUARY 1, 2010,  
AT ARTICLE 11: SPECIFIC USE REGULATIONS, SECTION 11-3. TOWNHOUSES  
BY CHANGING CERTAIN LANGUAGE AND REWRITING AS REQUIRED  
(ZA2016-02)**

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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN SPECIAL SESSION ON AUGUST 22, 2016, as follows:

**Section 1.** That Ordinance No. 1584 (Zoning Ordinance) adopted January 1, 2010 be and it is hereby amended at Article 11: SPECIFIC USE REGULATIONS, Section 11-3. Townhouses by changing certain language and rewriting so that the entire section shall read as follows:

Article 11: Specific Use Regulations

§11-3. Townhouses.

Townhouses shall conform to all regulations of the district in which they are located unless specifically exempted or modified by this Section.

A. General Requirements.

1. Townhouses shall be served by public water and sewer.
2. No Townhouse site shall share the same Block Frontage with detached Single-family Dwellings.
3. Required Open Space may be included on each Lot, Preferably in a Rear Yard, or in a Common Open Space, accessible to all residents of the Townhouse development.
4. The overall Density shall not exceed the maximum permitted in the Applicable District.
5. Each Townhouse Lot shall ~~front on~~ have access to a public Thoroughfare; except in the case of a planned unit development wherein up to ten (10) percent of Townhouse units may front on a Common Open Space.

**Section 2.** That this Ordinance shall become effective upon its adoption and publication as required by law.

ADOPTED this 22nd day of August, 2016.

Further, notification is given that any citizen or interested party may appear before Council on said date and will be given an opportunity to be heard or may direct written comments to the City Clerk, City Hall, P O Box 299, Gulf Shores, AL 36547 prior to the meeting.

Wanda Parris, MMC  
City Clerk  
City of Gulf Shores, Alabama



SMALL TOWN, BIG BEACH™

TO: Mayor Craft & Members of the City Council, Administrator Steve Griffin

FROM: Ed Delmore, Chief of Police

DATE: July 28, 2016

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SUBJECT: Ammunition

RECOMMENDATION: Award Bid to Precision Delta Corp., Ruleville, MS 38771

Background: Training ammunition for all officers. A request for proposals was sent out. (RFP 2016-0712)

Bids were received from Craig's Firearm Supply, Ed's Public Safety, GT Distributors, Kiesler Police Supply, Gulf States Distributors. The three lowest bids were from Precision Delta Corp., Ruleville, MS, \$18,004.00, Gulf States Distributor, Montgomery, AL at \$19,053.60, Kiesler Police Supply, Jeffersonville, IN at \$22,011.92.

PREVIOUS COUNCIL ACTION: None

BUDGET IMPLICATIONS: Budgeted expenditure from 01-530-66185

RELATED ISSUES: None

ATTACHMENTS: Bid Tabulation Sheet / Memo from Renee Eberly

DEPARTMENT: Police

STAFF CONTACT: Chief Ed Delmore



**BID TABULATION SHEET**

Project Name: **AMMUNITION**  
 Requisition No. **2016-0712**

Bid Date: **July 12, 2016**  
 Bid Opening Time: **10:00 AM**

Bidder's Name	Craig's Firearm Supply	Ed's Public Safety	GT Distributors	Gulf States Distributors	Kiesler Police Supply	Precision Delta Corp.		
City, State	Knoxville, TN	Stockbridge, GA	Austin, TX	Montgomery, AL	Jefferson, IN	Ruleville, MS		
Bond	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Affidavits	✓	✓	✓	✓	✓	✓		
Addenda Received	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Notes	Remington	Remington	Federal	Federal	Federal	Winchester		
Bid Amount GRAND TOTAL	\$22,024.90	\$24,741.80	\$22,460.97	\$19,053.60	\$22,011.92	\$18,004.00		

OPENED BY: 

TABULATED BY: 

WITNESS BY: 

## Fred Beaman

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**From:** Renee Eberly  
**Sent:** Tuesday, July 12, 2016 10:40 AM  
**To:** Fred Beaman  
**Subject:** Bid Results - Ammunition  
**Attachments:** 2016-0712 Ammunition - Tab.pdf; 2016-0712 Ammunition - Gulf States Distributors.pdf; 2016-0712 Ammunition - Kiesler Police Supply.pdf; 2016-0712 Ammunition - Precision Delta Corp.pdf

Good morning, DC.

Please find attached the results of today's bid opening for ammunition. Very good turnout. I have included the responses of the three lowest bidders.

- #1 - \$18,004.00 from Precision Delta Corp., but they are bidding Winchester brand, so please review.
- #2 - \$19,053.60 from Gulf States Distributors, as specified, so I am okay with award to them if Winchester ammo doesn't work for you.
- #3 - \$22,011.92 from Kiesler Police Supply, as specified

Let me know if you need any additional information. I think there is a deadline tomorrow for the next Council agenda cycle.

Thank you!

### **Renee Eberly, CPPB**

Purchasing Officer  
PO Box 299  
1905 West 1<sup>st</sup> Street  
Gulf Shores, AL 36547  
[www.gulfshoresal.gov](http://www.gulfshoresal.gov)

(251) 968-1443 desk  
(251) 968-1470 fax



TO: Mayor Craft & Members of the City Council, Administrator Steve Griffin

FROM: Ed J. Delmore, Chief of Police

DATE: July 28, 2016

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SUBJECT: Upgrade to Police Department Radio System

RECOMMENDATION: Award Purchase to Motorola Solutions

BACKGROUND: See Attached

PREVIOUS COUNCIL ACTION: None

BUDGET IMPLICATION: Three annual equal payments. 2016 - \$204,154.00, 2017 - \$204,154.00,  
2017 - \$204,154.00

RELATED ISSUES: None

DEPARTMENT: Police

STAFF CONTACT: Chief Ed J. Delmore

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**To:** Finance Committee  
**Through:** Steve Griffin, City Administrator  
**From:** Cindy King, Director of Finance and Administration  
**Subject:** Police Motorola Radio request  
**Date:** July 15, 2016

Motorola is on Alabama state contract for radios, so the City would be able to use Motorola for the radio upgrades requested. The Police radios are not currently compatible with the Baldwin EMA radio system. Currently the Fire Department has 50 dual band TDMA radios acquired before 2012. The City bought in 2012 thirty smaller 700 MHz portable hand held dual-band radios and one Motobridge Gateway that are used by the Executive and Command Staff for Emergency Operations, Recreation & Cultural Affairs and Public Works Department.

