



AGENDA  
GULF SHORES CITY COUNCIL  
COUNCIL WORK SESSION MEETING  
JUNE 6, 2016  
4:00 PM

**1. Councilmember Discussion Period**

- A. Councilman Harris

**2. Environmental/Emergency Management**

- A. Authorize Contract Renewal - ADEM Delegation

Documents: [CDD - ADEM DELEGATION 2016.PDF](#), [CDD - GULFSHORES DELEGATION SUPPORT 2005.PDF](#)

**3. Finance And Administrative Services Department**

- A. Authorize Proposal - 2016 Taxable Line Of Credit

Documents: [FIN - 2016 LOC MEMO.PDF](#), [FIN - 2016 LOC RFP 5-2-16 \(BH292255XB9973\)BIRCHALL.PDF](#)

- B. Franchise Application - Express Shuttle/Taxi Service

Documents: [FIN - EXPRESS SHUTTLE MEMO - TAXI FRANCHISE REQUEST.PDF](#), [FIN - TAXI FRANCHISE APPLICATION - EXPRESS SHUTTLE.PDF](#)

**4. Police Department**

- A. Award Bid - Police Handguns

Documents: [GSPD - BID AND MEMO - GSPD HANDGUNS.PDF](#)

**5. Planning And Zoning Department**

- A. PUD Re-Activation Request - Cotton Creek Estates Phase 4

Documents: [PAZ - PUBLIC HEARING NOTICE - COTTON CREEK ESTATES PHASE 4.PDF](#), [PAZ - PUD2016-01 COTTON CREEK ESTATES PH 4 COW SUBMITTAL.PDF](#)

**6. Public Works Department**

- A. Authorize Professional Services Proposal - 2016 Street Resurfacing Design Fees

Documents: [PWD - HMR RESURFACING PROPOSAL - COUNCIL MEMO.PDF](#), [PWD - HMR RESURFACING TASK ORDER.PDF](#), [PWD - HMR RESURFACING COST ESTIMATE.PDF](#)

**7. Recreation And Cultural Affairs**

A. Amend Code - Business License Ordinance Regulating Parasail Operations

Documents: [REC - PARASAIL ORD MEMO JURISDICTIONAL COOPERATION.PDF](#), [REC - AMEND CODE - BUSINESS LICENSE REGULATING PARASAIL OPERATIONS.PDF](#)

B. Award Sod Bid

Documents: [REC - BID AND MEMO - SOD.PDF](#)

**8. City Clerk**

A. ABC License Applications

Documents: [CC - MEMO - ABC APPLICATIONS.PDF](#), [CC - ABC LICENSE - BIG BEACH BREWING CO..PDF](#), [CC - ABC LICENSE - EL TORO MEXICAN RESTAURANT.PDF](#)

B. Board Reappointments - Gulf Coast Health Care Authority

Documents: [CC MEMO - BOARD REAPPOINTMENTS - GULF COAST HEALTH CARE AUTHORITY.PDF](#), [CC - RESO - REAPPOINTMENTS- GULF COAST HEALTH CARE AUTHORITY - WARREN AND DYKEN.PDF](#)

**9. Mayor**

Updates

**10. City Administrator**

A. Donation And Transfer Of Real Property

Documents: [CA - REAL PROPERTY MEMO - DONATION AND TRANSFER.PDF](#), [CA - REAL PROPERTY MAP.PDF](#), [CA - REAL PROPERTY DONATION - DRAFT RESOLUTION.PDF](#)

**11. Adjourn**

CITY OF GULF SHORES

**TO:** Mayor Craft & Members of the City Council

**FROM:** Brandan Franklin

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**SUBJECT:** ADEM Delegation

**DATE:** June 2, 2016

**ISSUE:** Renew contract between the City and ADEM delegating the City to permit and enforce regulations in accordance with the Alabama Coastal Area Management Program (ACAMP)

**RECOMMENDATION:** I recommend Mayor and Council renew the contract

**BACKGROUND:** The City has been delegated by the Alabama Department of Environmental Management (ADEM) to enforce the Division 8 Regulations for the coast. This is known as the ACAMP program. By doing so, the City is able to streamline the permitting process, hear variance request and patrol the beaches within our permitting jurisdiction. This contract allows the City to receive funds from ADEM reimbursing our expenses for enforcing these regulations.

**PREVIOUS COUNCIL ACTION:** Approved 2008

**BUDGET IMPLICATIONS:** This will allow the building department to use the ACAMP funds to help offset related cost within the department

**RELATED ISSUES:** none

**ATTACHMENTS:** see attached agreement

**DEPARTMENT:** Building

**STAFF CONTACT:** Brandan Franklin



BOB RILEY  
GOVERNOR

M. BARNETT LAWLEY  
COMMISSIONER

RICHARD C. LILES  
OPERATIONS DIRECTOR

STATE OF ALABAMA  
**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES**

**STATE LANDS DIVISION  
COASTAL SECTION**

Stonebrook Executive Complex  
23210 U.S. Highway 98, Suite #B-1  
Fairhope, Alabama 36532  
(251) 929-0900  
(251) 990-9293 Fax

JAMES H. GRIGGS, DIRECTOR  
GREGORY M. LEIN, ASSISTANT DIRECTOR  
STATE LANDS DIVISION

PHILLIP E. HINESLEY  
COASTAL SECTION CHIEF

August 19, 2005

Mr. J. Scott Brown  
Alabama Department of Environmental Management  
4171 Commanders Drive  
Mobile, AL 36615

RE: Local Program Re-Delegation for the City of Gulf Shores

Dear Mr. Brown:

The Alabama Department of Conservation and Natural Resources-State Lands Division-Coastal Section (SLD-Coastal Section) is aware that the City of Gulf Shores is currently seeking re-delegation of its local beach and dune permitting program, as provided for by the ADEM Division 8 Coastal Program Rules.

The SLD-Coastal Section fully supports the re-delegation of the City's local beach and dune permitting program. Based on information provide by your staff, the current City administration and staff has diligently worked with the ADEM staff to insure that the City program is properly implemented. Additionally, the City is working to insure that it has the staff and resources to take the additional duties incurred by the expansion of its permitting authority on the Fort Morgan Peninsula. Given these efforts, the SLD-Coastal Section has full faith in the City's abilities to implement its local permitting program.

As stated above, the SLD-Coastal Section fully supports the City's delegated local permitting program. Additionally, the SLD-Coastal Section staff is prepared to offer technical assistance to the City or ADEM to assistance in implementing local program delegation. If such assistance is needed, please do not hesitate to contact Carl Ferraro with the SLD-Coastal Section at 251-929-0900.

Sincerely,

Phillip Hinesley, Chief  
Coastal Section

cc: Mayor Billy Duke, City of Gulf Shores





SMALL TOWN, BIG BEACH

## COUNCIL AGENDA SUMMARY

**TO:** Mayor Craft & Members of the City Council  
**THROUGH:** Steve Griffin, City Administrator  
**FROM:** Cindy King, Finance & Administrative Services Director  
**SUBJECT:** 2016 BB& T \$13.5 million taxable Line of Credit (LOC)  
**DATE:** June 1, 2016

**ISSUE:** Council needs to select a financial institution to provide long term, taxable fixed-rate financing for the City's \$9.5 million principal amount to be issued by the end of June 29, 2016.

**BACKGROUND:** On May 2, 2016 a Request for Proposals was emailed to financial institutions to provide long term, fixed-rate financing for the City of \$9.5 million for a taxable revolving line of credit. Proceeds from a 2016 Taxable line of credit can be used for beach improvements. Specifically \$7.1 million of the line will be needed by the end of March, 2017 for the public beach area parking and common space. The Request for Proposals closed May 31, 2016. Six banks submitted proposals which were reviewed by me, Bond Counsel Jim Birchall and Accounting Supervisor Anna Fuqua. BB&T submitted the best qualified quote for a revolving line of credit of 2.85% for 10 years, no fees and quarterly interest only payments. The Finance Committee reviewed a summary of the quotes and agreed BB&T submitted the best quote. Finance Committee Chair Jason Dyken recommended asking BB&T to expand the line by \$4 million to \$13.5 million to take advantage of the longer term offer of ten years. BB&T accepted and Council action is needed to approve a \$13.5 million taxable issue with BB&T.

**PREVIOUS COUNCIL ACTION:** None

**BUDGET IMPLICATIONS:** Approximately \$20,000 additional interest expense, contingent upon the amount ultimately borrowed during this fiscal year.

**RELATED ISSUES:** None

**ATTACHMENTS:** RFP

**DEPARTMENT:** Finance and Administrative Services

**STAFF CONTACT:** Cindy King



SMALL TOWN, BIG BEACH

Post Office Box 299  
Gulf Shores, AL 36547

## **REQUEST FOR PROPOSALS**

May 2, 2016

\$9,500,000  
CITY OF GULF SHORES, ALABAMA  
General Obligation Taxable Warrant, Series 2016-B  
to be dated the date of delivery

Prospective Financial Institutions:

The City of Gulf Shores, Alabama (“the City”) is requesting proposals from financial institutions to provide long term, taxable, fixed-rate financing for the City’s \$9,500,000 principal amount General Obligation Taxable Warrant, Series 2016-B, to be dated the date of delivery, to be issued by the City in connection with its financing requirements related to (1) retiring certain taxable short-term debt issued in December, 2014, and (2) additional funds for other capital projects.

The Warrant, which will evidence a revolving line of credit, will constitute a general obligation of the City to which the City’s full faith and credit will be pledged. The Warrant will mature no more than 10 years from the date of issuance. The City will consider, and is requesting, interest rate quotes for 5, 7 and 10 year terms, respectively. Interest on the Warrant will be taxable to the purchaser and will NOT be “bank-qualified.” The City shall have the right to prepay the Warrant, in whole or in part, at any time without premium or penalty and without consent of the lender. Responses must include all applicable terms, conditions and requirements of the respondent, and all quotes must be inclusive of all of the respondent’s anticipated costs, fees, and expenses, including origination and counsel.

**Responses to this Request for Proposals must be submitted to Cindy King Dooley, the City Finance & Administration Director, by 12:00 o’clock p.m., Central Daylight Time, on May 31st, 2016 on the Response Form attached hereto.** Such responses shall be transmitted via electronic mail to [cdooley@gulfshoresal.gov](mailto:cdooley@gulfshoresal.gov). If any additional information is needed, please contact Cindy King Dooley at 251.968.1128 or [cdooley@gulfshoresal.gov](mailto:cdooley@gulfshoresal.gov).

The City will evaluate all responses to this Request For Proposals. The City may request additional information from, and may enter into further negotiations with, the various respondents. However, the City reserves the right to reject any or all bids, and may terminate its obligations at any time prior to the issuance of the Warrant.

If awarded, the City must receive final credit approval from the winning bidder within 5 business days of the award. The City’s most current financial statements may be found on the City’s web page and the EMMA website. The City expects to deliver the Warrant to the purchaser on or about June 29, 2016.

Jones Walker LLP will prepare all related transaction documents and will provide the purchaser with an approving legal opinion with respect to the validity of the Warrant. The successful bidder will be required to execute a customary investment letter in connection with its purchase of the Warrant and will be responsible for understanding and complying with all applicable federal securities laws.

**RESPONSE FORM**

**Responses must be submitted to Cindy King Dooley, the City Finance & Administration Director, by 12:00 o'clock p.m., Central Daylight Time, on May 31st, 2016.** Such responses must be transmitted via electronic mail to [cdooley@gulfshoresal.gov](mailto:cdooley@gulfshoresal.gov). If any additional information is needed, please contact Cindy King Dooley at 251.968.1128 or [cdooley@gulfshoresal.gov](mailto:cdooley@gulfshoresal.gov).

Name of Respondent Financial Institution: \_\_\_\_\_

Contact at Respondent Financial Institution (name, phone number and email address):  
\_\_\_\_\_

Our response to your Request for Proposals dated May 2, 2016 is as follows:

<u>Term</u>	<u>Fixed Rate</u>	<u>Taxable</u>	<u>Bank-Qualified</u>
5 Years	_____._____%	Yes	No
7 Years	_____._____%	Yes	No
10 Years	_____._____%	Yes	No

Signed,

\_\_\_\_\_  
Respondent Financial Institution

**Please attach the following to this Response Form:**

- (1) Amortization schedule(s),
- (2) A list of all of Respondent's financing conditions, terms, requirements and covenants relative to the proposed Warrant, and
- (3) A list of all estimated fees and expenses to be paid by the City (the City will be responsible for paying Jones Walker LLP, Bond Counsel, and will not be responsible for paying Bank Counsel, if any).

**The successful bidder will be selected at the regularly scheduled Council meeting on June \_\_, 2016. Closing is expected on or about June 29, 2016.**





## COUNCIL AGENDA SUMMARY

**TO:** Mayor Craft & Members of the City Council

**FROM:** Marcy Kichler, Revenue Supervisor

**SUBJECT:** Express Shuttle Taxi Franchise Request

**DATE:** June 6, 2016

**ISSUE:** In accordance with Gulf Shores Code of Ordinances, §22-26, Express Shuttle Taxi is requesting a taxi franchise agreement with the City.

**BACKGROUND:** Owner is Albert L. Howard, Jr. He has submitted all the required documents and references. He is currently permitted as a taxi driver in Orange Beach also.

**PREVIOUS COUNCIL ACTION:** None

**BUDGET IMPLICATIONS:** Each franchisee pays a \$200 annual franchise fee and is required to maintain a business license. Annual business license fees are based on gross receipts. Individual drivers also pay an annual permitting fee; \$25 for new and \$10 for renewal.