The Police Department has requested for several years the TDMA radio system to be compatible with the City but the cost has been prohibitive. With the Motorola financing offer, the City would be able to distribute the proposed \$612,461 cost over a two year period ending September 2018.

Please let me know if any additional information is needed. Thank you.

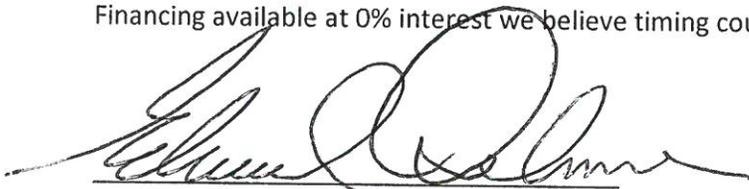
Our current communications system has several deficiencies. This is due to our use of older technology and the growth of our area over the years. The overall goal of this project is to correct those deficiencies and establish a communications system for both current and future needs. Listed below are some of our major issues that this project will address.

- Inadequate Reception and Transmission Quality for our police officers which is a huge safety issue not only for them but also for our citizens and visitors
- Little to no operational capability in the High School, Jail, Police Department and other Municipal Buildings
- Lack of capability for special events and natural disasters (Limited Interoperability)
- Improve our disruption to other agencies in the county which has become a safety issue (we are the only department in the county that operates on this old technology)

As you can see our issues with our current Frequency Division Multiple Access (FDMA) radio system is not a wish list it is without question a safety need for all. Our Fire Department, Recreation & Cultural Affair Department and City EMA operate on the current TDMA technology.

Also, it is our understanding that the FCC wants to eventually mandate everyone go to Time Division Multiple Access (TDMA). What we don't know is when that will happen.

We have had this upgrade in the Ten Year Capital Budget ever since 2013. So with the Motorola Financing available at 0% interest we believe timing could not be better.



Chief Edward Delmore

COPY



SMALL TOWN, BIG BEACH™

**DATE:** July 27, 2016

**ISSUE:** Recreation Center Pool Resurfacing Bid

**RECOMMENDATIONS:** Award contract to Cox Pools of the Southeast, Inc. to refinish the pool surface at the Bodenhamer Recreation Center in an amount not to exceed \$90,000.

**BACKGROUND:** A mandatory pre-bid meeting was held on Thursday, July 7, 2016 to completely resurface the pool at the Bodenhamer Recreation Center as part of the ongoing renovations of the pool. No bidders attended the mandatory pre-bid meeting, therefore there were no conforming bidders for the project.

As there were no conforming bidders, the City of Gulf Shores entered into negotiations with contractors to perform the desired scope. Proposals were received from two contractors, with the low proposal from Cox Pools to perform the project. Public Works recommends awarding the contract to Cox Pools of the Southeast, Inc. in an amount not to exceed \$90,000

**PREVIOUS COUNCIL ACTION:** Council passed 2016 Budget that included funding for the Recreation Center Pool Repairs.

**BUDGET IMPLICATIONS:** The project was budgeted at \$100,000 and is part of the \$600,000 budgeted in Account #40-553-80874 for Bodenhamer Improvements.

**RELATED ISSUES:** None.

**ATTACHMENTS:** Cox Pools Proposal

**DEPARTMENT:** Public Works

**STAFF CONTACT:** Mark Acreman



You know you want one.  
22656 Canal Rd.  
Orange Beach, Alabama  
251-974-5244 Phone  
251-974-5344 Fax

13 July 2016

Attn: Clint Colvin  
Gulf Shores – Bodenhammer Center

RE: **Swimming Pool Renovations**

Dear Sirs:

Cox Pools of the Southeast, Inc., an Alabama Licensed Swimming Pool Contractor, is pleased to submit a contract proposal to renovate the existing pool for the above referenced project. Construction will be as per specifications to meet the State of Alabama and local Health Department Regulations.

**POOL AREA RENOVATIONS AS REQUESTED:**

- 1.) **Refinish Pool Interior: Scope of work includes:**
  - Material and labor to chip and remove loose plaster from around all existing fittings, including rope anchors, rail anchors, pool lights, wall returns, main-drains, etc. as required to achieve a smooth tie-in of new plaster coating.
  - Chip and remove existing painted finish as much as necessary to ensure proper adhesion of new plaster finish.
  - Remove existing waterline tile, lane tile, trim tile as required, and furnish and install new 6x6 tile at pool waterline, 6” lane markings and wall targets using 2x2 ‘matte-finish’ tile
  - Construct new ADA transfer steps at shallow end of pool, including trim-tile at steps and handrails as needed.
  - Re-seal as needed around all existing fittings, including rope anchors, rail anchors, pool lights, wall returns, main-drains, etc. as required to achieve a solid waterproofing application.
  - Clean and prep entire pool interior to receive new plaster finish.
  - Acid-wash entire pool interior as required to remove any remaining dust/debris from pool shell, to ensure proper adhesion and durability of new plaster finish.
  - Apply a full coating of ‘scratch-coat/bond-coat’ to entire pool interior to ensure proper long-term bonding of new plaster finish to pool shell.
  - Provide and install approx. 3/8” thick Krystal Krete ‘Blue Quartz’ aggregate plaster finish to entire pool interior, troweled to a smooth finish.  
*(NOTE: Krystal Krete product has a 5-year manufacturers warranty!)*
  - Provide all clean-up, debris removal, etc. as required prior to final turnover to owner/maintenance staff.
  - Assist with filling and balancing of pool water to achieve safe swimming conditions prior to final turnover to owner/maintenance staff. *NOTE: Water for filling, and required chemicals for balancing to be provided by owner.*

**BASE BID: POOL RENOVATION**

**COMPLETE FOR THE SUM OF -----\$ 87,750.00**

**\*\*NOTE: THIS DOES NOT INCLUDE LABOR & MATERIAL TO REPAIR LEAKS OR OTHER UNFORSEEN ISSUES IF PROBLEM IS FOUND. ANY REQUIRED REPAIRS WILL BE ADDRESSED IN THE FORM OF A CHANGE ORDER.**

**INSURANCE:**

Cox Pools of the Southeast, Inc., is fully licensed and insured general contractor. We carry general liability insurance, as well as Workmen's Compensation. We will furnish you with a certificate naming you as an additional insured prior to the commencement of construction.