**RELATED ISSUES:** None

**ATTACHMENTS:** None

**DEPARTMENT:** Finance and Administrative Services, Revenue Division

**STAFF CONTACT:** Marcy Kichler or Evie Grow



SMALL TOWN, BIG BEACH

Application for Franchise for Taxi and/or Limousine Service

Business Name Express Shuttle/Taxi

Applicant's Name Albert L Howard Jr

Mailing Address 610 Batten Blvd, Pensacola, FL 32507

Physical Address

Telephone(s) E-Mail AlbertHoward3737@gmail.com

Type of Franchise Requested Taxi/Limo

Table with 3 columns: Owner/Officer Names, Address, D.O.B./Driv. Lic. No. with State of Issuance. Row 1: Albert L Howard Jr, 610 Batten Blvd, Pensacola FL, .

\$250.00 non-refundable application fee shall be paid with application. Paid

- Attach a separate sheet listing at least two personal references and their addresses. Please list two references for applicant and also for each owner/officer listed.
Please attach financial statement showing in detail applicant's current financial condition.
Attach separate sheet outlining description of routes to be followed and fares to be assessed.
Alabama Public Service Commission Permit No.
(For transport of passengers outside the corporate limits of Gulf Shores/Orange Beach.)
If applied for, please indicate date of application.

Interstate Commerce Commission Permit No. \_\_\_\_\_  
(For transport of passengers outside the State of Alabama.)  
If applied for, please indicate date of application. \_\_\_\_\_

Applicant agrees to submit, as the Council may require, additional information in connection with this application. Applicant understands that the filing of this application DOES NOT, in itself, constitute authority to operate franchise business.

Applicant also agrees to pay all costs and expenses incurred by the City in the preparation of the Franchise agreement and the enactment of the enabling ordinance, to include attorney's fees for drafting of the Franchise agreement.

Applicant's Signature Albert L. Howard Date 05-03-16



SMALL TOWN, BIG BEACH™

**TO:** Mayor Craft & Members of the City Council, Administrator Steve Griffin

**FROM:** Ed Delmore, Chief of Police

**DATE:** May 18, 2016

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**SUBJECT:** Police Handguns

**RECOMMENDATION:** Award Bid to GT Distributors, Rossville, GA

**BACKGROUND:** Issue all sworn officers handguns. A request for proposals was sent out. (RFP 2016-0517)

Bids were received from GT Distributors, Rossville, GA, Craig Firearms, Knoxville, TN, Eds' Public Service, Stockbridge, GA. The sealed bids were opened Tuesday, May 17, 2016. All three responses were the exact same price. (\$25,673.00) Renee Eberly researched how to handle all three responses being the exact same price for the exact same product. She found we could contract with any low bidder of our choice.

**PREVIOUS COUNCIL ACTION:** None

**BUDGET IMPLICATIONS:** Budgeted expenditure from 01-530-66170

**RELATED ISSUES:** None

**ATTACHMENTS:** Bid Tabulation Sheet / Memo from Renee Eberly

**DEPARTMENT:** Police

**STAFF CONTACT:** Chief Ed Delmore



**BID TABULATION SHEET**

Project Name: **POLICE HANDGUNS**  
 Requisition No. **2016-0517**

Bid Date: **May 17, 2016**  
 Bid Opening Time: **10:00 AM**

Bidder's Name	Craig's Firearms	Ed's Public Safety	GT Distributors			
City, State	Knoxville, TN	Stockbridge, GA	Rossville, GA			
Bond	N/A	N/A	N/A	N/A	N/A	N/A
Affidavits	✓	✓	✓			
Addenda Received	N/A	N/A	N/A	N/A	N/A	N/A
Notes		proof of fed. firearms license not included	includes limited 1-yr manufacturer warranty			
Bid Amount	\$25,673.00	\$25,673.00	\$25,673.00			
<b>GRAND TOTAL</b>						

OPENED BY: *[Signature]*

TABULATED BY: *[Signature]*

WITNESS BY: Deputy Chief Bearman, Lt. Alan Carpenter



SMALL TOWN, BIG BEACH

## **NOTICE OF PUBLIC HEARING**

Under the Zoning Ordinance of the City of Gulf Shores, Alabama, citizens are afforded the opportunity to express their views concerning all proposed Planned Unit Developments.

The developer seeks to reactivate the Cotton Creek Estates Phase 4 PUD located at 501 Cotton Creek Drive to construct the remaining fourteen townhouse units in Phase 4 of the existing development. The proposed construction is consistent with the PUD master plan and the Medium Residential Use designation of the Land Use Plan. The Planning Commission and Staff are recommending reactivation of the PUD.

To provide a forum for discussion, a public hearing is being held on Monday, June 27, 2016 in conjunction with the regular City Council Meeting, which begins at 4:00 p.m. at the City Hall in Gulf Shores. Anyone with a significant supporting or opposing view is invited to voice that opinion at this meeting or mail such in advance in writing to the attention of: City Clerk, City of Gulf Shores, P.O. Box 299, Gulf Shores, AL 36547-0299, on or before Friday, June 24, 2016.

Robert Craft  
Mayor



SMALL TOWN, BIG BEACH™

**TO:** Mayor Craft & Members of the City Council

**FROM:** Andy Bauer, Director of Planning & Zoning

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**SUBJECT:** PUD2016-01 Cotton Creek Estates Phase 4 - PUD Re-Activation

**DATE:** June 6, 2016

**ISSUE:** Mr. Jim Brown seeks to re-activate the Cotton Creek Estates Planned Unit Development so he can construct the remaining fourteen townhouse units in Phase 4 of the development.

**RECOMMENDATION:** Staff recommends the City Council re-activate Phase 4 of Cotton Creek Estates PUD.

**BACKGROUND:** In accordance with Article 15-6G of the Zoning Ordinance, Phase 4 of Cotton Creek Estates was deemed inactive because there has been no construction activity within the past five years.

**Planning Commission:** At their May 24, 2016 meeting, the Commission voted unanimously 8-0 to pass a resolution approving the site plan for Phase 4 of Cotton Creek Estates subject to the re-activation of the PUD by the City Council.

At the Planning Commission public hearing Mr. Daniel Craven, attorney representing the existing phases of Cotton Creek Estates, indicated the existing property owners were supportive of the phase 4 application.

**PREVIOUS COUNCIL ACTION:** Not Applicable

**ATTACHMENTS:** Staff Report and Site Plan Drawings

**TO:** Mayor Robert Craft, and  
Members of the City Council

**DATE:** June 6, 2016

**FROM:** Andy Bauer, AICP  
Planning Director

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**SUBJECT:** PUD2016-01 Cotton Creek Estates Phase 4 - PUD Re-Activation  
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**OVERVIEW:** Mr. Jim Brown seeks to re-activate the Cotton Creek Estates Planned Unit Development so he can construct the remaining fourteen townhouse units in Phase 4 of the development. Cotton Creek Estates is located at 501 Cotton Creek Drive is zoned Planned Unit Development (PUD). The proposed development is consistent with the PUD master plan and will re-activate the PUD for Phase 4. Phase 4 was deemed inactive, in accordance with Article 15-6G, because there has been no activity construction activity in Cotton Creek Estates within the past five years.

**ADJACENT ZONING & LAND USE:** The site is bounded to the north by Craft Farms



development which is zoned PUD. The western border is zoned High Density Multiple Family Residential (R-4) and is vacant and wooded. To the south is the Jack Edwards Airport zoned Industrial (IND) and to the east Gulfway Church zoned General Business (BG).

**LAND USE PLAN:** The proposed use is consistent with the Medium Residential use designation of the Land Use Plan.

**BACKGROUND:** The subject application was received by the Planning and Zoning Department and was distributed to all applicable City personnel and Gulf Shores Utilities for review and comment. Certified letters were sent to property owners within 750 feet of the site. Staff has received a few telephone calls and had meetings with neighbors within the other phases of Cotton Creek Estates in order to provide additional information regarding the application.

**Planning Commission:** At their May 24, 2016 meeting, the Commission voted unanimously 8-0 to pass a resolution approving the site plan for Phase 4 of Cotton Creek Estates subject to the re-activation of the PUD by the City Council.

At the Planning Commission public hearing Mr. Daniel Craven, attorney representing the existing phases of Cotton Creek Estates, indicated the existing property owners were supportive of the phase 4 application.

**ANALYSIS:** The applicant is seeking City Council approval to re-activate the Cotton Creek Estates PUD so the remaining fourteen townhome units in Phase 4 of Cotton Creek Estates can be built. For clarification, Lot 1 is not part of this development. Lot 1 was purchased by Cotton Creek Estates Phase 3 and it will remain an access point into their common area. The site plan is consistent with the existing phases within the Cotton Creek Estates development. The private drive within Cotton Creek Estates will provide access to the proposed development.

The four unit townhome and five unit townhome structures are taller than the existing structures in Cotton Creek Estates. The applicant is proposing two story units. The existing units in Phase 4 are one story and the other phases contain a combination of one and two story units. The architectural style is different but the proposed colors will be similar within Phase 4. Although the units are taller, the building footprint is smaller than the existing buildings in Phase 4.

**RECOMMENDATION:** Staff recommends the City Council re-activate Phase 4 of Cotton Creek Estates PUD.



**RRARPE**  
**L.E. STIFFLER ENGINEER LLC**  
 309 W. LAUREL AVE.  
 FOLEY, AL 36535  
 251-943-8801  
 251-943-8441 FAX  
 rstiffler@steng.com

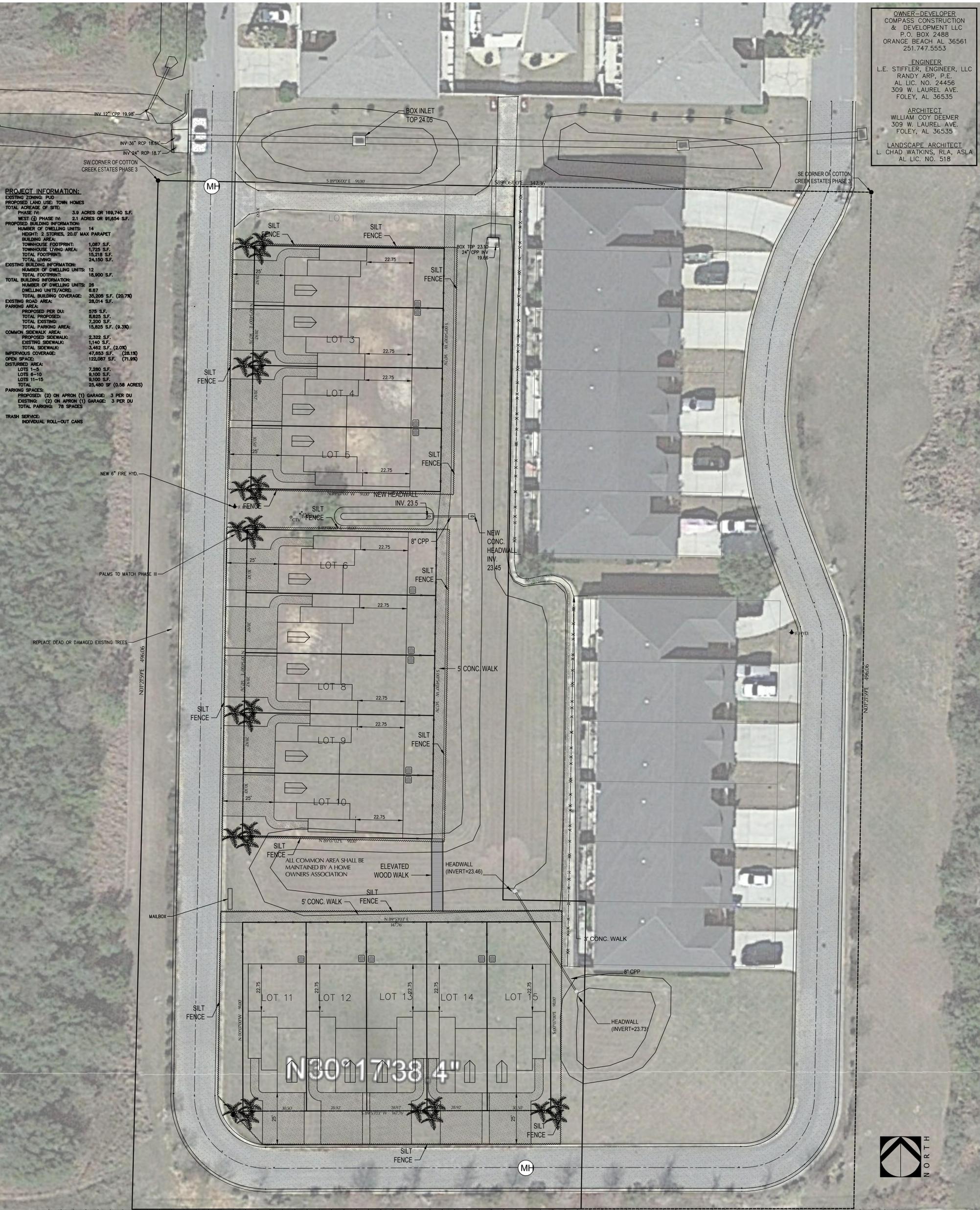
**Cotton Creek Estates Townhomes**  
**PHASE IV**  
 501 Cotton Creek Drive  
 GULF SHORES, ALABAMA