**SITE CLEANLINESS:**

Cox Pools will be responsible for maintaining a clean and debris free work area. Material will be stored at the pool area in an orderly manner and all trash will be hauled away daily.

**TURNOVER & CHECKOUT:**

Upon the completion of construction, a member of the Cox Pools staff will instruct you on the operation and chemical requirements for the pool.

This contract includes permit fee, license and sales tax.

**PAYMENT TERMS:                    10% deposit with contract signing  
   70% prep-work complete, ready for plaster  
   20% upon completion, turnover to staff**

We look forward to working with you on this project. Cox Pools would be proud to take you on a tour of some of our other installations and/or renovations at your convenience. If I can assist you further, please give me a call at your convenience.

Very truly yours,

Mark Kindergan  
Cox Pools of the Southeast, Inc.  
850-777-4277

**This proposal has been accepted this the \_\_\_\_ day of \_\_\_\_\_, 2016.**

\_\_\_\_\_  
*\* Authorized Approval Signature*

\_\_\_\_\_  
*\* Cox Pools Representative*

**Application for a Public Assembly Permit must be submitted to the City Clerk at least thirty (30) days prior to the date of the proposed assembly.**

**APPLICATION FOR PUBLIC ASSEMBLY PERMIT  
AS REQUIRED BY SECTION 11-20 ET SEQ. OF  
THE CODE OF ORDINANCES OF  
THE CITY OF GULF SHORES, ALABAMA**

Date: July 22, 2016

ORGANIZATION/SPONSOR Gulf Shores Police Department

ADDRESS 220 Clubhouse Drive, Gulf Shores, AL

AGENT OR REPRESENTATIVE CPL Joshua Hoguet

TELEPHONE NUMBER (home) \_\_\_\_\_ (business) \_\_\_\_\_

Email ADDRESS jhoguet@gulfshoresal.gov

It is respectfully requested that a Public Assembly Permit be issued to the above named organization or sponsor.

The following required information is submitted for the review and approval of the appropriate City Departments and the City Council:

- a. Purpose of the Public Assembly: National Night Out 2016  
To strengthen neighborhood spirit & police-community partnerships
- b. Dates of the Assembly: October 11, 2016
- c. Time of the Assembly: from 5pm to 8pm
- d. Estimated number of Participants/Attendees: 500-1000
- e. Estimated number of Vendors: 30
- f. Location of Assembly (legal description of property if known): Pelican Place Shopping Center  
3800 Gulf Shores PKWY, Gulf Shores, AL 36542
- g. Owner of Property: Langley Properties Company

Supply to Clerk a letter from owner of property permitting use for activity, if not owned by applicant.

- h. If applicant will need to use City employees for any part of the preparation and clean-up of the site, a separate agreement with the City will be required before issuance of the Permit.
- i. Applicant shall guarantee payment of business licenses and sales tax, if applicable to function.
- k. **Required attachments -- detailed explanation, including drawings and diagrams where applicable, of the prospective plan of the Permittee to provide for the following, as appropriate:**
  - (1) Police and fire protection (describe on-site security; Gulf Shores Police will do routine patrol and will respond to calls.)
  - (2) Food and water supply and facilities
  - (3) Health and sanitation facilities (specify number of portable toilet facilities to be furnished)
  - (4) Medical facilities and services including emergency vehicles and equipment
  - (5) Vehicle access and parking facilities (If the proposed public assembly is expected to require more parking than can be provided at the location of the assembly, the applicant must submit plans showing where additional parking will be provided and a letter from the owner of the property granting approval for such use.)
  - (6) Camping and trailer facilities
  - (7) Illumination facilities
  - (8) Communications facilities
  - (9) **Signage - Signage placement must be shown on diagram, comply with the City's Zoning Ordinance (Ordinance #1584, Chapter 18, Article XVI, Signs) and be approved by the Recreation and Cultural Affairs Director (or his agent) prior to the issuance of the Permit.**
  - (10) Noise control and abatement
  - (11) Facilities for daily clean up and waste disposal; final cleanup will be done within 24 hours after close (grease or oil disposal shall be monitored)
  - (12) Insurance and bonding arrangements -- Binder or other proof of coverage in proper amount shall be in the hands of the Clerk no later than five (5) days before the first day of the event.

APPLI CATION FOR PUBLI C ASSEMBLY PERM T  
Page 3

The undersigned has authority to execute this application; and the requesting organized group, unincorporated association of persons, or corporation promises and agrees to abide by all the terms and conditions of Section 11-26, Code of Ordinances, under which a Public Assembly Permit is issued, and to abide by all rules and regulations of the City of Gulf Shores, Alabama.

  
\_\_\_\_\_  
SIGNATURE OF AGENT

By authority of Section 11-24 of the Code of Ordinances of the City of Gulf Shores, the requirement of an Assembly Permit shall not apply to any activity sponsored by the City, County or State.

The Permit shall be issued only after approval by the appropriate City Officials, as indicated below:

- a. Police Chief: \_\_\_\_\_ Date: \_\_\_\_\_
- b. Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_
- c. Public Works Director: \_\_\_\_\_ Date: \_\_\_\_\_
- d. Building Official: \_\_\_\_\_ Date: \_\_\_\_\_
- e. Planning & Zoning: \_\_\_\_\_ Date: \_\_\_\_\_
- f. Recreation & Cultural Affairs: \_\_\_\_\_ Date: \_\_\_\_\_
- g. City Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

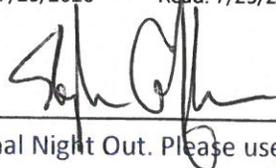
=====

**Emily Tidwell**

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**From:** Emily Tidwell  
**Sent:** Monday, July 25, 2016 12:25 PM  
**To:** Edward J. Delmore; Hartly Brokenshaw; Andy Bauer; Mark Acreman; Brandan Franklin; Grant Brown  
**Cc:** Matt Young; Alicia Talley; Paul Maliska; Wanda Parris  
**Subject:** National Night Out 2016  
**Attachments:** SKM\_C224e16072509220.pdf

Tracking:	Recipient	Delivery	Read	Response
	Edward J. Delmore	Delivered: 7/25/2016 12:25 PM	Read: 7/25/2016 2:06 PM	Approve: 7/25/2016 2:05 PM
	Keith Martin	Delivered: 7/27/2016 9:15 AM	Read: 7/27/2016 9:32 AM	Approve: 7/27/2016 10:48 AM
	Andy Bauer	Delivered: 7/25/2016 12:25 PM	Read: 7/25/2016 1:18 PM	Approve: 7/25/2016 1:18 PM
	Mark Acreman	Delivered: 7/25/2016 12:25 PM	Read: 7/25/2016 1:42 PM	Approve: 7/25/2016 1:43 PM
	Brandan Franklin	Delivered: 7/25/2016 12:25 PM	Read: 7/25/2016 12:44 PM	Approve: 7/25/2016 12:45 PM
	Grant Brown	Delivered: 7/25/2016 12:25 PM		Approve: 7/26/2016 8:09 AM
	Matt Young	Delivered: 7/25/2016 12:25 PM	Read: 7/25/2016 2:07 PM	
	Alicia Talley	Delivered: 7/25/2016 12:25 PM	Read: 7/25/2016 12:27 PM	
	Paul Maliska	Delivered: 7/25/2016 12:25 PM	Read: 7/25/2016 12:28 PM	
	Wanda Parris	Delivered: 7/25/2016 12:25 PM	Read: 7/25/2016 1:22 PM	Approve: 7/25/2016 1:22 PM

*City Administrator*  7/27/16

Please review the following Assembly Permit for the 2016 National Night Out. Please use your voting buttons to approve/reject.

Thank you,  
Emily ☺

**Emily Tidwell**  
Executive Office  
Administrative Assistant II  
PO Box 299  
203 Clubhouse Drive, Suite B  
Gulf Shores, AL 36542  
[www.gulfshoresal.gov](http://www.gulfshoresal.gov)

Phone (251) 968.1126  
Fax (251) 968.4459

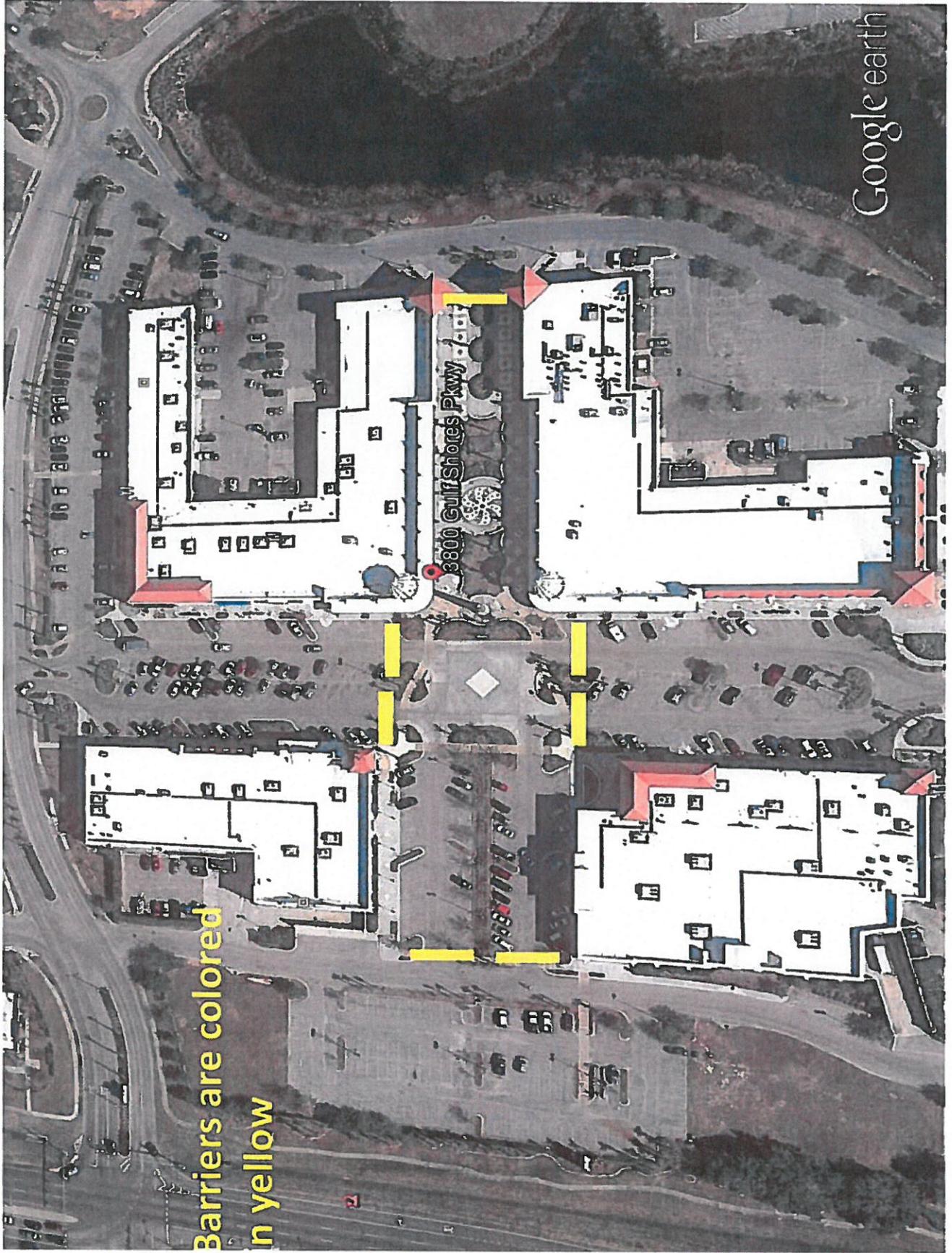
National Night Out is designed to heighten crime and drug prevention awareness, generate support for and encourage participation in local anti-crime programs, strengthen neighborhood spirit and police-community partnerships, and send a message to criminals letting them know that neighbors are fighting back.