**JOB NUMBER:** 160413  
**DATE:** 04.25.2016

REVISION:	
05-11-2016	
05-17-2016	

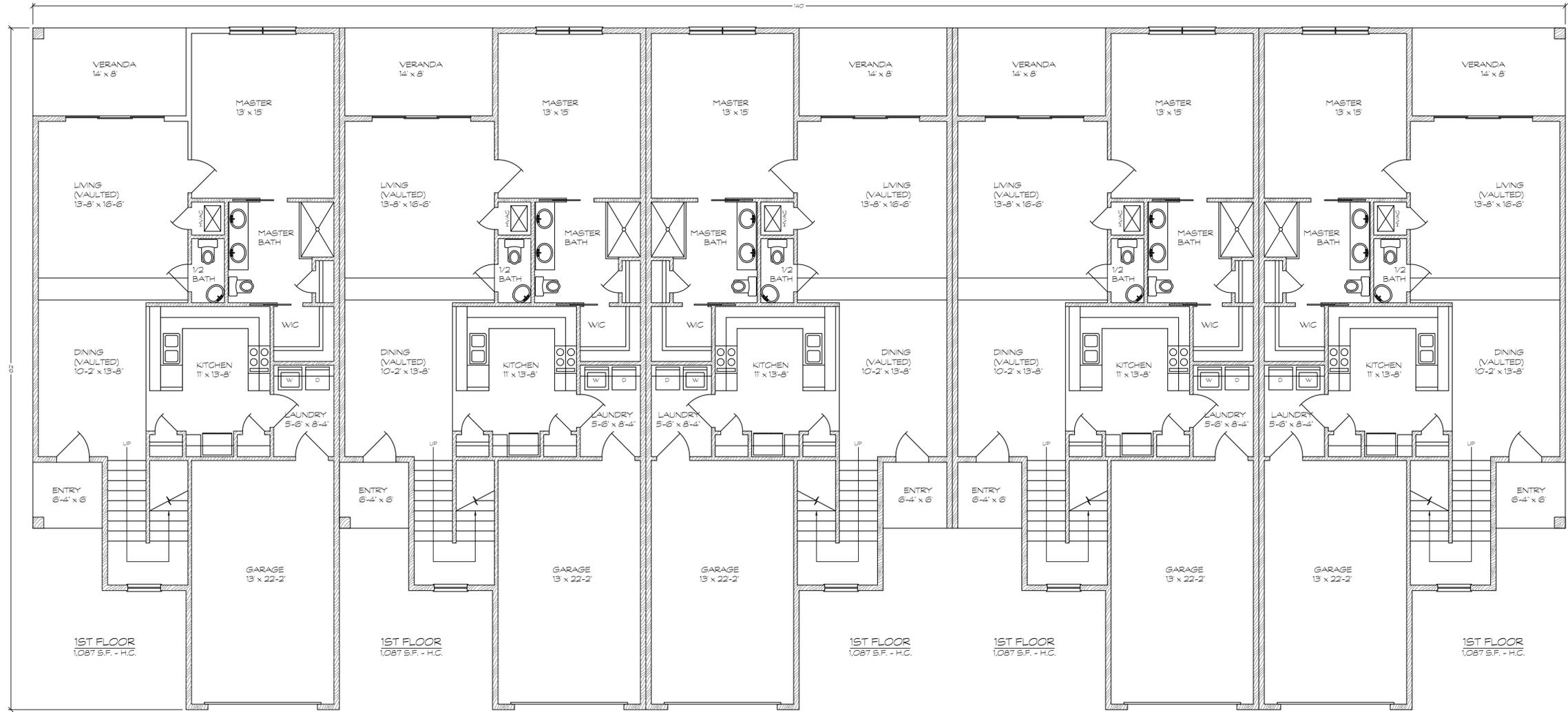
**SCALE:** 1" = 20'  
**SHEET NO.:** C 100

**SITE PLAN**

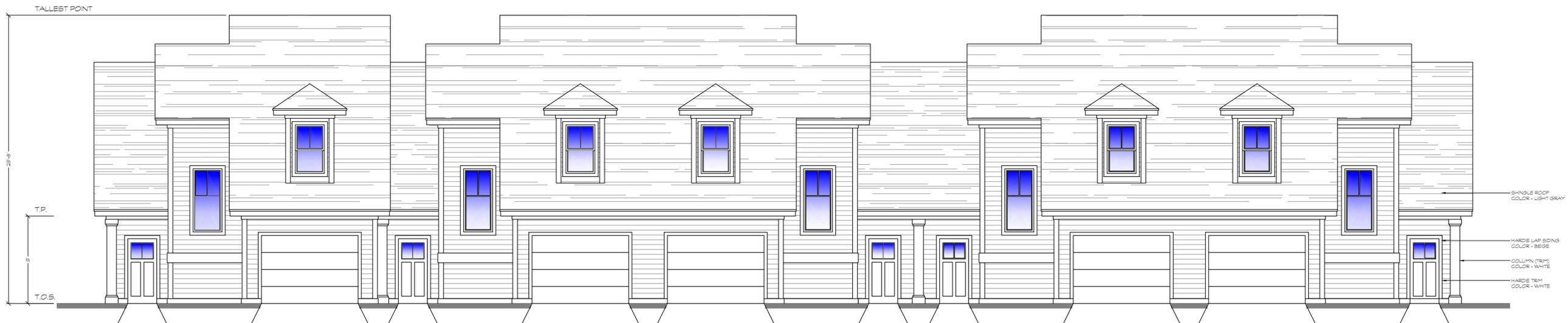


**OWNER-DEVELOPER**  
 COMPASS CONSTRUCTION & DEVELOPMENT LLC  
 P.O. BOX 2488  
 ORANGE BEACH AL 36561  
 251.747.5553  
**ENGINEER**  
 L.E. STIFFLER, ENGINEER, LLC  
 RANDY ARP, P.E.  
 AL LIC. NO. 24456  
 309 W. LAUREL AVE.  
 FOLEY, AL 36535  
**ARCHITECT**  
 WILLIAM COY DEEMER  
 309 W. LAUREL AVE.  
 FOLEY, AL 36535  
**LANDSCAPE ARCHITECT**  
 L. CHAD WATKINS, RLA, ASLA  
 AL LIC. NO. 518





FLOOR PLAN  
FIRST FLOOR



FRONT ELEVATION

COTTON CREEK ESTATES

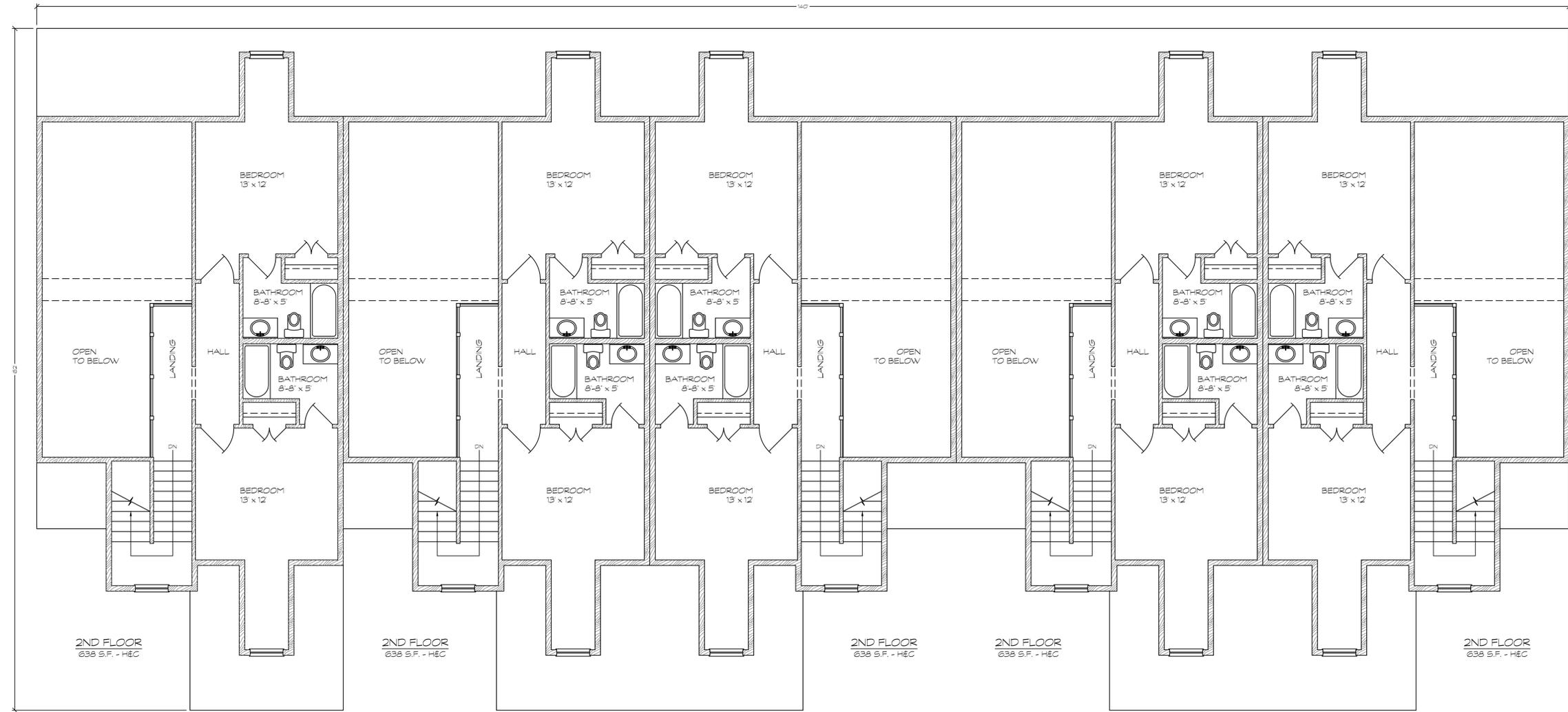
501 COTTON CREEK DRIVE GULF SHORES ALABAMA 36542

FIRST FLOOR PLAN FRONT ELEVATION

JOB NUMBER:  
16033  
DATE:  
04.20.2016  
DRAWN: CG  
CHECKED: CG  
REVISION:

SCALE:  
3/16" = 1'-0"

SHEET NO:  
A1  
OF  
A3



2ND FLOOR  
638 S.F. - H&C

FLOOR PLAN  
SECOND FLOOR



SHINGLE ROOF  
COLOR - LIGHT GRAY

HARDE LAP SIDING  
COLOR - BEIGE

COLUMN (TRIM)  
COLOR - WHITE

HARDE TRIM  
COLOR - WHITE

BACK ELEVATION

COTTON CREEK ESTATES  
501 COTTON CREEK DRIVE GULF SHORES ALABAMA 36542

SECOND FLOOR PLAN BACK ELEVATION

JOB NUMBER:  
16033

DATE:  
04.20.2016

DRAWN: CG

CHECKED: CG

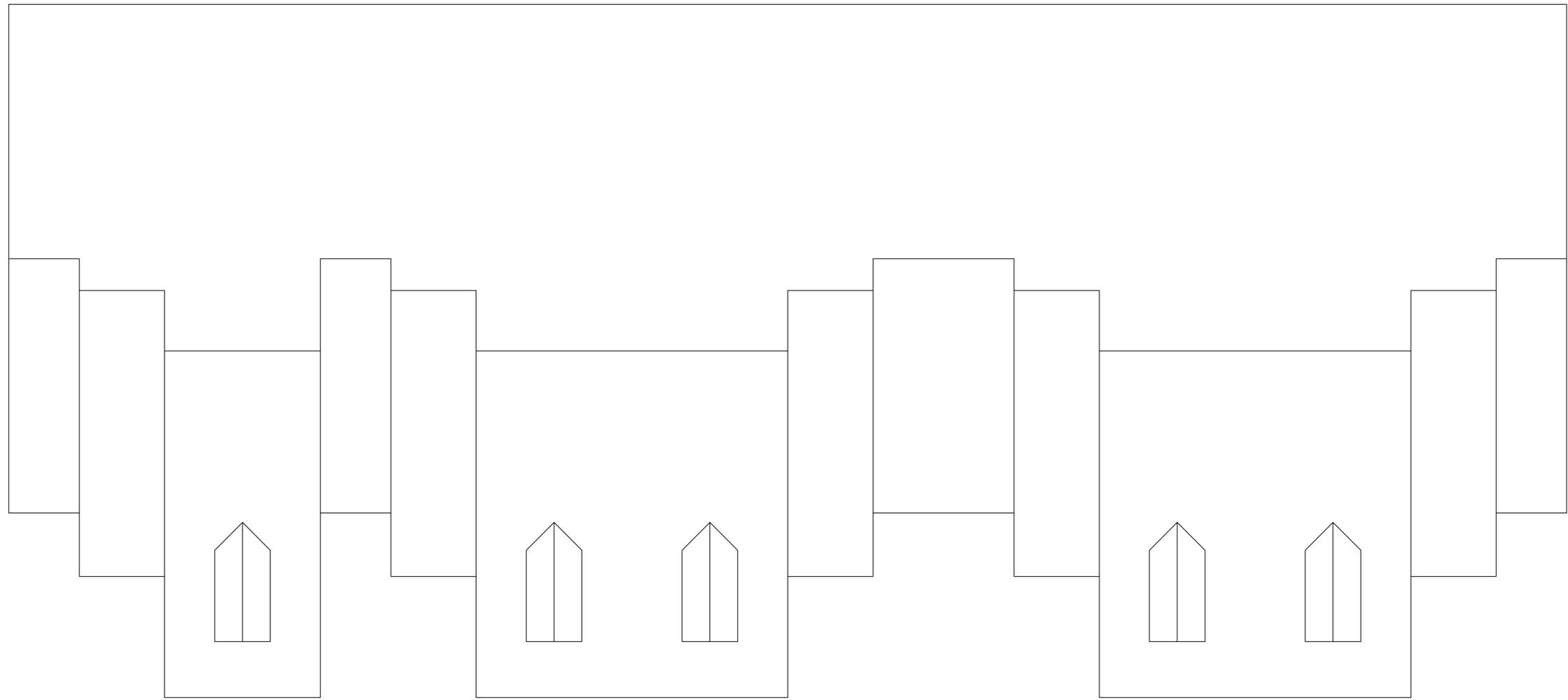
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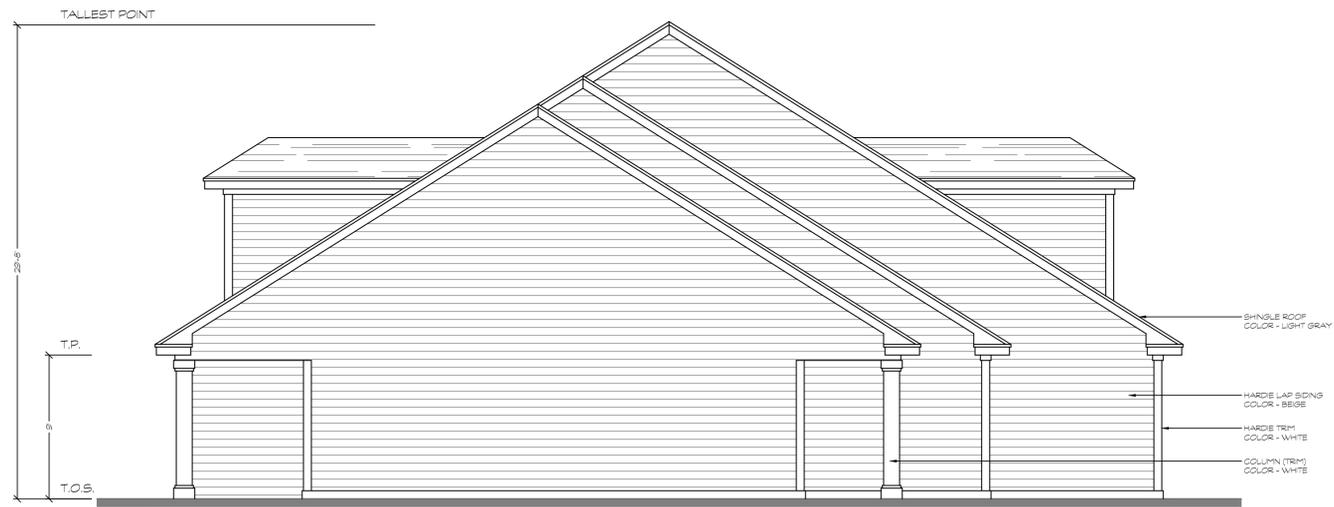
3/16" = 1'-0"