Some of the festivities planned include the following:

- Free food sponsored by Target & Publix
- Free fingerprints for children as part of a family safety plan
- Displays of Gulf Shores Police assets and "tools" utilized by the department personnel
- GSPD K9 demonstration
- SWAT demo
- Alabama State Police Aviation Unit
- Gulf Shores Fire/Rescue equipment and vehicles
- Crime Prevention & Drug Awareness handouts

The location of the event will be at the center of the shopping center. Barriers will be required to prevent vehicular traffic where pedestrians will be congregating. Metal "bike" racks along with large vehicles will be used for this purpose. Additional sanitation – portable toilets – will be needed for this event. Number will be determined at a future date.

Questions regarding this event can be directed to CPL Joshua Hoguet at 968-4657.



Barriers are colored  
in yellow

Google earth

Application for a Public Assembly Permit must be submitted to the City Clerk at least thirty (30) days prior to the date of the proposed assembly.

APPLICATION FOR PUBLIC ASSEMBLY PERMIT  
AS REQUIRED BY SECTION 11-20 ET SEQ. OF  
THE CODE OF ORDINANCES OF  
THE CITY OF GULF SHORES, ALABAMA

Date: 6/16/16  
ORGANIZATION/SPONSOR Southern Outlaw Dragboat Assn  
ADDRESS 612 County Rd 346, Ozark, AL 36360  
AGENT OR REPRESENTATIVE Jay Jackson / Teddy Kline  
TELEPHONE NUMBER \_\_\_\_\_  
Email ADDRESS \_\_\_\_\_

It is respectfully requested that a Public Assembly Permit be issued to the above named organization or sponsor.

The following required information is submitted for the review and approval of the appropriate City Departments and the City Council:

- a. Purpose of the Public Assembly: 800 ft Dragboat Race on Lake Shelby @ The Gulf State Park
- b. Dates of the Assembly: 8/26 & 8/27 / 2016
- c. Time of the Assembly: 8-26-16 6pm-8pm from 9:00am to 6:00pm 8/27/16
- d. Estimated number of Participants/Attendees: 1,000 to 3,000
- e. Estimated number of Vendors: Unknown (10-25 guess)
- f. Location of Assembly (legal description of property if known): Lake Shelby, The Gulf State Park, Gulf Shores, AZ, 36542
- g. Owner of Property: The State of Alabama

Supply to Clerk a letter from owner of property permitting use for activity, if not owned by applicant.

APPLICATION FOR PUBLIC ASSEMBLY PERMIT

Page 2

- h. If applicant will need to use City employees for any part of the preparation and clean-up of the site, a separate agreement with the City will be required before issuance of the Permit.
- i. Applicant shall guarantee payment of business licenses and sales tax, if applicable to function.
- j. **Required attachments -- detailed explanation, including drawings and diagrams where applicable, of the prospective plan of the Permittee to provide for the following, as appropriate:**
  - (1) Police and fire protection (describe on-site security; Gulf Shores Police will do routine patrol and will respond to calls.)
  - (2) Food and water supply and facilities
  - (3) Health and sanitation facilities (specify number of portable toilet facilities to be furnished)
  - (4) Medical facilities and services including emergency vehicles and equipment
  - (5) Vehicle access and parking facilities (If the proposed public assembly is expected to require more parking than can be provided at the location of the assembly, the applicant must submit plans showing where additional parking will be provided and a letter from the owner of the property granting approval for such use.)
  - (6) Camping and trailer facilities
  - (7) Illumination facilities
  - (8) Communications facilities
  - (9) **Signage - Signage placement must be shown on diagram, comply with the City's Zoning Ordinance (Ordinance #1584, Chapter 18, Article XVI, Signs) and be approved by the Recreation and Cultural Affairs Director (or his agent) prior to the issuance of the Permit.**
  - (10) Noise control and abatement
  - (11) Facilities for daily clean up and waste disposal; final cleanup will be done within 24 hours after close (grease or oil disposal shall be monitored)

APPLICATION FOR PUBLIC ASSEMBLY PERMIT  
Page 3

- (12) Insurance and bonding arrangements -- Binder or other proof of coverage in proper amount shall be in the hands of the Clerk no later than five (5) days before the first day of the event.

The undersigned has authority to execute this application; and the requesting organized group, unincorporated association of persons, or corporation promises and agrees to abide by all the terms and conditions of Section 11-26, Code of Ordinances, under which a Public Assembly Permit is issued, and to abide by all rules and regulations of the City of Gulf Shores, Alabama.

  
SIGNATURE OF AGENT

By authority of Section 11-24 of the Code of Ordinances of the City of Gulf Shores, the requirement of an Assembly Permit shall not apply to any activity sponsored by the City, County or State.

The Permit shall be issued only after approval by the appropriate City Officials, as indicated below:

- a. Police Chief: \_\_\_\_\_ Date: \_\_\_\_\_
- b. Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_
- c. Public Works Director: \_\_\_\_\_ Date: \_\_\_\_\_
- d. Building Official: \_\_\_\_\_ Date: \_\_\_\_\_
- e. Planning & Zoning: \_\_\_\_\_ Date: \_\_\_\_\_
- f. Recreation & Cultural Affairs: \_\_\_\_\_ Date: \_\_\_\_\_
- g. City Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

=====

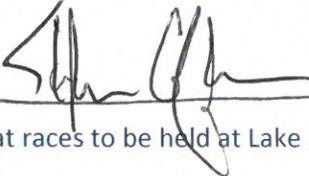
## Emily Tidwell

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**From:** Emily Tidwell  
**Sent:** Friday, July 22, 2016 8:05 AM  
**To:** Edward J. Delmore; Hartly Brokenshaw; Andy Bauer; Mark Acreman; Brandan Franklin; Grant Brown  
**Cc:** Wanda Parris; Matt Young; Alicia Talley; Paul Maliska  
**Subject:** Assembly Permit Gulf State Park Boat Races  
**Attachments:** SKM\_C224e16072208080.pdf