SHEET NO.:

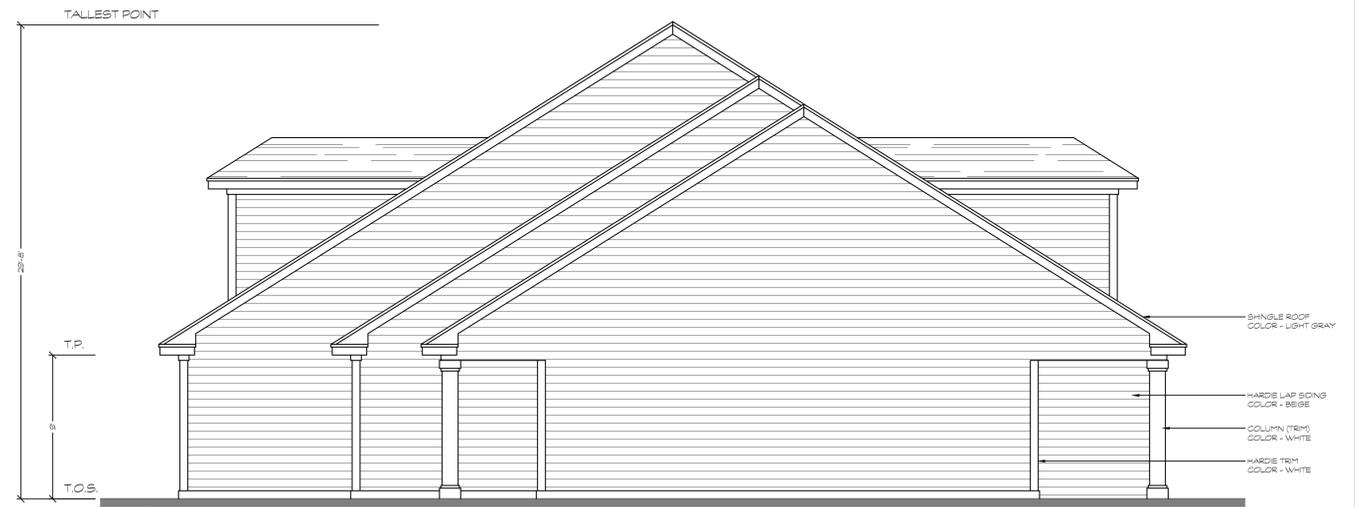
A2  
OF  
A3



ROOF PLAN



LEFT ELEVATION



RIGHT ELEVATION

COTTON CREEK ESTATES  
 501 COTTON CREEK DRIVE GULF SHORES ALABAMA 36542

ROOF PLAN - LEFT AND RIGHT ELEVATION

JOB NUMBER:  
 16033

DATE:  
 04.20.2016

DRAWN: CG  
 CHECKED: CG  
 REVISION:

SCALE:  
 3/16" = 1'-0"

SHEET NO:  
 A3  
 OF  
 A3



SMALL TOWN, BIG BEACH™

**DATE:** May 31, 2016

**ISSUE:** Design Proposal for Budgeted FY 2016 Street Resurfacing

**RECOMMENDATIONS:** Approve the Professional Services proposal from Hutchinson, Moore & Rauch, LLC (HMR) in the amount of \$30,500.00.

**BACKGROUND:** The City received a professional services proposal from HMR to prepare the bid documents for resurfacing the below listed streets depending on the availability of funds. The \$30,500 design fee represents approximately 8% of the estimated construction cost.

The proposed 2016 Resurfacing List:

1. St. Andrews Drive (and side "loops")
2. Pinehurst Point
3. East 15<sup>th</sup> Ave (from Hwy 59 to East 3<sup>rd</sup> St) – including 8' sidewalk
4. Forestwood Drive
5. Briarwood Drive

**PREVIOUS COUNCIL ACTION:** Council passed 2016 Budget that included funding for the 2016 Resurfacing Project.

**BUDGET IMPLICATIONS:** Funding for the design fees is included in the 2016 Streets Resurfacing Capital Outlay, Account #01-563-80690, in an amount not to exceed \$500,000. Currently \$481,000 remains in this account.

**RELATED ISSUES:** None.

**ATTACHMENTS:**

- Task Order from HMR
- Engineering Cost Estimate from HMR

**DEPARTMENT:** Public Works

**STAFF CONTACT:** Mark Acreman

**Task Order  
Construction Plans for Roadway Overlay Projects**

**Scope of Services**

- HMR will develop plan sheets and quantities for purposes of bidding the base repairs and asphalt overlay of Pinehurst Point, St. Andrews, 15<sup>TH</sup> Street, Briarwood Drive, and Forest Drive. The plans will include repair details and paving details as needed.

Lump Sum \$28,000

- HMR will develop the plans sheets and permit documents as required for permitting the portion of work within the ALDOT right of way at the intersection of 15<sup>TH</sup> Street and Gulf Shores Parkway.

Lump Sum \$2,500

City of Gulf Shores, Alabama

Signed: \_\_\_\_\_

Typed Name: Robert Craft

Title: Mayor

Date: \_\_\_\_\_

Attest: City Clerk

\_\_\_\_\_

Hutchinson, Moore & Rauch, LLC

Signed:  \_\_\_\_\_

Typed Name: Douglas A. Bailey, P.E.

Title: Vice-President

Date: May 25, 2016

**HUTCHINSON, MOORE & RAUCH, LLC**

ENGINEERS ♦ SURVEYORS ♦ LAND PLANNERS

**ENGINEERING COST ESTIMATE**Owner: **City of Gulf Shores**Project: **Combined Projects**Date: **May 17, 2016**

ITEM #	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
1	ASPHALT REMOVAL (206-C)	SY	1,210	\$ 7.00	\$ 8,470.00
2	UNCLASSIFIED EXCAVATION (210-A)	CY	335	\$ 8.50	\$ 2,847.50
3	BORROW EXCAVATION, SELECT FILL (A3 OR BETTER) (210-D)	CY (TBM)	20	\$ 12.00	\$ 240.00
4	CRUSHED AGGREGATE BASE, 8" COMPACTED THICKNESS (301-B)	SY	1,250	\$ 16.00	\$ 20,000.00
5	AGGREGATE SURFACING (3" THICK) (305-B)	TON	155	\$ 55.00	\$ 8,525.00
6	TACK COAT (405-A)	GAL	1,505	\$ 3.00	\$ 4,515.00
7	JOINT SEALANT FOR CRACKS (407-A)	LF	2,950	\$ 1.15	\$ 3,392.50
8	MILLING (TIE-INS) (408-A)	SY	3,050	\$ 10.00	\$ 30,500.00
9	BITUMINOUS CONCRETE WEARING SURFACE, 1.5" COMPACTED THICKNESS (165#/SY)(424-A)	TON	1,915	\$ 90.00	\$ 172,350.00
10	BITUMINOUS CONCRETE BINDER LAYER, 1.5" COMPACTED THICKNESS (165#/SY) (424-B)	TON	125	\$ 90.00	\$ 11,250.00
11	BITUMINOUS CONCRETE BINDER LAYER, LEVELING, 1.5" COMPACTED THICKNESS (165#/SY)	TON	20	\$ 90.00	\$ 1,800.00
12	18" RCP (530-A)	LF	8	\$ 62.50	\$ 500.00
13	CONCRETE SLOPE PAVED HEADWALL (18")	EA	1	\$ 700.00	\$ 700.00
14	MOBILIZATION (600-A)	LS	1		\$ 22,000.00
15	UTILITY VALVE BOX ADJUSTMENT	EA	23	\$ 200.00	\$ 4,600.00
16	TOPSOIL, 3" COMPACTED THICKNESS (650-A)	CY	330	\$ 15.00	\$ 4,950.00
17	SEEDING (652-A)	ACRE	1	\$ 1,500.00	\$ 1,500.00
18	SOLID SODDING (654-A)	SY	1,815	\$ 4.50	\$ 8,167.50
19	MULCHING (656-A)	ACRE	1	\$ 1,500.00	\$ 1,500.00
20	SILT FENCE, TYPE A (665-J)	LF	150	\$ 5.00	\$ 750.00
21	WATTLES (665-Q)	LF	412	\$ 8.00	\$ 3,296.00
22	SOLID WHITE STRIPE, CLASS 1, TYPE A, 5" WIDE, 0.09" THICK (701-A)	MILE	0.90	\$ 2,000.00	\$ 1,800.00
23	SOLID YELLOW STRIPE, CLASS 1, TYPE A, 5" WIDE, 0.09" THICK (701-A)	MILE	0.90	\$ 2,000.00	\$ 1,800.00

ITEM #	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
24	SOLID YELLOW TEMPORARY TRAFFIC STRIPE, CLASS 1, TYPE A, 5" WIDE, 0.09" THICK (701-G)	MILE	0.90	\$ 1,500.00	\$ 1,350.00
25	TRAFFIC CONTROL MARKINGS, CLASS 1, TYPE A, STOP BAR (24") (703-A)	SF	1290	\$ 5.00	\$ 6,450.00
26	CURB REMOVAL	LF	40	\$ 7.00	\$ 280.00
27	ROLL TYPE CONCRETE CURB (2')	LF	40	\$ 30.00	\$ 1,200.00
28	TRAFFIC CONTROL	LS	1		\$ 5,000.00
29	CONSTRUCTION SIGNS (740-B)	SF	400	\$ 6.00	\$ 2,400.00
30	CHANNELIZING DRUMS (740-D)	EA	50	\$ 25.00	\$ 1,250.00
31	CONES (36" HIGH) (740-E)	EA	110	\$ 7.00	\$ 770.00
32	TREE ROOT REMOVAL	LS	1		\$ 1,000.00
33	IRRIGATION LEAK REPAIR	LS	1		\$ 2,500.00
34	ASPHALT SPEED TABLE (INCLUDES SIGNAGE, STRIPING AND SPEED TABLE)	LS	1		\$ 2,500.00
35	CONCRETE SIDEWALK, 8FT WIDE, 4" THICK	SY	1,420	\$ 40.00	\$ 56,800.00
<b>SUBTOTAL CONSTRUCTION COST</b>					<b>\$ 396,953.50</b>
<b>ENGINEERING</b>					
	DESIGN				\$ 28,000.00
	ALDOT PERMITTING (15TH STREET)				\$ 2,500.00
	MATERIALS TESTING				\$ 6,500.00
<b>TOTAL CONSTRUCTION COST</b>					<b>\$ 433,953.50</b>

*Because the Engineer does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of its experience and represent its judgment as an experienced and qualified professional, familiar with the industry. The engineer cannot and does not guarantee that proposals, bids or actual costs will not vary from its opinions of cost.*



SMALL TOWN, BIG BEACH™

## Memorandum

Date: June 1, 2016

To: Mayor Craft, City Council, and City Administrator

From: Grant Brown

Subject: Recommended Amendments to the Business License Ordinance Regulating Parasail Operations

**BACKGROUND:** Ordinance 1810 adopted in March, 2016 amended the parasail regulations to clarify insurance requirements and enhance public safety. In order to maintain consistent parasail operation regulations between Orange Beach and Gulf Shores, an additional amendment is needed to ensure parasail operators licensed in Gulf Shores follow the regulations required in Orange Beach. Recently the City of Orange Beach adopted an Ordinance governing parasail operations. Orange Beach included consistent wording in their Ordinance, requiring Orange Beach operators to follow the regulations contained in the City of Gulf Shores Ordinance. As a condition of the license granted it by the City of Gulf Shores, the parasail operator shall strictly comply with the minimum operating distance requirements of such other governmental regulatory entities such as Orange Beach.

**RECOMMENDATION:** Revise the current regulations governing the business of the provision of beachfront and waterfront recreational rides and further regulating recreational parasail rides to include the condition that the City of Gulf Shores licensee comply with such other governmental regulatory entities while operating within their jurisdiction.

**PREVIOUS COUNCIL ACTION:** Ordinance 1586 was adopted on February 1, 2010, establishing strengthened regulations for gasoline-powered watersports equipment rental businesses and businesses providing recreational parasail rides, recreational towed water rides and beach equipment rental services;

Ordinance 1800 was adopted in January, 2016 to update insurance requirements and public safety regulations;

Ordinance 1810 was adopted in March, 2016 to clarify language regarding insurance company's inability to provide notice of cancellation as required by existing Ordinance.

**BUDGET IMPLICATIONS:** None

**ATTACHMENTS:** Draft Ordinance with revisions

**DEPARTMENT:** Recreation and Cultural Affairs

**STAFF CONTACT:** Grant Brown

**ORDINANCE NO.**

**AN ORDINANCE**

**TO AMEND THE *CODE OF ORDINANCES*, ADOPTED JULY 24, 1989, AT CHAPTER 8, BUSINESS LICENSES, TAXES, AND REGULATIONS, ARTICLE I, IN GENERAL, TO AMEND SECTION 8-8, ITEM 17 BY CHANGING CERTAIN LANGUAGE AND REWRITING THE ENTIRE ORDINANCE TO FURTHER REGULATE SUCH BUSINESSES RELATING TO GASOLINE-POWERED WATERSPORTS EQUIPMENT RENTAL BUSINESSES AND IN ADDITION, BUSINESSES PROVIDING RECREATIONAL PARASAIL RIDES, RECREATIONAL TOWED WATER RIDES AND BEACH EQUIPMENT RENTAL SERVICES**

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WHEREAS, the City Council of the City of Gulf Shores has heretofore determined that the provision of beachfront and waterfront recreational rides and rentals by businesses within the corporate limits and police jurisdiction of the City is a desirable amenity for the benefit of the residents and visitors to the City and has heretofore adopted ordinances regulating such businesses; and

WHEREAS, the City Council has determined that the business of the provision of beachfront and waterfront recreational rides and rentals must be further reasonably regulated and limited in the interests of public safety and common public enjoyment of the beachfront and waterfront within the City and its police jurisdiction,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, WHILE IN REGULAR SESSION ON JUNE 13, 2016, as follows:

**Section 1.** That Section 8-8 of Article I of Chapter 8, BUSINESS LICENSES, TAXES, AND REGULATIONS, of the *Code of Ordinances*, adopted July 24, 1989, be and it is hereby amended to read in its entirety as follows:

Section. 8-8. - Beachfront and waterfront recreational businesses; businesses engaging in the business of rental of gasoline-powered watersports equipment, engaging in the business of provision of recreational parasail rides, engaging in the business of provision of towed water ride services utilizing water craft or gasoline-powered watersports equipment, or engaging in the business of the on-site rental of beach chairs and umbrellas authorized and regulated.

(a) Businesses engaging in the business of rental of gasoline-powered watersports equipment. Any license issued to any person engaged in the business of the rental of gasoline-powered watersports equipment, including, without limitation, jet skis, wave runners, wave riders, and other personal watercraft (hereafter referred to as "rental craft") is expressly conditioned on compliance with all the following requirements:

(1) The licensee's business shall be operated only at a site with direct open water access properly zoned for such business, owned by, leased in writing to, or licensed in writing to the licensee and specifically designated on the license as issued. The minimum separation distance allowed between any water access sites licensed or proposed to be licensed under subsections (a), (b), or (c) of this Section 8-8 shall be seven hundred fifty (750) feet. Such businesses may not be operated with a vessel or barge as a designated site. The licensee's customers must take possession of the rental craft at the designated site, and licensee shall not deliver any rental craft to a customer at any off-site location within the city or its police jurisdiction.

- (2) The rental site must be marked with a water ingress and egress corridor a minimum of twenty-five (25) feet and a maximum of fifty (50) feet in width, delineated by two (2) orange buoys at a distance of three hundred (300) feet from the beach, two (2) orange buoys at a distance of two hundred (200) feet from the beach, two (2) orange buoys at a distance of one hundred (100) feet from the beach, and two (2) orange cones a minimum of twenty-eight (28) inches tall at water's edge. Said buoys must be a minimum of twelve (12) inches in diameter and must be maintained by the licensee. The location of the water ingress and egress corridor relative to the boundaries of the rental site must be approved by the city prior to the issuance of the license. Appropriate signage visible to persons approaching the site shall be posted at the water's edge corners of the site reading "Caution: Surf Vessels in Operation, No Swimming." The rental site shall be kept clear of sunbathers and all persons not associated with the licensed operation.
- (3) Renters must exit and return to the rental site only through the required corridor and must enter and exit the corridor from the water side only at the marked seaward end of the corridor. The maximum allowable speed in the corridor is idle speed or the slowest speed at which the operator can effectively control the rental craft and maintain steerage at all times. The operator must yield the right-of-way to any swimmers present.
- (4) All renters and passengers regardless of age shall at all times wear a properly fitted and securely fastened USCG approved Personal Flotation Device (PFD), which must be donned prior to boarding the rental craft.
- (5) All rental craft shall be subject to the limitation of number of passengers and weight capacity requirements as designated by the manufacturer.
- (6) The licensee shall comply with the municipal surf condition flag warning system and shall suspend all operations when double red flags are displayed. In addition, licensee shall not allow any renter or other person to operate a rental craft in conditions licensee should reasonably find to be unsafe including but not limited to heavy surf, excessive wind, strong currents, rain, heavy fog, during a lightning storm within five (5) miles of the rental site, during an active small craft warning alert, or if it becomes evident that a storm frontal system is approaching within seven (7) miles of the rental site.
- (7) The licensee shall not rent any rental craft to any person under the age of nineteen (19) years, or to any person who appears to be under the influence of alcohol or drugs. The licensee shall not permit the operation of any rental craft by any person under the age of sixteen (16) years, or to any person who appears to be under the influence of alcohol or drugs.
- (8) The rental site must at all times be equipped with the following, maintained in good and proper operating condition:

- a. A chase/rescue vessel equipped with a towline and appropriate and visible markings identifying the vessel or vessel operator as the licensee's chase/rescue vessel:
  - b. An electronic voice hailer, electronic megaphone, or whistle for the purpose of communication with vessels, swimmers, and customers;
  - c. Appropriate and visible signage posted at the water's edge corners of the rental site, and displayed to persons approaching the site reading "Caution: Surf Vessels in Operation";
  - d. Rental agreements and/or appropriate visible signage readily observable by customers listing the rules of equipment operation, including, without limitation, the following:
    1. "Rental of gasoline-powered watersports equipment to persons under nineteen (19) years of age or to persons under the influence of alcohol or drugs is prohibited by city ordinance."
    2. "Operation of rented gasoline-powered watersports equipment by persons under sixteen (16) years of age or to persons under the influence of alcohol or drugs is prohibited by city ordinance."
    3. "Operation of gasoline-powered watersports equipment in a reckless or negligent manner is a violation of state law punishable by up to a five hundred dollar (\$500.00) fine and imprisonment for up to six (6) months."
    4. "Operators and passengers must wear coast guard approved life vests at all times."
- (9) The licensee shall not knowingly allow any of licensee's rental craft to be operated in a reckless or negligent manner and shall immediately reclaim from licensee's customer any rental craft licensee knows or is reliably informed has been operated in such manner.
- (10) The licensee shall provide a mandatory passenger safety briefing to all individual renters and passengers before they are allowed to leave the beach on a rental craft. This briefing shall include, without limitation:
- a. A description of the activity;
  - b. The safety precautions and use restrictions while underway;
  - c. The location and proper use of safety and lifesaving equipment;
  - d. Basic boating safety instruction and education on the safe and prudent operation of the rental craft or require proof of prior education before renting;
  - e. Warnings and procedures for unexpected events such as equipment malfunctions;
  - f. The proper use of signals;

- g. Regulations pertaining to idle speed zones and the punishment for careless or reckless operation.

The licensee shall not rent any rental craft to any person or allow the operation or passenger use of any rental craft by any person who does not demonstrate an understanding of the information and procedures covered in the passenger safety briefing or who demonstrates an unwillingness or inability to comply with such procedures. The licensee shall take all steps necessary to exclude from operation or passenger use any person who appears fearful or intimidated.

- (11) The licensee shall maintain a daily rental log containing the following information regarding each rental craft:
  - a. The name, address, telephone number, vessel operator's license number, and date of birth of the customer.
  - b. The item of equipment rented by the customer and the fee charged.
  - c. The time the customer took possession of the rental item and the time the item was returned to the possession of the licensee.
  - d. The customer's signature verifying the presentation of the passenger safety briefing to the customer and any proposed passenger.

The current month's daily rental log shall be maintained at licensee's rental site during the hours of the licensee's operation and shall be presented for inspection upon request of any federal, state, county, or municipal enforcement officer. The daily rental log entries shall be retained by the licensee for a period of not less than five (5) years.

- (12) The licensee shall affix and maintain on each rental craft a suitable marking of distinctive color and size as approved by the appropriate city official as designated by the mayor so as to render the item identifiable as licensee's rental equipment at a distance of up to three hundred (300) feet.

- (13) The licensee shall comply with all fuel container and portable tank storage regulations as adopted by the Gulf Shores Fire Department from time to time, which include but are not limited to:

- a. Fueling must take place on stable ground clear of the water's edge. No refueling of any vessel shall take place in the water, and no spillage of fuel shall occur.
- b. A maximum of fifteen (15), five-gallon spill proof fuel containers totaling no more than seventy-five (75) gallons of fuel may be on the beach at any one (1) time. No container with a capacity greater than five (5) gallons shall be allowed on site. No fuel shall be stored in any parking area, and no fuel shall be stored on site overnight. A fueling and fuel storage plan shall be submitted and approved by the city prior to the issuance of any license.
- c. Use of either a fuel collar or fuel bib while fueling is required.

- d. A minimum of ten (10) 15"×15" absorbent hydrocarbon pads and one (1) portable fire extinguisher with no less than a 60 BC rating must be on site while fueling.
  - e. Any and all oil and chemical spills shall promptly and properly be reported to the National Response Center.
  - f. Details of a fuel spill contingency plan must be submitted to the city prior to issuance of business license and the commencement of any fuel handling on the beach.
- (14) Major repairs of watercraft on the beach are prohibited.
- (15) Subject to the overall combined site capacity restrictions set out in subsection (e) below, the maximum number of rental craft allowed to operate from one (1) approved water access rental site location shall be five (5) rental craft, including jet skis, wave runners, wave riders, and other personal watercraft.
- (16) The licensee shall not employ individuals under the age of sixteen (16) years to operate any gasoline-powered watersports equipment and the licensee must provide proof that each employee who operates gasoline-powered watersports equipment possesses a valid Alabama Vessel Operator's License or the equivalent certification issued by another state if not an Alabama resident.
- (17) Each Licensee under this Section 8.8(a) shall at all times maintain Marine Liability insurance covering all aspects of the activities hereby licensed, with limits no less than one million dollars per accident, and two million dollars aggregate, naming the City of Gulf Shores as an Additional Insured. The licensee shall provide a current complete copy of said policy, including all endorsements to the Revenue Division. Proof of insurance must be available for inspection on site, and each customer who requests such proof shall be provided with the insurance carrier's name and address and the insurance policy number.
- (b) Businesses engaging in the business of provision of parasail rides. Any license issued to any person engaged in the business of providing parasail rides is expressly conditioned on compliance with all the following requirements:
- (1) The licensee's business shall be operated only at a site with direct open water access properly zoned for such business, owned by, leased in writing to, or licensed in writing to the licensee and specifically designated on the license as issued (hereafter referred to as the "Ride Site.") The minimum separation distance allowed between any water access sites licensed or proposed to be licensed under subsections (a), (b), or (c) of this Section 8-8 shall be seven hundred fifty (750) feet. Such businesses may not be operated with a vessel or barge as a ride site. The licensee's customers must be picked up and dropped off only at the designated ride site.
  - (2) The ride site must be marked with a water ingress and egress corridor a minimum of twenty-five (25) feet and a maximum of fifty (50) feet in width, delineated by two (2) orange buoys at a distance of three hundred (300) feet from the beach, two (2) orange

buoys at a distance of two hundred (200) feet from the beach two (2) orange buoys at a distance of one hundred (100) feet from the beach and two (2) orange cones a minimum of twenty-eight (28) inches tall at water's edge. Said buoys must be a minimum of twelve (12) inches in diameter and must be maintained by the licensee. The location of the water ingress and egress corridor relative to the boundaries of the rental site must be approved by the city prior to the issuance of the license. Appropriate signage visible to persons approaching the site shall be posted at the water's edge corners of the site reading "Caution: Surf Vessels in Operation, No Swimming." The approved ride site must be kept clear of sunbathers and all others not associated with the licensed operation.