Tracking:	Recipient	Delivery	Read	Response
	Edward J. Delmore	Delivered: 7/22/2016 8:05 AM		Approve: Drag Boat Race at Shelby Lake
	Hartly Brokenshaw	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 3:35 PM	Approve: 7/25/2016 11:35 AM
	Andy Bauer	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 8:47 AM	Approve: 7/25/2016 9:39 AM
	Mark Acreman	Delivered: 7/22/2016 8:05 AM	Read: 7/25/2016 1:43 PM	Approve: 7/25/2016 1:43 PM
	Brandan Franklin	Delivered: 7/22/2016 8:05 AM	Read: 7/25/2016 8:03 AM	Approve: 7/25/2016 8:03 AM
	Grant Brown	Delivered: 7/22/2016 8:05 AM		Approve: 7/26/2016 8:16 AM
	Wanda Parris	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 9:04 AM	Approve: 7/22/2016 9:04 AM
	Matt Young	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 9:34 AM	Approve: 7/22/2016 9:38 AM
	Alicia Talley	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 8:11 AM	
	Paul Maliska	Delivered: 7/22/2016 8:05 AM	Read: 7/22/2016 8:07 AM	

City Administrator

 7/27/16

Please read the following Assembly Permit for the Drag boat races to be held at Lake Shelby. Please use your voting buttons to Approve or Reject.

Thank You,  
Emily ☺

## Emily Tidwell

Executive Office  
Administrative Assistant II  
PO Box 299  
203 Clubhouse Drive, Suite B  
Gulf Shores, AL 36542  
[www.gulfshoresal.gov](http://www.gulfshoresal.gov)

Phone (251) 968.1126  
Fax (251) 968.4459



STATE OF ALABAMA  
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

**Gulf State Park**  
20115 State Highway 135  
Gulf Shores, Alabama 36542  
Phone 251-948-7275 Fax 251-948-7726  
Gulf.StatePark@dcnr.alabama.gov  
www.alapark.com



Robert Bentley  
GOVERNOR

N. Gunter Guy, Jr.  
COMMISSIONER

Curtis Jones  
DEPUTY COMMISSIONER

Gregory M. Lein  
DIRECTOR

Robert W. Grant, Jr.  
ASSISTANT DIRECTOR

May 7, 2016

This letter is written on behalf of the Gulf State Park allowing Southern Outlaw Dragboat Association to hold what we hope will be an annual drag boat racing event at Lake Shelby inside of Gulf State Park Picnic Area on Saturday, August 27<sup>th</sup> from 11am – 5pm. The drag boat races will consist of small boats racing at top speeds for approximately 8-10 seconds at a time on a designated course in the lake. This group has participated in over ?????? events of the exact same caliber around the state and southern regions and the response is enormous. The expected attendance for this race can be from 500 – 2000 people.

Since this is a first year event for this location there is no way to determine until ticket sales have opened to the public at which time we will know more. Because of the possible large attendance and the limited space at Lake Shelby, we have decided to not allow parking at Lake Shelby and will shuttle the guests in from the Salt Water Beach pavilion and overflow could be done from the pier and across the street from the public beach if necessary.

Upon receipt of a special event permit from the city, a meeting will be requested with locals authorities, police and fire rescue to review the requirements needed to put on an event this size. We are looking forward to having something exciting at the park with drag boat racing and will send everyone details as they unfold. Please email me with any questions.

Sincerely,

Lisa Laraway Atchley  
Alabama State Parks  
Southern District Superintendent

## FACSIMILE TRANSMITTAL FORM

**Date/Time:** 6/17/2016 8:28:52 AM

**Pages:** 4

**Subject:** Assembly Permit

**To:** Wanda

**Fax Number:** 1-251-968-4459

**From:** Kline,Lisa , CMA CST

**Fax Number:** 251-923-0551

**Business Phone:** 251-923-0550

**Company:** Urology PC

NOTE: PLEASE CALL 251-923-0550 IF DOCUMENTS ARE INCOMPLETE  
OR NOT LEGIBLE.

The information contained in the facsimile message may be confidential and/or legally privileged information intended only for the use of the individual or entity named above.

If the reader of this message is not the intended recipient, you are hereby notified that any copying, dissemination, or distribution of confidential or privileged information is strictly prohibited.

If you have received this communication in error, please notify us immediately by telephone and we will arrange for return of the documents.

Entrance to School and  
Entrance to Beach Pavilion  
coming from OB  
**MUST BE DOUBLE SIDED**

**Boat Race Parking**  


**Electronic Sign:  
On Highway 59  
before Burger King**

**Highway 135  
Closed  
Boat Race  
Parking**  

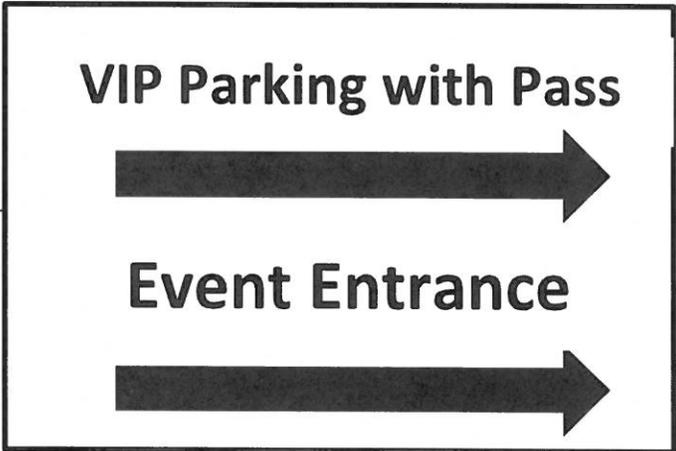

**On Beach  
Highway before  
Pier  
(Heading East)**

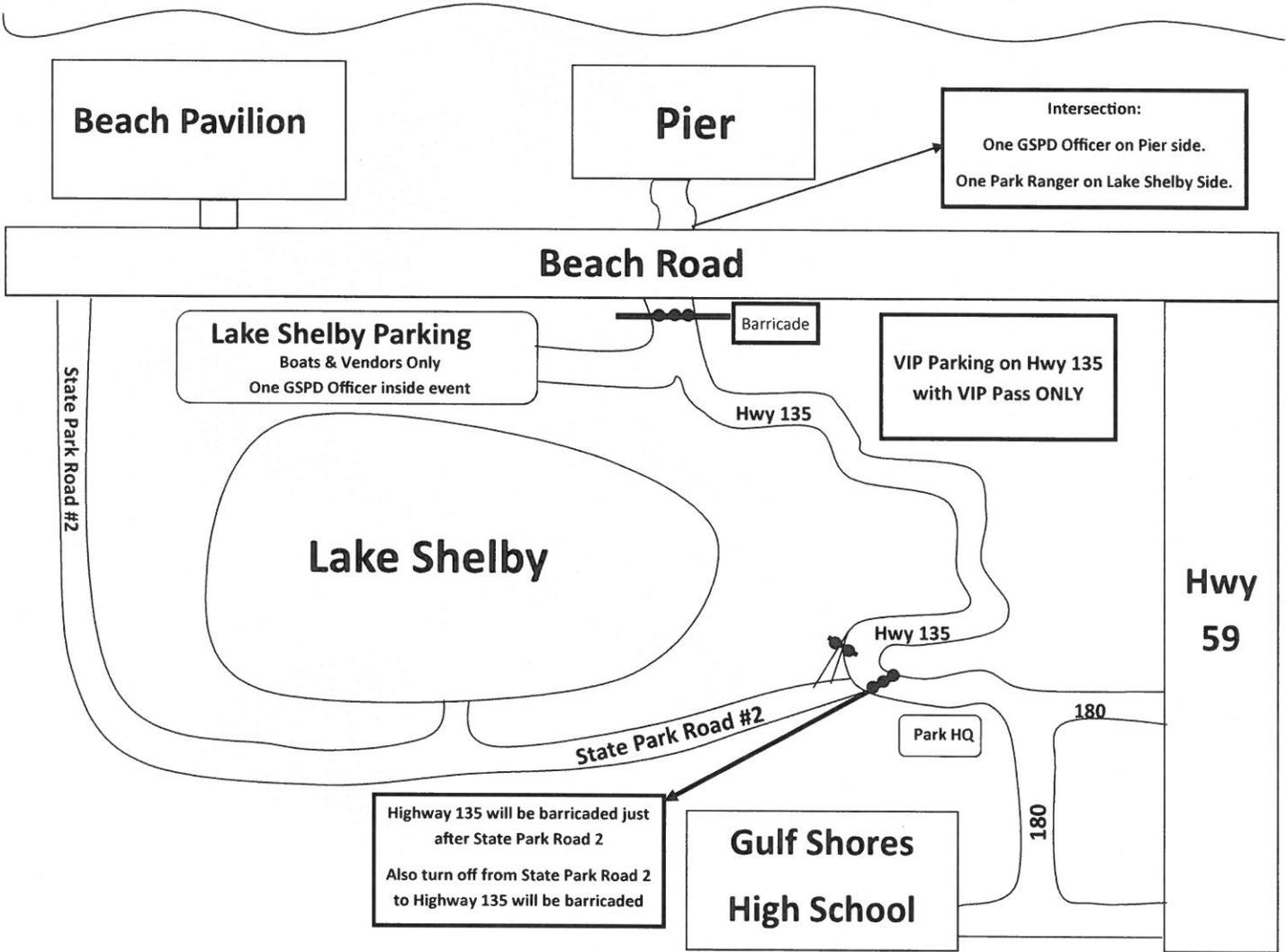
**Event Parking  
& Shuttles**  
  
**VIP Parking with Pass**  
  
**Event Entrance**  


**Electronic Sign:  
Highway 59 and  
Beach Road  
Intersection**



**On Beach  
Highway before  
pier  
(Heading West)**





**Beach Pavilion**

**Pier**

**Intersection:**

One GSPD Officer on Pier side.  
One Park Ranger on Lake Shelby Side.

**Beach Road**

**Lake Shelby Parking**

Boats & Vendors Only  
One GSPD Officer inside event

**Barricade**

**VIP Parking on Hwy 135  
with VIP Pass ONLY**

Hwy 135

**Lake Shelby**

**Hwy  
59**

Hwy 135

**State Park Road #2**

**Park HQ**

180

180

Highway 135 will be barricaded just  
after State Park Road 2  
Also turn off from State Park Road 2  
to Highway 135 will be barricaded

**Gulf Shores  
High School**



Gulf State Park Public Assembly Permit for Drag Boat Race

August 27 2016

Gulf State Park Lake Shelby

Attached is the public assembly permit that has been submitted and 3 diagrams. The first diagram shows all of the road closings, shuttle route and other traffic related info. The second diagram shows the signs that will be used for the event and where they will be placed. The third diagram shows the event site and is subject to change except for the emergency lane.

At this time we are only requesting the 2 electronic signs from the city shown on the diagram.

We have just opened the event to vendor applications and will provide a full list of vendors a week before the event if necessary. We will only accept vendors that have a business license.

Please let me know if any other information is necessary to complete the Public Assembly Permit and have it reviewed for the next meeting.

Thanks so much,

Rhonda Taulbee

Gulf State Park  
Special Events and Marketing Manager  
[gulfevents.statepark@dcnr.alabama.gov](mailto:gulfevents.statepark@dcnr.alabama.gov)  
251-948-7275 ext 2128



SMALL TOWN, BIG BEACH™

## Memorandum

Date: 19 July 2016  
To: Mayor Craft  
City Council  
From: Matt Young   
Cc: Steve Griffin  
Subject: Request to award lease to Jerry Pate Turf & Irrigation

---

**BACKGROUND:** In effort to reduce capital liabilities and provide reliable maintenance equipment to the Sportplex and Parks & Facilities Divisions the Recreation and Cultural Affairs department has maintained turf maintenance equipment leases for the past eight years. A replacement lease proposal was provided by Jerry Pate Turf & Irrigation, National IPA member and State of Alabama Department of Examiners of Public Accounts approved purchasing cooperative.