- (3) The licensee's parasail craft and any vessel or water craft used by the licensee to ferry passengers to and from the parasail craft must exit and return to the ride site only through the required corridor and must enter and exit the corridor from the water side only at the marked seaward end of the corridor. The maximum allowable speed in the corridor is idle speed or the slowest speed at which the operator can effectively control the craft and maintain steerage at all times. The operator must yield the right-of-way to any swimmers present.
- (4) All parasail passengers regardless of age shall at all times wear a properly fitted and securely fastened USCG approved Personal Flotation Device (PFD), which must be donned prior to entering the water.
- (5) All parasail craft and parasails shall be subject to the limitation of number of passengers and weight capacity requirements as designated by the manufacturer.
- (6) Vessels used for parasailing operations shall be equipped with a weather monitoring device and a wind speed and direction meter. The weather monitoring device may be fixed or portable, provided it is accessible by the Captain at the vessel's operation console. The weather monitoring device shall be electronic with a visual display. A VHF radio, alone, is not acceptable for weather monitoring. The Captain shall check and remain cognizant of current and forecasted weather conditions for the area of operation and account for the weather conditions for the duration of the parasail set (the "onboard" group of passengers on a parasail vessel). A written Weather Log shall be maintained by the Captain of the vessel and weather conditions including wind direction, wind speed, wave height, and sky conditions shall be recorded by the Captain at the start of the day and prior to each parasail set. Written Weather Logs and the recorded data shall be retained for a period of not less than 5 years on board the vessel or on the premises of the place of business and shall be made available for inspection upon request of any federal, state, county, or municipal law enforcement officer, or mayoral designee.
- (7) The licensee shall comply with the municipal surf condition flag warning system and shall suspend all operations when double red flags are displayed. In addition, licensee shall not operate any parasail ride when current observed weather conditions in the area

of operation include any of the following; sustained wind speeds greater than 20 mph; wind gust with a differential greater than 15 mph of the sustained wind; wind gust exceeding 25 mph; ground visibility less than 0.5 miles; a storm frontal system approaching within seven (7) miles of the ride site; wave heights exceeding 4 ft. unless the period and wave height are within the following formula: 3 s period for each 1 ft. of wave height (for example, 15 s period = 5 ft. wave height). In no case shall parasail operations be conducted in weather conditions that exceed the manufacturer's specified limitations for the equipment or in conditions licensee should reasonably find to be unsafe including but not limited to heavy surf, strong currents, rain, heavy fog, during a lightning storm within five (5) miles of the ride site, an active small craft warning alert,

- (8) Parasail operations, suspended as a result of weather conditions exceeding the parameters in 8-8,b,7 shall remain suspended for a minimum of 30 minutes. Parasail operations may resume only after a minimum of 30 minutes have elapsed from the last monitored weather condition that exceeded the thresholds in 8-8,b,7.
- (9) The licensee shall provide a mandatory passenger safety briefing to all individual passengers. This briefing shall include, without limitation:
  - a. A description of the activity;
  - b. The safety precautions and use restrictions while underway;
  - c. The location and proper use of safety and lifesaving equipment;
  - d. Warnings and procedures for unexpected events such as equipment malfunctions, water landings, or towline separations;
  - e. The proper use of signals.

An older companion must accompany children under eight (8) years of age while in flight. The licensee shall not accept as a passenger any person who does not demonstrate an understanding of the information and procedures covered in the passenger safety briefing and any person who demonstrates an unwillingness or inability to comply with such procedures. The licensee shall not accept as a passenger any person who appears fearful or intimidated.

- (10) The licensee shall maintain a daily passenger log recording the following information for **each passenger**:
  - a. The name, address, telephone number, and date of birth of the passenger.
  - b. The customer's signature verifying the presentation of the passenger safety briefing.

The current month's daily passenger log shall be maintained at licensee's ride site during the hours of the licensee's operation and shall be presented for inspection upon request of any federal, state, county, municipal enforcement officer, or mayoral designee. The daily passenger log entries shall be retained by the licensee for a period of not less than five (5) years.

- (11) The licensee shall affix and maintain on each parasail craft a suitable marking of distinctive color and size as approved by the appropriate city official as designated by the mayor so as to render the craft identifiable as licensee's craft at a distance of up to three hundred (300) feet.
- (12) The licensee shall comply with all fuel container and portable tank storage regulations as adopted by the Gulf Shores Fire Department from time to time, which include but are not limited to:
- a. Fueling must take place on stable ground clear of the water's edge. No refueling of any vessel shall take place in the water, and no spillage of fuel shall occur.
  - b. A maximum of fifteen (15), five-gallon spill proof fuel containers totaling no more than seventy-five (75) gallons of fuel may be on the beach at any one (1) time. No container with a capacity greater than five (5) gallons shall be allowed on site. No fuel shall be stored in any parking area, and no fuel shall be stored on site overnight. A fueling and fuel storage plan shall be submitted and approved by the city prior to the issuance of any license.
  - c. Use of either a fuel collar or fuel bib while fueling is required.
  - d. A minimum of ten (10) 15"×15" absorbent hydrocarbon pads and one (1) portable fire extinguisher with no less than a 60BC rating must be on site while fueling.
  - e. Any and all oil and chemical spills shall be promptly and properly reported to the National Response Center.
  - f. Details of a fuel spill contingency plan must be submitted to the city prior to issuance of business license and the commencement of any fuel handling on the beach.
- (13) Major repairs of watercraft on the beach are prohibited.
- (14) Subject to the overall combined site capacity restrictions set out in subsection (e) below, the maximum number of parasail vessels allowed to operate from one (1) approved location shall be two (2) parasail vessels.
- (15) All parasail equipment in use, including but not limited to parasail canopies, parasail harness, or passenger bars, shall be properly designed for parasail operation. Vessels used for parasail operation shall be purpose built for parasail operation. Parasail equipment shall be operated, stowed, inspected and maintained in accordance with the manufacturer's recommendations.
- Parasail operators shall use only direct launch and recovery hydraulic parasail winch systems with functional hydraulic parasail winch brake and level-wind system for both launch and recovery of flight passengers at all times while engaged in parasail operations. At no time shall:
- a. Any parasail vessel's winch drum be equipped with more than the manufacturer's recommended length of towline:

- b. Any parasail vessel exceed eight hundred (800) feet of towline (which must be clearly marked to allow said marking to be visible from a distance of not less than three hundred (300) feet), from vessel to canopy yoke while conducting parasail flight operations or:
- c. Any parasail vessel exceed a maximum AGL (above ground level) of four hundred fifty (450) feet.

The parasail towline must be braided, low stretch construction with a minimum rated tensile strength not less than six thousand (6,000) pounds. The towline in its entirety shall be inspected daily for damage and /or wear and if necessary shall be immediately replaced as prescribed herein:

A minimum of two (2) feet shall be trimmed from the towlines bitter end within a maximum period of seven (7) days, every one hundred (100) flights or as may become necessary. The trimmed piece shall be labeled with the date trimmed and the vessel name and retained aboard the vessel or on the premises of the place of business until the existing towline is permanently removed from service.

Towline shall be kept clean and well maintained in accordance with the manufacturer's specifications, requirements and/or recommendations.

A written log of such inspection and maintenance shall be kept and available for inspection upon request of any federal, state, county, or municipal law enforcement officer, or mayoral designee.

- (16) At no time shall a passenger be allowed to participate in parasailing activities unless the captain has made a reasonable prior judgment that passengers: are properly fitted with a lifejacket prior to flight; are within the manufacturer's minimum and maximum load capacity for the parasail equipment in use; are properly fitted into the parasail harness with waist strap placed around the passenger's waist, not lifejacket and wind and sea conditions are conducive to and are within the limits specified in 8-8,b,7 and in accordance with manufacturer's recommendations.

(17) During parasail operations, **which shall include the towing of a parasail canopy with or without an actual passenger**, the parasail operator shall at all times maintain the parasail and vessel at a minimum operating distance:

- a) offshore wind condition, maintain a minimum of 1000 ft. distance from shore;
- b) onshore wind conditions, maintain:
  - Wind 0-5 mph 1000 ft. distance from shore;
  - Wind 6 to 10 mph 1000 ft. distance + 1 times the towline length;
  - Wind 11 to 15 mph 1000 ft. distance + 2 times the towline length;
  - Wind 16 to 20 mph 1000 ft. distance + 3 times the towline length;
- c) not less than seven hundred (700) feet from any fixed object.

**Provided, however, that in the event a parasail operator conducts parasail operations within the separate jurisdiction of a governmental regulatory authority other than the City of Gulf Shores which requires a greater minimum operating distance than that provided above, as a condition of the license**

granted it by the City of Gulf Shores, the parasail operator shall strictly comply with the minimum operating distance requirements of such other governmental regulatory entity.

- (18) If part of the flight involves dipping passengers in the water, the following shall apply:
- a) The vessel owner shall establish written procedures for dipping passengers. These procedures shall address vessel speed, controlling rate of descent, controlling level of passenger immersion in the water, and maximum duration of immersion;
  - b) Passengers shall not be more than 150 ft. away from the vessel when being dipped;
  - c) The vessel owner shall establish training requirements for dipping passengers and ensure this training has been conducted and recorded for the crewmembers conducting this activity.
- (19) A parasail vessel shall be manned with a minimum of two crew members (Captain + 1 Deckhand) while conducting parasail operations. A minimum of one crew member onboard shall be certified and current in an accepted course of standard First Aid including Adult-Child-Infant cardiopulmonary resuscitation (CPR). Accepted courses shall include nationally recognized and accredited training courses that issue course completion documents. The licensee shall not employ individuals under the age of sixteen (16) years to operate any gasoline powered water sports equipment utilized in connection with the parasail business and the licensee must provide proof that each employee who operates gasoline-powered watersports equipment in connection with the parasail vessel business possesses a valid Alabama Vessel Operator's License or the equivalent certification issued by another state if not an Alabama resident. Any employee operating a parasail vessel or any craft or vessel utilized to transport passengers must possess a current USCG Captain's License, be enrolled and participating in an approved drug testing program in accordance with 46 CFR Part 16 or equivalent program, and such license and documentation must be maintained onboard the parasail vessel at all times.
- (20) Each Licensee under this Section 8.8(b) shall at all times maintain Marine Liability insurance covering all aspects of the activities hereby licensed, with limits no less than one million dollars per accident, and two million dollars aggregate, naming the City of Gulf Shores as an Additional Insured. The licensee shall provide a current complete copy of said policy, including all endorsements to the Revenue Division. Proof of insurance must be available for inspection on site, and each customer who requests such proof shall be provided with the insurance carrier's name and address and the insurance policy number.
- (c) Businesses engaging in the business of provision of towed recreational water rides utilizing water craft or gasoline-powered watersports equipment. Any license issued to any person engaged in the business of providing towed recreational water rides utilizing non-powered floatables (hereafter referred to as "Towables") towed behind water craft or

gasoline-powered watersports equipment (hereafter referred to as "Tow Craft"), including, without limitation, the provision of banana boat or surf sled rides, (hereafter referred to as "Towed Rides") is expressly conditioned on compliance with all the following requirements:

- (1) The licensee's business shall be operated only at a site with direct open water access properly zoned for such business, owned by, leased in writing to, or licensed in writing to the licensee and specifically designated on the license as issued (hereafter referred to as the "Ride Site." The minimum separation distance allowed between water access sites licensed or to be licensed under subsections (a), (b), or (c) of this Section 8-8 shall be seven hundred fifty (750) feet. Such businesses may not be operated with a vessel or barge as a ride site. The licensee's customers must be picked up and dropped off only at the designated ride site.
- (2) The ride site must be marked with a water ingress and egress corridor a minimum of twenty-five (25) feet and a maximum of fifty (50) feet in width, delineated by two (2) orange buoys at a distance of three hundred (300) feet from the beach, two (2) orange buoys at a distance of two hundred (200) feet from the and two (2) orange cones a minimum of twenty-eight (28) inches tall at water's edge. Said buoys must be a minimum of twelve (12) inches in diameter and must be maintained by the licensee. The location of the water ingress and egress corridor relative to the boundaries of the rental site must be approved by the city prior to the issuance of the license. Appropriate signage visible to persons approaching the site shall be posted at the water's edge corners of the site reading "Caution: Surf Vessels in Operation, No Swimming." The approved ride site must be kept clear of sunbathers and all others not associated with the licensed operation.
- (3) The licensee's tow craft must exit and return to the ride site only through the required corridor and must enter and exit the corridor from the water side only at the marked seaward end of the corridor. The maximum allowable speed in the corridor is idle speed or the slowest speed at which the operator can effectively control the craft and maintain steerage at all times. The operator must yield the right-of-way to any swimmers present.
- (4) All towed ride passengers regardless of age shall at all times wear a properly fitted and securely fastened USCG approved personal flotation device (PFD), which must be donned prior to entering the water.
- (5) All towables shall be subject to the limitation of number of passengers and weight capacity requirements as designated by the manufacturer.
- (6) The licensee shall comply with the municipal surf condition flag warning system and shall suspend all operations when double red flags are displayed. In addition, licensee shall not operate any towed ride in conditions licensee should reasonably find to be unsafe including but not limited to heavy surf, excessive wind, strong currents, rain, heavy fog, during a lightning storm within five (5) miles of the ride site, an active small craft warning alert, or if it becomes evident that a storm frontal system is approaching within seven (7) miles of the ride site.

- (7) The licensee shall provide a mandatory passenger safety briefing to all individual passengers before they are allowed to leave the beach. This briefing shall include, without limitation:
- a. A description of the activity;
  - b. The safety precautions and use restrictions while underway;
  - c. The location and proper use of safety and lifesaving equipment;
  - d. Warnings and procedures for unexpected events such as equipment malfunctions;
  - e. The proper use of signals.

The licensee shall require a responsible person sixteen (16) years of age or older be aboard the towable when carrying passengers under the age of eight (8) and not accept as a passenger any person who does not demonstrate an understanding of the information and procedures covered in the passenger safety briefing and any person who demonstrates an unwillingness or inability to comply with such procedures. The licensee shall not accept as a passenger any person who appears fearful or intimidated.

- (8) The licensee shall maintain a daily passenger log containing the following information regarding each passenger:
- a. The name, address, telephone number, and date of birth of the passenger.
  - b. The customer's signature verifying the presentation of the passenger safety briefing.

The current month's daily passenger log shall be maintained at licensee's ride site during the hours of the licensee's operation and shall be presented for inspection upon request of any federal, state, county, municipal enforcement officer, or mayoral designee. The daily passenger log entries shall be retained by the licensee for a period of not less than five (5) years.

- (9) The licensee shall affix and maintain on each towable or associated tow craft a suitable marking of distinctive color and size as approved by the appropriate city official as designated by the mayor so as to render the craft identifiable as licensee's equipment at a distance of up to three hundred (300) feet.
- (10) The licensee shall comply with all fuel container and portable tank storage regulations as adopted by the Gulf Shores Fire Department from time to time, which include but are not limited to:
- a. Fueling must take place on stable ground clear of the water's edge. No refueling of any vessel shall take place in the water, and no spillage of fuel shall occur.
  - b. A maximum of fifteen (15), five-gallon spill proof fuel containers totaling no more than seventy-five (75) gallons of fuel may be on the beach at any one time. No container with a capacity greater than five (5) gallons shall be allowed on site. No fuel shall be stored in any parking area, and no fuel shall be stored on site

overnight. A fueling and fuel storage plan shall be submitted and approved by the city prior to the issuance of any license.

- c. Use of either a fuel collar or fuel bib while fueling is required.
- d. A minimum of ten (10) 15"×15" absorbent hydrocarbon pads and one (1) portable fire extinguisher with no less than a 60BC rating must be on site while fueling.
- e. Any and all oil and chemical spills shall be promptly and properly reported to the National Response Center.
- f. Details of a fuel spill contingency plan must be submitted to the city prior to issuance of business license and the commencement of any fuel handling on the beach.

(11) Major repairs of watercraft on the beach are prohibited.

(12) Subject to the overall combined site capacity restrictions set out in subsection (e) below, the maximum number of towables allowed to operate from one (1) approved location shall be two (2).

(13) The licensee shall not employ individuals under the age of sixteen (16) years to operate any gasoline powered water sports equipment utilized in connection with the towed ride business and the licensee must provide proof that each employee who operates gasoline-powered watersports equipment in connection with the towed ride business possesses a valid Alabama Vessel Operator's License or the equivalent certification issued by another state if not an Alabama resident. Any employee operating a tow craft must possess a current USCG Captain's License, be enrolled and participating in an approved drug testing program in accordance with 46 CFR Part 16 or equivalent program, and such license and documentation must be maintained onboard the parasail vessel at all times.

(14) Each Licensee under this Section 8.8(c) shall at all times maintain Marine Liability insurance covering all aspects of the activities hereby licensed, with limits no less than one million dollars per accident, and two million dollars aggregate, naming the City of Gulf Shores as an Additional Insured. The licensee shall provide a current complete copy of said policy, including all endorsements to the Revenue Division Proof of insurance must be available for inspection on site, and each customer who requests such proof shall be provided with the insurance carrier's name and address and the insurance policy number.

(d) Businesses engaging in the business of the on-site rental of beach chairs and umbrellas. Any license issued to any person engaged in the business of the on-site rental of beach chairs and umbrellas (hereafter referred to as "Beach Rental Accessories") is expressly conditioned on compliance with all the following requirements:

(1) The licensee's business shall be operated only at a site properly zoned for such business, owned by, leased in writing to, or licensed in writing to the licensee and specifically

designated on the license as issued. An inspection by the Revenue Division or its designee of any proposed site is required before any license may be issued.

- (2) Each approved site must maintain a minimum landward setback of thirty-five (35) feet from the water's edge and a sufficient minimum north setback to avoid contact with any existing berm or dune. Wooden lounge setups must be spaced so as to leave one (1) aisle not less than ten (10) feet wide for north/south travel at the end of each dune walkover or pathway leading to the water. All lounge setups must remain north of beach attendant stands when present.
  - (3) Each Licensee under this Section 8-8(d) shall at all times maintain Commercial General Liability Insurance covering all aspects of the activities hereby licensed, with limits no less than five hundred thousand dollars combined single limit, naming the City of Gulf Shores as an Additional Insured. The licensee shall provide a Certificate of Insurance evidencing the coverage above to the Revenue Division before licensed activities begin. Written notice of any significant changes in coverage conditions shall be given immediately to the Revenue Division.
- (e) Provisions applicable to all beachfront and waterfront recreational businesses. The following provisions are applicable to all businesses licensed under this Section 8-8:
- (1) Maximum site capacity restrictions. In addition to the maximum site capacities specified in subsections (a), (b), and (c) above, two (2) support craft consisting of one (1) additional transport craft and any required chase/rescue craft shall be allowed at any one site. The licensee shall maintain licensee's site in a clean, safe condition at all times.
  - (2) Temporary onsite storage facilities. Temporary onsite storage facilities for the purpose of the daily operation of one (1) or more beach and waterfront recreational businesses under this Section 8-8 are prohibited south of the Lucido and Oliver line as defined on the maps maintained by the city's public works department. The licensee must include consent from the owner of the licensed site to the placement of temporary storage facilities, specifying the number of such facilities to be allowed as part of the license application. Each storage facility must be portable, may be no larger than six and a half feet (6½) high, five (5) feet wide and twelve (12) feet long (6½' × 5' × 12'), must be white in color, and must be identified with a suitable marking of distinctive color and size, as approved by the appropriate city official as designated by the mayor, so as to render the item identifiable as licensee's storage facility, may be utilized between the months of March and October only, and must be removed no later than November first of each year. In the event of a storm or other necessity for clearing the beach, all equipment and storage facilities shall be removed to a secure site off the beach within twenty-four (24) hours after notification by the city or within twelve (12) hours after the posting of any tropical storm or hurricane warning by NOAA that includes the location of the licensed site, whichever may be the shorter interval of time. A licensee, in his/her/its license application and at all reasonable times thereafter, must demonstrate, to the reasonable satisfaction of the city that the licensee has adequate storage facilities

and is capable of removing and storing all equipment and facilities to a secure site off the beach within the time frames established by this subsection. A failure at any time to comply with the requirements of this subsection shall be grounds for the immediate closing of licensee's business under subsection (e)(4) below and for subsequent revocation of licensee's business license.

- (3) Indemnification. The licensee shall maintain a copy of its current policy on file with the Revenue Division at all times, and the terms of coverage shall prohibit termination or cancellation without at least thirty (30) days prior written notice to the finance division. Licensee shall indemnify and hold harmless the City of Gulf Shores for any and all claims resulting directly or indirectly from activities related in any way to business engaged in under the authority of this Ordinance.
  - (4) Immediate order to close. In addition to authority conferred by otherwise applicable law, the mayor and, in his or her absence, the mayor pro tempore, is hereby authorized to order the closing of any licensee not in compliance with any of the requirements of this Section until the next meeting of the city council if he/she finds that the condition of violation materially compromises the public good or safety and that the licensee or the agent or employee of the licensee in charge of the licensee's rental site is aware of the condition of violation and cannot or will not remedy the violation in the manner and time period necessary to avoid materially compromising the public good or safety.
  - (5) Minimum site separation. The minimum separation between any sites licensed or to be licensed for the operation of any beach and waterfront recreation business under subsections (a), (b), or (c), or any or all of such subsections, shall be seven hundred fifty (750) feet measured at the water's edge corners of the sites.
  - (6) License not in active use subject to revocation. Any license issued for a site shall be subject to revocation upon a determination by the city council that the licensee is not actively engaging in business activity at the site under the license.
  - (7) Required water access. As utilized in this Section 8-8, the term "direct open water access" shall mean direct access to a major water body other than Little Lagoon or the Intracoastal Waterway. Water access to a major water body through a canal, bayou, slough, creek, tributary, or other ancillary water body shall not constitute direct open water access.
  - (8) Use of motorized vehicles on beach. The use of motorized vehicles by a licensee on a licensed site is only allowed as otherwise permitted under Section 7-122 of the Code of Ordinances.
- (f) Other beachfront or waterfront recreational rental, amusement or ride service business activities. Any activity or accessory rentals not specified in (a) through (d) above will require the following submitted with the business license application:
- (1) Site specific business model;
  - (2) Property owner agreement to vendor's business model for property;

- (3) Authorization from the Director of Recreation and Cultural Affairs.
- (g) Penalties for violation of Section. In addition to penalties otherwise specified in this Section 8-8, any violation of this Section 8-8 shall be subject to the criminal penalties provided in Section 8-27, the civil penalties provided in Section 8-28, and the procedures for suspension or revocation of license provided in Section 8-31.

**Section 2.** That this Ordinance shall not be interpreted to repeal any other ordinance of the City of Gulf Shores or any provision of the law of Alabama adopted by operation of Section 1-8 of the City’s Code of Ordinances.

**Section 3.** That the provisions of this Ordinance are severable and a determination of the invalidity of any portion of this Ordinance shall not affect the validity and enforceability of the remainder of the Ordinance.

**Section 4.** That this Ordinance shall become effective upon its adoption and publication as required by law.

ADOPTED this 13th day of JUNE, 2016.

\_\_\_\_\_  
Robert Craft, Mayor

ATTEST:

\_\_\_\_\_  
Wanda Parris, MMC  
City Clerk

C E R T I F I C A T E

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Ordinance No. (prepared by City Clerk), which Ordinance was duly and legally adopted at a regular meeting of the City Council on JUNE 13 , 2016 and the same was duly published as required by law in the City of Gulf Shores, Alabama.

\_\_\_\_\_  
City Clerk



SMALL TOWN, BIG BEACH™

## Memorandum

Date: June 1, 2016  
To: Mayor Craft, City Council, and City Administrator  
From: Grant Brown   
Cc:  
Subject: Accept Woerner Turf's bid for sod purchases

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**BACKGROUND:** The Parks and Recreation Department along with Public Works purchases various types of sod in varying quantities throughout the year. As such, an invitation to bid was sent out and sealed bids were received and opened on April 19<sup>th</sup>, 2016 with only one bid received. The bidder was Woerner Companies from Foley and upon review, the pricing offered to the City is in line with previous purchase prices. Not all varieties of turf are available from Woerner.

**RECOMMENDATION:** Accept the bid from Woerner Companies for Tifway 419 Bermuda, Tifway 419 Bermuda- over seeded with Perennial Ryegrass, Centipede, and St. Augustine as per the attached bid form.

**PREVIOUS COUNCIL ACTION:** None

**BUDGET IMPLICATIONS:** Turf purchases are budgeted for annually

**ATTACHMENTS:** Bid Form, Bid Tabulation Sheet

**DEPARTMENT:** Recreation and Cultural Affairs

**STAFF CONTACT:** Grant Brown



SMALL TOWN, BIG BEACH

BID FORM - SOD *Wærner Companies*

Item	Description	Unit	Unit Price
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**Bermuda Tifway 419**

1.	Pallet (Slab-cut, 24"x16")	SY	\$ 87.50
2.	Slab-cut Pallet Deposit	EA	\$ 6
3.	Large Roll (42')	SY	\$ 68.25
4.	Large Roll Core Deposit	EA	\$ 6
5.	Mini Roll (2'x5')	SY	\$ —
6.	Small Roll Pallet Deposit	EA	\$ —

**Bermuda Tifway 419 Overseeded with Perennial Ryegrass**

7.	Pallet (Slab-cut, 24"x16")	SY	\$ 90-
8.	Slab-cut Pallet Deposit	EA	\$ 6-
9.	Large Roll (42')	SY	\$ 70.25
10.	Large Roll Core Deposit	EA	\$ 6-
11.	Mini Roll (2'x5')	SY	\$ —
12.	Small Roll Pallet Deposit	EA	\$ —

**Bermuda Celebration**

13.	Pallet (Slab-cut, 24"x16")	SY	\$
14.	Slab-cut Pallet Deposit	EA	\$
15.	Large Roll (42')	SY	\$
16.	Large Roll Core Deposit	EA	\$
17.	Mini Roll (2'x5')	SY	\$
18.	Small Roll Pallet Deposit	EA	\$

**Centipede**

19.	Pallet (Slab-cut, 24"x16")	SY	\$ 90-
20.	Slab-cut Pallet Deposit	EA	\$ 6.00
21.	Large Roll (42')	SY	\$ —
22.	Large Roll Core Deposit	EA	\$ —
23.	Mini Roll (2'x5')	SY	\$ 90.-
24.	Small Roll Pallet Deposit	EA	\$ 6.00



SMALL TOWN, BIG BEACH

**BID FORM - SOD (Continued)**

Item	Description	Unit	Unit Price
<b>Geo Zoysia</b>			
25.	Pallet (Slab-cut, 24"x16")	SY	\$
26.	Slab-cut Pallet Deposit	EA	\$
27.	Large Roll (42')	SY	\$
28.	Large Roll Core Deposit	EA	\$
29.	Mini Roll (2'x5')	SY	\$
30.	Small Roll Pallet Deposit	EA	\$
<b>Emerald Zoysia</b>			
31.	Pallet (Slab-cut, 24"x16")	SY	\$
32.	Slab-cut Pallet Deposit	EA	\$
33.	Large Roll (42')	SY	\$
34.	Large Roll Core Deposit	EA	\$
35.	Mini Roll (2'x5')	SY	\$
36.	Small Roll Pallet Deposit	EA	\$
<b>Empire Zoysia</b>			
37.	Pallet (Slab-cut, 24"x16")	SY	\$
38.	Slab-cut Pallet Deposit	EA	\$
39.	Large Roll (42')	SY	\$
40.	Large Roll Core Deposit	EA	\$
41.	Mini Roll (2'x5')	SY	\$
42.	Small Roll Pallet Deposit	EA	\$
<b>St. Augustine</b>			
43.	Pallet (Slab-cut, 24"x16")	SY	\$ 122.50
44.	Slab-cut Pallet Deposit	EA	\$ 6-
45.	Large Roll (42')	SY	\$
46.	Large Roll Core Deposit	EA	\$
47.	Mini Roll (2'x5')	SY	\$
48.	Small Roll Pallet Deposit	EA	\$



SMALL TOWN, BIG BEACH

**BID FORM - SOD (Continued)**

Item	Description	Unit	Unit Price
<b>Seashore Paspalum</b>			
49.	Pallet (Slab-cut, 24"x16")	SY	\$
50.	Slab-cut Pallet Deposit	EA	\$
51.	Large Roll (42')	SY	\$
52.	Large Roll Core Deposit	EA	\$
53.	Mini Roll (2'x5')	SY	\$
54.	Small Roll Pallet Deposit	EA	\$

TOTAL FOB CITY OF GULF SHORES \$ 180<sup>00</sup>

Minimum Order Required: 18 PALLETS OR 900 YRDS FOR DELIVERY. IF LESS THAN, CAN PICK UP @ FARM.