**RECOMMENDATION:** Award five year turf maintenance equipment lease to Jerry Pate Turf & Irrigation

**PREVIOUS COUNCIL ACTION:** Jerry Pate Turf & Irrigation currently holds the existing Council awarded equipment lease which is set to expire in August 2016.

**BUDGET IMPLICATIONS:** Lease installments are budgeted and paid annually with Sportsplex and Park & Facilities operational funds.

**ATTACHMENTS:** July 6, 2016 Lease Proposal from Jerry Pate Turf & Irrigation

**DEPARTMENT:** Recreation and Cultural Affairs

**STAFF CONTACT:** Matt Young, Assistant Director of Recreation & Cultural Affairs



# Jerry Pate Turf & Irrigation

Jerry Pate Turf & Irrigation  
301 Schubert Drive  
Pensacola, FL 32504  
Ph# (800) 700-7001  
Fax# (850) 484-8596  
www.jerrypate.com

DATE: 7/6/2016  
EXPIRATION DATE: Valid 30 Days

Exclusively For: City of Gulf Shores Parks & Rec.  
Attn: Jeff Hopkins  
160 West 36th Avenue  
Gulf Shores, AL 36542

**Proposal**  
National IPA Discount  
NIPA 19658

[Ph#] 251-968-1445  
[Fax#] 251-968-1442  
[Customer Acct#] 211300  
[Email]

Prepared By: Jake Holbrook Ext. 1217  
[jholbrook@jerrypate.com](mailto:jholbrook@jerrypate.com)

Account Executive: Tony Morris 850-393-4556 cell  
[tmorris@jerrypate.com](mailto:tmorris@jerrypate.com)

Per your request, I am pleased to submit a proposal on the following equipment:

Qty	Model #	Description	Unit Price	Extension
3	03821	Toro Reelmaster 3575-D Tier 4	\$ 55,085.90	\$ 165,257.70
15	03641	11 Blade Cutting Unit		
3	03408	Powered Rear Roller Brush		
3	CTFC	Cool Top Fan & Canopy		
			<b>Dealer Prep &amp; Delivery</b>	<b>\$ 2,478.87</b>
			<b>Total</b>	<b>\$ 167,736.57</b>

DLL Equipment Finance	
48 Month Fair Market Value Lease Option Annual Payment	\$ 37,339.75
Toro Protection Plus 48M/2400HR Extended Warranty Additional Annual Payment	<b>Included</b>
60 Month Fair market Value lease Option Annual Payment	\$ 34,459.96
Toro protection Plus 60 Month/3500 HR Extended Warranty Additional Annual Payment	<b>Included</b>

*Annual Payments are in advance, and Include an Estimated Property/ Rental Tax  
Delivery Oct. 2016*

### Prices Do Not Include Sales Tax or Applicable Documentation Fees

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All proposals and agreements are contingent on availability of product from the manufacturer. Prices are based on costs and conditions existing on date of proposal and are subject to change without notice. Typographical errors are subject to correction.

To accept this proposal, sign here and return: \_\_\_\_\_ Date: \_\_\_\_\_

*Thank you, we appreciate your business!*





SMALL TOWN, BIG BEACH

## COUNCIL AGENDA SUMMARY

**TO:** Mayor Craft & Members of the City Council  
**FROM:** Wanda Parris, City Clerk  
**SUBJECT:** Appointment of Election Officer for the 2016 Municipal Election  
**DATE:** August 1, 2016

**ISSUE:** A regular municipal election has been called to be held on the 23rd day of August, 2016, and a runoff election to be held, if necessary, on the 4th day of October, 2016.

**BACKGROUND:** Section 11-46-27 of the *Alabama Code of 1975* and regulations adopted pursuant thereto provide, in part, that the municipal governing body, not less than 15 days before the holding of any municipal election, appoint from the municipality, officers to hold the election as follows: where electronic ballot counters are used, at least one inspector and three clerks. Election Officers to be appointed are as follows:

Inspector - Evelyn Sanders

Clerks - Patricia McClusky  
Janet Steiskal  
Barbara Giles  
Shirley Carter  
Cheryl Owens  
Mary Wayne Gilmore  
Jimmie Van Valkenburg  
Linda Daughtery  
Judy Watley  
Conrad McClusky  
James Sanders

**PREVIOUS COUNCIL ACTION:** Approval of Election Officers

**BUDGET IMPLICATIONS:** Compensation for these officers shall be \$200 for Inspector and \$150 for each Clerk.

**DEPARTMENT:** Executive

**STAFF CONTACT:** Wanda Parris

**RESOLUTION NO. -16**

**A RESOLUTION  
APPOINTING ELECTION OFFICERS  
FOR THE 2016 MUNICIPAL ELECTION**

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WHEREAS, a regular municipal election has been called to be held on the 23rd day of August, 2016, and a runoff election to be held, if necessary, on the 4th day of October, 2016; and

WHEREAS, Section 11-46-27 of the *Alabama Code of 1975* and regulations adopted pursuant thereto provide, in part, that the municipal governing body, not less than 15 days before the holding of any municipal election, appoint from the municipality, officers to hold the election as follows: where electronic ballot counters are used, at least one inspector and three clerks;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON AUGUST 8, 2016, as follows:

**Section 1.** That the election officers for said election shall be as follows:

Inspector -	Evelyn Sanders
Clerks -	Patricia McClusky
	Janet Steiskal
	Barbara Giles
	Shirley Carter
Cheryl Owens	Mary Wayne Gilmore
	Jimmie Van Valkenburg
	Linda Daughtery
	Judy Watley
	Conrad McClusky
	James Sanders

**Section 2.** That compensation for these officers shall be \$200 for Inspector and \$150 for each Clerk.

**Section 3.** That this Resolution shall become effective upon its adoption.

ADOPTED this 8th day of August, 2016.

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Robert Craft, Mayor

ATTEST:

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Wanda Parris, MMC  
City Clerk

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -16 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on August 8, 2016.

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City Clerk