Sod-laying Equipment Rental: \$ N/A PER SQUARE YARD

Equipment Description: N/A

The bidder acknowledges receipt of the following addenda covering revisions to the bid documents, and states that the costs, if any, of such revisions have been included in the base bid and other prices quoted herein:

Addendum No. NONE Dated: \_\_\_\_\_

Addendum No. NONE Dated: \_\_\_\_\_

Note: If no addenda have been received, write in "none."

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Days to Deliver

\_\_\_\_\_  
Company Representative

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
E-Mail



**BID TABULATION SHEET**

Project Name: **SOD**  
 Requisition No. **2016-0419**

Bid Date: **April 19, 2016**  
 Bid Opening Time: **10:00 AM**

Bidder's Name	Woerner						
City, State	Foley, AL						
Bond	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Affidavits	✓						
Addenda Received	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Notes	partial bid, not all items available						
Bid Amount	6180 <sup>00</sup>						
<b>GRAND TOTAL</b>	6180 <sup>00</sup>						

OPENED BY: 

TABULATED BY: 

WITNESS BY: 



SMALL TOWN, BIG BEACH

## COUNCIL AGENDA SUMMARY

**DATE:** June 6, 2016

**ISSUE:** The following two entities have applied for an Alabama Alcoholic Beverage License:

(200) Manufacturer License  
G S Brewing LLC  
d/b/a Big Beach Brewing Co.  
300 E. 24<sup>th</sup> Ave.  
Gulf Shores AL 36542

(020) Restaurant Retail Liquor (Transfer)  
Lozano ARS LLC  
d/b/a El Toro Mexican Restaurant  
3645 Gulf Shores Pkwy. Ste. 101 B & 102  
Gulf Shores AL 36542

A public notice has been advertised setting the date of Monday, June 14, 2016 at 4:00 p.m., during the regularly scheduled Council Meeting for the Council to conduct a public hearing and vote on such license.

**RECOMMENDATION:** Each applicant has successfully completed departmental review and approval is recommended.

**BUDGET IMPLICATIONS:** None

**RELATED ISSUES:** None

**DEPARTMENT:** Executive Department

**STAFF CONTACT:** Wanda Parris, City Clerk

Receipt Confirmation Page

Receipt Confirmation Number: **20160525092510396**

Application Payment Confirmation Number: 25211664

Payment Summary	
Payment Item	Fee
Application Fee for License 200	\$50.00
<b>Total Amount to be Charged</b>	<b>\$50.00</b>

License Payment Confirmation Number:

Payment Summary			
Payment Item	County Fee	State Fee	Total Fee
200 - MANUFACTURER	\$110.00	\$500.00	\$610.00
			\$0.00
<b>Total Amount to be Charged</b>	<b>\$110.00</b>	<b>\$500.00</b>	<b>\$610.00</b>

Application Type

Application Type: APPLICATION

Applicant Information

License Type 1: 200 - MANUFACTURER  
License Type 2:  
License County: BALDWIN  
Business Type: LLC  
Trade Name: **BIG BEACH BREWING CO**  
Applicant Name: **G S BREWING LLC**  
Location Address: 300 E 24TH AVE  
GULF SHORES, AL 36542  
Mailing Address: 300 E 24TH AVE  
GULF SHORES, AL 36542  
Contact Person: JAMES V SHAMBURGER  
Contact Home Phone:  
Contact Business Phone: 251-968-8858  
Contact Fax:  
Contact Cell Phone:  
Contact Email Address:  
Contact Web Address:

Receipt Confirmation Page

Receipt Confirmation Number: **20160517084638791**  
Application Payment Confirmation Number: 25100924

Payment Summary	
Payment Item	Fee
Transfer Fee for License 020	\$50.00
<b>Total Amount to be Charged</b>	<b>\$50.00</b>

Application Type

Application Type: TRANSFER

Applicant Information

License Type 1: 020 - RESTAURANT RETAIL LIQUOR  
License Type 2:  
License County: BALDWIN  
Business Type: LLC  
Trade Name: **EL TORO MEXICAN RESTAURANT**  
Applicant Name: **LOZANO ARS LLC**  
Location Address: 3645 GULF SHORES PKWY; STE 101 B AND 102  
GULF SHORES, AL 36542  
Mailing Address: PO BOX 2095  
DAPHNE, AL 36526  
Contact Person: INA HURTADO  
Contact Home Phone: ;  
Contact Business Phone: 251-968-9030  
Contact Fax:  
Contact Cell Phone: ;  
Contact Email Address:  
Contact Web Address:



SMALL TOWN, BIG BEACH

## **COUNCIL AGENDA ITEM SUMMARY**

**DATE:** June 6, 2016

**ISSUE:** Reappointment – Gulf Coast Health Care Authority

**BACKGROUND:** Doug Warren and Jason Dyken’s terms expired on December 31, 2015 and both have agreed to continue to serve and would like to be reappointed.

**RECOMMENDATION:** Confirm reappointments of Doug Warren and Jason Dyken to the Gulf Coast Health Care Authority for a 4-Year Term.

**PREVIOUS COUNCIL ACTION:** Previous Board Appointments

**BUDGET IMPLICATIONS:** None

**RELATED ISSUES:** None

**DEPARTMENT:** Executive

**STAFF CONTACT:** Wanda Parris, City Clerk

RESOLUTION NO. -16

A RESOLUTION  
REAPPOINTING DOUG WARREN AND JASON DYKEN  
TO THE GULF COAST HEALTH CARE AUTHORITY  
TO SERVE A FULL TERM OF 4 YEARS  
ENDING ON DECEMBER 31, 2019

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES,  
ALABAMA, WHILE IN REGULAR SESSION ON JUNE 13, 2016, as follows:

**Section 1.** That Doug Warren be and he is hereby reappointed to the Gulf Coast Health Care Authority, to serve a full term of four years to expire on December 31, 2019.

**Section 2.** That Jason Dyken be and he is hereby reappointed to the Gulf Coast Health Care Authority, to serve a full term of four years to expire on December 31, 2019.

**Section 3.** That this Resolution shall become effective upon its adoption.

ADOPTED this 13th day of June, 2016.

\_\_\_\_\_  
Robert Craft, Mayor

ATTEST:

\_\_\_\_\_  
Wanda Parris, MMC  
City Clerk

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. -16 (prepared by City Clerk), which Resolution was duly and legally adopted at a regular meeting of the City Council on June 13, 2016.

\_\_\_\_\_  
City Clerk



SMALL TOWN, BIG BEACH

## COUNCIL AGENDA SUMMARY

**DATE:** June 1, 2016

**TO:** Mayor Craft, City Council

**FROM:** City Administrator

**ISSUE:** Gratuitous Donation and Transfer of Real Property  
46± Acres – Turf Properties #2 1031 Subsidiary, LLC  
C. R. 8 and Foley Beach Express

The acquisition of this property is vital to our plans to develop the City's Coastal Alabama Center for Education Excellence. Acquisition of real property for development of an education campus district designed and intended for primary, secondary, and/or advanced levels of education related facilities and curriculum supporting sustainable economic development to provide a quality education as well as economic development and a skilled workforce.

**RECOMMENDATION:** Adopt a Resolution to accept the gratuitous donation and transfer of 46± acres of real property from Turf Properties #2 1031 Subsidiary, LLC and authorize Mayor Pro Tempore to execute the Resolution and any additional documents necessary to effect the transfer of the property and otherwise acknowledge the charitable contribution.

**PREVIOUS COUNCIL ACTION:** Purchase of 115 acres of Holmes property located on the west side of the Foley Beach Express.

**BUDGET IMPLICATIONS:** None

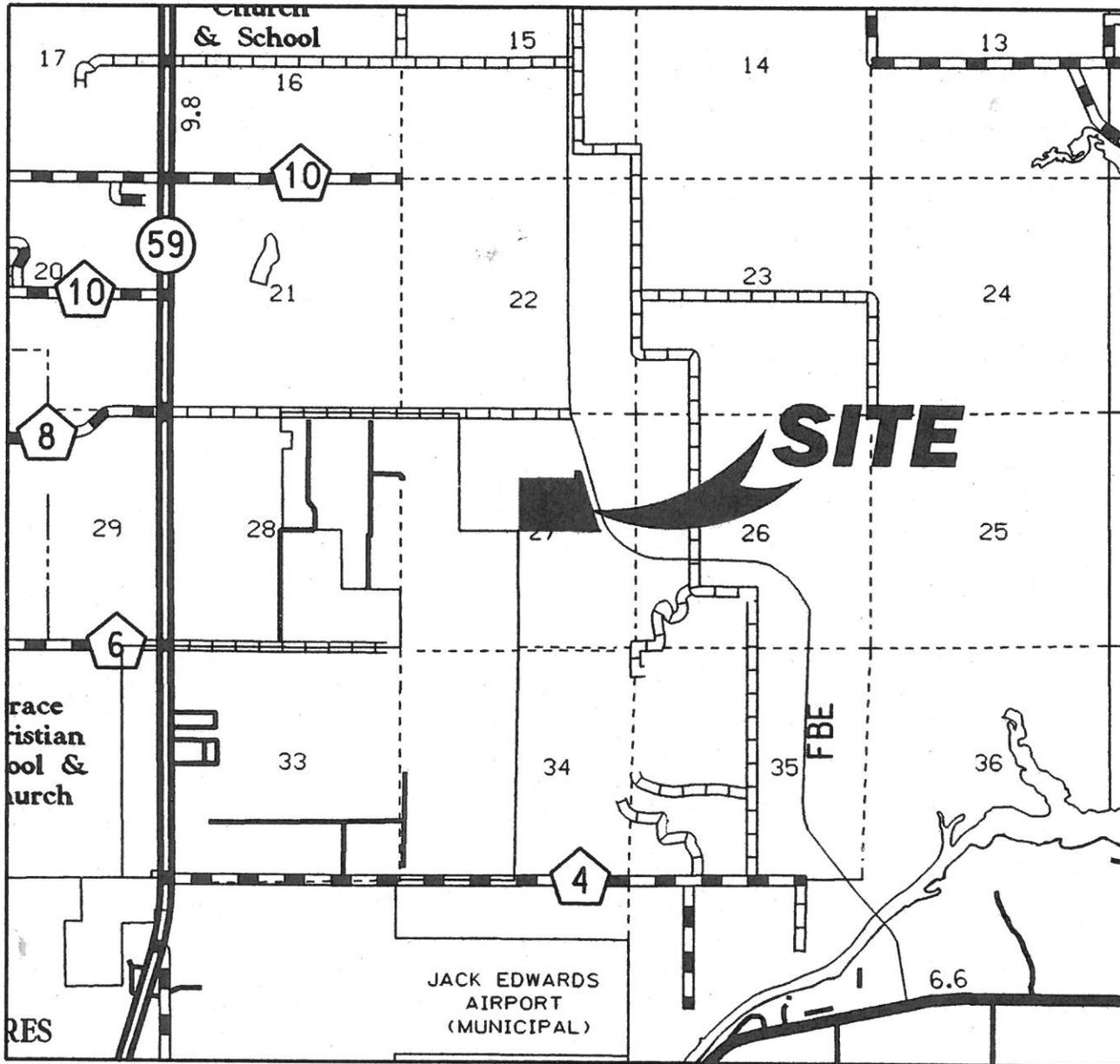
**RELATED ISSUES:** Vision 2025

**ATTACHMENTS:** Draft Resolution

**DEPARTMENT:** Executive Department

**STAFF CONTACT:** Steve Griffin, City Administrator

# VICINITY MAP



**N.T.S.**

RESOLUTION NO. -16

A RESOLUTION  
ACCEPTING THE GRATUITOUS  
DONATION AND TRANSFER OF REAL PROPERTY

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WHEREAS, the City of Gulf Shores, Alabama (“Gulf Shores” or the “City”) is a municipal corporation created under the laws of the State of Alabama; and

WHEREAS, Gulf Shores is an entity described in Section 170(c)(1) of the Internal Revenue Code; and

WHEREAS, Turf Properties #2 1031 Subsidiary, LLC (the “Company”) currently owns certain real property located within Baldwin County, Alabama, all as described on Exhibit A, which is attached hereto and incorporated herein (the “Property”); and

WHEREAS, the Company wishes to donate and transfer the property to Gulf Shores without consideration of any kind or manner.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GULF SHORES, ALABAMA, ON JUNE 13, 2016, as follows:

Section 1. Gulf Shores hereby accepts the gratuitous donation and transfer of the Property from the Company, and agrees to complete and sign Part IV of IRS Form 8283 acknowledging this gift and to provide further acknowledgements as reasonably requested by the Company in connection with the Company’s intent to report this donation as a charitable contribution for income tax purposes.

Section 2. Gulf Shores hereby certifies that the Company has not been provided any goods or services or any other inducements in return for this gift.

Section 3. Gulf Shores hereby authorizes Carolyn M. Doughty, Mayor Pro Tempore, to execute this resolution and to execute such additional documents on behalf of the City as are necessary to effect the transfer of the Property and otherwise acknowledge the charitable contribution thereof.

Section 4. This Resolution shall become effective upon its adoption.

ADOPTED this 13<sup>th</sup> day of June, 2016.

THE CITY OF GULF SHORES, ALABAMA

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Carolyn M. Doughty  
Mayor Pro Tempore

ATTEST:

\_\_\_\_\_  
Wanda Parris, MMC  
City Clerk

C E R T I F I C A T E

I, Wanda Parris, MMC, City Clerk of the City of Gulf Shores, Alabama, do hereby certify that the foregoing is a true and correct copy of Resolution No. \_\_\_\_\_-16 (prepared by City Clerk) which Resolution was duly and legally adopted at a meeting of the City Council on June 13, 2016.

\_\_\_\_\_  
City Clerk